

Office Use Only			
Date Received:		File No:	
Receipt #		Total Application Fee Received:	
Roll Number:		Pre-submission Consultation:	Yes <input type="checkbox"/> No <input type="checkbox"/>

Completeness of the Application:

This application form sets out the information that must be provided by the applicant, as prescribed in the various Ontario Regulations made under the Planning Act.

As per 'Section 53(3) Other Information' of the Planning Act RSO 1990 as amended the Council of the Municipality of West Grey (Municipality) requires that assessments, reports, studies, analyses or other material as outlined in the West Grey Official Plan and/or Grey County Official Plan be submitted at the time of application. Consent applications submitted without the required assessments, reports, studies, analyses or other material as required by the Official Plan(s) will be deemed incomplete and Council shall refuse to accept or further consider the application as per Section 53(4) of the Act. Applications deemed incomplete will be returned to the owner/applicant.

What is required to submit a consent application?

There are several application specific requirements, as listed below, which apply to certain applications.

Note: There could be additional requirements in the form of studies, reports, plans, verification, etc. as conditions of final consent approval.

Application Specific	Requirements - Checklist
All consent applications	<input type="checkbox"/> Pre-submission consultation is strongly recommended. <input type="checkbox"/> Drawing or survey – see instructions in Appendix 'A' <input type="checkbox"/> Completed application form <input type="checkbox"/> Proof of ownership <input type="checkbox"/> Commissioners stamp/signature <input type="checkbox"/> Application fee – see calculation instructions below
If the application is for a surplus farm dwelling	If the application is for a surplus farm dwelling: <input type="checkbox"/> Complete appendix 'B' surplus farm dwelling <input type="checkbox"/> A surplus farm dwelling must be surplus to the current owner. Proof may be required: <input type="checkbox"/> Valid farm registration number <input type="checkbox"/> Other lands owned <input type="checkbox"/> Address of primary residence
If the application is within 750 m of a livestock barn	If there are livestock barns (either currently used for livestock or capable of being used for livestock) located within 750 m of the dwelling on the retained lands: <input type="checkbox"/> A minimum distance separation (MDS) 1 calculation is required to be submitted with this application for consent pursuant to MDS document - Implementation Guideline #6.
If a previous application for consent has occurred on the site	If there have been any previous severances of land from this holding: <input type="checkbox"/> Provide previous severance file number <input type="checkbox"/> Indicate previous severances on the provided drawing <input type="checkbox"/> Provide grantee's name <input type="checkbox"/> Provide use of parcel <input type="checkbox"/> Provide date parcel created (year)

Submission of Application

Applications made be mailed to, or dropped off at West Grey Municipal Office, 402819 Grey Road 4, Durham, ON, N0G 1R0 and/or emailed as an Adobe PDF document to notice@westgrey.com. One application form may be used to apply for multiple consents/severances. Applications will not be reviewed/processed until the application fee is received.

Application Fee

The application fee is to be submitted at the time of submission. Application fees may be paid by cheque (made out to the Municipality of West Grey), money order, or cash. Interac/debit payment may be made at the West Grey Municipal Office. Online payment is not available.

Type of Application		Fee	Subtotal
a)	New lot (\$1,900.00 per each new lot created)	\$1,900.00 x # ____ lots =	
b)	Lot addition (\$1,900.00 per each lot addition)	\$1,900.00 x # ____ lot addition(s) =	
c)	Lot line adjustment (\$1,900.00 per each lot line adjustment)	\$1,900.00 x # ____ lot line adjustment =	
d)	Easement/right-of-way (\$1,900.00 per each easement required)	\$1,900.00 x # ____ easements =	
e)	Validation certificate (\$1,000.00 per each validation certificate)	\$1,000.00 x # ____ lots =	
f)	Lease over 20 years	\$1,900.00	
Additional Required Application Fees			
d)	Grey County planning fee (\$400.00 flat rate)	\$400.00	\$400.00
e)	Saugeen Valley Conservation Authority planning fee (\$260.00 per each new lot created)	\$260.00 x # ____ lots =	
Total Application Fee:			

Please ensure to complete this application in its entirety and submit any additional information that may have been identified as required through the pre-submission consultation process.

1. Owner/applicant		
Name	JOHN LITTLE	
Mailing address	257 ERIC ST. STAYNER ONT. L0M 1S6	
Telephone No.	519-665-7949	
Email address	222576@WIGHTMAN.CA.	
2. Agent (if applicable)		
All correspondence, notices, etc., with respect to this application, will only be directed to the owners/applicant's agent. Where no agent is identified notices etc., will be directed to the owner/applicant.		
Name		
Mailing address		
Telephone no.		
Email address		
3. Solicitor (if applicable)		
Name		
Mailing address		
Telephone no.		
Email address		
4. Subject lands		
Former township/town	NORMANBY	
Legal description	LOT 27 CONCESSION 9.	
Civic address		
Assessment roll number		
5. Type and purpose of the application (select all applicable)		
Creation of a new lot <input type="checkbox"/>	Lot addition to existing Lot <input type="checkbox"/>	
Lot line adjustment to existing lot <input type="checkbox"/>	Easement/right-of-way <input type="checkbox"/>	
Lease <input type="checkbox"/>	Validation certificate <input type="checkbox"/>	
If known, the name of the person to whom the land or the interest in the land is to be sold, transferred, charged or leased:		
6. Retained land certificate		
Are you also requesting a consent certificate be issued for the retained land?	Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, your lawyer must provide a separate written statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Planning Act.		
7. Creation of a new lot		
	Lot dimensions - retained lot	Lot dimensions - new lot
Frontage (m)		
Depth (m)		
Area (ha. or m ²)		
	Access - retained lot	Access - new lot
	Provincial highway <input type="checkbox"/> Municipal road (all season) <input type="checkbox"/> County road <input checked="" type="checkbox"/> Right-of-way <input type="checkbox"/>	Provincial highway <input type="checkbox"/> Municipal road (all season) <input type="checkbox"/> County road <input type="checkbox"/> Right-of-way <input type="checkbox"/>

Water service - retained lot		Water service – new lot	
Municipal service <input type="checkbox"/> Private well <input checked="" type="checkbox"/> Communal well <input type="checkbox"/> Other: _____		Municipal service <input type="checkbox"/> Private well <input type="checkbox"/> Communal well <input type="checkbox"/> Other _____	
Sewage service - retained lot		Sewage service – new lot	
Municipal service <input type="checkbox"/> Private septic <input checked="" type="checkbox"/> Communal septic <input type="checkbox"/> Privy/outhouse <input type="checkbox"/> Other _____		Municipal service <input type="checkbox"/> Private septic <input type="checkbox"/> Communal septic <input type="checkbox"/> Privy/outhouse <input type="checkbox"/> Other _____	
Storm drainage - retained lot		Storm drainage – new lot	
Municipal storm sewers <input type="checkbox"/> Ditches/swales <input type="checkbox"/> Other _____		Municipal storm sewers <input type="checkbox"/> Ditches/swales <input type="checkbox"/> Other _____	
What is the current use of the lot to be retained?		CASH CROP	
What is the current use of lot to be severed?		CASH CROP	
Are there any existing buildings or structures on the lands? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes identify the following:			
	Existing building no. 1*	Existing building no. 2*	Existing building no. 3*
Used for	HOUSE	BARN	
Year Built	1880	1880	
*Must be shown on the required Drawing			
What is the proposed use for the lot to be retained?		TO BE SOLD	
What is the proposed use for the new lot?			
Are there any new buildings or structures proposed to be built on the retained lot or the new lot? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes identify the following:			
	New building No. 1*	New building No. 2*	New building No. 3*
Proposed use			
*Must be shown on the required drawing			

8. Lot addition/lot line adjustment			
Provide reason for lot addition/lot line adjustment TO SEVER LOT 26 FROM LOT 27			
Year the lot to be added to was created/severed			
	Lot retained (size)	Lot addition (size)	Lot to be added to (size)
Frontage (m)			
Depth (m)			
Area (ha. or m ²)			

9. Easement/Right-of-Way	
Provide reason for easement/right-of-way	
Legal description of land to benefit from the easement (dominant)	
Legal description of land subject to the easement (serviant)	
Frontage (m)	
Depth (m)	
Area (ha. or m ²)	

10. Lease	
Provide reason for lease	
Name of lessee	
Name of lessor	
Duration of lease	
Legal description of lands subject to lease	
Area (ha. or m ²) of lease or Unit #	

11. Validation certificate	
Provide reason for validation certificate:	
Legal description of lands subject to validation certificate	
PIN number	
Year instrument was registered that contravened Planning Act	
Name of owner(s) at time of Planning Act contravention	

12. Other	
Have the lands ever been the subject of an application under the <i>Planning Act</i> for approval of a plan of subdivision or consent (severance)?	
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes provide the following:	
File No.:	Status:
Has any land been severed from the parcel originally acquired by the owner of the subject lands?	
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes provide the following:	
Date of transfer:	
Name of transferee:	
Uses of the severed lands:	
Are the subject lands the subject of any other application under the <i>Planning Act</i>, such as an application for an official plan amendment, a zoning bylaw amendment, a minister's zoning order, an application for minor variance or an application for an approval of a plan of subdivision or another consent?	
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes provide the following:	
File No.:	Status:
Are there any existing easements or restrictive covenants affecting the subject lands?	
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes describe each easement or restrictive covenant and its effect:	
Explain how the application is consistent with the Provincial Policy Statement 2020 (See https://www.ontario.ca/page/provincial-policy-statement-2020)	
What is the West Grey Official Plan designation (See https://www.westgrey.com/en/invest/resources/West-Grey-Official-Plan-2012.pdf)	
What is the County of Grey Official Plan designation (See https://www.grey.ca/government/land-use-planning)	
Describe how the application conforms with the consent policies of the West Grey and/or County of Grey Official Plan(s) noted above:	
What is the West Grey Zoning (See https://www.grey.ca/government/land-use-planning)	
Describe the surrounding land uses AGRICULTURAL	