

Agenda
For the Special Meeting of the
Committee of the Whole
of the Municipality of West Grey
To be Held on Monday, December 19, 2016 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office

1. **Call to Order** 9:00 a.m.

2. **Declarations of Pecuniary Interest and General Nature
Thereof**

3. **Items of Business**
 - 1) 2017 Preliminary Budget (attachment)
 - a. Director of Finance/Treasurer Report FTR#12/19/16
 - b. Clerk COW Report – December 19, 2016

4. **Adjournment**



Report
Committee of the Whole
Director of Finance/Treasurer – Report FTR#12/19/16

Date: December 19, 2016.

2017 Preliminary Budget

Attached are detailed Departmental Preliminary 2017 Budgets for Committee review.

1. West Grey Public Library Board 2017draft budget 9:00 a.m. Library Board
2. West Grey Police Services Board 2017 draft budget
3. Durham Cemetery Board 2017 draft budget
4. 2017 Infrastructure & Public Works Summary Dir. of Inf. & Pub. Works
 - Roads
 - Landfill
 - Street Light
 - Environmental/Water/Sewer
 - Durham Water/Sewer
 - Neustadt Water/Sewer

 - Notice of Funding Decision – Ontario 150 Grant for Heritage Walkway Bridge not approved.
5. Grants to Organizations 2017 review
 - New Requests:
 - o Crime Stoppers of Grey Bruce Inc
 - o Women’s House Serving Bruce & Grey
 - o Durham & District Horticultural Society Herb Fair
6. Parks Committee Project Listing
7. Request for property tax relief for pensioners – deferred from Dec. 5 Council.
8. Staffing Considerations – request for discussion from Nov. 21 Special Committee of the Whole Budget meeting.

FTR#1 Recommendation: For Committee review and discussion.

Respectfully submitted:
Kerri Mighton
Director of Finance/Treasurer

	1000	2000	3000	4000	5000		2,017	2,016	\$\$ BUDGET	% BUDGET	
	ELMWOOD	NEUSTADT	NORMANBY	DURHAM	BOARD	WGPL	TOTAL	BUDGET	CHANGE	CHANGE	
REVENUE											
24?0003076	Transfer from LL Grant	0	0	0	0		0	0	0	#DIV/0!	
24?0003076	Transfer from General Reserve						0	(5,200)	5,200	-100.00%	
24?0003076	Transfer from Provincial Grant Reserve						0	(15,000)	15,000	-100.00%	
24?0005300	Annual Provincial Grant					(24,190)	(24,190)	(24,190)	0	0.00%	
24?0005300	Provincial Grant (for automation)					(6,107)	(6,107)	(6,500)			
24?0005310	Library Provincial Rev - Connectivity					(800)	(800)	(800)	0	0.00%	
24?0005320	Library Federal Rev - WIL/CAP					0	0	0	0		
24?0005350	Library Donations - recommend'n after Jan. 7/15 mtg					0	0	0			
24?0005410	Lib. Revenue					(1,150)	(1,150)	(1,050)	(100)	9.52%	
24?0005411	Lib. Rev/Service Fee					(1,000)	(1,000)	(1,250)	250	-20.00%	
24?0005412	Lib. Fines					(1,100)	(1,100)	(2,100)	1,000	-47.62%	
24?0005415	Lib. Computer Use Fee					(1,100)	(1,100)	(1,350)	250	-18.52%	
								0	0		
2494?06540	Transfer from Capital Reserve							0	0		
	TOTAL REVENUES	0	0	0	0	0	(35,447)	(35,447)	(57,440)	21,993	-38.29%
EXPENDITURES											
25?0001010	Lib. Wages					184,726	184,726	174,956	9,770	5.58%	
25?0001015	Lib. Benefits					22,711	22,711	26,533	(3,822)	-14.40%	
25?0002011	Lib. Office Supplies					2,000	2,000	2,000	0	0.00%	
25?0002015	Lib. Bldg. Maintenance					4,000	4,000	4,500	(500)	-11.11%	
25?0002021	Lib. Courier Mileage/Compensation					2,200	2,200	2,500	(300)	-12.00%	
25?0002022	Lib. Durham Copier Lease					1,900	1,900	1,800	100	5.56%	
25?0002035	Lib. Equip./Maint.					1,500	1,500	1,500	0	0.00%	
25?0002036	Lib. Automation					8,107	8,107	8,500	(393)	-4.62%	
25?0003043	Lib. Book Processing					3,000	3,000	3,200	(200)	-6.25%	
25?0002044	Lib. Purchase Books					23,000	23,000	24,000	(1,000)	-4.17%	
25?0002045	Lib. Purchase Videos					800	800	1,300	(500)	-38.46%	
25?0002046	Lib. Purchase Periodicals					1,300	1,300	1,300	0	0.00%	
25?0003077	Lib. Transfer to Capital						0	0	0		
	Lib. Security					2,000	2,000	3,000	(1,000)	-33.33%	
2550002012	Lib. Volunteer Recog.					300	300	300	0	0.00%	
2550002013	Lib. Advertising					600	600	700	(100)	-14.29%	
2550002020	Lib. Gen. Memberships					350	350	350	0	0.00%	
2550002023	Lib. Program Develop.					2,500	2,500	2,500	0	0.00%	
2550002026	Lib. Overdrive/e-books					2,800	2,800	2,400	400	16.67%	
2550002027	Lib. KOHA support					5,000	5,000	5,500	(500)	-9.09%	
2550002028	Lib. IT support					2,500	2,500	2,500	0	0.00%	
2550002077	Lib. Confer/Training					3,000	3,000	3,000	0	0.00%	
2550003011	Lib. Board Admin. Costs					3,400	3,400	3,400	0	0.00%	
	SUBTOTAL	0	0	0	0	3,400	274,294	277,694	275,739	1,955	
BRANCH EXPENSES											
25?0002008	Lib. Utilities Water/Sewer		600	0	775		1,375	1,375	0	0.00%	
25?0002009	Lib. Utilities Heat		3,600	2,500	1,500		7,600	7,600	0	0.00%	
25?0002014	Lib. Utilities Hydro		1,700	1,800	4,600		8,100	7,300	800	10.96%	
25?0002016	Lib. Telephone/Fax	400	700	700	2,000		3,800	4,200	(400)	-9.52%	
25?0002017	Lib. Connect/Internet		700	700	2,100		3,500	3,332	168	5.04%	
25?0002025	Lib. Insurance	955	955	955	955		3,820	2,865	955	33.33%	
25?0002050	Lib. Lot/Grass Maint.			400	2,000		2,400	2,200	200	9.09%	
25?0003011	Lib. Contract Labour		900	900	4,800		6,600	7,100	(500)	-7.04%	
	SUBTOTAL BRANCH EXPENSES	1,355	9,155	7,955	18,730	0	37,195	35,972	1,223		
	TOTAL EXPENDITURES	1,355	9,155	7,955	18,730	3,400	314,889	311,711	3,178	1.02%	
	West Grey Library Levy	1,355	9,155	7,955	18,730	3,400	- 274,294.03	279,442	254,271	25,171	9.90%
							- 238,847.03				
2015 Budget Comparisons		25,154	25,376	23,056	163,710	12,025	249,321				
Year over Year Budget Increase		(23,799)	(16,221)	(15,101)	(144,980)	(8,625)	30,121	(238,847)			
% Increase		-94.6%	-63.9%	-65.5%	-88.6%	-71.7%	12.1%				
							Budget Increase	30,121			



West Grey Public Library

2017 - 2021 FIVE YEAR CAPITAL FORECAST

CONSOLIDATED PROJECT LISTING

		Total Expenditure				
		2017	2018	2019	2020	2021
LIBRARY	Project Name/Description					
Neustadt						
Accessible doors	estimate			\$ 5,000		
Ayton						
Remove lip at doors				\$ 2,000		
Accessible doors	estimate will require two				\$ 10,000	
Durham						
Air conditioning		\$ 5,820				
Ventilation		\$ 7,886				
Paving			\$ 10,000			
SUBTOTAL - LIBRARY		\$ 13,706	\$ 10,000	\$ 7,000	\$ 10,000	\$ -
GRAND TOTALS		\$ 13,706	\$ 10,000	\$ 7,000	\$ 10,000	\$ -



SALES, SERVICE & INSTALLATIONS
519-369-1011



(519) 986-3307 (519) 371-5815
1-800-661-5796

Proposal

Nov. 11, 2016

West Grey Public Library
Garafraxa St. S
Durham Ont
kim@westgreylibrary.com

Re: Durham Branch Ventilation

Equipment

- *VanEE G3000HEECM 250 CFM*
- *VanEE Electro Wall Control*

Installation:

- **Install new air exchanger on ceiling of storage room**
- **Intake and exhaust vents with hoods out rear wall**
- **Install insulated duct through attic space for fresh air delivery to front of library and stale air duct through back wall on the wall**
- **Wiring for main wall control in office area**
- **110 volt electrical to nearest receptacle**
- **Condensate plumbing to drain**
- **Leave existing 100 CFM ventilator in place for bathroom ventilation**
- **Start up and balance unit.**

Price	\$5820.00
HST	756.60
Total	\$6576.60

Submitted by: _____ Accepted by: _____
Tom Ramage *Kim Storz*



SALES, SERVICE & INSTALLATIONS
519-369-1011



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1-800-661-5796

Proposal

Nov. 11, 2016

West Grey Public Library
Garafraxa St. S
Durham Ont
kim@westgreylibrary.com

Re: Durham Branch Air Conditioning

Equipment

- *LG 3 Ton Ductless Heat Pump LSN360HLV Indoor HP*
- *LG 3 Ton Ductless Heat Pump LSU360HLV Outdoor HP*
- *Aluminum Snow Stand*

Installation:

- **Install new Heat Pump Head on north wall west corner**
- **Install new outdoor unit on aluminum stand**
- **220 volt wiring in conduit from panel at rear of building to new outdoor unit with disconnect and breaker**
- **Electrical inspection**
- **All refrigeration connections between indoor and outdoor unit**
- **Low voltage control wiring**
- **Start up unit.**

Price	\$7886.00
HST	1025.18
Total	\$8911.18

Note: Leave existing 27,000 BTU 3 head Heat pump in service

Submitted by: _____ Accepted by: _____
Tom Ramage *Kim Priestman*

2017 DRAFT Police Budget					Nov 23/16
Account Code	Description	2017 BUDGET	Yr Over Yr Budget Change	2016 BUDGET	2016 YTD
1430193076	Police transfer from reserve		0		
1430195410	Revenue Police Miscellaneous * * *	(20,000.00)	0	(20,000.00)	(8,459.55)
1430195411	Revenue Police Accident Report	(1,600.00)	0	(1,600.00)	(1,995.00)
1430195412	Revenue Police Alarms Fine	(6,000.00)	0	(6,000.00)	(2,750.00)
1430195413	Provincial Grants	(67,000.00)	2,000	(69,000.00)	(3,010.44)
1430195420	Police Security Guard Revenue/Pay Duty	(1,000.00)	0	(1,000.00)	(2,025.00)
1430195421	Police Record Checks/Electronic fingerprint c	(22,000.00)	0	(22,000.00)	(10,435.00)
1430195422	Police Revenue - STD Payments	0.00	0		(11,419.44)
1430195423	Police Revenue - WSIB Payments	(100,000.00)	4,000	(104,000.00)	(113,161.15)
TOTAL OPERATING REVENUES		(217,600.00)	6,000.00	(223,600.00)	(153,255.58)
1519001010	Police Wages	2,081,995.00	30,733	2,051,262.00	1,121,033.13
1519001011	Police Services CPP	53,846.00	(114)	53,960.00	51,875.42
1519001012	Police Services EI	23,600.00	(1,215)	24,815.00	24,137.65
1519001013	Police Services Life Insurance	90,036.00	17,036	73,000.00	62,233.41
1519001014	Police Service Omers	227,613.00	25,426	202,187.00	119,377.82
1519001015	Police Services Benefits	500.00	0	500.00	250.00
1519001016	Police Employee Assistance Program	600.00	0	600.00	402.97
1519001020	Police Sunlife Group Insurance	112,644.00	20,076	92,568.00	50,541.15
1519001021	Police Services EHT	40,447.00	647	39,800.00	24,157.55
1519001022	Police Services Worker Compensation	55,733.00	4,533	51,200.00	36,107.28
1519001023	Police - RRSP	0.00	(10,000)	10,000.00	6,153.92
1519001099	Police Future Benefits	0.00	0	0.00	
1519002010	Police Service Miscellaneous	8,000.00	0	8,000.00	2,688.49
1519002011	Police Services Office Supplies	5,500.00	(5,500)	11,000.00	2,704.34
1519002012	Police - RCMP/EMD	4,900.00	0	4,900.00	2,525.00
1519002013	Police Community Service	3,500.00	0	3,500.00	618.78
1519002014	Police Services Utilities	9,000.00	0	9,000.00	5,556.13
1519002015	Police Services Building Maint'	4,000.00	(500)	4,500.00	1,491.26
1519002016	Police Services Telephone & Fax	10,000.00	(4,500)	14,500.00	7,977.16
1519002018	Police Ser Course Stipend/Training	14,000.00	4,000	10,000.00	4,501.59
1519002019	Police Services Uniforms	18,000.00	0	18,000.00	13,176.60
1519002020	Police Services Gen Membership/Dues	2,000.00	(300)	2,300.00	2,360.35
1519002021	Police Services Mileage	1,000.00	0	1,000.00	0.00
1519002023	Police Service Conference Expense	5,000.00	0	5,000.00	6,046.56
1519002024	Police Legal Fees	10,000.00	0	10,000.00	311.00
1519002025	Police Services Insurance	16,325.00	(3,675)	20,000.00	15,848.72
1519002027	Police Services Radio License Fee	1,000.00	0	1,000.00	925.00
1519002028	Police Communicatn Maint/Radio Rent		0		0.00
1519002029	Police Services Fuel		0		0.00
1519002034	Police Technology/Niche	25,000.00	0	25,000.00	12,851.98
1519002035	Police Services Equipment Maint'	8,400.00	900	7,500.00	4,115.77
1519002036	Police Services Dispatch	110,280.00	3,120	107,160.00	71,342.13
1519002037	Police Services Lockup/Holding	7,500.00	0	7,500.00	6,842.29
1519002049	Police Rents & Services	2,500.00	0	2,500.00	0.00
1519003000	Police Services Equipment Purchases	25,000.00	0	25,000.00	23,371.54
1519003011	Police Services Contract Labour	41,400.00	900	40,500.00	6,745.00
1519003077	Police Services Transfer to Capital	48,000.00	(26,000)	74,000.00	0.00
POLICE SERVICES		3,067,319.00	55,567.00	3,011,752.00	1,688,269.99
1519012010	Scenes of Crime Material/Supplies	1,000.00	250	750.00	534.96
SCENES OF CRIME		1,000.00	250.00	750.00	534.96
1519022010	Traffic Control Material/Supplies	1,000.00	(500)	1,500.00	303.61

Account Code	Description	2017 BUDGET	Budget Change	2016 BUDGET	2016 YTD
TRAFFIC CONTROL		1,000.00	(500.00)	1,500.00	303.61
1519032010	Criminal Control Material/Supplies	2,000.00	0	2,000.00	169.53
CRIMINAL CONTROL		2,000.00	0.00	2,000.00	169.53
1519272029	Cruiser #1-2014 Dodge Ram- Fuel	9,333.33			
1519272034	Cruiser #1-2014 Dodge Ram-Maintenance	7,166.66			
1519202029	Cruiser #2-2006 Chev Impala-Fuel	9,333.33			
1519202034	Cruiser #2-2006 Chev Impala-Maint	7,166.66			
1519242029	Cruiser #3-2016 Ford Explorer-Fuel	9,333.33			
1519242034	Cruiser #3-2016 Ford Explorer-Maint	7,166.66			
1519292029	Cruiser #8-2016 Ford Explorer-Fuel	9,333.39			
1519292034	Cruiser #8-2016 Ford Explorer-Maint	7,166.66			
1519222029	Cruiser #10-2015 Ford Taurus-Fuel	9,333.33			
1519222034	Cruiser #10-2015 Ford Taurus-Maint	7,166.66			
1519212029	Cruiser #11-2015 Ford Taurus-Fuel	9,333.33	(42,067)	51,400.00	23,855.59
1519212034	Cruisers - Repairs & Maintenance	7,166.66	(45,333)	52,500.00	26,557.99
POLICE CRUISERS		99,000.00	(87,400.01)	103,900.00	50,413.58
1519312029	ATV Unit A-1 Fuel	250.00	(50)	300.00	39.34
1519312034	ATV Unit A-1 Rep/Maint	250.00	(50)	300.00	70.16
UNIT A-1 2011 POLARIS ATV		500.00	(100.00)	600.00	109.50
1519312029	ATV Unit A-2 Fuel	250.00	(50)	300.00	39.36
1519322034	ATV Unit A-2 Rep/Maint	250.00	(50)	300.00	0.00
UNIT A-2 2011 POLARIS ATV		500.00	(100.00)	600.00	39.36
1519502010	Police Commission Miscellaneous	1,000.00	0	1,000.00	1,038.41
1519502011	Police Commission Office Supplies	0.00	0	0.00	0.00
1519502020	Police Commission Memberships	1,500.00	0	1,500.00	1,343.92
1519502021	Police Commission Mileage/Meals	1,500.00	500	1,000.00	1,366.75
1519502023	Police Board Conference Fees	3,500.00	0	3,500.00	1,496.07
1519502050	Police Commission Consultant/Legal	40,000.00	0	40,000.00	14,208.05
POLICE COMMISSION		47,500.00	500.00	47,000.00	19,453.20
OPERATING EXPENDITURES		3,218,819.00	(31,783.01)	3,168,102.00	1,759,293.73
1494195110	Grants Ontario		0	0.00	0.00
1494196500	Contrb' from Other Donations		7,000	(7,000.00)	(3,893.81)
1494196530	Cont'b from Revenue Funds	(48,000.00)	26,000	(74,000.00)	0.00
1494196540	Police transfer from Reserve		0	0.00	(3,500.00)
POLICE CAPITAL REVENUE		(48,000.00)	33,000.00	(81,000.00)	(7,393.81)
1595193000	Police Capital Expense	48,000.00	(33,000)	81,000.00	78,906.53
POLICE CAPITAL EXPENSE		48,000.00	(33,000.00)	81,000.00	78,906.53

Account Code	Description	2017 BUDGET	Budget Change	2016 BUDGET	2016 YTD
POLICE SERVICES TOTAL		3,001,219.00	(25,783.01)	2,944,502.00	1,677,550.87
		56,717.00	YR over YR budget change		
Capital Details		1.93%			
		increase			
	1 Police Vehicle		2 Police Vehicles	81,000.00	40,663.32
					39,142.53
					67,710.99
				81,000.00	147,516.84

DURHAM CEMETERY 2017 BUDGET WORKSHEET and 2016 YTD - to Nov. 24/16				
Account Code	Description	2017 BUDGET	2016 Budget	2016 YTD adjusted
1430663076	Cemetery transfer from Reserve		\$0.00	\$0.00
1430665410	Cemetery Durham Donations	(\$5,050.00)	(\$5,050.00)	(\$6,830.00)
140665411	Cemetery - Misc. Revenue	\$0.00	\$0.00	(\$495.00)
1430665412	Cemetery Durham Burial Fees	(\$17,260.00)	(\$18,000.00)	(\$7,551.00)
1430665413	Cemetery Durham Stone Setting Fees	(\$200.00)	(\$700.00)	(\$155.99)
1430665414	Cemetery Durham Corner Stone Rev	(\$200.00)	(\$700.00)	(\$156.00)
1430665415	Cemetery Durham Plot Sales	(\$4,500.00)	(\$6,500.00)	(\$1,495.28)
1430665416	Cemetery Dur Chapel Storage Fees	(\$543.00)	(\$800.00)	(\$181.00)
1430665417	Cemetery Durham Investment Income	(\$1,000.00)	(\$1,000.00)	(\$951.05)
1430665418	C/M Interest Transfer	(\$2,987.00)	(\$2,987.00)	\$0.00
1430665419	C/M Marker Interest Transfer	(\$1,000.00)	(\$1,000.00)	(\$207.72)
1430665421	Cemetery Care & Maintenance Fee		\$0.00	\$0.00
1430665422	Cemetery Marker Fee		\$0.00	\$0.00
1430665423	Cemetery Out of Town Registr' Fee	(\$1,000.00)	(\$600.00)	(\$680.00)
1430665425	Cemetery Columbarium Sales	(\$5,500.00)	(\$5,500.00)	(\$2,246.55)
1430665426	Cemetery Columbarium Door Engraving	(\$1,900.00)	(\$1,200.00)	(\$1,027.96)
1430665427	Cemetery Dur Future Develop Fund - Plots		\$0.00	\$0.00
1430665428	Cemetery Dur Future Develop Fund - Columb		\$0.00	\$0.00
	SUBTOTAL REVENUES	(\$41,140.00)	(\$44,037.00)	(\$21,977.55)
1566001022	Durham Cemetery Work/ Compensation		\$0.00	\$0.00
1566002010	Cemetery Misc material/supplies	\$500.00	\$1,000.00	\$387.64
1566002014	Cemetery Durham Utilities	\$700.00	\$700.00	\$658.70
1566002015	Cemetery Durham Chapel Maint'	\$200.00	\$437.00	\$0.00
1566002025	Cemetery Durham Insurance	\$840.00	\$1,100.00	\$802.66
1566002029	Cemetery Durham Fuel		\$0.00	\$0.00
1566002035	Cemetery Durham Equipment Maint'		\$0.00	\$0.00
1566002050	Cemetery Durham Grounds Maintenance	\$400.00	\$0.00	\$360.00
1566002053	Cemetery Financial Expense Charge		\$0.00	\$0.00
1566002055	Cemetery Dur Repurchase Inter'mnt		\$0.00	\$0.00
1566002169	Cemetery Durham Annual License Fee	\$400.00	\$400.00	\$399.00
1566002170	Cemetery Durham Monument Repairs	\$1,200.00	\$1,000.00	\$0.00
1566002172	Cemetery Durham Corner Stones	\$200.00	\$400.00	\$128.00
1566002173	Cemetery Durham Rented Equip Graves	\$8,000.00	\$11,000.00	\$3,060.00
1566002175	Cemetery Columbarium Door Engraving	\$1,600.00	\$900.00	\$1,570.00
1566002176	Columbarium Loan Principal	\$4,000.00	\$4,000.00	\$4,000.00
1566002177	Columbarium Loan Interest	\$600.00	\$600.00	\$600.00
1566003011	Cemetery Durham Contract Labour	\$22,500.00	\$22,500.00	\$18,786.75
1566003075	Transfer to Own Fund Res/Fund Cemty		\$0.00	\$0.00
1566003077	Transfer to Capital			\$0.00
	SUBTOTAL EXPENDITURES	\$41,140.00	\$44,037.00	\$30,752.75
1494666500	Cemetery Other Revenue	\$0.00		\$0.00
1494666540	Cemetery Tsfr from Reserve	\$0.00	\$0.00	\$0.00
1494666550	Cemetery Capital - Loan	\$0.00	\$0.00	\$0.00
	Cemetery Capital Revenues	\$0.00	\$0.00	\$0.00
1595663000	Cemetery Capital Expense	\$0.00	\$0.00	\$0.00
	DEPARTMENT TOTAL	\$0.00	\$0.00	\$8,775.20

2017 BUDGET WORKSHEET - PUBLIC WORKS ROADS						
Account Code	Description	2017 BUDGET		2016 BUDGET	2016 YTD	Variance
1430503076	Revenue - Transfer from Reserve	(70,000)		(75,000.00)	0.00	(75,000.00)
1430505410	Revenue - Public Works	(20,000)		(12,000.00)	(12,750.69)	750.69
1430505412	Revenue - Entrance Permit Fee	(3,500)		(3,500.00)	(5,200.00)	1,700.00
1430505415	Revenue - Civic Addressing	(3,500)		(3,500.00)	(2,489.02)	(1,010.98)
ROADS REVENUE		(97,000.00)	(3,000)	(94,000.00)	(20,439.71)	(73,560.29)
1430655410	Revenue - Gravel Pits	(60,000)		(50,000.00)	(6,790.29)	(43,209.71)
OPERATING REVENUES		(157,000.00)	(13,000)	(144,000.00)	(27,230.00)	(116,770.00)
1550100100	Bridges & Culverts Maintenance	145,000		165,000.00	42,239.21	122,760.79
1550101010	Bridges & Culverts Wages	25,000		26,000.00	13,393.25	12,606.75
BRIDGES & CULVERTS		170,000.00	(21,000)	191,000.00	55,632.46	135,367.54
1550150100	Roadside Maintenance	110,000		175,000.00	57,334.53	117,665.47
1550151010	Roadside Maintenance Wages	75,000		70,000.00	44,824.15	25,175.85
ROADSIDE MAINTNENANCE		185,000.00	(60,000)	245,000.00	102,158.68	142,841.32
1550200100	Hardtop Maintenance	400,000		350,000.00	77,376.72	272,623.28
1550201010	Hartop Maintenance Wages	70,000		50,000.00	51,886.54	(1,886.54)
HARDTOP MAINTENANCE		470,000.00	70,000	400,000.00	129,263.26	270,736.74
1550250100	Loosetop Maintenance	350,000		775,000.00	252,140.12	522,859.88
1550251010	Loosetop Maintenance Wages	110,000		175,000.00	71,211.65	103,788.35
LOOSETOP MAINTENANCE		460,000.00	(490,000)	950,000.00	323,351.77	626,648.23
1550300100	Winter Control	420,000		475,000.00	580,373.18	(105,373.18)
1550301010	Winter Control Wages	220,000		225,000.00	173,798.69	51,201.31
WINTER CONTROL		640,000.00	(60,000)	700,000.00	754,171.87	(54,171.87)
1550350100	Road Side Safety Maintenance	25,000		35,000.00	10,846.52	24,153.48
1550351010	Road Side Safety Wages	20,000		25,000.00	10,547.07	14,452.93
ROAD SIDE SAFETY MAINTENANCE		45,000.00	(15,000)	60,000.00	21,393.59	38,606.41
1550400100	Miscellaneous Maintenance	10,000		6,000.00	7,789.91	(1,789.91)
1550401010	Miscellaneous Wages	1,000		1,500.00	955.92	544.08
MISCELLANEOUS MAINTENANCE		11,000.00	3,500	7,500.00	8,745.83	(1,245.83)
1550430100	Sidewalks Maintenance	6,000		5,000.00	3,318.45	1,681.55
1550431010	Sidewalk Wages	6,000		4,000.00	5,881.81	(1,881.81)
SIDEWALK MAINTENANCE		12,000.00	3,000	9,000.00	9,200.26	(200.26)
1550450100	Overhead	228,000	(49,022)	277,022.00	182,450.72	94,571.28
1550451010	Public Works Wages	320,000	20,000	300,000.00	194,266.46	105,733.54
1550451011	Public Works CPP	48,000	0	48,000.00	32,959.05	15,040.95
1550451012	Public Works EI	23,000	(2,000)	25,000.00	17,009.66	7,990.34
1550451013	Public Works Life Insurance	28,000	(7,000)	35,000.00	23,140.66	11,859.34
1550451014	Public Works Omers	90,000	12,000	78,000.00	50,564.61	27,435.39
1550451015	Public Works Benefits	11,000	1,000	10,000.00	2,895.57	7,104.43
1550451020	Public Works RWAM/Greenshield Insu'	45,000	3,000	42,000.00	25,286.76	16,713.24
1550451021	Public Works EHT	23,000	1,000	22,000.00	14,081.18	7,918.82
1550451022	Public WOrks Workers Compensation	35,000	5,000	30,000.00	20,796.76	9,203.24
1550455050	Public Works Loan Principal	28,250			0.00	

OVERHEAD		879,250.00	12,228	867,022.00	563,451.43	303,570.57
1550550100	Equipment (Machinery Operations)	440,000		500,000.00	262,433.37	237,566.63
1550551010	Equipment Wages	100,000		100,000.00	69,839.00	30,161.00
1550570100	Equipment Machine Credits	(600,000)		(600,000.00)	(370,163.00)	(229,837.00)
EQUIPMENT		(60,000.00)	(60,000)	0.00	(37,890.63)	37,890.63
1550603075	Transfer to Reserve	0		40,000.00	0.00	40,000.00
1550603077	Transfer to Capital	1,250,000		452,500.00	250,000.00	202,500.00
PUBLIC WORKS TRANSFERS		1,250,000.00	757,500	492,500.00	250,000.00	242,500.00
1550650100	Gravel Pits	25,000		35,000.00	1,451.10	33,548.90
1550651010	Gravel Pits Wages	2,000		4,000.00	195.12	3,804.88
PUBLIC WORKS TRANSFERS		27,000.00	(12,000)	39,000.00	1,646.22	37,353.78
PUBLIC WORKS OPERATING EXPENDITURES TOTAL		4,089,250.00	128,228	3,961,022.00	2,181,124.74	1,779,897.26
1494505110	Grants Ontario			0.00	(116,688.00)	116,688.00
1494505115	Grants Canada	(413,533)		(365,000.00)	(186,766.76)	(178,233.24)
1494505120	Grants Other Municipalities			(150,000.00)	0.00	(150,000.00)
1494505130	Public Works Capital Disposals Revenue	(91,000)		0.00	0.00	0.00
1494506500	Contb' from Other Donations	(4,000)		0.00	0.00	0.00
1494506530	Contb' from Revenue Funds	(1,250,000)		(452,500.00)	(250,000.00)	(202,500.00)
1494506540	Contb' from Reserve Funds	(19,000)	equip res	0.00	(135,137.37)	135,137.37
PUBLIC WORKS CAPITAL REVENUE		(1,777,533.00)	(810,033)	(967,500.00)	(688,592.13)	(278,907.87)
1595501010	Roads Capital Wages			20,000.00	1,146.75	18,853.25
1595503000	Roads Capital Expense	1,777,533		697,500.00	736,954.28	(39,454.28)
1595503076	Transfer to Reserve/Reserve Funds			250,000.00	250,000.00	0.00
PUBLIC WORKS CAPITAL EXPENSE		1,777,533.00	810,033	967,500.00	988,101.03	(20,601.03)
PUBLIC WORKS TOTAL		3,932,250.00	115,228	3,817,022.00	2,453,403.64	1,363,618.36
		3.0%				
		115,228.00				
	Target set at 2%	76,340		0.00		
	Difference	38,888				
Capital Projects	Expense			Expense	Levy	Other
Roads Capital Hot Mix Paving	150,000	Bridge Rep	135,000.00	437,655.21	135,000.00	
Bridge Rehab.	200,000	BN-S64 Diepel		3,362.55		
Kennedy Bridge Replacement	523,533	BN-S57 Kr	200,000.00	35,675.73		
Roads Capital Surface Treatment	100,000		50,000.00	61,307.17		
Sidewalk Replacement	20,000			1,374.93		
Heritage Walkway Bridge	150,000					
	1,143,533		300,000.00			
Housing Improvements	24,000					
New Shed @ Old Shop	80,000					
	104,000		685,000.00	539,375.59		
Equipment and Housing						
New Half ton - Utilities Supervisor	35,000		15,000.00	13,860.97		
1 new one ton dump	45,000	Trackless		35,616.02	from equip rese	
new tandem plow truck	265,000	Excavator		99,521.35	from equip rese	
new loader	175,000	brush cutter		37,691.93		
Equipment Reserve			250,000.00	250,000.00		
Miscellaneous Equipment	10,000		10,000.00	10,963.21		
		Grey County Shed purchase		1,071.96		
			7,500.00			
	530,000		282,500.00	448,725.44	0.00	

		1,777,533.00		988,101.03	0.00
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2017 BUDGET WORKSHEET - LANDFILL						
Account Code	Description	2017 BUDGET		2016 BUDGET	to Aug. 18/16 2015 YTD	Variance
1430605110	Landfill Grants Province	(100,000.00)	0	(100,000.00)	(27,885.34)	(72,114.66)
1430605300	Landfill Revenue - Other Municipal			(9,000.00)	0.00	(9,000.00)
1430605409	Revenues - Landfill Recycling					
1430605410	Revenue - Landfill	(25,000.00)	0	(25,000.00)	(13,146.05)	(11,853.95)
1430605411	Revenue - Landfill Bag Tag sales	(135,000.00)	0	(135,000.00)	(81,227.00)	(53,773.00)
1430605412	Revenue Landfill Bentinck	(40,000.00)	(10,000)	(30,000.00)	(21,709.00)	(8,291.00)
1430605413	Revenue Landfill Normanby	(31,000.00)	0	(31,000.00)	(17,952.50)	(13,047.50)
1430605414	Revenue Landfill Durham	(130,000.00)	(5,000)	(125,000.00)	(84,749.50)	(40,250.50)
	OPERATING REVENUES	(461,000.00)	(6,000)	(455,000.00)	(246,669.39)	(208,330.61)
1560001010	Landfill Wages		0	0.00	0.00	0.00
1560002010	Landfill Material & Suplies		0	0.00	3.92	(3.92)
1560002014	Landfill Utilities			0.00	153.10	(153.10)
1560002017	Landfill Education/Advertising	1,000.00	(500)	1,500.00	0.00	1,500.00
1560002057	Landfill Hazardous Waste Day	20,000.00	0	20,000.00	1,535.22	18,464.78
1560002058	Landfill Machine Time Expense		0	0.00	0.00	0.00
1560003011	Landfill Contract Labour		0	0.00	0.00	0.00
1560003012	Garbage Collection	120,550.00	(39,450)	160,000.00	71,563.92	88,436.08
1560003013	Landfill - Recycling Expenses	162,050.00	(107,950)	270,000.00	131,927.65	138,072.35
1560003077	Landfill - transfer to capital	100,000.00	0	100,000.00	0.00	100,000.00
1560007200	Landfill Closure/Post Closure		(20,000)	20,000.00	0.00	20,000.00
1560007201	Landfill Post Closure Paid		0	0.00	0.00	0.00
	LANDFILL	403,600.00	(167,900)	571,500.00	205,183.81	366,316.19
1560101010	Landfill Bentinck Wages	22,000.00	2,000	20,000.00	11,901.66	8,098.34
1560101011	Landfill Bentinck CPP	100.00	(100)	200.00	87.12	112.88
1560101012	Landfill Bentinck EI	350.00	0	350.00	225.10	124.90
1560101021	Landfill Bentinck EHT	250.00	0	250.00	166.79	83.21
1560101022	Landfill Bentinck Work's Comp	350.00	0	350.00	246.36	103.64
1560102010	Landfill Bentinck Material/Suppl's	11,000.00	1,000	10,000.00	8,581.17	1,418.83
1560102014	Landfill Bentinck Utilities	600.00	0	600.00	205.71	394.29
1560102016	Landfill Bentinck Telephone	100.00	50	50.00	0.00	50.00
1560102030	Landfill Bentinck Engineering Fees	15,000.00	0	15,000.00	5,897.50	9,102.50
1560102055	Landfill Bentinck Compaction/Cover	15,000.00	1,000	14,000.00	3,984.00	10,016.00
1560102058	Landfill Bentinck Machine Time Exp	4,000.00	2,000	2,000.00	456.50	1,543.50
1560103011	Landfill Bentinck Contract Labour		0	0.00	0.00	0.00
	LANDFILL BENTINCK	68,750.00	5,950	62,800.00	31,751.91	31,048.09
1560201010	Landfill Normanby Wages	15,000.00	0	15,000.00	8,699.33	6,300.67
1560201011	Landfill Normanby CPP	0.00	0	0.00	0.00	0.00
1560201012	Landfill Normanby EI	250.00	0	250.00	152.53	97.47
1560201021	Landfill Normanby EHT	200.00	0	200.00	112.88	87.12
1560201022	Landfill Normanby Work Comp	225.00	0	225.00	166.83	58.17
1560202010	Landfill Normanby Material/Suppl's	8,000.00	(2,000)	10,000.00	4,397.56	5,602.44
1560202014	Landfill Normanby Utilities	100.00	0	100.00	0.00	100.00
1560202016	Landfill Normanby Telephone	100.00	0	100.00	0.00	100.00
1560202017	Landfill Normanby Education/Train'g	250.00	0	250.00	0.00	250.00
1560202030	Landfill Normanby Engineering Fees	12,000.00	0	12,000.00	8,099.19	3,900.81
1560202055	Landfill Normanby Compaction/Cover	3,000.00	0	3,000.00	1,008.00	1,992.00
1560202056	Landfill Normanby Debris Pickup	200.00	0	200.00	0.00	200.00
1560202058	Landfill Normanby Machine Time Exp	3,000.00	0	3,000.00	1,291.00	1,709.00
1560203011	Landfill Normanby Contract Labour	3,500.00	0	3,500.00	1,951.86	1,548.14

2017 BUDGET WORKSHEET - LANDFILL						
LANDFILL NORMANBY		45,825.00	(2,000)	47,825.00	25,879.18	21,945.82
1560301010	Landfill Durham Wages	42,000.00	0	42,000.00	24,439.87	17,560.13
1560301011	Landfill Durham CPP	1,200.00	0	1,200.00	714.81	485.19
1560301012	Landfill Durham EI	700.00	0	700.00	436.38	263.62
1560301021	Landfill Durham EHT	600.00	0	600.00	323.34	276.66
1560301022	Landfill Durham Work Comp	700.00	0	700.00	477.47	222.53
1560302010	Landfill Durham Material/Suppl's	18,000.00	0	18,000.00	98.36	17,901.64
1560302014	Landfill Durham Utilities	750.00	0	750.00	337.28	412.72
1560302016	Landfill Durham Telephone	350.00	0	350.00	103.43	246.57
1560302017	Landfill Education/Train'g	250.00	0	250.00	0.00	250.00
1560302029	Cat 816 Landfill Compactor-oil/fuel	2,000.00	0	2,000.00	0.00	2,000.00
1560302030	Landfill Durham Engineering Fees	15,000.00	0	15,000.00	5,715.37	9,284.63
1560302034	Cat816 Landfill Compactor rep/maint	5,000.00	0	5,000.00	0.00	5,000.00
1560302055	Landfill Durham Compaction/Cover	12,000.00	0	12,000.00	7,044.00	4,956.00
1560302056	Landfill Durham Debris Pickup	600.00	300	300.00	0.00	300.00
1560302058	Landfill Durham Machine Time Exp	1,500.00	1,000	500.00	271.00	229.00
1560303011	Landfill Durham Contract Labour	2,500.00	0	2,500.00	32,008.87	(29,508.87)
LANDFILL DURHAM		103,150.00	1,300	101,850.00	71,970.18	29,879.82
1560401010	Landfill Glenelg Wages	0.00	0	0.00	0.00	0.00
1560402030	Landfill Glenelg Engineering Fees	5,000.00	5,000	0.00	0.00	0.00
1560407201	Landfill Glenelg Post Closure Paid	0.00	0	0.00	0.00	0.00
LANDFILL GLENELG		5,000.00	5,000	0.00	0.00	0.00
OPERATING EXPENDITURES		626,325.00	(157,650)	783,975.00	334,785.08	449,189.92
1494606540	Landfill transfer from Reserve	(141,000.00)		(41,000.00)	0.00	(41,000.00)
1594606530	Capital Revenues from Revenue Fund	(100,000.00)		(100,000.00)	0.00	(100,000.00)
Total Capital Revenues		(241,000.00)				
1595603000	Capital Expenses	221,000.00		141,000.00	3,462.39	137,537.61
	Transfer to Reserves	20,000.00				
Total Capital Expenses		241,000.00				
LANDFILL TOTAL		165,325.00	(163,650)	328,975.00	91,578.08	237,396.92
		(163,650.00)				
		-49.7%				
Capital						
Bentinck Landfill Scales		150,000.00	Weigh Scales from Reserve	100,000.00		
Household Hazardous Project from 2015.		41,000.00				
Repair 816 CAT trash compactor - Durham		30,000.00	Household Hazardous Project	41,000.00		
		221,000.00		141,000.00		

2017 BUDGET WORKSHEET - STREETLIGHTING					
Account Code	Description	2017 BUDGET		2016 BUDGET	to Aug. 17/16 2016 YTD
1430535410	Revenue - Street Lighting		325.00	(325.00)	0.00
OPERATING REVENUES		0.00		(325.00)	0.00
1553301010	St Lighting/XMAS lights Wages	2,000.00	0.00	2,000.00	308.58
1553302030	St Lighting/XMAS lights West Grey	2,000.00	0.00	2,000.00	515.38
1553312030	Parking Lot Lighting Dur Furniture		0.00	0.00	0.00
		4,000.00		4,000.00	823.96
1553402014	St Lighting Elmwood Utilities	2,750.00	(2,750.00)	5,500.00	3,375.97
1553402030	St Lighting Expense Elmwood	500.00	(1,500.00)	2,000.00	496.76
		3,250.00		7,500.00	3,872.73
1553501010	Street Lighting Durham Wages	1,000.00	(2,000.00)	3,000.00	980.34
1553502014	St Lighting Durham Utilities	27,500.00	(27,500.00)	55,000.00	38,626.41
1553502030	St Lighting Expense Durham	3,000.00	(17,000.00)	20,000.00	3,934.42
		31,500.00		78,000.00	43,541.17
1553552014	St Lighting H.Bridge Utilities	2,500.00	0.00	2,500.00	565.51
1553552030	Street Lighting Heritage Bridge	500.00	0.00	500.00	4,529.64
		3,000.00		3,000.00	5,095.15
1553702014	St Lighting Ayton Utilities	4,000.00	(4,000.00)	8,000.00	6,980.15
1553702030	St Lighting Expense Ayton	600.00	(600.00)	1,200.00	0.00
		4,600.00		9,200.00	6,980.15
1553752030	St Lighting Expense Glenelg	1,800.00	1,475.00	325.00	618.21
		1,800.00		325.00	618.21
1553802014	St Lighting Neustadt Utilities	6,000.00	(6,000.00)	12,000.00	7,885.83
1553802030	St Lighting Expense Neustadt	500.00	(4,000.00)	4,500.00	708.09
		6,500.00		16,500.00	8,593.92
1553902030	St Lighting Expense Varney	1,000.00	(1,000.00)	2,000.00	0.00
		1,000.00		2,000.00	0.00
1553992014	Traffic Lights Durham Hydro	4,000.00	1,000.00	3,000.00	2,288.33
		4,000.00		3,000.00	2,288.33
	Transfer to Capital	63,550.00			
OPERATING EXPENSES		123,200.00	(63,550)	123,525.00	71,813.62
CAPITAL REVENUES					
1494535115	Street Lighting - from revenue	(63,550.00)	(63,550.00)	0.00	0.00
CAPITAL EXPENSES					
1595533000	Street Lighting - tsfr to reserve	63,550.00	63,550.00	0.00	0.00
STREET LIGHTING TOTAL		123,200.00		123,200.00	71,813.62
		0.00			

2017 BUDGET WORKSHEET - ENVIRONMENTAL/WATER/SEWER					
Account Code	Description	2017 BUDGET	2016 Budget	to Aug. 18/16	
				2016 YTD	Variance
1430575610	West Grey Water Revenue Misc	(1,500.00)	(1,500.00)	0.00	(1,500.00)
OPERATING REVENUES		(1,500.00)	(1,500.00)	0.00	(1,500.00)
1-5-5739-3075	West Grey Water Tsfr to Reserve	1,100.00	1,100.00	0.00	1,100.00
1557412010	West Grey Water Materials & Supp	500.00	500.00	0.00	500.00
1557412031	West Grey Water Monitoring/Maint	400.00	400.00	175.93	224.07
		2,000.00	2,000.00	175.93	1,824.07
OPERATING EXPENSES		2,000.00	2,000.00	175.93	1,824.07
ENVIRONMENTAL/WATER/SEWER TOTAL		500.00	500.00	175.93	324.07
		0.00			
		0.0%			

DURHAM WATER/SEWER 2017 BUDGET WORKSHEET					
Account Number	Account Name	DRAFT 2017 BUDGET		2016 BUDGET	to Aug. 18/16 2015 YTD
1410405150	Sewer Frontage Charge Durham				(8,451.86)
		0.00		0.00	(8,451.86)
1430575420	Water Revenue Durham	(300,000.00)	6,600	(306,600.00)	(146,087.77)
1430575422	Water Durham Fire Line Chrg' Rev	(11,000.00)	520	(11,520.00)	(6,720.00)
1430575423	Water Durham Capital Finance Charge	(400,000.00)	(48,400)	(351,600.00)	(255,987.13)
1430575424	Water Durham User Connection Chrg'	(3,000.00)	(3,000)	0.00	(3,600.00)
1430575425	Water Durham Hydrant rental Fire	0.00	-	0.00	0.00
1430575426	Water Durham Misc Revenue	(20,000.00)	(9,038)	(10,962.00)	(13,618.57)
1430575429	Dur. Water Grants Ontario		-		0.00
		(734,000.00)	(53,318)	(680,682.00)	(426,013.47)
1430575430	Sewer Revenue Durham	(350,000.00)	117%	(352,590.00)	(160,389.90)
1430575431	Sewer Revenue Misc - Durham	0.00		0.00	(957.50)
1430575423	Sewer Durham Capital Finance Charge	(88,000.00)		(82,000.00)	0.00
1430575434	Durham Sewer User Connection Charge	(3,000.00)		0.00	(3,050.00)
1430575476	Sewer Rev Dur transfer fro Reserve				0.00
		(441,000.00)		(434,590.00)	(164,397.40)
1557201010	Durham Water Wages	30,000.00	-	30,000.00	12,022.36
1557202010	Water Material & Supplies Durham	110,000.00	-	110,000.00	46,728.59
1557202014	Durham Water Utilities	50,000.00	4,000	46,000.00	32,233.09
1557202016	Water Durham Telephone	3,000.00	(2,200)	5,200.00	755.57
1557202020	Durham Water Membership	400.00	(200)	600.00	0.00
1557202024	Water Durham Legal Fees		-	0.00	0.00
1557202025	Water Durham Insurance	11,000.00	-	11,000.00	6,130.50
1557202030	Water Durham Engineering Fees	15,000.00	-	15,000.00	5,409.25
1557202058	Durham Water Machine Time Charge	4,000.00	(2,500)	6,500.00	1,638.00
1557202199	Water Durham Mgmt Fee/Pty Tax	5,000.00	-	5,000.00	3,233.94
1557202198	Water Durham Contract Payments	100,000.00	(500)	100,500.00	45,952.50
1557203011	Water Durham Contract Labour	4,000.00	-	4,000.00	1,622.26
1557203075	Transfer to Own Fund Res/Res Fund		(91,326)	91,326.00	0.00
1557203077	Transfer to Capital	35,000.00	(19,000)	54,000.00	0.00
1557205050	Durham Water Loan Principal	141,541.00	-	141,541.00	68,657.30
1557205051	Durham water loan interest	60,015.00	-	60,015.00	12,642.77
		568,956.00	(111,726)	680,682.00	237,026.13
1557301010	Sewer Durham Wages	10,000.00	2,000	8,000.00	5,892.14
1557302010	Sewer Material & Supplies Durham	35,000.00	(7,000)	42,000.00	21,701.23
1557302014	Sewer Durham Utilities	60,000.00	12,000	48,000.00	39,498.50
1557302016	Sewer Durham Telephone/Internet	800.00	(100)	900.00	234.93
1557302020	Durham Sewer Membership		-	0.00	0.00
1557302024	Durham Sewer Legal		-	0.00	0.00
1557302025	Sewer Durham Insurance	11,000.00	-	11,000.00	6,130.50
1557302030	Sewer Durham Engineering Fees	8,000.00	5,000	3,000.00	0.00
1557302058	Durham Sewer Machine Time Charge	2,000.00	-	2,000.00	894.00
1557302198	Sewer Durham Contract Payments	185,000.00	-	185,000.00	90,698.86
1557303011	Sewer Durham Contract Labour		(1,500)	1,500.00	377.32
1557303060	Sewer Durham Sludge Storage/Haulage	33,000.00	-	33,000.00	14,273.53
1557303075	Transfer to Own Fund Res/Res Fund	135,257.00	116,669	18,588.00	0.00
1557303077	Transfer to Capital	89,344.00	44,344	45,000.00	0.00
1557305050	Durham Sewer Loan Principal	23,443.00	-	23,443.00	21,277.02
1557305051	Durham Sewer Loan Interest	13,200.00	41	13,159.00	6,320.84
		606,044.00	171,454	434,590.00	207,298.87
1494585110	Grants Ontario	(165,042.00)		0.00	0.00
1494585115	Grants Canada			0.00	0.00
1494586510	Cont'b from Other Donations	0.00		0.00	0.00
1494586530	Cont'b from Rev Fund Water Durham	(35,000.00)		(54,000.00)	0.00
1494586540	Cont'b from Res Fund Water Durham	0.00		0.00	0.00
1494586550	Debentures Issued Water Durham	0.00		0.00	0.00
		(200,042.00)		(54,000.00)	0.00
1494587530	Cont'b from Rev Fund Sewer Durham	(89,344.00)		(45,000.00)	0.00
1494587510	Cont'b from Grants Ontario	(143,656.00)		0.00	0.00
1494587550	Sewer Durham Debenture	0.00		0.00	0.00
1494587710	Cont'b from LIPS Durham Sewer	0.00		0.00	0.00
		(233,000.00)		(45,000.00)	0.00
1595582000	Sewer Durham Capital Expense	233,000.00		45,000.00	32,376.13
		0.00		0.00	0.00
		233,000.00		45,000.00	32,376.13

DURHAM WATER/SEWER 2017 BUDGET WORKSHEET				
Account Number	Account Name	DRAFT 2017 BUDGET	2016 BUDGET	to Aug. 18/16 2015 YTD
1595583000	Water Durham Capital Expense	200,042.00	54,000.00	22,925.42
		200,042.00	54,000.00	22,925.42
DEPARTMENT TOTAL		0.00	0.00	(99,236.18)
Capital Details				
	Concrete Reservoir Seal Lid & Safety Equipment	35,000.00		
	Capital Upgrade to George St Pumping Station OCIF	165,042.00		
		200,042.00		
	UV Treatment (remaining balance after CWWF)	233,000.00		

NEUSTADT WATER/SEWER 2017 BUDGET WORKSHEET				
Account Number	Account Name	DRAFT 2017 BUDGET	2016 BUDGET	to Aug. 18/16 2016 YTD
1410405120	Water - Neustadt			0.00
1410405131	Sewer Frontage/Connection Neustadt			0.00
1410405132	Sewer Capital Connection			0.00
1415576420	Investment Income Sewer			(2.72)
		0.00	0.00	(2.72)
1430575110	Neu. Water Grants Ontario	0.00	0.00	0.00
1430575409	Water Neustadt Capital Finance Chrg	(70,000.00)	(68,768.00)	(34,916.04)
1430575410	Water Revenue Neustadt	(100,000.00)	(98,052.00)	(28,370.53)
1430575411	Water Neustadt Fire Line Revenue		0.00	(1,080.00)
1430575412	water Revenue Neustadt other	(8,000.00)	(8,000.00)	(9,620.00)
		(178,000.00)	(174,820.00)	(73,986.57)
1430575414	Sewer Revenue Neustadt	(84,000.00)	(84,000.00)	(40,501.63)
1430575416	Sewer Revenue Neustadt Misc	0.00	0.00	(57.50)
		(84,000.00)	(84,000.00)	(40,559.13)
1557001010	Water Neustadt Wages	3,000.00	3,000.00	1,737.34
1557002010	Water Material & Supplies	20,000.00	30,000.00	13,781.08
1557002014	Water Neustadt Utilities	12,000.00	10,000.00	7,467.98
1557002016	Water Neustadt Telephone	900.00	800.00	592.53
1557002020	Water Memberships	300.00	300.00	62.00
1557002024	Water Neustadt Legal Fees	0.00	0.00	0.00
1557002025	Water Neustadt Insurance	2,500.00	2,468.00	1,251.55
1557002198	Water Neustadt Contract Payments	72,000.00	72,000.00	32,072.95
1557003011	Neustadt water Contract labour	5,000.00	5,000.00	2,606.53
1557003075	Transfer to Own Fund Res/Res Fund	12,475.00	0.00	0.00
1557003077	Water Transfer to Capital	35,000.00	35,000.00	0.00
1557005050	Neustadt Water Loan Principal	14,900.00	14,857.00	7,332.97
1557005051	Neustadt Water Loan Interest	1,400.00	1,395.00	264.31
		179,475.00	174,820.00	67,169.24
1557101010	Sewer Neustadt Wages	2,000.00	2,000.00	642.69
1557102010	Sewer Material & Supplies	3,000.00	6,000.00	1,011.69
1557102014	Sewer Neustadt Utilities	6,000.00	4,000.00	4,442.12
1557102016	Sewer Neustadt Telephone	650.00	625.00	394.79
1557102025	Sewer Neustadt Insurance	2,400.00	2,400.00	1,251.55
1557102198	Sewer Neustadt Contract Payments	49,000.00	49,000.00	24,069.07
1557103011	Sewer Neustadt Contarct Labour	0.00	500.00	0.00
1557103075	Transfer to Own Fund Res/Res Fund	0.00	0.00	0.00
1557103077	Sewer Transfer to Capital	19,475.00	19,475.00	0.00
1557105050	Neustadt Sewer Loan Principal	0.00	0.00	0.00
1557105051	Neustadt Sewer Loan Interest	0.00	0.00	0.00
		82,525.00	84,000.00	31,811.91
1494575110	Grants Ontario	0.00	0.00	0.00
	reserve fund	0.00	0.00	0.00
1494576530	Cont'b from Rev Fund Water Neustadt	(35,000.00)	(35,000.00)	0.00
1494577530	Cont'b from Rev Fund Sewer Neustadt	(19,475.00)	(19,475.00)	0.00
		(54,475.00)	(54,475.00)	0.00
1595572000	Sewer Neustadt Capital Expense	0.00	0.00	0.00
	Sewer Neustadt tsfr to Reserve	19,475.00	19,475.00	0.00
1595573000	Water Neustadt Capital Expense	35,000.00	35,000.00	0.00
		54,475.00	54,475.00	0.00
DEPARTMENT TOTAL		0.00	0.00	(15,567.27)
Capital Detail 2017				
Water Reservoir Safety Upgrades		35,000.00		
Lagoon Cleanout Reserve		19,475.00		

Kerri Mighton

From: donotreply@otf.ca
Sent: Friday, December 09, 2016 12:19 PM
To: kmighton@westgrey.com
Subject: Notice of OTF funding decision

Follow Up Flag: Follow up
Flag Status: Flagged

Re: OTF Application ID# ON97742

Thank you for submitting an application for funding to the Ontario Trillium Foundation. We appreciate your time and consideration, and we understand the commitment you have to the success of your mission.

After careful consideration of your application, we regret to advise you that we will not be able to fund your proposal at this time. Having reviewed the documentation provided, we have determined the following:

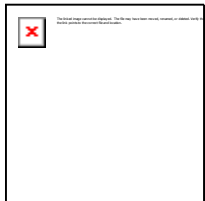
The information provided in the application did not align with the eligibility for the Ontario150 Community Capital program. Please visit http://www.otf.ca/sites/default/files/ontario150_applicationguide.pdf for more information. Please note as well that OTF's Capital Investment Stream will be reinstated in 2017 and new application deadlines will be announced in late 2016.

For more information about how, why and when OTF invests, to read about our application process or to review OTF policies, please visit www.otf.ca.

Should you have questions, please contact the OTF Support Centre at otf@otf.ca or **1.800.263.2887**. Please do not reply directly to this message, as it will be routed to an unmonitored mailbox.

Thank you for considering the Ontario Trillium Foundation.

Sincerely,
Beth Puddicombe



Beth Puddicombe
Vice-President, Community Investments

Grants to Organizations

Payable only upon written request

Request Received *

Organization Name	2013	2014	2015	2016	Comment
GENERAL COMMUNITY INITIATIVES					
1 Grey County Farm Safety	100	100 *	100 *	100	
2 Durham Agricultural Society	500 *	500 *	500 *	500	increase for 2008 only 150th
3 Chesley Agricultural Society	150 *	150 *	150 *	150	
4 Neustadt Normanby Carrick Ag Society	500 *	500 *	500 *	500	
5 Bentinck Plowmen	200 *	200 *	200 *	200	
6 Normanby Plowmen's Association	200 *	200 *	200 *	200	
7 St John's Ambulance	100	100	100	100	
8 Durham Food Bank	1,500	1,500	1,500	1,500	
9 Royal Canadian Legion Remembrance Day	100 *	100 *	100 *	100	get larger wreath for 2013 onward
12 South Grey Bruce Literacy Council	500 *	500 *	500 *	500	
13 Durham Art Gallery	0	0			- Econ.Dev. Initiative for '2012'
14 Words Aloud Poetry Collective	500 *	500 *	500 *	500	2016 request \$2,000 - keep at \$50
15 Fringe Film Festival	250	250	250	250	
16 Bruce Grey Active 2010	300 *	300 *	300 *	300	
17 Durham Soccer Club for maintenance	1,500	1,500 *	1,500 *	1,500	maintenance grant
18 West Grey-Durham Lions Club	500 *	500 *	500 *	500	Canada Day Celebrations
19 Neustadt Rec. Fundraising - Xmas in Village	500 *	500 *	500 *	500	Xmas in Village
Neustadt Firefighters Assoc. - Xmas Parade			*	200	Xmas Parade - must be during Xm
20 Durham Santa Claus Parade	500 *	500 *	500 *	500	
21 Miscellaneous	1,500	1,500	1,500	2,250	
SUBTOTAL GENERAL COMMUNITY INITIATIVES	9,400	9,400	9,400	10,350	<i>G/L 5-10-05-2051</i>
HEALTH INITIATIVES					
22 (Centre Grey Hospital pledge (\$190,000 over 10 yrs -\$147,500 to Dec.31/15)					
Durham Community Health Care Foundation Clinic	*	12,500 *	12,500 *	12,500	
Health Care Heroes Radio-a-thon	*	2,500 *	2,500 *	2,500	
Grape Escape	*	2,500 *	2,500 *	2,500	G/L 5-1005-2051 \$32,650
HEALTH CARE RESERVE	20,000	7,500	0	7,500	<i>G/L 5-10-05-3075</i>
SUBTOTAL HEALTH INITIATIVES	20,000	25,000	17,500	25,000	
SUBTOTAL GRANTS TO ORGANIZATIONS	29,400	34,400	26,900	35,350	<i>27,850</i>
ECONOMIC DEVELOPMENT INITIATIVES					
BIA Durham	0	0			reallocated to WG Parks
Neustadt Business Association	0	0			reallocated to WG Parks
Durham Art Gallery	5,000	5,000			reallocated to Econ Develop
Saugeen Country Tourism Operating Grant	0	0			
SUBTOTAL ECONOMIC DEVELOPMENT INITIATIVES	5,000	5,000			<i>G/L 5-90-15-2040/3075</i>
TOTAL GRANTS TO ORGANIZATIONS	34,400	39,400			

New Requests for Consideration

Children's Safety Village

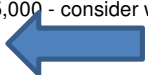
Community School Alliance membership

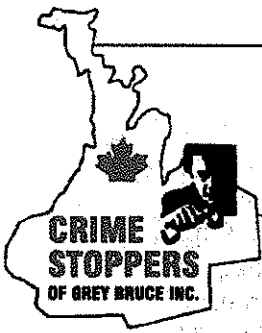
Saugeen Bach Choir, Hanover, Ontario

Launch Pad

4H Club

0 was \$5,000 - consider when village
 750
 ?
 ? part of Econ. Dev. Initiatives budget
 * 200





Crime Stoppers of Grey Bruce Inc.



P.O. Box 1119, Owen Sound, Ontario N4K 6K6

Tel: 519-371-6078 1-800-222-TIPS (8477) Fax: 519-371-1275

Email: crimestopgb@bmts.com

Website: www.crimestoppersgb.ca

October 6, 2016

Mr. Larry Adams, CAO
The Municipality of West Grey
402813 Grey Road 4, RR2
Durham ON N0G 1R0

Dear Mr. Adams,

Crime Stoppers of Grey Bruce Inc. would like to kindly ask that you accept this letter as a request for council's consideration of a donation in the amount of \$2,000.00 from the Municipality of West Grey, **OR** a commitment of a donation in the amount of \$2,000.00 each year for the next five (5) years. Crime Stoppers of Grey Bruce Inc. would be pleased to arrange a presentation, at council's convenience, about its program and to answer any questions your councilors may have.

What is Crime Stoppers?

Each Crime Stoppers is an isolated entity, focused on assisting with the prevention of crime in their local communities. Crime Stoppers is a **completely volunteer based** organization. They are **separate and apart** from local police services and each entity does not receive annually budgeted funding from either the municipal or provincial governments. Each Board of Directors is comprised wholly of volunteers from the respective local communities. Crime Stoppers of Grey Bruce Inc. employs one full time staff member, who performs all of the administrative tasks, receives tips and forwards them to the respective enforcement agencies. The Ontario Provincial Police also provides one liaison officer, at their cost, to report tip viability back to the Board of Directors for reward voting.

Statistics for Grey and Bruce Counties

Over the past 29 years, tips provided to Crime Stoppers of Grey Bruce Inc. have led to the solving of 2,584 cases; with more than 1,550 arrests and the seizure of over \$51.8 million in stolen property and illegal drugs. Approved awards for these tips amount to more than \$248,000.00.

How does Crime Stoppers work?

Crime Stoppers offers telephone and encrypted Internet based services that allow anyone to provide tips to the police with **anonymity, guaranteed**. In exchange for tips, rewards of up to \$2,000.00, approved by the respective Board of Directors, are offered. These rewards are **completely funded by donations** from municipalities like yours, who believe Crime Stoppers offers an invaluable tool in the fight against crime.

How are donations used?

Donations are used to fulfill rewards, purchase promotional materials, assist with attendance fees at local events, and more.

RECEIVED
OCT 11 2016



Women's House *Serving Bruce & Grey*

P.O. Box 760, Kincardine, Ontario, N2Z 2Z4
(519) 396-9814; Fax (519) 396-7800

Owen Sound Office
(519) 372-1113; Fax (519) 372-2075

Municipality of West Grey
RR#2
Durham, ON N0G 1R0

Friday, September 30, 2016

Dear Members of Council and Friends of Women's House:

On behalf of Women's House Serving Bruce & Grey, I wanted to thank you and your council for all of the successes you have had over the past year. I also wanted to provide you and your council with some information regarding Women's House services and programs, and our successes within the last year.

Women's House Serving Bruce & Grey is a non-profit organization providing a 13 bed emergency shelter, free in-house counseling, sexual assault and outreach counseling, as well as transition services to abused women and their children. Women's House serves a population of approximately 165,000 throughout Bruce and Grey Counties. That is a substantial population to serve, but the real barrier lies in the large geographical area the population is spread across which is approximately 8600 square kilometers. As you can imagine, emergency transportation is therefore a large piece of our operating costs.

Women's House also provides sexual assault counseling services in both Counties. In conjunction with this we also have a local crisis line for Bruce County residents as well as 2 toll-free 1-800 numbers; one for sexual assault and a crisis and support line.

Our Transition department continues to assist women find affordable housing, access government services, replace documentation that either had to be left behind or is necessary to access certain agencies and advocates for the women when necessary. Women's House offers Second Stage transitional housing units in Kincardine, Port Elgin and Wiarton. These units provide women the opportunity to live independently in an affordable, secure setting for up to one year after their stay at the shelter. Counselling supports for both the women and their children are continued at the second stage dwellings.

Women's House Serving Bruce & Grey has a fundraising budget of \$113,000 this year to maintain our quality and delivery of services. In order to continue the delivery of vital services to the communities of Bruce & Grey, we must acquire additional funding to ensure the maintenance of our ongoing programs and services. Without our fundraising efforts, Women's House would not be capable of delivering services not covered by our government funding such as emergency transportation, group supplies, extra staffing and client necessities.

RECEIVED
OCT - 3 2016

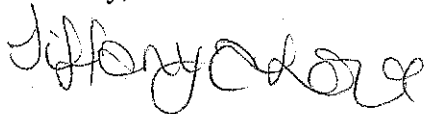
Women and children fleeing abusive relationships can depend on Women's House Serving Bruce & Grey to be their safe haven in their moments of crisis. We rely on fundraising and donors throughout Bruce & Grey Counties to help us meet our shortfall in government funding. We appreciate the support you have given us in the past and hope you can continue to help us provide these essential services, as the demand is on the rise.

It is our mission at Women's House to work towards the awareness and elimination of violence against women. In order to meet our mission and provide these vital services and programs within our community, we rely on the generosity of individuals and organizations for support. Without the support of community-minded organizations, we would not be able to serve those in need in our community and surrounding communities each year. In order to help alleviate these costs, we are asking you to consider supporting Women's House Serving Bruce & Grey in your 2017 budget.

I would be pleased to visit the Municipality of West Grey to discuss Women's House programs and services. This year we celebrated our 30th Anniversary. That means we have served over 45,000 crisis calls; over 15,000 women; and over 2000 children. Please visit our webpage and view the 30th Anniversary video. If you would like to schedule a presentation time, or have any questions or concerns about Women's House, please do not hesitate to contact me at (519) 396-9814 Ext. 225 or by email at tlove@whsbg.on.ca.

Thank you for taking the time to review this request. Together we can work towards the elimination of violence against women.

Sincerely,



Tiffany Love
Community & Fund Development Coordinator

Durham and District Horticultural Society

PO Box 476
Durham, Ontario
N0G 1R0

November 21, 2016

Municipality of West Grey
Mayor Kevin Eccles
Deputy Mayor John Bell
Members of Council

Dear Mayor, Deputy Mayor and Council,

The Durham and District Horticultural Society is writing today to ask for your assistance in the funding for our Durham Herb Fair to be held on June 10th, 2017. The 2016 Durham Herb Fair was very successful hosting 31 vendors and 8 local service clubs. The service clubs were given a space at no charge to promote their activities and reach out to the community. We did receive a registration fee of \$25.00 per vendor space and do not wish to raise this fee as it attracts vendors to the event. We are in need of assistance to help in our costs of space rental, advertising, insurance and signage.

We feel that the Durham Herb Fair is an event that brings many people to the area not only to visit the fair but to explore, eat and shop in Durham's downtown area. The estimated attendance at the 2016 fair was over 1,000 people. We have spoken to many of the local merchants and they agree that business the day of fair was very good. We see this event as a way not only for the Durham and District Horticultural Society to give back to the community through endless hours of volunteer efforts in the planning and running of the fair, but as a way to bring people to our community to see what the area has to offer.

We would like to request a donation from the Municipality of West Grey in the amount of \$500.00 to be used to offset the costs to our society in the hosting of the 2017 Durham Herb Fair.

Thank you for your consideration in this matter.

Susan Papineau
Secretary
Durham & District Horticultural Society
susan.papineau@sympatico.ca
519-369-9975

MAINSTREET BEAUTIFICATION

\$15,000-

FORMER DURHAM BIA GRANT & NEUSTADT BUSINESS ASSOCIATION GRANT APPLIED HERE

PLANTERS

AYTON (20)

DURHAM

MAINSTREET (15 SETS OF 3) INCLUDES HERITAGE VARIETY

ARENA CORNER 3

POST OFFICE PARKETTE 4

BENCHES INCL. LIBRARY 19

CIBC BANK 3

ROYAL BANK 3

COUNTRY CORNER EATERY 12

BEER STORE 5

ELMWOOD (20)

NEUSTADT (20)

-NEW PLANTERS

BRIDGE BASKETS

DURHAM (55)

AYTON (12)

NEUSTADT (16)

HANGING BASKETS

DURHAM (30)

NEUSTADT (33)

ELMWOOD ()

PUBLIC WORKS

LABOUR TO TRANSFER ON AND OFF STREET

WEST GREY BUILDINGS BEAUTIFICATION

\$4100

AYTON

CENTENNIAL HALL

-SHRUBS/PERENNIALS

-ANNUALS FOR PLANTERS

COMMUNITY CENTRE

-ANNUALS

LIBRARY/FIRE DEPT

-PERENNIALS & ANNUALS

-ANNUALS FOR PLANTERS

DURHAM

POLICE DEPT

-ANNUALS

FIRE DEPT

-PERENNIALS

LIBRARY

-ANNUALS FOR PLANTERS

OLD LIBRARY

-ANNUALS FOR PLANTERS

OLD PUMP HOUSE

-PERENNIALS & SHRUBS

TOWN HALL

-ANNUALS

COMMUNITY CENTRE

-ANNUALS FOR PLANTERS

-PERENNIALS & SHRUBS FOR GATE BEDS

ELMWOOD

LIBRARY

-ANNUALS FOR PLANTERS

NEUSTADT

LIBRARY

-ANNUALS FOR PLANTERS (4)

COMMUNITY CENTRE

-ANNUALS FOR PLANTERS (7)

PARK BEAUTIFICATION

\$ 20,000-

FORMER DURHAM AND NEUSTADT HORTICULTURAL GRANTS USED HERE

RURAL

BENTINCK CENTENNIAL PARK

-PORTABLE TOILET RENTAL

AYTON JUNIOR FARMERS' PARK

-PORTABLE TOILET RENTAL

URBAN

AYTON & ELMWOOD N/A

DURHAM

RIVERSIDE PARK

-PERENNIALS, SHRUBS AND BULBS

-MULCH & FERTILIZER

-PORTABLE TOILET RENTAL

REST-A-WHILE

-ANNUALS, PERENNIAL & BULBS

TOWN HALL PARK

HERB GARDEN

-HERBS

-?SANDSTONE FOR WALKWAY

CAIRN

-ANNUALS FOR PLANTER

-?REPLACEMENT OF PLANTER

BORDER GARDENS

-PERENNIALS & BULBS

VICKERS

GAZEBO

-GAZEBO MAINTENANCE (ROOF, PAINT, SKYLIGHTS)

-ANNUALS & BULBS

UPPER LEVELS & FOREST ARE

-PERENNIALS & SHRUBS

ROCK

-PERENNIALS & SHRUBS

-?MULCH

ELVIDGE

-PERENNIALS, SHRUBS & BULBS

-MULCH

MEMORIAL

-SHRUBS & BULBS

MC GOWAN FALLS

-ANNUALS FOR CANOE & TREE PLANTERS

BUTTERFLY

-PERENNIALS, SHRUBS & TREES

COMMERATIVE CONFEDERATION

GREY COUNTRY ROAD 4 GARDEN

NEUSTADT

NEUSTADT LIONS' COMMUNITY PARK

-LIGHTING

TRAIL

\$8000-

DURHAM

GATES (12 SETS)

SIGNAGE

GARBAGE CANS (3)

BENCHES

2ND SECTION OF TRAIL

DELIVERY OF SANDSTONE

LABOUR & EQUIPMENT DONATED

NEUSTADT (JERRY REQUEST)

SAND STONE

DOG PARK (THIS CAN GO UNDER PARKS)

\$1500-3000

SIGNAGE

FENCE

GARBAGE CAN

2 BENCHES

(AGILITY EQUIPMENT-FUTURE)

COMMUNITY GARDEN (THIS CAN GOUNDER PARKS)

MIGHTON \$5000-

SIGNAGE

FENCING

RAISED BEDS

SOILS

MULCH

COMPOSTER

WATERING TOOLS

PLANT MATERIAL

TOOLS

SECURITY CAMERA IF NEEDED

WINTER WONDERLAND PROGRAM

\$5000-
+*20,000-

COMMUNITY TREE LIGHTING

- AYTON
- DURHAM
- ELMWOOD
- NEUSTADT
- WEST GREY MUNICIPAL OFFICE

DURHAM PARKS

- HERITAGE BRIDGE
BRIDGE
-GREENERY, LIGHTING & BOWS
- GAZEBO
-GREENERY, LIGHTING & BOWS
- RIVERSIDE GAZEBO & TREES
-LIGHTS
- VICKER'S GAZEBO
-LIGHTS, GREENERY, BOWS AND DISPLAYS
- REST-A-WHILE
-LIGHTS AND DISPLAY
- MEMORIAL GROVE
-RED AND WHITE SPOT LIGHTS
- COMMERATIVE GROVE
-LIGHTS AND DISPLAYS

DURHAM MAINSTREET

- GARAFRAXA STREET BRIDGE
 - GREENERY & BOWS
 - LIGHTING
- LAMBTON STREET BRIDGE
 - GREENERY & BOWS
- POST OFFICE PARKETTE
 - GREENERY, BOWS AND LIGHTS
- OLD LIBRARY AND LIBRARY BENCH PARKETTE
 - GREENERY, BOWS AND LIGHTS

LAMPTON AND BRUCE CORNER PLANTERS

- GREENERY, BOWS AND LIGHTS

NEUSTADT

BRIDGE (QUEEN ST.)

- GREENERY & BOWS

PARK

- LIGHTS FOR BRIDGE
- LIGHTS FOR MAPLES (2)
- LIGHTS FOR CEDARS (6)

ELMWOOD PARK

- LIGHTS TO WRAP TRUNKS
- SPOT LIGHTS FOR TREES

AYTON

LIBRARY/FIRE HALL

- LIGHTS FOR MAPLES (2)

CENTENNIAL HALL

- LIGHTS FOR CRABAPPLE TREES (2)

* MAINSTREET STREET LIGHTS

DURHAM (FUTURE)

NEUSTADT (FUTURE)

SUMMER STUDENTS (PARKS AND PUBLIC WORKS)

\$ 20,700 -

2 MAY TO AUGUST 31

1 JULY TO AUGUST 31

1 SEPTEMBER TO THANKSGIVING (6 WEEKS)

COMMERATIVE PROGRAM

\$ 3750 - + ☆

HELPING HANDS PROGRAM

WEST GREY ARBOUR WEEK CLEAN SWEEP

BENCH & PICNIC TABLE

TREES

REGULAR PROGRAM

CANADA 150TH ANNIVERSARY OF CONFEDERATION

-1 NATIVE MAPLE FOR EACH COMMUNITY W PLAQUE

-150 NATIVE MAPLES

INFORMATION & PROMOTIONS

}	☆ \$1200 -
	\$7,500 (\$50/tree)
	\$11,250 (\$75/tree)
	\$15,000 (\$100/tree)

SIGNAGE

\$41,250.

NEUSTADT

2 COMMUNITY EVENT & GROUPS

LIONS' COMMUNITY PARK ENTRANCE & ACTIVITY SIGN

DURHAM

4 COMMUNITY EVENT & GROUP SIGN

1 RIVERSIDE PARK SIGN

1 INDUSTRIAL PARK SIGN

3 ACTIVITY SIGNS

PUMP HOUSE, HERITAGE, MCGOWAN, BALL DIAMONDS

BUTTERFLY GARDEN

COMMERATIVE CONFEDERATION GROVE

MCGOWAN FALLS: WASHROOM AREAS

ENTRANCE SIGNS

AYTON

DURHAM

PLANT MATERIAL

ELMWOOD

NEUSTADT

STONE FOUNDATION

12 OAK BARRELS

PLANT MATERIAL

BANNERS

HISTORICAL BANNERS

CANADA FLAG BANNERS

FLAG POLES AND FLAGS



**Report
Regular Agenda
Clerk – Report COW #12/19/2016**

Date: December 19, 2016

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2018 Municipal and School Board Election – Internet and Telephone Voting

Background

Municipal and school board elections must be held every four years and are administered by the Clerk as Returning Officer, pursuant to the Municipal Elections Act, 1996, S.O. 1996, c. 32.

Should Council wish to use an alternative voting method (Internet and Telephone Voting) for the 2018 election, Section 42 of the MEA authorizes Council to pass a by-law for the use of voting and vote-counting equipment, and authorizes electors to use an alternative voting method that does not require electors to attend at a voting place in order to vote. Such by-law must be passed by May 1, 2017.

The Municipality of West Grey has utilized the traditional method of voting in past municipal elections – electors voting at voting stations, using paper ballots, and ballots manually counted. The voter turnout in the Municipality of West Grey in the past three municipal elections is as follows: 2006 – 33.9%; 2010 – 33.6%, 2014 – 28.8%. It is evident from these statistics that the present voting system has not been effective in engaging the electorate in the voting process.

Robert Tremblay, outgoing Clerk/Director of Legislative and Protective Services, for the Municipality of Meaford, delivered a presentation on Internet & Telephone Voting to the Committee of the Whole on October 31, 2016. During the meeting, Mr. Tremblay shared his own municipal experience respecting Internet and Telephone Voting, shared the Internet and Telephone Voting process, and provided some statistical data on E-Voting compiled by “The Centre for eDemocracy”.

The Internet Voting Project Report was published by Nicole Goodman, University of Toronto & Heather Pyman, Carleton University, Centre for E-Democracy, August 2016. The Project surveyed 44 municipalities that used online voting in 2014. Most survey participants had a population size of less than 25,000. The following are some conclusions in the Report:

Voter Experience:

- 95% very satisfied with the method
- found it easy, simple, straightforward, private and convenient
- 98% would use the method again
- 95% would recommend it to others
- 14% said they would not have voted otherwise

Voter Profile:

- 94% of online voters voted in all or most past elections
- older voters (55 plus) more likely to vote online
- online voting preferred by rural voters
- most found it the same or better for accessibility

Voter Turnout

- associated with a 3% increase in voter participation, consistent over time (I would be shocked if the voter turnout for West Grey, provided there is a full-slate of candidates, would not increase significantly, to at least a 40% voter turnout rate)
- some non-voters may be encouraged to vote
- not the sole factor in determining voter turnout

Election Officials Experience:

- 96% of election officials were satisfied with internet voting
- found it easy, accessible, convenient, cost efficient, accurate and fast results
- 97% would recommend it for the 2018 election

After the conclusion of Mr. Tremblay's presentation, the Committee of the Whole requested the Clerk to obtain a cost estimate for Internet and Telephone Voting for the 2018 Municipal and School Board Election, and report back to the Committee of the Whole upon receipt of same.

At the time of writing of this report, the Councils of the City of Owen Sound, Municipality of Meaford, Town of Hanover, and Municipality of Grey Highlands, have approved Internet and Telephone Voting for the 2018 Municipal and School Board Election. It is understood that the Clerks of the Township of Chatsworth, Town of the Blue Mountains, Township of Southgate, and Township of Georgian Bluffs, will seek direction from their respective Councils regarding the Internet and Telephone Voting option.

The Clerks of the local Grey County municipalities that approve Internet and Telephone Voting will work collaboratively on implementing uniform policies and procedures, and where mutually beneficial, share in communications/advertising. It is anticipated that the same 2018 election service providers (Dominion Voting/DataFix) will be utilized, as the Municipality of Meaford and City of Owen Sound already use their services. A discounted rate could be offered depending on the number of Grey municipalities proceeding with Internet and Telephone Voting, and shared training will be made available. Dominion Voting was 1 of only 3 companies worldwide that successfully completed the stringent audit in 2011 for the U.S. Department of Defense, Federal Voting Assistance Program. The Liberal Party of Canada also commissioned an audit of the Dominion Internet and Telephone Voting System, in advance of their nationwide 2013 Leadership election, and the audit was successful.

The Internet and Telephone Voting system provides several benefits, including:

- greater convenience by providing the most flexibility and opportunity for participation – vote anytime, anywhere, during voting period
- improved accessible voting options
- help centres (located in places like libraries and long-term care facilities to promote the election, add electors to the Voters' List, assist voters with information, and offer access to a telephone or computer for voting)
- elimination of spoiled ballots, proxy voting, advance polls, voting places
- elimination or significant reduction in required election staff
- 100% accuracy of the count, earliest results
- preservation of secrecy
- facilitation of participation by non-resident electors

Financial Implications:

The net cost to run the 2014 Municipal and School Board Election was approximately \$32,300, and the estimated net cost to run the 2018 Municipal and School Board Election using the traditional voting method is \$36,000.

The estimated net cost to run the 2018 Municipal and School Board Election using the Internet and Telephone Voting system is \$48,000, based on 11,400 electors (2014 total electors). Therefore, there will be an additional estimated net cost of \$12,000, however, this amount can be justified through the anticipated additional voter turnout, and greater convenience of voting, that will result from the implementation of the Internet and Telephone Voting system.

There is currently a \$20,000 reserve for 2018 Municipal and School Board Election purposes, and therefore, a further \$14,000 should be set aside per year in this reserve for 2017 and 2018.

Recommendation:

That, a by-law be brought forward at the January 16, 2017 Council meeting to authorize Internet and Telephone Voting as the voting method for the 2018 Municipal and School Board Election;

And further that, municipal staff continue to collaborate with other municipalities in Grey County regarding the 2018 Municipal and School Board Election where it is mutually beneficial, including communications, advertising, and policies and procedures.

West Grey 2020 Action Plan

Decisions respecting this report should support the following Strategic Priorities and Goals identified in the approved West Grey 2020 Action Plan:

Strategic Priorities

1. Ensure the Financial Sustainability of the Municipality.
2. Pursue Economic Development in West Grey.
3. Enhance Efforts to Inform and Communicate.

Respectfully submitted:
Mark Turner, Clerk