



Draft

Minutes

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**Municipality of West Grey Committee of the Whole
Held on Monday, September 24, 2018 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office**

<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Rob Thompson
<u>Absent</u>	Councillor Carol Lawrence
<u>Staff</u>	Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk. Brent Glasier, Director of Infrastructure and Public Works; Kerri Mighton, Director of Finance/Treasurer - during reports.

Declarations of Pecuniary Interest - None

Closed Session - None

REGULAR AGENDA:

Matters Arising from the Closed Session – n/a

Public Meetings - None

Delegations - None

Business Arising From Previous Meeting - None

Staff Reports

Director of Finance/Treasurer – Report COW #09/24/18
Preliminary 2018 Budget Meeting Date – resolution #COW 51-18

Hergert-Bell, Resolved that, the Committee of the Whole hereby recommends approval of the following Committee of the Whole (2019 Preliminary Budget) meeting(s) – November 13, 2018, 9:00 a.m., and November 14, 2018, 9:00 a.m. (if needed), at the West Grey Municipal Office. #COW 51-18 Carried.

Director of Infrastructure and Public Works – Report COW #09/24/18

Road Supervisor's Report (Staff has been busy with the following activities: The reconstruction of Concession 4 NDR from Lot 19 easterly to Mulock Road is ongoing. (approx. 75% completed) asphalt patching to correct some very poor surface deformities on Mulock Road between concession 6 and 8; road service contractor, Green Stream has undertaken the eradication of some of the larger patches of phragmites on West Grey road allowances through the mid portion of Bentinck. (received for information)

Utilities Supervisor's Report (The Durham Landfill Site road access was widened to better facilitate traffic.) (received for information)

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Equipment – no issues reported (received for information)

Contracted Work - Owen King Limited has commenced with the repairs to Structure #2 – Concession 4 NDR. Structure #50; Concession 18 Ext. will commence the week of September 24th - detour is posted; Moorefield Construction has commenced with the reconstruction of Lambton Street installing new storm sewer system in the vicinity of Lambton and Queen Street South Intersection; Allen Hasting Limited has completed the repairs to Structure #66 on Concession 6 of Normanby under budget. (received for information)

Placement of Imported Fill (The Committee of the Whole requested the proposed fill by-law be simplified in scope. An amended by-law version will be brought forward at a future Committee of the Whole meeting)

Stairs at Durham Ball Diamonds (The Committee of the Whole indicated this should be a Parks, Recreation & Culture issue to deal with, and requested a design and cost estimate be obtained for the 2019 potential project.)

Bentinck-Normanby Townline Bridge Between The Drive-in Road and Grey Road 3 (The Committee of the Whole mentioned the road has sunk near this bridge. The Director of Infrastructure and Public Works will contact Grey County once again regarding this concern as it is a Grey County structure.).

Clerk – Report COW #09/24/18

Durham Carnegie Free Library – resolution #COW 52-18 (The Committee of the Whole requested staff to prepare a list of municipally-owned facilities that may have heritage features worth designating, such as the Neustadt Library and Glenelg Hall.

Cutting-Hergert, Resolved that, the Committee of the Whole hereby recommends Council states its intention to designate the property at 240 Garafraxa Street North under Part IV, Section 29 of the Ontario Heritage Act in accordance with the Statement of Significance: 240 Garafraxa Street North (Reasons for Designation) attached as Attachment 3 to the report dated August 17, 2018 by Wayne Morgan, Heritage Planner. #COW 52-18 Carried.

CAO/Deputy Clerk – Report COW #09/24/18

2020 Action Plan – Third Quarter Update (received for information)

Staff Update – Landfill Operations (The Director, Infrastructure and Public Works has been filling the gaps with full-time employees and paying a premium rate for the hours covered. Hiring a part-time attendant will provide needed coverage at the appropriate pay rate. The cost for the new attendant will be covered through the Public Works budget.)

Advisory Committees – Terms of Reference (The Committee of the Whole recommended some changes to the proposed terms of reference, including changing some “shall/will” statements to “may”; provide a draft application form for volunteer

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applicants; as well as some other minor changes. The draft version will be forwarded to Advisory Committee Chairs for review and comments. The corrected draft version will be brought forward for further discussion at the October 9, 2018 Committee of the Whole meeting.)

New Business - None

Adjournment

Hergert-Hutchinson, Resolved that, we do now adjourn at 12:12 p.m., to meet again on October 9, 2018, 9:00 a.m., or at the call of the Mayor. Carried.

Kevin Eccles, Mayor

Mark Turner, Clerk