



SAUGREEN MUNICIPAL AIRPORT

Date November 15, 2017
Time 2:00 pm
Location Airport Terminal Boardroom

Commission Members Present

Carol Lawrence
Ed King
Jim Leon
Dave Schmidt – Acting Chair

Also Present Dave Kennedy – Airport Manager
Susan Kirkpatrick – Bookkeeper
Shelley Thomas – Assistant to Manager

Guests none

Absent Dave Inglis

1. Call to order
Chair called the meeting to order at 2:05 pm
2. Approval of Agenda
Motion to accept Agenda – Moved by Jim Leon / Seconded by Carol Lawrence
Carried
3. Declaration of Pecuniary Interest
None
4. Delegations
None
5. Approval of minutes from last meeting held October 18 and October 26
Motion to accept Minutes – Moved by Carol Lawrence / Seconded by Jim Leon
Carried
6. Business arising from Minutes
Visual impairment of logo on site – Carol will get thoughts from the Ministry Conference she will be attending.
7. Correspondence
None

8. Financial Report & Cheque List

No comments

Motion to accept Financial Report – Moved by Jim Leon / Seconded by Carol Lawrence
Carried

9. Management Report

Distributed at meeting (attached)

- a. Explore Solutions proposal to be reviewed by Commission members and discussed at the next meeting whether or not to proceed to present to Council.
- b. Access agreements for any new builds to be similar to existing agreements (ie Tanner build to be confirmed at time of construction)
- c. Peter Stahr – interested in selling his ½ hangar for \$32,000. A 20-year mortgage on the building would cost @ \$158 / month which could be covered by @ \$200 rent if owned by SMA. Ontario Infrastructure mortgage may be a possibility. Dave S to ask Dave I to look into.

Motion to accept Manager's Report – Moved by Jim Leon / Seconded by Ed King
Carried

10. New Business

- a. 2018 Budget – Change name of Misc Expense Account to Improvement/Emergency.

Motion to approve the Budget with the heading amendment - Moved by Jim Leon /
Seconded by Ed King. Carried

- b. Donation account to be corrected at year-end re COPA expenditures not recorded in 2015

11. In Camera Session

Not required

12. Next meeting December 13, 2:00 Terminal Building
or at the call of the Chair

13. Adjournment

Meeting adjourned at 3:45 pm

Motion to adjourn – Moved by Jim Leon / Seconded by Ed King. Carried

Minutes prepared by Susan Kirkpatrick.