



Draft

**MINUTES**

Draft

**For the Regular Meeting of the  
Council of the Municipality of West Grey  
Held on Monday, October 1, 2018 at 9:00 a.m.  
At the Council Chambers – West Grey Municipal Office**

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<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Rob Thompson
<u>Absent</u>	Councillor Carol Lawrence
<u>Staff</u>	Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk. Kerri Mighton, Director of Finance/Treasurer; Brent Glasier, Director of Infrastructure and Public Works - during reports.

**Moment of Reflection**

**Declarations of Pecuniary Interest – None**

**Closed Session**

**Cutting-Hergert, Whereas, the Municipal Act, S.O. 2001, Section 239 (2), authorizes Councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters, Now therefore be it resolved that, the Council of the Municipality of West Grey, does now go into a closed session of Council at 9:03 a.m., with the CAO/Deputy Clerk and Clerk, to labour relations or employee relations (Joint Building Services); and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Ayton Mill Pond). ... #297-18 Carried.**

**Hutchinson-Bell, Be it resolved that, the Council of the Municipality of West Grey hereby returns to Open Session of Council at 10:08 a.m. ... 298-17 Carried.**

(Mayor Eccles confirmed that only closed session items identified were discussed in closed session)

**Matters Arising from the Closed Session**

Mayor Eccles reported on matters arising from the closed session, noting that there is a pre-hearing session being held this Friday in Owen Sound between West Grey and John & Connie Schuit, respecting the Ayton Mill Pond legal proceeding. Staffing issues and the possible re-organization of the Joint Building Services Department was also discussed.

**Comment Period – None**

(2) October 1, 2018

**Public Meetings – None**

**Part I - Consent Agenda**

**Thompson-Hergert, Be it resolved that, Items A1 to B1 inclusive, contained in Part 1 – Consent Agenda, be adopted, as amended;  
And further that, authorization be given for the action to be taken as may be necessary to give effect to the recommendations contained therein. #299-18 Carried.**

**Adoption of Minutes**

**Council:**

- A1 Minutes of Regular Council Meeting – September 17, 2018 (draft)
- Minutes of Committee of the Whole – September 24, 2018 (draft)

**Committees:**

- A2 Durham Recreation Advisory Committee – May 24, 2018
- Neustadt Recreation Advisory Committee – June 13, 2018
- West Grey Public Library Board – June 20, 2018
- West Grey Economic Development Committee – July 24, 2018
- West Grey Parks Committee – September 5, 2018 (draft)
- West Grey Committee of Adjustment – September 24, 2018 (draft)

**Other**

- A3 Multi-Municipal Wind Turbine Working Group, July 12, 2018
- Elmwood Community Centre Board – August 28, 2018 & September 18, 2018 – resolution #300-18

**Bell-Thompson, Be it resolved that, the Minutes of the Regular Council Meeting held on September 17 2018; and the Minutes of the Committee of the Whole held on September 24, 2018, be adopted, as amended;  
Further that, the Minutes of the West Grey Committees – A2, be received, as circulated, save and except the June 13, 2018 Neustadt Recreation Advisory Committee minutes;  
And further that, the Minutes of the Other Committees – A3, be received, as circulated. #300-18 Carried.**

**Routine Department Reports**

- B1 Clerk – Report #CC 10/01/18 – resolution #301-18, #302-18

**Thompson-Bell, Be it resolved that, the Council of the Municipality of West Grey hereby approves the following Committee of the Whole (2019 Preliminary Budget) meeting(s) – November 13, 2018, 9:00 a.m., and November 14, 2018, 9:00 a.m. (if needed), at the West Grey Municipal Office, as recommended by the Committee of the Whole. #301-18 Carried.**

(3) October 1, 2018

**Thompson-Bell, Resolved that, the Council of the Municipality of West Grey hereby states its intention to designate the property at 240 Garafraxa Street North under Part IV, Section 29 of the Ontario Heritage Act in accordance with the Statement of Significance: 240 Garafraxa Street North (Reasons for Designation) attached as Attachment 3 to the report dated August 17, 2018 by Wayne Morgan, Heritage Planner, as recommended by the West Grey Committee of the Whole. #302-18 Carried.**

**Miscellaneous Correspondence** (For Information Only - Not Circulated but Available for Viewing at Meeting)

C1 None

**Future Committee Meetings**

- D1 West Grey Parks Committee – October 4, 2018, 3:00 p.m., Durham Fire Hall Board Room
- D2 West Grey Committee of the Whole – October 9, 2018, 9:00 a.m., West Grey Municipal Office
- D3 West Grey Committee of Adjustment – October 9, 2018, 1:00 p.m., West Grey Municipal Office
- D4 West Grey Committee of the Whole (Planning) – October 9, 2018, 1:30 p.m., West Grey Municipal Office
- D5 West Grey Police Services Board – October 9, 2018, 3:00 p.m., West Grey Municipal Office

**Part II - Regular Agenda**

**Communications from the Mayor and Council**

Mayor Eccles, and Councillors Hergert, and Hutchinson, reported on past activities and events since the last regular meeting of Council, and on upcoming events and activities.

**Delegations - None**

**Business Arising from the Previous Meeting - None**

**Staff Reports**

**Director of Finance/Treasurer - Report #FTR 10/01/18**

Approval of Accounts, Voucher #18-2018 – resolution #302-18

**Cutting-Hergert, Be it resolved that, the Director of Finance/Treasurer be authorized to pay the accounts presented as Voucher No. 18-2018 in the amount of \$614,661.09, of the Municipality of West Grey. #302-18 Carried.**

(4) October 1, 2018

Director of Infrastructure and Public Works – Report #DIPW 10/01/18

By-law Number 112-2018 (see By-law Number 112-2018, as amended)

By-law Number 113-2018 (see By-law Number 113-2018)

Clerk – Report #CR 10/01/18

Township of Glengarry (received for information)

**By-Laws – First, Second & Third Readings**

- 111-2018 A By-law to assume Part Lot 12, Concession 1, Part of Div 3, Part 4, Plan 16R-11074 (PART OF PIN 37296-0169 (LT)), Geographic Township of Normanby, Municipality of West Grey, in the County of Grey, into the municipal roads system (repeals By-law Number 104-2018) – resolution #303-18
- 112-2018 A By-law to regulate the handling and collection of garbage, rubbish, and other waste materials and confirm a schedule of fees for the use of the Municipality of West Grey Waste Disposal Sites – resolution #304-18
- 113-2018 A By-law to authorize the Mayor and CAO/Deputy Clerk to enter into a lease/option agreement between the Municipality of West Grey and Mary A. McKay – resolution #305-18
- 114-2018 A By-law to confirm the proceedings of the October 1, 2018 Council meeting – resolution #306-18

**Cutting-Hergert, Be it resolved that, By-law Number 111-2018, being a bylaw to assume Part Lot 12, Concession 1, Part of Div 3, Part 4, Plan 16R-11074 (PART OF PIN 37296-0169 (LT)) and Part 8, Plan 17R3078 (PIN 37235-0554 (LT)), Geographic Township of Normanby, Municipality of West Grey, in the County of Grey, into the municipal roads system, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #303-18 Carried.**

**Hutchinson-Thompson, Be it resolved that, By-law Number 112-2018, being a By-law to regulate the handling and collection of garbage, rubbish, and other waste materials and confirm a schedule of fees for the use of the Municipality of West Grey Waste Disposal Sites, be now read a first, second and third time, passed as amended and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #304-18 Carried.**

**Cutting-Hergert, Be it resolved that, By-law Number 113-2018, being a By-law to authorize the Mayor and CAO/Deputy Clerk to enter into a lease/option agreement between the Municipality of West Grey and Mary A. McKay, be now read a first, second and third time, passed and numbered**

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**and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #305-18 Carried.**

**Thompson-Bell, Be it resolved that, By-law Number 114-2018, being a bylaw to confirm the proceedings of the October 1, 2018 Council meeting, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #306-18 Carried.**

**New Business**

June 13, 2018 Neustadt Recreation Advisory Committee Minutes (Council questioned the disposal process for used items sold by the Neustadt Recreation Advisory Committee without the consent of Council. The CAO/Deputy Clerk indicated the process for this type of activity will be addressed in the new Committees Terms of Reference and Mandate being further considered at the October 29, 2018 Committee of the Whole meeting.

Elmwood Signage (Council asked if there are signs that have yet to be installed in Elmwood. The Director of Infrastructure and Public Works will investigate.

**Addendum - None**

**Notice of Motion/Direct Motions - None**

**Closed Session – Incomplete Items Only – n/a**

**Matters Arising from Closed Session – Incomplete Items Only – n/a**

**Question Period**

Marian Ratcliffe asked about any plans to provide organic matter recycling at the landfill sites. The Director of Infrastructure and Public Works responded that there is no compost facility at present, and the landfill sites Certificates of Approval will need to change to permit a compost facility. West Grey is considering establishing a compost facility at the landfill site(s) that can be used as cover material on the landfill trenches or for topsoil. West Grey is also considering initiating an educational program for the public, including at schools, regarding organics and composting.

Marian Ratcliffe stated it is better to chip wood than burn wood. The Director of Infrastructure and Public Works noted it would require extra staff and West Grey has limited Mayor Eccles added that West Grey recognizes this is an issue

Bob Miller requested the municipality consider repairing or replacing a sign in Bentinck on County Road 10. Mayor Eccles agreed that the sign needs replaced, and will be taken down to either be refurbished or a new sign installed.

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Bob Miller opined that only property owners should be able to use landfill sites. Mayor Eccles indicated that residents are permitted to use the landfill sites. Bob Miller also questioned what is the fee for asphalt shingles. The Director of Infrastructure and Public Works retorted that asphalt shingles are currently charged the commercial waste fee.

**Municipal Act – Notices - None**

**Adjournment**

**Hergert-Hutchinson, Resolved that, we do now adjourn at 11:39 a.m., to meet again on October 15, 2018, 7:00 p.m., or at the call of the Mayor.  
Carried.**

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Kevin Eccles, Mayor

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Mark Turner, Clerk