



## MINUTES

**For the Regular Meeting of the  
Council of the Municipality of West Grey  
Held on Monday, November 6, 2017 at 10:00 a.m.  
At the Council Chambers – West Grey Municipal Office**

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<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Carol Lawrence, Councillor Rob Thompson
<u>Staff</u>	Mark Turner, Clerk Brent Glasier, Director of Infrastructure and Public Works Kerri Mighton, Director of Finance Treasurer - during reports.

### **Moment of Reflection**

### **Declarations of Pecuniary Interest and General Nature Thereof** - None

### **Closed Session**

**Bell-Cutting, Whereas, the Municipal Act, S.O. 2001, Section 239 (2), authorizes Councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters,**

**Now therefore be it resolved that, the Council of the Municipality of West Grey, does now go into a closed session of Council at 1:11 p.m., to discuss items which relate to personal matters about an identifiable individual, including municipal or local board employees; and labour relations or employee negotiations. ... #385-17** **Carried.**

**Cutting-Hergert, Be it resolved that, the Council of the Municipality of West Grey hereby returns to Open Session of Council at 5:26 p.m. ... #386-17** **Carried.**

(Mayor Eccles confirmed that only closed session items identified were discussed in closed session)

**Matters Arising from the Closed Session – n/a**  
**Public Meetings – None**

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**Part I - Consent Agenda**

**Thompson-Bell, Be it resolved that, Items A1 to C1 inclusive, contained in Part 1 – Consent Agenda, be adopted, as printed; And further that, authorization be given for the action to be taken as may be necessary to give effect to the recommendations contained therein. ... #372-17 Carried.**

**Adoption of Minutes**

Council:

- A1 Minutes of Regular Council Meeting – October 16, 2017
- Minutes of Special Council Meeting – October 30, 2017
- Minutes of Special Committee of the Whole Meeting (2018 Preliminary Budget) – October 13, 2017
- Minutes of Committee of the Whole Meeting – October 30, 2017

Committees:

- A2 Neustadt Recreation Advisory Committee – September 20, 2017
- Durham Recreation Advisory Committee – September 21, 2017
- West Grey Economic Development Committee – September 21, 2017
- Normanby Recreation Advisory Committee – September 27, 2017
- Neustadt Recreation Advisory Committee – October 11, 2017

Other

- A3 West Grey Health & Safety Committee – September 13, 2016 & January 16, 2017 (approved), and September 19, 2017 (draft)
- Saugeen Mobility and Regional Transit – July 28, 2017 & September 22, 2017)
- Elmwood Community Centre Board – September 19, 2017
- Saugeen Valley Conservation Authority – September 19, 2017
- Saugeen Municipal Airport – September 20, 2017
- West Grey Chamber of Commerce – September 5, 2017 – resolution #373-17

**Cutting-Hergert, Be it resolved that, the Minutes of the Regular Council Meeting held on October 16, 2017; the Minutes of the Special Council Meeting held on October 30, 2017; the Minutes of the Special Committee of the Whole Meeting (2018 Preliminary Budget); and the Minutes of the Committee of the Whole Meeting held on October 30, 2017; be adopted, as printed; Further that, the Minutes of the West Grey Committees – A2, be received, as circulated;**

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**And further that, the Minutes of the Other Committees – A3, be received, as circulated. ... #373-17 Carried.**

**Award of Tenders**

B1 None

**Routine Department Reports**

C1 Clerk – Report #CC 11/06/17 – resolution #372-17

**Hergert-Cutting, Be it resolved that, the Council of the Municipality of West Grey hereby approves the 2018 Council/Committee of the Whole Meeting dates and the 2018 Committee of Adjustment/Committee of the Whole (Planning) Meeting dates, as contained in the Clerk’s Report CC #11/06/17. ... #372-17 Carried.**

**Miscellaneous Correspondence** (For Information Only - Not Circulated but Available for Viewing at Meeting)

- D1 Ministry of Natural Resources and Forestry – re: operation of Ayton Mill Pond Dam sleuth
- D2 The Elmwood and District Chamber of Commerce – thank-you letter for placement of planters and flower baskets in Elmwood
- D3 Town of Amherstburg – resolution re: concrete barriers on Highway 401
- D4 Grey Bruce Health Unit – re: Building Health Communities Together: 2016 Municipal Wellness Mapping Report

**Future Committee Meetings**

- E1 West Grey Committee of Adjustment – November 13, 2017, 1:00 p.m., West Grey Municipal Office
- E2 West Grey Committee of the Whole (Planning) Meeting – November 13, 2017, 1:30 p.m., West Grey Municipal Office

**Part II - Regular Agenda**

**Communications from the Mayor and Council**

Mayor Eccles and Councillor Lawrence reported on past activities and events since the last regular meeting of Council, and on upcoming events and activities.

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### **Delegations**

#### Heather Wright, Friends of Music at Vickers Park

Heather Wright, Friends of Music at Vickers Park, presented a cheque in the amount of \$1,000 for use by the West Grey Parks Committee, possibly towards the development of a trail system. Mrs. Wright thanked the Parks Committee for the beautiful flowers planted throughout Durham.

#### Dale Ahrens, Chair, Elmwood Community Centre Board

Dale Ahrens, Chair, Elmwood Community Centre Board, updated Council on the kitchen renovation project.

Mr. Ahrens reported the cost estimate of the kitchen renovation project is 80,000.00, although some additional projects were suggested such as an additional entrance (\$28,000), refurbishing of the entrance (\$6,000), and updating of appliances (\$20,000). It is not anticipated that the additional entrance project will go ahead at this time. Over \$80,000 has been raised for this project to date, and the Board is waiting for word on the outcome of some grant applications.

Mr. Ahrens suggested updating the joint Elmwood Community Centre Board Agreement between West Grey and Brockton due to some differences in policy or interpretation of policies.

The Elmwood Community Centre is now a heating and cooling centre for Brockton in case of an emergency, and suggested West Grey inform West Grey ratepayers in Elmwood of this availability.

Mr. Ahrens suggested West Grey provide some type of recognition for Shirley Young for her time as Secretary of the Board. Mr. Ahrens also thanked West Grey for their efforts in beautifying Elmwood with flowers. Mr. Ahrens provided a list of upcoming events in Elmwood.

Council requested the Director of Finance/Treasurer to meet with the Brockton CAO and/or Treasurer to discuss the potential update of the Elmwood Community Centre Board Agreement.

#### Dave Kennedy, Manager, & Dave Schmidt, Vice-Chair, Saugeen Municipal Airport

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Dave Kennedy, Manager, & Dave Schmidt, Vice-Chair, Saugeen Municipal Airport, provided Council with an update on the 2017-2018 Action Plan.

Items in the Action Plan completed as of October 2017 include SMA Hangar, installation of lights and wall outlets (\$2,327); replacement of counter tops, sinks and taps in kitchen (\$1,800); replacement of trim mower (\$5,913); repainting of runway lines and numbers (\$5,642); and removal of trees and stumps (\$6,000). Some unforeseen expenses included paving various small areas (\$5,350); replacement of hot water heater (\$4,450); and replacement of septic tank pumps (\$1,800).

All leases and access fees were reviewed, and these fees will be updated to increase the revenue stream for the Airport. The Flight School is in operation, as is a new restaurant (Tilley's Café & Bakery).

Surplus funds resulting from the Snowbirds event were donated to the Saugeen Municipal Airport. These funds were used for new approaches that will improve the range and safety for aircraft using the airport.

Council noted its appreciation for the volunteers at the Airport.

The Saugeen Municipal Airport is looking at potential businesses that could be set-up within the Airport property.

Mr. Schmidt indicated that much of the airport infrastructure is 24 years old, and at some point, will need replaced.

Mayor Eccles thanked Mr. Schmidt and Mr. Kennedy for their presentation.

#### Kyle Kuepfer

Kyle Kuepfer came before Council to discuss the status of the garden suite (granny flat) at his property described as Lot 25, Concession 13, Bentinck. The garden suite was to have been relocated by October 12, 2017 near the cluster of his house and buildings, but it has not been moved to date.

Mr. Kuepfer requested an extension of time to move the garden suite. He has decided he does not want to move it close to his house as it is

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too expensive to move, and wants a time extension to provide sufficient time to sell the garden suite.

Council asked if the garden suite will be occupied while the garden suite is for sale. Mr. Kuepfer indicated it will be occupied until sold, and asked for a six-month extension.

Council asked if it is hooked up to hydro, and if there is a septic system. Mr. Kuepfer indicated it is hooked up to hydro, but there is no septic system. Water to the garden suite is supplied from his house.

Bob Weirmeir mentioned that Mr. Kuepfer did ask about putting a trailer on the property, but there was a miscommunication as it was not identified as a mobile home, which isn't permitted in the (recreational) trailer licensing by-law.

Mr. Kuepfer indicated it wasn't clear where the garden suite was to be re-located. The Clerk stated that Mr. Kuepfer was quite aware of where the garden suite was to be relocated to, as there was much discussion respecting the required location prior to the passing of the temporary use by-law for the garden suite.

The tenant of the garden suite noted he will be without a place to live if the garden suite is removed. - resolution #375-17

**Bell-Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby provides a final extension to November 30, 2017 for the re-location of the garden suite on the Kyle Kuepfer property in accordance with By-law Number 27-2017 to remove the garden suite from the subject property. ... #375-17** Carried.

### **Business Arising from the Previous Meeting - None**

### **Staff Reports**

Director of Finance/Treasurer - Report #FTR 11/06/17

Approval of Accounts, Voucher #20-2017 – resolution #376-17

Renewal of Coca Cola Agreement for Refreshments at Recreation Facilities (see By-law Number 96-2017)

Letter from Morris-Turnberry, Resolution re: Tenanted Farm Tax Class Properties – resolution #377-17

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**Bell-Thompson, Be it resolved that, the Director of Finance/Treasurer be authorized to pay the accounts presented as Voucher #20-2017 of the Municipality of West Grey, in the amount of \$800,370.43. ... #376-17 Carried.**

**Hergert-Lawrence, Be it resolved that, the Council of the Municipality of West Grey hereby supports the resolution of the Municipality of Morris-Turnberry concerning the Tenanted Farm Tax Class properties being changed to the Residential Tax Class. ... #377-17 Carried.**

Director of Infrastructure and Public Works – Report #DIPW 11/06/17  
Boundary Road Agreement between Municipality of West Grey and Township of Southgate (see By-law Number 104-2017, as amended)

Durham Walkway Bridge (The DIPW provided an update respecting the Durham Walkway Bridge, and indicated on-site work will be starting November 7.)

New Municipal Shed (The DIPW indicated the new municipal shed to be constructed at the Durham Industrial Park will have some cost over-runs due to some soils issues discovered during work on the foundation.)

### **By-Laws – First, Second & Third Readings**

- 96-2017 A By-law to enter into an Agreement between the Municipality of West Grey and the Coca-Cola Bottling Company – resolution #378-17
- 101-2017 A By-law to authorize the Mayor and Clerk to sign a Mutual Assistance Agreement with the County of Grey and lower-tier Grey County municipalities – resolution #379-17
- 102-2017 A By-law to authorize the Mayor and Clerk to sign Acknowledgement and Direction documents to facilitate the transfer of lands owned by the Municipality of West Grey to the County of Grey for the purposes of road widening on Grey Road 28, in the former Township of Bentinck – resolution #380-17
- 103-2017 A By-law to appoint a Municipal Drainage Superintendent pursuant to the Drainage Act, R.S.O. 1990 (Cobide Engineering) – resolution #381-17

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- 104-2017 A By-law to approve and authorize the execution of a Boundary Road Agreement between the Municipality of West Grey and Township of Southgate – resolution #382-17
- 105-2017 A By-law to confirm the proceedings of the November 6, 2017 Council meeting – resolution #383-17

**Thompson-Bell, Be it resolved that, By-law Number 96-2017, being a By-law to enter into an Agreement between the Municipality of West Grey and the Coca-Cola Bottling Company, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #378-17** **DEFEATED.**

**Hergert-Lawrence, Be it resolved that, By-law Number 101-2017, being a By-law to authorize the Mayor and Clerk to sign a Mutual Assistance Agreement with the County of Grey and lower-tier Grey County municipalities, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #379-17** **Carried.**

**Thompson-Bell, Be it resolved that, By-law Number 102-2017, being a By-law to authorize the Mayor and Clerk to sign Acknowledgement and Direction documents to facilitate the transfer of lands owned by the Municipality of West Grey to the County of Grey for the purposes of road widening on Grey Road 28, in the former Township of Bentinck, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #380-17** **Carried.**

**Cutting-Thompson, Be it resolved that, By-law Number 103-2017, being a By-law to appoint a Municipal Drainage Superintendent pursuant to the Drainage Act, R.S.O. 1990 (Cobide Engineering), be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #381-17** **Carried.**

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**Hutchinson-Thompson, Be it resolved that, By-law Number 104-2017, being a By-law to approve and authorize the execution of a Boundary Road Agreement between the Municipality of West Grey and Township of Southgate, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #382-17** Carried.

**Lawrence-Cutting, Be it resolved that, By-law Number 105-2017, being a bylaw to confirm the proceedings of the November 6, 2017 Council meeting, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #383-17** Carried.

**New Business**

Council discovered a conflict in the approved 2018 Council/Committee of the Whole meeting dates approved earlier in the meeting pursuant to resolution #374-17, more particularly, the date of January 8, 2018. The Clerk will bring an amendment to this resolution at the next Council meeting for consideration for approval.

Mayor Eccles reported the West Grey/Hanover Police Steering Committee met last Wednesday, and a resolution was passed by the Committee recommending discussions on the amalgamation of police services be postponed indefinitely. (see resolution #385-17)

**Addendum \_\_\_\_\_ - None**

**Notice of Motion/Direct Motions**

West Grey-Hanover Police Steering Committee – resolution #385-17

**Lawrence-Cutting, Be it resolved that, the Council of the Municipality of West Grey hereby agrees to suspend any further discussions relating to the proposed amalgamation of the West Grey-Hanover Police Services. ... #384-17** Carried.

**Closed Session – Incomplete Items Only – n/a**

**Matters Arising from Closed Session – Incomplete Items Only – n/a**

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**Question Period - None**  
**Municipal Act – Notices - None**

Council temporarily adjourned for lunch at 12:27 p.m., reconvened the meeting at 1:11 p.m., and subsequently went into closed session. (see resolution #385-17)

**Adjournment**

**Hergert, Resolved that, we do now adjourn at 5:27 p.m., to meet again on November 20, 2017, 7:00 p.m., or at the call of the Mayor. Carried.**

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(Signed)  
Kevin Eccles, Mayor

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(Signed)  
Mark Turner, Clerk