



Report
Committee of the Whole
Director of Finance/Treasurer – Report FTR#11/21/16

Date: November 21, 2016.

2017 Preliminary Budget

1. Closed Session – Labour relations or employee negotiations. **9:00 a.m.**

2. Attached are detailed Departmental Preliminary 2017 Budgets **9:15 a.m.** for Committee review.
 1. 2017 Administration Budgets
 - Council
 - Admin
 - Fire Other
 - Canine Control
 - Other Protection
 - Crossing Guards
 - Library Other
 - Planning
 - Airport, Transit
 - SVCA, Flood Control
 - Building, Property Standards, Source Water Protection

FTR#1 Recommendation: For Committee review and discussion.

Respectfully submitted:
Kerri Mighton
Director of Finance/Treasurer

| COUNCIL 2017 DRAFT BUDGET | | | Yr Over Yr | | to Nov 8/16 | |
|--------------------------------------|---------------------------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| Account Number | Account Name | 2017 BUDGET | Budget Change | 2016 BUDGET | 2016 YTD | 2015 VARIANCE |
| 1430053076 | Admin-Transfer from Reserve/Fund | | 0.00 | | 0.00 | 0.00 |
| 1430055410 | Council Revenue | (6,400.00) | (1,150.00) | (5,250.00) | (1,082.85) | 4,167.15 |
| 1430055411 | Council Nomination Fees | | 0.00 | | 0.00 | 0.00 |
| SUBTOTAL COUNCIL REVENUES | | (6,400.00) | (1,150.00) | (5,250.00) | (1,082.85) | 4,167.15 |
| 1505001010 | Council Wages | 163,000.00 | 3,000.00 | 160,000.00 | 132,219.66 | (27,780.34) |
| 1505001011 | Council CPP | 3,500.00 | 0.00 | 3,500.00 | 3,185.11 | (314.89) |
| 1505001021 | Council EHT | 2,000.00 | 0.00 | 2,000.00 | 1,718.82 | (281.18) |
| 1505002009 | Governance Candidate Registration | | 0.00 | | 0.00 | 0.00 |
| 1505002010 | Council Material & Supplies | 5,000.00 | 0.00 | 5,000.00 | 3,561.50 | (1,438.50) |
| 1505002020 | Council General Memberships/Conventio | 15,000.00 | 0.00 | 15,000.00 | 12,541.10 | (2,458.90) |
| 1505002021 | Council Mileage | 10,000.00 | 0.00 | 10,000.00 | 8,193.66 | (1,806.34) |
| 1505002023 | Council Election Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1505003011 | Council Contract Labour | | | | 0.00 | 0.00 |
| 1505003075 | Council Transfer to Reserve | 12,500.00 | 2,500.00 | 10,000.00 | 10,000.00 | 0.00 |
| SUBTOTAL COUNCIL EXPENDITURES | | 211,000.00 | 5,500.00 | 205,500.00 | 171,419.85 | (34,080.15) |
| TOTAL COUNCIL DEPARTMENT | | 204,600.00 | 4,350.00 | 200,250.00 | 170,337.00 | (29,913.00) |
| YR over YR budget change | | 4,350.00 | | | | |
| | | 2.2% | | | | |

| ADMIN/CORPORATE 2017 DRAFT BUDGET | | | | | |
|------------------------------------|-------------------------------------|--------------------|------------------------------------|---------------------|-----------------------|
| Account Number | Account Name | 2017 BUDGET | Yr Over Yr <i>Budget Change</i> | 2016 BUDGET | Nov. 8/16 2016 YTD |
| 1430103076 | Admin-Transfer from Reserve/Fund | 0.00 | 161,500.00 | (161,500.00) | 0.00 |
| 1430105110 | Admin. - Provincial Grant | 0.00 | 0.00 | 0.00 | 0.00 |
| 1430105408 | Tax Certificate | (13,000.00) | 0.00 | (13,000.00) | (11,490.00) |
| 1430105410 | Zoning Certificate | (5,500.00) | 0.00 | (5,500.00) | (5,550.00) |
| 1430105411 | Lottery License | (4,000.00) | 1,000.00 | (5,000.00) | (4,782.10) |
| 1430105412 | Sale History Books | | 0.00 | | 0.00 |
| 1430105414 | Tax Sale & Administration Fees | (5,000.00) | 0.00 | (5,000.00) | (24,628.32) |
| 1430105417 | Investment Income | (1,000.00) | 0.00 | (1,000.00) | 692.84 |
| 1430105418 | Other/Miscellaneous Revenue | (8,000.00) | 0.00 | (8,000.00) | (13,716.79) |
| 1430105419 | Revenue Lease Agreements | (13,100.00) | (1,200.00) | (11,900.00) | (7,150.00) |
| 1430105421 | Revenue Marriage Licenses | (3,000.00) | 0.00 | (3,000.00) | (2,600.00) |
| 1430105422 | Provincial Offences Revenue | (500.00) | 0.00 | (500.00) | (159.25) |
| 1430106000 | Cash Short/Over Rounding | | | | (2.40) |
| SUBTOTAL REVENUES | | (53,100.00) | | (214,400.00) | (69,386.02) |
| 1510001010 | Administration Wages | 507,000.00 | 13,350.00 | 493,650.00 | 400,354.88 |
| 1510001011 | Administration CPP | 17,500.00 | 580.00 | 16,920.00 | 15,726.98 |
| 1510001012 | Administration EI | 7,100.00 | (1,150.00) | 8,250.00 | 7,559.62 |
| 1510001013 | Administration Life Insurance | 18,100.00 | 2,280.00 | 15,820.00 | 14,891.38 |
| 1510001014 | Administration OMERS | 51,500.00 | 1,150.00 | 50,350.00 | 42,913.33 |
| 1510001015 | Administration Benefits | 8,700.00 | 900.00 | 7,800.00 | 7,073.92 |
| 1510001020 | Admin Rwam/Greenshield Insurance | 32,000.00 | 2,500.00 | 29,500.00 | 18,434.95 |
| 1510001021 | Administration EHT | 9,900.00 | 250.00 | 9,650.00 | 8,082.09 |
| 1510001022 | Administration Worker Compensation | 11,600.00 | 840.00 | 10,760.00 | 9,388.10 |
| 1510002000 | Administration Website | 2,000.00 | 0.00 | 2,000.00 | 1,709.56 |
| 1510002010 | Administration Material & Supplies | 12,000.00 | 0.00 | 12,000.00 | 10,789.05 |
| 1510002011 | Administration Office Supplies | 12,000.00 | 0.00 | 12,000.00 | 7,976.21 |
| 1510002012 | Postage & Meter Rentals | 40,000.00 | 2,000.00 | 38,000.00 | 39,119.43 |
| 1510002013 | Photocopier Expense/Lease | 5,000.00 | 500.00 | 4,500.00 | 5,277.38 |
| 1510002014 | Administration Utilities | 18,000.00 | 0.00 | 18,000.00 | 15,622.46 |
| 1510002015 | Administration Building Maintenance | 10,000.00 | 0.00 | 10,000.00 | 8,819.79 |
| 1510002016 | Administration Telephone & Fax | 9,000.00 | (500.00) | 9,500.00 | 8,585.05 |
| 1510002020 | General Memberships | 19,000.00 | 500.00 | 18,500.00 | 18,640.45 |
| 1510002021 | Administration Mileage | 3,000.00 | 0.00 | 3,000.00 | 2,384.70 |
| 1510002030 | Administration - Computer Expense | 26,000.00 | 0.00 | 26,000.00 | 25,147.43 |
| 1510002031 | Admin Water Mointoring/Maintenance | 1,000.00 | 0.00 | 1,000.00 | 579.27 |
| 1510002050 | Administration Parking lot Maint' | 2,000.00 | 0.00 | 2,000.00 | 1,530.00 |
| 1510002053 | Financial Expense Bank Charge | 2,000.00 | 0.00 | 2,000.00 | 66.02 |
| 1510002077 | Administration Training | 2,500.00 | 0.00 | 2,500.00 | 432.48 |
| 1510003011 | Administration Contract Labour | 6,000.00 | 0.00 | 6,000.00 | 3,851.02 |
| 1510003075 | Transfer to Own Fund-Res/Res Fund | | 0.00 | 0.00 | 0.00 |
| 1510003077 | Admin Transfer to Capital | 10,000.00 | 0.00 | 10,000.00 | 0.00 |
| 1510005053 | Tax Write-offs | | 0.00 | 0.00 | 246.02 |
| SUBTOTAL ADMIN EXPENDITURES | | 842,900.00 | | 819,700.00 | 675,201.57 |
| 1510052014 | Corporate Costs Utilities | 2,500.00 | (5,000.00) | 7,500.00 | 1,059.23 |
| 1510052015 | Corporate Costs Building Renovation | 5,000.00 | 0.00 | 5,000.00 | 627.10 |
| 1510052020 | Corporate Costs Membership Fees | 300.00 | 0.00 | 300.00 | 267.12 |
| 1510052022 | Appreciation Day | 2,500.00 | 0.00 | 2,500.00 | 2,144.48 |
| 1510052024 | Corporate Costs Legal | 50,000.00 | 0.00 | 50,000.00 | 13,288.31 |
| 1510052025 | Corporate Costs Insurance | 35,000.00 | (26,787.00) | 61,787.00 | 33,472.07 |
| 1510052026 | Corporate Costs Audit Fees | 42,500.00 | 0.00 | 42,500.00 | 3,367.53 |
| 1510052029 | Corporate Costs Consultant Fees | 5,000.00 | (5,000.00) | 10,000.00 | 1,617.60 |
| 1510052044 | Corporate Costs Tax Sale Regs't Fee | 5,000.00 | 0.00 | 5,000.00 | 22,284.81 |
| 1510052051 | Corporate Costs Grants to Organiz't | 57,650.00 | 25,000.00 | 32,650.00 | 24,500.00 |
| 1510052074 | Corporate Cost Sale/Purchase Propt | 500.00 | 0.00 | 500.00 | 3,945.70 |
| 1510052075 | Corporate Costs Lease Agreement Exp | 7,500.00 | 2,500.00 | 5,000.00 | 7,222.64 |
| 1510052078 | Corporate Costs Promotional Expense | 2,500.00 | 0.00 | 2,500.00 | 1,530.55 |
| 1510052079 | Corporate Costs Service Awards | 2,000.00 | 0.00 | 2,000.00 | 647.04 |

| ADMIN/CORPORATE 2017 DRAFT BUDGET | | | | | |
|---|-------------------------------------|---------------------|-----------------------------|---------------------|-----------------------|
| Account Number | Account Name | 2017 BUDGET | Yr Over Yr Budget Change | 2016 BUDGET | Nov. 8/16 2016 YTD |
| 1510052080 | Corporate Costs Loan Advance | | 0.00 | 0.00 | 0.00 |
| 1510053011 | Corporate Costs Contract labour | 200.00 | 0.00 | 200.00 | 0.00 |
| 1510053075 | Corporate Cost transfer to Reserve | 167,500.00 | 160,000.00 | 7,500.00 | 0.00 |
| 1510053077 | Corp Costs Tsfr to Capital | 50,000.00 | (172,454.00) | 222,454.00 | 0.00 |
| 1510054050 | Corporate Cost Liab'ty Durham Hydro | 4,500.00 | 0.00 | 4,500.00 | 3,542.60 |
| 1510055052 | Accounts Receivable Written Off | | 0.00 | | 0.00 |
| 1510059100 | Corporate Costs Payment in Lieu | 50,000.00 | 0.00 | 50,000.00 | 62,910.28 |
| SUBTOTAL CORP COSTS | | 490,150.00 | | 511,891.00 | 182,427.06 |
| 1494105105 | Debentures Issued | 0.00 | 0.00 | 0.00 | 0.00 |
| 1494105110 | Grants Ontario | 0.00 | 0.00 | 0.00 | 0.00 |
| 1494105120 | Grants Other Municipalities | 0.00 | | 0.00 | 0.00 |
| 1494105131 | Sale of Land | 0.00 | 0.00 | 0.00 | (63,740.46) |
| 1494106530 | Contb' from Revenue Fund | (60,000.00) | 172,454.00 | (232,454.00) | 0.00 |
| 1494106540 | Contb' from Reserve Fund | (10,000.00) | 0.00 | (10,000.00) | 0.00 |
| CAPITAL REVENUE | | (70,000.00) | | (242,454.00) | (63,740.46) |
| 1595103000 | General Gov't Capital Expense | 20,000.00 | 0.00 | 20,000.00 | 8,839.41 |
| 1595103076 | Transfer to Reserves/Reserve Funds | 50,000.00 | (172,454.00) | 222,454.00 | 0.00 |
| CAPITAL EXPENDITURE | | 70,000.00 | | 242,454.00 | 8,839.41 |
| TOTAL ADMIN DEPARTMENT | | 1,279,950.00 | 162,759.00 | 1,117,191.00 | 733,341.56 |
| YR over YR budget change | | 162,759.00 | | | |
| | | 14.6% | | 1,278,691.00 | |
| | | - | | 1,259.00 | |
| increase without Stabilization Reserve Transfer \$161,500 | | 0.10% | | 0.10% | |
| Capital Detail | | - | | - | |
| Photocopier | | 10,000.00 | Vadim e3 versior | 10,000.00 | 0.00 |
| Vadim OPEN -online portal for customers PL, PT, UB, PMT | | 10,000.00 | Vadim OPEN -or | 10,000.00 | 70,000.00 |
| Police Station - design/tender/eng'g????? | | 0.00 | Police Station - d | 0.00 | 310,368.00 |
| | | 20,000.00 | | 20,000.00 | 380,368.00 |
| Transfer to Admin IT Reserve | | | Transfer to Admin | 0.00 | 10,000.00 |
| | | | Tsfr to capital - P | 70,000.00 | |
| Transfer to General Capital Reserve | | 50,000.00 | Transfer to Gene | 50,000.00 | 282,897.00 |
| | | 70,000.00 | | 120,000.00 | 673,265.00 |

| FIRE OTHER 2017 DRAFT BUDGET | | | | | | |
|------------------------------------|-----------------------------------|-------------------|-------------------------------------|--|-------------------|--------------------|
| Account Number | Account Name | 2017 BUDGET | <i>Yr Over Yr Budget Change</i> | 2016 BUDGET | 2016 YTD | 2014 VARIANCE |
| 1430175410 | Revenue Fire - West Grey | (1,598.00) | (41.00) | (1,557.00) | 0.00 | 1,557.00 |
| SUBTOTAL REVENUES | | (1,598.00) | (41.00) | (1,557.00) | 0.00 | 1,557.00 |
| 1517003075 | Transfer to Own Reserve | 40,000.00 | (89.00) | 40,089.00 | 0.00 | (40,089.00) |
| 1517202036 | Fire Other Pymts Dispatch | 3,517.00 | 92.00 | 3,425.00 | 2,561.97 | (863.03) |
| 1517403010 | Fire Other Pymts Elmwood | 146,500.00 | 2,920.00 | 143,580.00 | 143,579.67 | (0.33) |
| 1517503010 | Fire Other Pymts Hanover | 55,000.00 | 0.00 | 55,000.00 | 43,387.50 | (11,612.50) |
| 1517603010 | Fire Other Pymts Wellington North | 18,870.00 | 370.00 | 18,500.00 | 18,500.00 | 0.00 |
| 157703010 | Fire Other Pymts Markdale | 35,700.00 | 700.00 | 35,000.00 | 34,208.91 | (791.09) |
| SUBTOTAL EXPENDITURES | | 299,587.00 | 3,993.00 | 295,594.00 | 242,238.05 | (53,355.95) |
| TOTAL OTHER FIRE DEPARTMENT | | 297,989.00 | 3,952.00 | 294,037.00 | 242,238.05 | (51,798.95) |
| YR over YR budget change | | 3,952.00 | | | | |
| | | 1.3% | | *payback borrow from reserve for 2014 trucks | | |

| CANINE CONTROL 2017 DRAFT BUDGET | | | | | | |
|--------------------------------------|------------------------------------|--------------------|-------------------------------------|--------------------|--------------------------|--------------------|
| Account Number | Account Name | 2017 BUDGET | <i>Yr Over Yr Budget Change</i> | 2016 BUDGET | to Nov. 9/16 2016 YTD | 2015 VARIANCE |
| 1430305410 | Revenue - Canine Control | (30,000.00) | 5,000.00 | (35,000.00) | (28,360.00) | 6,640.00 |
| | | | | | | 0.00 |
| SUBTOTAL COUNCIL REVENUES | | (30,000.00) | 5,000.00 | (35,000.00) | (28,360.00) | 0.00 |
| 1530002010 | Canine Control Material & Supplies | 6,000.00 | 0.00 | 6,000.00 | 2,045.13 | (3,954.87) |
| 1530002021 | Canine Control Mileage | 5,000.00 | 0.00 | 5,000.00 | 2,460.70 | (2,539.30) |
| 1530002024 | Canine Control Legal | | | | 352.09 | 352.09 |
| 1530003011 | Canine Wages Contract | 15,000.00 | 0.00 | 15,000.00 | 10,207.56 | (4,792.44) |
| 1530005052 | Canine Control Writeoffs | | | | 75.50 | 75.50 |
| SUBTOTAL COUNCIL EXPENDITURES | | 26,000.00 | 0.00 | 26,000.00 | 15,140.98 | (10,859.02) |
| TOTAL COUNCIL DEPARTMENT | | (4,000.00) | 5,000.00 | (9,000.00) | (13,219.02) | (10,859.02) |
| YR over YR budget change | | 5,000.00 | | | | |
| | | 55.6% | | | | |

| OTHER PROTECTION 2017 DRAFT BUDGET | | | | | | |
|---|-----------------------------------|-------------------|-----------------------------|-------------------|--------------------------|-------------------|
| Account Number | Account Name | 2016 BUDGET | Yr Over Yr Budget Change | 2016 BUDGET | to Nov. 9/16 2016 YTD | 2015 VARIANCE |
| 1430405410 | Revenue - Fence Viewing | (250.00) | 0.00 | (250.00) | 0.00 | 250.00 |
| 1430405411 | Revenue - Livestock Recoveries | (5,000.00) | 0.00 | (5,000.00) | (4,017.50) | 982.50 |
| 1430405412 | Revenue - Livestock Admin Fees | (300.00) | 0.00 | (300.00) | (180.00) | 120.00 |
| SUBTOTAL COUNCIL REVENUES | | (5,550.00) | 0.00 | (5,550.00) | (4,197.50) | 1,352.50 |
| 1540103011 | Other Protection Fence Viewing | 250.00 | 0.00 | 250.00 | 0.00 | (250.00) |
| SUBTOTAL FENCE VIEWING EXPENDITURES | | 250.00 | 0.00 | 250.00 | 0.00 | (250.00) |
| 1540203011 | Other Protection Livestock Valuer | 2,000.00 | 0.00 | 2,000.00 | 1,199.06 | (800.94) |
| 1540203030 | Livestock Claims | 5,000.00 | 0.00 | 5,000.00 | 4,017.50 | (982.50) |
| SUBTOTAL LIVESTOCK VALUER EXPENDITURES | | 7,000.00 | 0.00 | 7,000.00 | 5,216.56 | (1,783.44) |
| 1540303011 | Other Protection - OSPCA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SUBTOTAL OSPCA EXPENDITURES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1540603011 | Other Protection Weed Inspection | 500.00 | 0.00 | 500.00 | 0.00 | (500.00) |
| SUBTOTAL WEED INSPECTION EXPENDITURES | | 500.00 | 0.00 | 500.00 | 0.00 | (500.00) |
| TOTAL OTHER PROTECTION EXPENDITURES | | 7,750.00 | 0.00 | 7,750.00 | 5,216.56 | (2,533.44) |
| TOTAL OTHER PROTECTION DEPARTMENT | | 2,200.00 | 0.00 | 2,200.00 | 1,019.06 | (1,180.94) |
| YR over YR budget change | | 0.00 | | | | |
| | | 0.0% | | | | |

| CROSSING GUARDS 2017 DRAFT BUDGET | | | | | | |
|--------------------------------------|------------------------------------|------------------|-------------------------------------|------------------|--------------------------|-------------------|
| Account Number | Account Name | 2017 BUDGET | <i>Yr Over Yr Budget Change</i> | 2016 BUDGET | to Nov. 9/16 2016 YTD | 2016 VARIANCE |
| 1561001010 | Crossing Guard Wages | 23,000.00 | 0.00 | 23,000.00 | 17,789.14 | (5,210.86) |
| 1561001011 | Crossing Guard CPP | 175.00 | 0.00 | 175.00 | 200.62 | 25.62 |
| 1561001012 | Crossing Guard EI | 450.00 | 0.00 | 450.00 | 468.24 | 18.24 |
| 1561001021 | Crossing Guard EHT | 375.00 | 0.00 | 375.00 | 346.83 | (28.17) |
| 1561001022 | Crossing Guard Work' Comp | 500.00 | 0.00 | 500.00 | 512.41 | 12.41 |
| 1561002010 | Crossing Guard Material & Supplies | 500.00 | 0.00 | 500.00 | 0.00 | (500.00) |
| SUBTOTAL COUNCIL EXPENDITURES | | 25,000.00 | 0.00 | 25,000.00 | 19,317.24 | (5,682.76) |
| TOTAL COUNCIL DEPARTMENT | | 25,000.00 | 0.00 | 25,000.00 | 19,317.24 | (5,682.76) |
| YR over YR budget change | | 0.00 | | | | |
| | | 0.0% | | | | |

| LIBRARY - OTHER 2017 DRAFT BUDGET | | | | | |
|---|--|---------------------|-----------------------------|---------------------|---------------------------|
| Account Number | Account Name | 2017 BUDGET | Yr Over Yr Budget Change | 2016 BUDGET | to Oct. 12/16 2016 YTD |
| 1430873076 | Library Transfer from Reserve | 0.00 | 7,000.00 | (7,000.00) | 0.00 |
| 1430875410 | Revenue - Library | (4,500.00) | 0.00 | (4,500.00) | (1,559.03) |
| 1430875411 | Revenue - Library Wages | (206,839.00) | 0.00 | (206,839.00) | (147,524.58) |
| SUBTOTAL LIBRARY REVENUES | | (211,339.00) | 7,000.00 | (218,339.00) | (149,083.61) |
| 1587051011 | Library CPP | 7,200.00 | 0.00 | 7,200.00 | 5,343.10 |
| 1587051012 | Library EI | 3,990.00 | 0.00 | 3,990.00 | 3,248.21 |
| 1587051013 | Library Life Insurance | 2,140.00 | 0.00 | 2,140.00 | 1,834.45 |
| 1587051014 | Library Omers | 5,185.00 | 0.00 | 5,185.00 | 3,957.04 |
| 1587051020 | Library Greenshield Insurance | 3,710.00 | 0.00 | 3,710.00 | 2,987.83 |
| 1587051021 | Library EHT | 3,490.00 | 0.00 | 3,490.00 | 2,516.57 |
| 1587051022 | Library Workers Compensation | 610.00 | 0.00 | 610.00 | 464.65 |
| 1587052010 | Library Mat/Supplies | 2,000.00 | 0.00 | 2,000.00 | 1,559.03 |
| 1587052031 | Library Wtr Monitoring/Other M&S | 6,000.00 | (1,000.00) | 7,000.00 | 10,382.62 |
| 1587053010 | Library Wages | 180,514.00 | 0.00 | 180,514.00 | 127,172.73 |
| 1587053075 | Library Transfer to Reserve | | 0.00 | | |
| 1587053077 | Library Tsfr to Capital | 35,000.00 | 0.00 | 35,000.00 | |
| SUBTOTAL LIBRARY EXPENDITURES | | 249,839.00 | (1,000.00) | 250,839.00 | 159,466.23 |
| 1587203010 | Library Other Pymts West Grey | 259,433.00 | 5,087.00 2.0% | 254,346.00 | 254,272.00 |
| SUBTOTAL LIBRARY OTHER PYMTS WEST GREY | | 259,433.00 | 5,087.00 | 254,346.00 | 254,272.00 |
| 1587553010 | Library Other Pymts Grey Highlands | 14,905.00 | 292.00 2.0% | 14,613.00 | 0.00 |
| SUBTOTAL LIBRARY OTHER PYMTS WEST GREY | | 14,905.00 | 292.00 | 14,613.00 | 0.00 |
| 1494875105 | Library Loan/Debentures | 0.00 | 0.00 | 0.00 | 0.00 |
| 1494875110 | Library Grants Ontario | 0.00 | 0.00 | 0.00 | 0.00 |
| 1494876530 | Library Con'n from Revenue Fund | (35,000.00) | 0.00 | (35,000.00) | 0.00 |
| 1494876540 | Cont'b from Reserve | 0.00 | 0.00 | 0.00 | 0.00 |
| CAPITAL REVENUES | | (35,000.00) | 0.00 | (35,000.00) | 0.00 |
| 1595873000 | Library Capital Expense | 10,000.00 | 0.00 | 10,000.00 | 343,791.47 |
| 1595873076 | Library Capital Tsfr to Reserve | 25,000.00 | 0.00 | 25,000.00 | 0.00 |
| CAPITAL EXPENDITURES | | 35,000.00 | 0.00 | 35,000.00 | 343,791.47 |
| TOTAL LIBRARY OTHER DEPARTMENT | | 312,838.00 | 11,379.00 | 301,459.00 | 608,446.09 |
| YR over YR budget change | | 11,379.00 3.8% | | | |
| - Elmwood Library branch - continue at church? | | - | | | |
| - former Durham Library disposal? Ongoing expenses? | | 0.00 | | | |
| | purchase new building | 320,218.08 | | | |
| | renovations | 17,782.57 | | | |
| | moving expenses | 13,588.89 | | | |
| | | 351,589.54 | | | |
| | Library Reno Reserve, incl. 2016 tsfr | 133,033.59 | | | |
| | Eligible Development Charges | 82,000.00 | | | |
| | | 215,033.59 | | | |
| | to be financed through sale of old lib.? | 136,555.95 | | | |

| 2017 BUDGET WORKSHEET - PLANNING | | | | | | |
|----------------------------------|---------------------------------------|---------------------|-----------------------------|--------------------|---|------------------|
| Account Code | Description | 2017 BUDGET | Yr Over Yr Budget Change | 2016 BUDGET | to Oct. 12/16 2016 YTD | 2016 Variance |
| 1415006545 | Contrib'ns from Subdivider Reserve | 0.00 | 0.00 | 0.00 | (7,949.22) | 7,949.22 |
| 1430905076 | Planning Transfer from Reserve | (25,000.00) | (25,000.00) | 0.00 | 0.00 | 0.00 |
| 1430905110 | Planning Grants Ontario | (12,720.00) | 489.00 | (13,209.00) | 0.00 | (13,209.00) |
| 1430905409 | Planning Revenue | (27,500.00) | 0.00 | (27,500.00) | (2,175.88) | (25,324.12) |
| 1430905410 | Revenue - Severance Fee | (15,000.00) | 0.00 | (15,000.00) | (13,600.00) | (1,400.00) |
| 1430905411 | Revenue - Zoning Amendment Fee | (10,000.00) | 0.00 | (10,000.00) | (17,400.00) | 7,400.00 |
| 1430905414 | Revenue - Minor Variance Fee | (1,000.00) | 0.00 | (1,000.00) | (1,800.00) | 800.00 |
| 1430905419 | Revenue - Municipal Drains | | | | 0.00 | |
| 1430905420 | Revenue - Tile Drainage | (11,848.00) | 1,793.00 | (13,641.00) | (11,847.69) | (1,793.31) |
| 1430905421 | Revenue-Tile Drainage New Loan Rec' | | 0.00 | | (25,000.00) | 25,000.00 |
| OPERATING REVENUES | | (103,068.00) | (22,718.00) | (80,350.00) | (79,772.79) | (577.21) |
| 1590001010 | Planning & Development Wages | 16,550.00 | 1,525.00 | 15,025.00 | 15,024.10 | 0.90 |
| 1590001011 | Planning/Development CPP | 510.00 | 15.00 | 495.00 | 508.86 | (13.86) |
| 1590001012 | Planning/Development EI | 205.00 | (30.00) | 235.00 | 232.84 | 2.16 |
| 1590001013 | Planning Life Insurance | 600.00 | 70.00 | 530.00 | 601.02 | (71.02) |
| 1590001014 | Planning OMERS | 1,755.00 | 160.00 | 1,595.00 | 1,578.64 | 16.36 |
| 1590001015 | Planning/Development Benefits | 200.00 | 0.00 | 200.00 | 200.00 | 0.00 |
| 1590001020 | Planning RWAM/Greenshield Insurance | 820.00 | 80.00 | 740.00 | 817.84 | (77.84) |
| 1590001021 | Planning/Development EHT | 317.00 | 22.00 | 295.00 | 292.97 | 2.03 |
| 1590001022 | Planning/Development Wk Comp' | 2,897.00 | 207.00 | 2,690.00 | 2,690.52 | (0.52) |
| 1590002010 | Planning/Development Mat/Supplies | 3,000.00 | 0.00 | 3,000.00 | 340.26 | 2,659.74 |
| 1590002020 | Planning General Memberships | 200.00 | 0.00 | 200.00 | 125.00 | 75.00 |
| 1590002021 | Planning/Development Mileage | 50.00 | 0.00 | 50.00 | 0.00 | 50.00 |
| 1590002024 | Planning/Development Legal Fees | 3,000.00 | 0.00 | 3,000.00 | 793.25 | 2,206.75 |
| 1590002045 | Planning - Official Plan/Dev Chrg Exp | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1590002050 | Planning Subdivider Expense | 0.00 | 0.00 | 0.00 | 7,949.22 | (7,949.22) |
| 1590002077 | Planning/Development Environmental | 50,000.00 | 0.00 | 50,000.00 | 0.00 | 50,000.00 |
| 1590003011 | Planning Contract Labour | 25,000.00 | 0.00 | 25,000.00 | 13,180.13 | 11,819.87 |
| 1590003075 | Planning Transfer to reserve/Fund | 5,000.00 | 0.00 | 5,000.00 | 0.00 | 5,000.00 |
| 1590005000 | Municipal Drain Expense | 18,586.00 | 14,169.00 | 4,417.00 | 31.56 | 4,385.44 |
| 1590005011 | Municipal Drain Contract Labour | 20,000.00 | (2,000.00) | 22,000.00 | 18,315.77 | 3,684.23 |
| 1590007201 | Tile Drainage Payment to Landowner | 0.00 | 0.00 | 0.00 | 25,000.00 | (25,000.00) |
| 1590007202 | Tile Drainage - Principal | 9,773.00 | 566.00 | 9,207.00 | 9,219.61 | (12.61) |
| 1590007203 | Tile Drainage - Interest | 2,075.00 | (2,359.00) | 4,434.00 | 2,628.08 | 1,805.92 |
| OPERATING EXPENDITURES | | 160,538.00 | 12,425.00 | 148,113.00 | 99,529.67 | 48,583.33 |
| PLANNING TOTAL | | 57,470.00 | (10,293.00) | 67,763.00 | 19,756.88 | 48,006.12 |
| YR over YR budget change | | (10,293.00) | | | | |
| | | -15.2% | | | <i>tsfr \$25,000 to reserve unspent for WG/Hanover at 2016 YE</i> | |

| AIRPORT & TRANSIT 2017 DRAFT BUDGET | | | | | |
|--|-------------------------------------|-------------------|-------------------------------------|-------------------|---------------------------|
| Account Number | Account Name | 2017 BUDGET | <i>Yr Over Yr Budget Change</i> | 2016 BUDGET | to Oct. 11/16 2016 YTD |
| 1555003010 | Airport Requisition | 44,610.00 | 8,385.00 | 36,225.00 | 34,863.08 |
| TOTAL AIRPORT | | 44,610.00 | 8,385.00 | 36,225.00 | 34,863.08 |
| YR over YR budget change | | 8,385.00 | | | |
| | | 23.1% | | | |
| 1430615411 | Revenue Taxi-Car/Driver License Fee | (200.00) | 0.00 | (200.00) | (250.00) |
| 1430615412 | Revenue Parking Tickets | (3,500.00) | 0.00 | (3,500.00) | (3,715.00) |
| SUBTOTAL TRANSIT/PARKING REVENUES | | (3,700.00) | 0.00 | (3,700.00) | (3,965.00) |
| 1562002010 | Parking Materials & Supplies | 500.00 | 0.00 | 500.00 | 231.00 |
| 1562003010 | Disability Transit Payments | 78,000.00 | (5,158.00) | 83,158.00 | 83,158.08 |
| SUBTOTAL TRANSIT/PARKING EXPENDITURES | | 78,500.00 | (5,158.00) | 83,658.00 | 83,389.08 |
| TOTAL TRANSIT/PARKING DEPARTMENT | | 74,800.00 | (5,158.00) | 79,958.00 | 79,424.08 |
| YR over YR budget change | | (5,158.00) | | | |
| | | -6.5% | | | |
| Airport & Transit | | 119,410.00 | 3,227.00 | 116,183.00 | |
| | | | 2.8% | | |
| SMART | | | | 0.00 | |
| Airport | 3% increase | 35,910.00 | | 0.00 | |
| | plus share of \$32,200 capital | 8,700.00 | | | |
| | | 44,610.00 | | | |

| CONSERVATION AUTHORITY 2017 DRAFT BUDGET | | | | | | |
|---|-----------------------------------|-------------------|-------------------------------------|-------------------|-------------------|--------------------|
| Account Number | Account Name | 2017 BUDGET | <i>Yr Over Yr Budget Change</i> | 2016 BUDGET | 2016 YTD | 2015 VARIANCE |
| 1430203076 | Transfer from Reserve | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1430205411 | Revenue Flood Control | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SUBTOTAL REVENUES | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1520003010 | SVCA Requisition | 191,702.00 | 2,193.00 | 189,509.00 | 189,509.00 | 0.00 |
| 1520003013 | SVCA Durham Dams Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SUBTOTAL CONSERVATION AUTHORITY EXPENDITURE: | | 191,702.00 | 2,193.00 | 189,509.00 | 189,509.00 | 0.00 |
| 1520101010 | Flood Control Wages | 4,000.00 | 0.00 | 4,000.00 | 2,956.36 | (1,043.64) |
| 1520102010 | Flood Control Material & Supplies | 500.00 | 0.00 | 500.00 | 0.00 | (500.00) |
| 1520102058 | Flood Control Machine Time | 2,000.00 | 0.00 | 2,000.00 | 648.00 | (1,352.00) |
| 1520103010 | Flood Control Expense | 30,000.00 | 5,000.00 | 25,000.00 | 0.00 | (25,000.00) |
| 1520103011 | Flood Control Contract Labour | 7,500.00 | (2,500.00) | 10,000.00 | 0.00 | (10,000.00) |
| SUBTOTAL FLOOD CONTROL EXPENDITURES | | 44,000.00 | 2,500.00 | 41,500.00 | 3,604.36 | (37,895.64) |
| TOTAL COUNCIL DEPARTMENT | | 235,702.00 | 4,693.00 | 231,009.00 | 193,113.36 | (37,895.64) |
| YR over YR budget change | | 4,693.00 | | | | |
| | | 2.0% | | | | |



1078 Bruce Road 12, P.O. Box 150, Formosa ON Canada N0G 1W0
Tel 519-367-3040, Fax 519-367-3041, publicinfo@svca.on.ca, www.svca.on.ca

November 3, 2016

To: Municipalities of the Saugeen Watershed

Dear Municipal Council,

I am pleased to enclose the 2017 Draft Budget and budget notes for Saugeen Conservation. This Draft Budget was approved for distribution to the member municipalities by the Authority Members on November 2, 2016.

This Draft Budget provides for a municipal levy increase of 1.4% over the 2016 levy. This represents a dollar increase of \$22,360.

The Authority is scheduled to meet on December 8th to vote on the acceptance of the 2017 Budget.

I would be pleased to attend a council or other meeting to explain the Draft Budget should you wish.

Saugeen Conservation looks forward to continuing to work with its municipal stakeholders to protect and enhance our wonderful watershed.

Sincerely,

Wayne Brohman
General Manager/Secretary-Treasurer
Saugeen Conservation
Encl.



Watershed Member Municipalities

Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands,
Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce,
Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North,
Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

Draft Budget 2017



November 2, 2016

**SAUGEEEN VALLEY CONSERVATION AUTHORITY
SUMMARY
2017**

| | SOURCES OF FUNDING | | | | | | | | | |
|--------------------------------------|--------------------|-------------------------|-----------------------|---------------|-----------------|------------------|----------------------|----------|---------------|---------------------|
| | 2016 BUDGET | PROPOSED 2017 BUDGET | PROVINCIAL FUNDING | DONATIONS | SPECIAL LEVY | GENERAL LEVY | USER FEES/RENTALS | OTHER | RESERVES | SURPLUS |
| OPERATIONS - GENERAL LEVY | 2,125,110 | 2,220,737 | 145,669 | 10,000 | 73,252 | 1,616,630 | 316,930 | | 58,256 | |
| OPERATIONS - NON GENERAL LEVY | 1,101,796 | 1,172,449 | | | | | 1,172,449 | | | 48,261 ¹ |
| CAPITAL PROJECTS: | | | | | | | | | | |
| WATER MANAGEMENT | 40,000 | 34,000 | 12,000 | | 22,000 | | | | | |
| RECREATIONAL PROPERTIES | 24,100 | 15,000 | | | | 7,100 | | | 7,900 | |
| ADMINISTRATION | 10,000 | 16,000 | | | | 16,000 | | | | |
| SUB-TOTAL | 3,301,006 | 3,458,186 | 157,669 | 10,000 | 95,252 | 1,639,730 | 1,489,379 | 0 | 66,156 | 48,261 |
| SOURCE PROTECTION PLANNING | 541,775 | 0 | 0 | | | | | | | |
| TOTAL | 3,842,781 | 3,458,186 | 157,669 | 10,000 | 95,252 | 1,639,730 | 1,489,379 | 0 | 66,156 | 48,261 |

Note:

1. Non-General Levy surplus to be put into appropriate reserve for future capital reinvestment into those programs.

**SAUGEEN VALLEY CONSERVATION AUTHORITY
PROPOSED OPERATIONS BUDGET (GENERAL LEVY PROGRAMS)
2017**

| PROGRAM | 2016 BUDGET | PROPOSED 2017 BUDGET | SOURCES OF FUNDING | | | | | |
|--|------------------|-------------------------|-----------------------|---------------|-----------------|------------------|----------------------|---------------|
| | | | PROVINCIAL FUNDING | DONATIONS | SPECIAL LEVY | GENERAL LEVY | USER FEES/RENTALS | RESERVES |
| ADMINISTRATION | 437,554 | 423,958 | 1,522 | | | 410,511 | 11,100 | 825 |
| FLOOD CONTROL | | | | | | | | |
| Flood Warning | 197,791 | 192,106 | 91,053 | | | 90,053 | 1,000 | 10,000 |
| Operation of Recreational Dams | 6,547 | 1,674 | | | 1,004 | 669 | | |
| WATER MANAGEMENT | | | | | | | | |
| Water Projects Maintenance & Stewardship | 126,491 | 132,422 | 48,969 | | 72,248 | 10,000 | | 1,205 |
| Water Quality | 104,208 | 114,247 | | | | 87,995 | 24,025 | 2,226 |
| ENVIRONMENTAL PLANNING & REGULATIONS | 570,598 | 651,090 | 4,125 | | | 364,865 | 238,100 | 44,000 |
| IT & GEOGRAPHICAL INFORMATION SYSTEMS | 162,915 | 174,069 | | | | 174,069 | | |
| COMMUNITY SERVICES | | | | | | | | |
| Community Relations | 221,154 | 222,587 | | 7,000 | | 213,587 | 2,000 | |
| Education | 85,682 | 89,269 | | 3,000 | | 54,164 | 32,105 | |
| LAND MANAGEMENT | | | | | | | | |
| Non-Revenue Parks | 155,257 | 161,510 | | | | 152,910 | 8,600 | |
| Property Management | 56,912 | 57,807 | | | | 57,807 | | |
| TOTAL PROGRAM OPERATIONS | 2,125,110 | 2,220,737 | 145,669 | 10,000 | 73,252 | 1,616,630 | 316,930 | 58,256 |

SAUGEEN VALLEY CONSERVATION AUTHORITY
PROPOSED OPERATIONS BUDGET (PROGRAMS NOT SUPPORTED BY GENERAL LEVY)
2017

| PROGRAM | 2016 BUDGETED REVENUE | 2016 BUDGETED EXPENSES | 2016 BUDGETED SURPLUS | PROJECTED 2017 REVENUE | PROJECTED 2017 EXPENSES | PROJECTED 2017 SURPLUS | DISPOSITION |
|--|------------------------------|-------------------------------|------------------------------|-------------------------------|--------------------------------|-------------------------------|---------------------------------|
| LAND MANAGEMENT | | | | | | | |
| Revenue Parks: | | | | | | | |
| Bruceedale C.A. | 72,125 | 54,086 | 18,039 | 63,300 | 52,436 | 10,864 | Saugeen Parks Reserve |
| Durham C.A. | 183,000 | 199,449 | (16,449) | 196,350 | 199,720 | (3,370) | Saugeen Parks Reserve |
| Saugeen Bluffs C.A. | 196,500 | 202,306 | (5,806) | 235,600 | 247,413 | (11,813) | Saugeen Parks Reserve |
| Rental Properties | 5,350 | 6,650 | (1,300) | 5,460 | 5,180 | 280 | Rental Properties Reserve |
| Agricultural Lands | 11,400 | 6,425 | 4,975 | 11,500 | 7,430 | 4,070 | Ag Lands Reserve |
| Motor Pool | 247,000 | 229,482 | 17,518 | 238,000 | 229,780 | 8,220 | Motor Pool Reserve |
| | | | | | | | |
| FOREST MANAGEMENT | | | | | | | |
| Authority Forests | 190,000 | 186,494 | 3,506 | 210,000 | 193,589 | 16,411 | Forest Management Reserve |
| Grey Bruce Forestry Services | 219,500 | 216,904 | 2,596 | 260,500 | 236,902 | 23,598 | Forest Management Reserve |
| | | | | | | | |
| SUB-TOTAL NON GENERAL LEVY PROGRAMS | 1,124,875 | 1,101,796 | 23,079 | 1,220,710 | 1,172,449 | 48,261 | |
| | | | | | | | |
| | | | | | | | |
| SOURCE PROTECTION PLANNING ¹ | 541,775 | 541,775 | 0 | 0 | 0 | 0 | Funded by Provincial Government |
| | | | | | | | |
| TOTAL NON GENERAL LEVY PROGRAMS | 1,666,650 | 1,643,571 | 23,079 | 1,220,710 | 1,172,449 | 48,261 | |

Note:

1. Source Protection Planning fiscal year was April 1, 2015 - March 31, 2016.

**SAUGEEN VALLEY CONSERVATION AUTHORITY
PROPOSED CAPITAL PROJECTS BUDGET
2017**

| PROGRAM | 2016 BUDGET | PROPOSED 2017 BUDGET | SOURCES OF FUNDING | | | | | COMMENTS | |
|--|---------------|----------------------|--------------------|-----------|---------------|---------------|--------------|----------|-------|
| | | | PROVINCIAL FUNDING | DONATIONS | SPECIAL LEVY | GENERAL LEVY | RESERVES | | OTHER |
| WATER MANAGEMENT PROJECTS | | | | | | | | | |
| Durham Ice Management Capital Contingency | 24,000 | 24,000 | 12,000 | | 12,000 | | | | |
| Lake Huron Centre for Coastal Conservation | 10,000 | 10,000 | | | 10,000 | | | | |
| Durham Lower Durham Dam Embankment Repairs | 6,000 | 0 | | | | | | | |
| Sub-Total | 40,000 | 34,000 | | | | | | | |
| RECREATIONAL PROPERTIES | | | | | | | | | |
| Saugeen Parks Improvements | 7,000 | 7,900 | | | | | 7,900 | | |
| Non Revenue Parks & Land Management | 7,100 | 7,100 | | | | 7,100 | | | |
| Greenock Wetland Trail | 10,000 | 0 | | | | | | | |
| Sub-Total | 24,100 | 15,000 | | | | | | | |
| ADMINISTRATION PROJECTS | | | | | | | | | |
| Document Scanning | 10,000 | 16,000 | | | | 16,000 | | | |
| Sub-Total | 10,000 | 16,000 | | | | | | | |
| TOTAL - APPROVED PROJECTS | 74,100 | 65,000 | 12,000 | 0 | 22,000 | 23,100 | 7,900 | 0 | |

**SAUGEEN VALLEY CONSERVATION AUTHORITY
PROPOSED 2017 GENERAL LEVIES**

| | | 2015 for 2016 | | | | | | | | |
|---------------------|-------------|-------------------------|--------------------------|----------------------|---------------------|----------------------|-------------------------|-----------------|-------------------|----------------------|
| | | Current Value | 2016 for 2017 CVA | CVA Based | | | | | | |
| | % in | Assessment (CVA) | (Modified) in | Apportionment | 2016 Actual | 2017 PROPOSED | 2017 \$ Increase | Levy | % Incr | % Change in |
| Municipality | CA | (Modified) | Watershed | Percentage | General Levy | General Levy | Over 2016 | Increase | Assessment | Apportionment |
| Arran-Elderslie | 48 | 659,487,162 | 316,553,838 | 2.5344 | \$ 41,176 | \$ 41,506 | \$ 330 | 0.8% | 0.84 | -0.5562% |
| Brockton | 100 | 1,066,502,206 | 1,066,502,206 | 8.5387 | \$ 138,797 | \$ 139,961 | \$ 1,164 | 0.8% | 0.86 | -0.5319% |
| Chatsworth | 49 | 795,347,493 | 389,720,272 | 3.1202 | \$ 50,903 | \$ 51,112 | \$ 209 | 0.4% | 0.44 | -0.9455% |
| Grey Highlands | 31 | 1,784,696,817 | 553,256,013 | 4.4295 | \$ 71,715 | \$ 72,581 | \$ 866 | 1.2% | 1.24 | -0.1638% |
| Hanover | 100 | 860,479,240 | 860,479,240 | 6.8893 | \$ 112,366 | \$ 112,914 | \$ 548 | 0.5% | 0.51 | -0.8769% |
| Howick | 8 | 342,760,392 | 27,420,831 | 0.2195 | \$ 3,690 | \$ 3,799 | \$ 109 | 2.9% | 1.72 | 0.2921% |
| Huron-Kinloss | 57 | 1,265,943,729 | 721,587,926 | 5.7773 | \$ 94,268 | \$ 94,680 | \$ 412 | 0.4% | 0.46 | -0.9252% |
| Kincardine | 100 | 2,311,893,821 | 2,311,893,821 | 18.5097 | \$ 297,666 | \$ 303,458 | \$ 5,792 | 1.9% | 1.97 | 0.5575% |
| Minto Town | 36 | 860,073,787 | 309,626,563 | 2.4790 | \$ 39,772 | \$ 40,597 | \$ 825 | 2.1% | 2.11 | 0.6972% |
| Morris-Turnberry | 5 | 384,233,209 | 19,211,660 | 0.1538 | \$ 2,942 | \$ 2,991 | \$ 49 | 1.7% | 0.23 | -1.1476% |
| Saugeen Shores | 100 | 2,705,831,379 | 2,705,831,379 | 21.6637 | \$ 349,147 | \$ 355,175 | \$ 6,028 | 1.7% | 1.75 | 0.3409% |
| South Bruce | 99 | 573,997,541 | 568,257,566 | 4.5496 | \$ 73,667 | \$ 74,551 | \$ 884 | 1.2% | 1.23 | -0.1702% |
| Southgate | 94 | 779,464,748 | 732,696,863 | 5.8662 | \$ 93,882 | \$ 96,138 | \$ 2,256 | 2.4% | 2.43 | 1.0124% |
| Wellington North | 33 | 1,353,028,411 | 446,499,376 | 3.5748 | \$ 57,870 | \$ 58,566 | \$ 696 | 1.2% | 1.23 | -0.1673% |
| West Grey | 100 | 1,460,623,603 | 1,460,623,603 | 11.6942 | \$ 189,509 | \$ 191,702 | \$ 2,193 | 1.2% | 1.18 | -0.2185% |
| | | | 12,490,161,157 | 100.00 | \$ 1,617,370 | \$ 1,639,730 | \$ 22,360 | 1.4% | 1.40 | 0.000% |

2017 Budget Notes

General (Not Department Specific)

1. The General Levy increase in the previous 5 years has been:

| | |
|------|------|
| 2012 | 9.0% |
| 2013 | 2.5% |
| 2014 | 1.5% |
| 2015 | 1.9% |
| 2016 | 1.9% |

The 2017 General Levy budget increase is at 1.4% or \$22,360. The salary grid increase (see #2 below) accounts for \$22,000 of this increase.

2. The Personnel Policy (24.05) provides for an increase in the salary grid each January equivalent to the Ontario inflation rate for the 12 months ended in the previous September. The most recent available CPI data for 2016 indicates a 12 month inflation rate of 1.5% to July 31. **Accordingly the 2017 budget provides for a 1.5% salary grid increase.**
3. The Ministry of Natural Resources and Forestry annual grant has remained unchanged for 15 years at \$157,669. The 2017 budget assumes a grant of that same amount. The grant covers some of the costs for flood warning and water projects.
4. **There is one proposed staff position change for 2017.** The Planning & Regulations department is proposing the addition of a Regulations Officer the rationale for which will be explained at the Authority budget meeting.
5. The expectation for 2016 is an overall surplus of \$80,000 to \$100,000 for the year compared to a budgeted surplus of \$23,079. The positive results are mainly the result of administrative salary costs being funded from the Source Water Protection program (\$10,000) and the GLASI program (\$9,000); Forestry revenues are above budget with respect to tree planting, nursery stock sales and EAB treatments (\$23,000); Flood Warning salary/benefits (\$9,000); and student grant revenue (\$26,000).

General Levy Departments

Administration

1. This department is funded almost entirely from the General Levy. 2016 expenses are expected to be about \$3,000 over the budget of \$438,000. The main under budget item is salary/benefits (\$24,000) due primarily to staff time charged to the Source Water Protection program and administration funding provided through the GLASI program. Building maintenance expense is expected to be about \$11,000 over budget due mainly to the replacement of siding on the Formosa office at a cost of about \$15,000 which is funded through the Office Building reserve. 2016 utility expense will be about \$9,000 below budget due to the Safety Village taking over utility costs for the Sulphur Spring Resource Centre and old Administration Building. The Resource Centre basement renovation is almost complete at an estimated cost of \$50,000. This space will be used by the Foundation.
2. For 2017, expenses are budgeted at \$424,000, down \$14,000 from the 2016 budget. Increased salary and benefit costs (\$11,000) are offset by the following main decreases:

| | |
|-------------------|---------|
| Utilities | \$7,000 |
| Resource Centre | \$7,500 |
| Sutherland Centre | \$8,000 |

The costs related to the Sutherland Centre located at the Bluffs campground have been transferred back to the Bluffs campground department now that the building is being used by the campers. Costs to maintain and operate the old Administration Building and the Resource Centre at Sulphur Spring (\$15-20,000 annually) have been eliminated.

Flood Warning

1. Revenue sources for this department are the General Levy (50%) and an annual MNRF grant (50%). 2016 expenses are expected to be about \$187,000 which is \$10,000 under budget due mainly to lower salary/benefit costs. The 2016 budget included about \$6,000 for the previous retired department manager whose services were not needed.
2. The budgeted expenses for 2017 are \$5,000 below the 2016 budget expenses. A new software program to run the public floodwarning system is required to replace the aging and not well supported current software. In 2016 \$15,000 had been budgeted for the software purchase. SVCA is working with a group of Conservation Authorities to collectively purchase this software at a discount depending on the number of CA purchasers. \$10,000 of the funding for the software is proposed to come from the Ortho Imagery reserve.

Water Projects Maintenance and Stewardship

1. This department is funded primarily through special levy to individual municipalities (55%) and MNRF grant (37%).
2. 2016 revenues and expenses are expected to be slightly over budget with the general levy being slightly under budget. The Stewardship Services expense of \$22,000 includes \$15,000 for the cover crop incentive program which is offset by the same amount in Reserve revenue.
3. For 2017 the Special Levy to municipalities is expected to be slightly less than the 2016 budget amount due to a decrease in costs related to the Lockerby property resulting from removal of the dam. The Special Levy covers costs to maintain various structures including the Durham dams, Paisley dykes, Walkerton dykes and others.
4. The expenses for 2017 are budgeted to be consistent with 2016.

Water Quality

1. This department has been funded 100% by General Levy.
2. A surplus of \$8,000 is expected for 2016.
3. Actual revenues and expenses for 2016 and budget 2017 revenues and expenses are expected to be higher than usual due to a water sampling project at Bruce Power started in September 2016 and fully funded by Bruce Power.

Planning and Regulations

1. Revenue in 2016 from sources other than the General Levy is expected to be \$260,000, about \$25,000 above budget. This increase results mostly from a large increase in property inquiries.
2. Costs for 2016 are expected to be \$16,000 above budget due to consultant costs for preparation of a policy manual expected to be \$24,000. Total department costs for 2016 are estimated at \$587,000, compared to budget of \$571,000.
3. This department is expected to generate a small surplus in 2016 of about \$7,000.
4. The 2017 budget provides for revenue from non-levy sources of \$242,000 excluding funds from the Planning & Regulations reserve. 2017 costs are estimated at \$651,000. The increase in costs is the result of the proposed addition of a contract staff member (Regulations Officer) for 10 months plus the salary grid increase and expected movement up the grid of some employees where warranted. Funding of \$44,000 for the new staff contract position is proposed to come from the Planning & Regulations reserve.

5. Telephone expense for 2017 is increased by \$4,000 for the addition of smart phones for staff that perform site visits

Information Technology (IT) and Geographic Information Systems (GIS)

1. This department gets all its funding from the General Levy. Expenses in 2016 are expected to be \$30,000 over the budget amount of \$163,000 due to the Authority approved purchase of 3D software/hardware at a cost of \$27,000. \$18,000 of the 3D package purchase was funded from a surplus in the ortho imagery reserve. The net result for 2016 is an expected budget shortfall of \$9,000.
2. Six computers aged between 5 and 9 years will be replaced in 2017. The major costs in this department are for two staff salaries and computer upgrades. Total 2017 costs are budgeted at \$11,000 more than the 2016 budget which provides for the possible retention of a computer specialist to assist from time to time with standard time consuming systems maintenance.

Community Relations

1. This department is funded almost entirely from the General Levy plus a donation from the Foundation (\$7,000 in 2016). 2016 expenses are expected to be \$9,000 higher than budget which was the cost for the summer students which were fully funded through a provincial summer student grant program.
2. Budgeted 2017 expenses are similar to 2016 with inflationary increases offset by no need for \$5,000 to cover SVCA's presence at the 2016 International Plowing Match in Harriston.

Education

1. Funding in this department is about 60% from the General Levy and the balance from various program users. Education expenses in 2016 are expected to be at the budget amount of \$85,000.
2. The 2017 budget is up about \$3,000 from 2016. It is expected that the same programming will be offered as in 2017. A donation of \$3,000 was received in 2015 and 2016 from a new source. An amount of \$3,000 has been pledged for 2017 from the same donor.

Non-Revenue Parks and Land Management

1. The parks covered in this department include Sulphur Spring, Allan Park, Stoney Island, Bells Lake, Kinghurst, McBeath, and Varney.
2. Annual revenue sources in this department, other than the General Levy, are from agreements with the Ontario Steelheaders Assoc. (\$2,400) for Denny's Dam and West Grey (\$2,500) for the Durham day use swimming area. The amounts received in 2016 will be as budgeted.
3. Expenses in 2016 will be \$10-15,000 below budget. That decrease is due mainly to less manager time required and allocated to this department, and corresponding lower staff travel costs.
4. Expenses for 2017 are budgeted at \$6,000 above 2016's budget to allow for additional hazard tree removal and general park maintenance.

Property Management

1. This department covers the costs for the repair/storage shops at Sulphur Spring CA. Funding is all from General Levy and covers utilities, insurance and maintenance for the buildings and part of the salaries for the one position stationed there. 2016 expenses are expected to be on budget of \$56,000.
2. Expenses for 2017 are budgeted to remain at the 2016 level.

Non General Levy Departments

Revenue Parks (Campgrounds)

1. Historical and budget gross revenue amounts for the three campgrounds are as follows (in thousands of dollars):

| | <u>2015 actual</u> | <u>2016 estimate</u> | <u>2016 budget</u> | <u>2017 budget</u> |
|-----------|--------------------|----------------------|--------------------|--------------------|
| Brucedale | 72.9 | 62.6 | 72.1 | 63.3 |
| Durham | 206.0 | 204.2 | 183.0 | 196.3 |
| Bluffs | 200.1 | 243.0 | 196.5 | 235.6 |
| | <u>479.0</u> | <u>509.8</u> | <u>451.6</u> | <u>495.2</u> |

2. Historical and budget net income (loss) amounts are as follows (in thousands of dollars):

| | <u>2015 actual</u> | <u>2016 estimate</u> | <u>2016 budget</u> | <u>2017 budget</u> |
|-----------|--------------------|----------------------|--------------------|--------------------|
| Brucedale | 21.4 | 8.8 | 18.0 | 10.8 |
| Durham | (18.0) | 13.2 | (16.4) | (3.4) |
| Bluffs | 2.9 | (13.4) | (5.8) | (11.8) |
| | <u>6.3</u> | <u>8.6</u> | <u>(4.2)</u> | <u>(4.4)</u> |

3. For 2016 revenue from seasonal campers will be about \$5,000 below forecast – Brucedale is \$9,000 below budget with Durham and Bluffs being slightly above. There were six fewer seasonal campers in Brucedale in 2016. Daily and group camping revenue was favourably affected by good summer weather particularly on the long weekends and will be about \$28,000 above budget. The annual CAMIS online reservation system cost for 2016 was \$7,000 split between the Bluffs and Durham offset by reservation fees of \$14,000. Annual costs for the Sutherland Centre (\$8,000) had been transferred to the Administration department for 2016 since in previous years the building was not used for campground operations. For 2017 those costs will be charged to the campground since the upgraded building is now being used by the campers.
4. Bluffs expenses varied significantly from budget in 2016 due to the upgrading of the store, showers and Sutherland Centre and as a result of the installation of horse camping related facilities (bunkies, corrals, camp trailers, event ring). Salary/benefit amounts for 2016 will be about \$10,000 over budget as staff labour was used to construct/upgrade the facilities. 2016 costs for park maintenance and for the horse camping facilities account for about \$45,000 of the over budget costs. On the favourable side, revenues were \$46,000 over budget \$17,000 of which relates to horse camping and bunkie/trailer rentals.

5. 2017 budget expenses are in line with 2016 for Brucedale and Durham.
6. Bluffs expense budget for 2017 is more in line with past years prior to 2016 but includes \$15,000 for additional corrals and trail work. Horse camping related revenue is forecasted to increase in 2017 as the facility gets better known.
7. Forecasted revenue amounts can be significantly affected by weather and are especially at risk of being optimistic if there is poor camping weather on long weekends in the summer.

Rental Properties

1. The only remaining property in this department is the rented house at Sulphur Spring CA.
2. The revenue in 2016 will be \$5,360 and is all from the Sulphur Spring CA house.
3. The 2017 budget assumes a modest rent increase and that the house will be occupied for the full year with no requirement for major repairs.

Agricultural Lands

1. The revenue source in this department is the rental of pasture land at McBeath (\$11,300). The McBeath rental was increased in 2014 to \$11,000 from \$8,300. Some salary amounts are allocated to this department to cover fence repairs. For 2017 there are expected to be no significant expense changes. A small increase in revenue is projected.
2. There is expected to be a surplus of about \$4,000 for 2016 and 2017.

Motor Pool

1. The Motor Pool department is responsible for the fleet of licensed vehicles and large field equipment. Vehicle usage is charged to other departments based on a per km rate. The goal is to charge a rate that allows for sufficient revenue to accumulate over time to purchase replacement vehicles.
2. The 2016 budget provided for the purchase of one replacement four wheel drive pickup truck at \$30,000 and a small used dump truck and trailer at \$70,000 with funding from the vehicle replacement reserve and forestry reserve. The pickup has been purchased but staff are still looking for an appropriate dump truck & trailer which have now been put into 2017.
3. Field equipment is charged out to municipalities by way of special levy based on an hourly rate. Rates charged are intended to generate sufficient funds to provide for the replacement of equipment.
4. In 2017 it is proposed that the sale of the tractor trailer and one Gator will partially fund the purchase of an all-terrain Argo (estimated cost of \$30,000). The tractor is considered surplus equipment and the Gator will be replaced by the Argo.

- The small dump truck and trailer have been transferred from the 2016 budget into 2017 as it has been difficult to find an appropriate used dump truck. The estimated purchase amount has been increased to \$85,000. Funding is to come from the vehicle replacement reserve and forestry reserve.

Authority Forests

- Revenue in this department is derived exclusively from the sale of forest products from Authority-owned properties. When a bush property is determined to be ready for harvest selected trees are offered for sale through a public tender process. Revenue can be difficult to forecast because timber market prices can fluctuate significantly year to year and the timing of when a harvest is appropriate for a particular property is not fully predictable.
- Revenue in 2016 is anticipated to be near budget of \$190,000 although an early winter may delay the tendering process and push \$100,000 of that revenue to 2017. Expenses for 2016 will be on budget. It is expected that this department will be at a breakeven or small deficit position for 2016 if the tendering gets completed in time.
- Timber revenue in 2017 is forecasted at \$210,000. Expenses in 2017 are budgeted to be consistent with 2016.

Grey Bruce Forestry Services

- The sources of revenue in this department are:

| | <u>2016 estimate</u> | <u>2016 budget</u> | <u>2017 budget</u> |
|----------------------------|----------------------|--------------------|--------------------|
| Tree planting and spraying | \$172,000 | \$149,000 | \$183,000 |
| MFTIP, marking, pruning | 13,000 | 17,000 | 17,000 |
| Arbour Day sales | 21,200 | 20,000 | 22,000 |
| EAB treatment | 28,500 | 25,000 | 30,000 |
| Miscellaneous | 5,000 | 5,000 | 5,500 |
| | <u>\$239,700</u> | <u>\$216,000</u> | <u>\$257,500</u> |

- EAB treatment revenue of \$28,000 for 2016 increased significantly from \$12,000 in 2015. Tree planting/spraying at \$172,000 in 2016 was also up from \$145,000 in 2015.
- Expenses for 2016 are expected to be slightly above budget due to increased nursery stock purchases and EAB chemicals which are offset by increased revenues.
- The 2017 budget has a surplus of \$23,000 which assumes another good year for tree planting and EAB revenue. The only significant expected cost increases compared to the 2016 budget relate to nursery stock purchases and EAB treatments which are offset by an expected increase in revenue.

Water Capital Projects

1. Expenses in this department are funded through an MNRF grant and Special Levies. Total budgeted expenses for 2016 were \$40,000 for the Durham frazil ice (\$24,000), the Lake Huron Centre for Coastal Conservation (\$10,000) and Lower Durham Dam embankment repair (\$6,000). Currently \$12,000 is reserved annually to cover future frazil ice issues and that funding is provided by the MNRF. No changes are expected for the frazil ice and LHCCC initiatives in 2017.

Capital – Properties

1. Proposed projects for 2017 are:

| | | |
|-------------------|-----------------|---|
| Document scanning | \$16,000 | (Planning & Regulations historical documents) |
| Non-revenue parks | 7,100 | (Trail upgrades, picnic tables, man doors for small shop) |
| Campgrounds | 7,900 | (Picnic tables, play slide replacement, water pressure) |
| | <u>\$31,000</u> | |

2. Additional work was done on the Greenock Wetland trails in 2016 including replacement of the boardwalk to the lookout, opening a new connecting trail section and the installation of a parking area. The last phase of this project is to install trail signage which is scheduled for fall 2016 but may be delayed until spring 2017. Actual costs for the entire project including the floating boardwalk installed in 2015 will be well below the previously budgeted amount and should result in a surplus in the reserve of \$25,000 to \$30,000.
3. For 2016 document scanning was budgeted at \$10,000 but will be about \$18,000. Additional resources were devoted to scanning in order to improve the Planning & Regulations file tracking initiative. \$16,000 has been budgeted for this expense in 2017.

| 2017 BUDGET WORKSHEET - BUILDING DEPARTMENT | | | | | | |
|---|--|---------------------|-----------------------------|---------------------|--------------------------|--------------------|
| Account Code | Description | 2016 BUDGET | Yr Over Yr Budget Change | 2016 BUDGET | to Nov 10/16 2016 YTD | Variance |
| 1430253076 | Building Transfer from Reserve | | | | | |
| 1430255410 | Revenue - Building Permits | (150,000.00) | 0.00 | (150,000.00) | (129,306.74) | (20,693.26) |
| 1430255411 | Revenue Building Misc | | | | 0.00 | 0.00 |
| BUILDING REVENUES | | (150,000.00) | | (150,000.00) | (129,306.74) | (20,693.26) |
| 1525002010 | Building Material & Supplies | | 0.00 | | 80.59 | (80.59) |
| 1525002016 | Building Telephone/Fax | | 0.00 | | 755.92 | (755.92) |
| 1525002020 | Building Gen Memberships/Dues | | 0.00 | | | 0.00 |
| 1525002021 | Building Mileage | | 0.00 | | | 0.00 |
| 1525002024 | Building Legal Fees | 0.00 | (25,000.00) | 25,000.00 | | 25,000.00 |
| 1525002025 | Building - Insurance | | 0.00 | | 770.50 | (770.50) |
| 1525002029 | Building - Vehicle Fuel | | 0.00 | | | 0.00 |
| 1525002030 | Building Computer Expense | | 0.00 | | | 0.00 |
| 1525002031 | Building Engineering | | 0.00 | | | 0.00 |
| 1525002034 | Building - Vehicle Maintenace | | 0.00 | | | 0.00 |
| 1525002077 | Building Training | | 0.00 | | | 0.00 |
| 1525003011 | Building Contract labour | 125,000.00 | 0.00 | 125,000.00 | | 125,000.00 |
| 1525003012 | Building Indirect Costs | | 0.00 | | | 0.00 |
| 1525003075 | Building Transfer to Reserve/Fund | 25,000.00 | 25,000.00 | 0.00 | | 0.00 |
| 1525003077 | Building Transfer to Capital | | 0.00 | | | 0.00 |
| BUILDING OPERATING EXPENDITURES | | 150,000.00 | | 150,000.00 | 1,607.01 | 148,392.99 |
| 1-4-9425-6530 | Building Capital from Revenue Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 1-5-9525-300 | Building Capital Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| BUILDING CAPITAL TOTAL | | 0.00 | | 0.00 | 0.00 | 0.00 |
| BUILDING DEFICIT (SURPLUS) | | 0.00 | | 0.00 | (127,699.73) | 127,699.73 |
| 1430403076 | Property Standards tsfr frm reserve | | 0.00 | | 0.00 | 0.00 |
| 1430255414 | Trailer Permit Fees | 0.00 | 5,000.00 | (5,000.00) | (1,000.00) | (4,000.00) |
| 1430405414 | Revenue - Other Pymts Property Std | | 0.00 | | (365.00) | 365.00 |
| PROPERTY STANDARDS REVENUES | | 0.00 | | (5,000.00) | (1,365.00) | (3,635.00) |
| 1525052009 | Prperty Std Inspect'n Exp/Trailer Perm | | 0.00 | | 65.00 | (65.00) |
| 1525052010 | Property Standards Mat/Supplies | | 0.00 | | 34.80 | (34.80) |
| 1525052021 | Property Standards Mileage | | 0.00 | | 0.00 | 0.00 |
| 1525052024 | Property Standards Legal | | 0.00 | | 4,509.50 | (4,509.50) |
| 1525052077 | Property Standards Training | | 0.00 | | 0.00 | 0.00 |
| 1525053011 | Property Standards Contract Labour | 37,750.00 | 0.00 | 37,750.00 | 8,252.04 | 29,497.96 |
| PROPERTY STANDARDS EXPENDITURES | | 37,750.00 | | 37,750.00 | 12,861.34 | 24,888.66 |
| PROPERTY STANDARDS DEFICIT (SURPLUS) | | 37,750.00 | | 32,750.00 | 11,496.34 | 21,253.66 |
| 1430403076 | Transfer from Reserve | | | | | |
| 1430405413 | Revenue - Septic | | 0.00 | | 830.00 | (830.00) |
| 1430405417 | Revenue - Septic Education | | 0.00 | | 0.00 | 0.00 |

| 2017 BUDGET WORKSHEET - BUILDING DEPARTMENT | | | Yr Over Yr | | to Nov 10/16 | |
|--|-------------------------------------|--------------------|---------------|--------------------|---------------------|-------------------|
| Account Code | Description | 2016 BUDGET | Budget Change | 2016 BUDGET | 2016 YTD | Variance |
| OTHER PROTECTION SEPTIC REVENUES | | 0.00 | | 0.00 | 830.00 | (830.00) |
| 1540402077 | Other Protection Septic - Training | | 0.00 | | | 0.00 |
| 1540403011 | Other Protection Septic | | 0.00 | | 1,611.50 | (1,611.50) |
| 1540403075 | Other Protection Septic Tsfr to Res | | | | 0.00 | |
| OTHER PROTECTION SEPTIC EXPENDITURES | | 0.00 | | 0.00 | 1,611.50 | (1,611.50) |
| OTHER PROTECTION SEPTIC DEFICIT (SURPLUS) | | 0.00 | | 0.00 | 2,441.50 | (2,441.50) |
| 1430415110 | Source Water Protection Prov. Grant | (25,452.00) | (452.00) | (25,000.00) | (25,677.91) | 677.91 |
| 1430415410 | Revenue - Source Water Protection | | 0.00 | | 0.00 | 0.00 |
| SOURCE WATER PROTECTION REVENUES | | (25,452.00) | | (25,000.00) | (25,677.91) | 677.91 |
| 1541002010 | Source Water Materials & Supplies | | 0.00 | | 225.91 | (225.91) |
| 1541002021 | Source Water Protection Mileage | | 0.00 | | 0.00 | 0.00 |
| 1541002024 | Source Water Protection Legal | | 0.00 | | 0.00 | 0.00 |
| 1541002077 | Source Water Protection Training | | 0.00 | | 0.00 | 0.00 |
| 1541003011 | Source Water Contract Labour | 25,452.00 | 452.00 | 25,000.00 | 25,452.00 | (452.00) |
| SOURCE WATER PROTECTION EXPENDITURES | | 25,452.00 | | 25,000.00 | 25,677.91 | (677.91) |
| SOURCE WATER PROTECTION DEFICIT (SURPLUS) | | 0.00 | | 0.00 | 0.00 | 0.00 |
| DEPARTMENT TOTAL | | 37,750.00 | | 32,750.00 | (113,761.89) | 146,511.89 |
| Year Over Year Budget Increase \$ | | 5,000.00 | | | | |
| Year Over Year Budget Increase % | | 15.3% | | | | |
| revenues - bldg, pty stds, septic | | (150,000.00) | | (155,000.00) | | |
| expenses - bldg, pty stds, septic | | 187,750.00 | | 187,750.00 | | |
| net (surplus)/deficit - bldg, pty stds, septic | | 37,750.00 | | 32,750.00 | | |