



## Minutes

### Municipality of West Grey Special Committee of the Whole (2018 Preliminary Budget) Meeting

Held on Thursday, November 2, 2017 at 9:00 a.m.

At the Council Chambers – West Grey Municipal Office

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<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Carol Lawrence, Councillor Rob Thompson
<u>Staff</u>	Kerri Mighton, Director of Finance/Treasurer Brent Glasier, Director of Infrastructure & Public Works

### **Declarations of Pecuniary Interest and General Nature Thereof - None**

### **Items of Business – 2018 Preliminary Budgets:**

Chief Librarian/CEO Kim Storz and Library Board members Tim Dyck and Malcolm Beddoe were in attendance to present the West Grey Library Board budget. The preliminary budget represents an increase of \$18,202 or 6.5%. It was noted that the majority of the increase is in wages and benefits due to the estimated wage grid increase and step movement; an additional 1.5 hours per week due to increased usage; and additional costs for OMERS for an eligible part-time employee. The Board members thanked Council for the new building for the Durham Library and the new sidewalks. It was noted that this budget does not include continuing library services at the Elmwood location. The 11 hours that had previously been for Elmwood have been reallocated to service Durham, along with the 1.5 additional hours. Discussions ensued on the possibility of a "book mobile" from the Bruce County Library System servicing Elmwood in 2019. It was requested that the Library Board reconsider maintaining status quo service in Elmwood and defer additional adult programming for one more year in light of the potential book mobile service being available for 2019.

The Chief Librarian/CEO and the Library Board members were thanked and left at 9:55 a.m.

The Committee temporarily adjourned at 9:55 a.m. and reconvened at 10:15 a.m.

The Director of Infrastructure & Public Works reviewed the Roads Budget with the Committee. It was noted that the remaining balance of the Reserve for the Bridge Needs Study has been reallocated in the 2018 budget as an Engineering Reserve. It is estimated that this reserve would have \$50,000 left at 2017 yearend. Discussions ensued on whether the refundable portion of the Entrance Permit Fee would be sufficient to complete the work. The Entrance Permit fees will be reviewed. It was suggested that civic addressing

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be required instead of a trailer licence. It was noted that the budget includes an increase to Loose Top Maintenance due to the additional maintenance gravel which was not completed in 2017 but will be applied in the Spring of 2018 in conjunction with chloride application. Discussion ensued on what to do with any potential machine time surplus at yearend, such as a winter control reserve, equipment reserve or emergency reserve. The Director will further review the draft budget amount for Miscellaneous Maintenance as this may need to be adjusted. It was noted that part of the increase to Public Works Overhead includes a change to the Part Time Administrative Assistant to Full Time. The Public Works payroll and benefit budget lines will be reviewed to ensure the full impact of the change is included. Discussions ensued on the infiltration of storm water on the sanitary sewer system.

The Committee temporarily adjourned for lunch at 12:00 p.m. and reconvened at 12:45 p.m.

Discussions ensued on the Public Works Capital projects. It was noted that the Parks Committee will have a budget proposal for the purchase or lease of a side by side for watering in Durham. It was noted that the pick-up would still be required for Ayton, Neustadt and Elmwood watering. The Director advised that the Department will be leasing a Grader for the winter season. It was the consensus to add \$12,000 for an additional rear mount roller for the Grader so that each Rural Depot would have one. Discussions ensued on sidewalks. It was noted that areas where the sidewalks is posted as "no winter maintenance" that these sections would be considered for sidewalk removal once the condition has deteriorated. It was also suggested that any new sidewalks would be 5' wide instead of 4' wide to accommodate snow clearing.

The Landfill Budget was reviewed. It was noted that there is a new Stewardship Ontario funding program for recycling collection, however there are still a lot of unanswered questions regarding implementation of the program.

The Durham and Neustadt Water/Sewer budgets were reviewed. It was noted that the old generator at the Durham Sewage Treatment Plant is not worth relocating to the Well #2 as it is difficult to source replacement parts due to the age of the equipment. The Director will review the Neustadt Water Meter capital to adjust it to converting the water meters to radio frequency boxes instead of complete replacement of the water meters.

It was suggested that future budget presentations contain notes to provide the Committee with highlights of budget items.

On motion of Councillor Hutchinson, the meeting adjourned at 5:15 p.m.

**(Signed)**  
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Kevin Eccles, Mayor

**(Signed)**  
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Mark Turner, Clerk