



MINUTES
For the Special Meeting of the
Committee of the Whole of the Municipality of
West Grey – Service Delivery Review
Held on Friday, November 18, 2016 at 9:00 p.m.
At the Council Chambers – West Grey Municipal Office

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| <u>Council</u> | Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Doug Hutchinson, Councillor Carol Lawrence, Councillor Don B. Marshall (left the meeting at 11:45 a.m.), Councillor Rob Thompson |
| <u>Staff</u> | Larry C. Adams, CAO/Deputy Clerk; Mark Turner, Clerk; Kerri Mighton, Director of Finance/Treasurer; Brent Glasier, Director of Infrastructure and Public Works; Kim Storz, Chief Librarian/CEO; Robert Martin, Police Chief; Phil Schwartz, Fire Chief |
| <u>Others</u> | Jody McEachern, Business Solutions Manager, County of Grey |

Declarations of Pecuniary Interest and General Nature Thereof
- None

Service Delivery Review - Public Works Department

Brent Glasier, Director of Infrastructure and Public Works, provided a powerpoint presentation to the Committee of the Whole detailing the Service Delivery Review completed to date.

Mr. Glasier indicated the various assets provided by the Public Works Department, as well as the services provided. The Committee of the Whole noted cemeteries and streetlights should be added to the assets and services lists, and also note which roads are seasonal.

The first component of the Public Works Service Delivery Review starts with Roads and Bridges since they are the largest asset the Municipality of West Grey has and the most significant amount of needs. West Grey currently has 68 bridges and 39 culverts over 3m span classified as bridges and 59 culverts between 600mm and less than 3m in diameter. The municipality has approximately 724 kilometres of roads, with 468 km of gravel roads, 188 km of surface treated roads, and 68 km of hot mix roads.

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Past consultant reviews of the roads and bridges in West Grey has revealed that many of the roads and in particular bridges have shortcomings. Many of the bridges are rated poor to urgent needs and some on the verge of closure for safety reasons. The current tax base cannot afford to maintain all the bridges and roads to a "good" standard, and therefore, may be forced to close certain bridges.

The Director of Infrastructure and Public Works (DIPW) listed a number of rationalization attributes that should be considered in the review process in determining the future outcomes of roads and bridges, including traffic counts, school bus routes, road class – 4, 5 or 6, age/condition of current structure, road condition – geometry, number of residents/farms affected, future development, and impact on adjacent roads. The DIPW recommends that a score be initiated for each attribute to total 100 as a means of ensuring integrity in the review process. The Committee of the Whole suggested the DIPW include seasonal/unmaintained roads and discuss safety issues of roads and potential impact on emergency services with the Police Chief, Fire Chief, and Grey County EMS.

The Committee of the Whole requested the DIPW to provide a scoring formula for attributes, and report during the next Service Delivery Review process.

The Public Works Department completed a daily traffic count during the month of September 2016 of every road section throughout West Grey, excluding urbans and some of the short dead ended roads. The traffic count is the starting foundation for road and bridge rationalization, and a paramount step in the review process.

Jody McEachern displayed the map showing traffic counts/day that clearly defines the main road corridors (collector roads), and lesser used roads. The DIPW will conduct similar traffic counts in Spring 2017.

Mr. McEachern also showed maps indicating culverts 3 m and over, and bridges. The DIPW compared the location of bridges and corresponding traffic counts that will in turn influence any future potential decisions to close certain bridges. The DIPW will proceed with further analysis of the data, and will provide recommendations to the Committee of the Whole regarding potential bridges and roads to be considered for closure, if any.

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The DIPW noted as part of the road rationalization, the amount of traffic will dictate what the type of road surface should be. For instance, less than 200 vehicles/day – gravel roads, 200-800 vehicles/day – surface treatment, and over 800 vehicles/day – hot mix. The DIPW provided a number of budget scenarios for road maintenance based on current road surface types, and proposed roads to be surface treated (LCB) based on three scenarios of 200-800, 250-800, and 300-800 vehicles/day traffic counts. These statistics indicate there is not a significant increase in overall road maintenance costs resulting from implementing any one of the three scenarios. The existing profiles of any roads proposed to change the road surface type would have to be considered as there may be requirements to upgrade the base of some of these roads before changing the road surface type.

The next Special Committee of the Whole (Service Delivery Review) Meeting is scheduled for Friday, December 16, 2016, 1:30 p.m., at the West Grey Municipal Office.

Adjournment

Cutting, Resolved that, we do now adjourn at 12:33 p.m., to meet again on November 28, 2016, 9:00 a.m., or at the call of the Mayor. Carried.

(Signed)
Kevin Eccles, Mayor

(Signed)
Larry C. Adams, CAO/Deputy Clerk