



Normanby Recreation Advisory Committee

January 31, 2018 – 7:30 pm

Normanby Community Centre, Meeting Room

PRESENT: Mary Lou Pfeffer, Janice Norley, Jess Farquharson, Joyce Nuhn, Dave Foerster, Carol Leibold, Sherry Pfeffer, Carol Lawrence (Councillor), Tom Culliton (staff)

REGRETS: Aaron Culliton

1. Welcome and call meeting to order

Carol Leibold (vice-chair) called the meeting to order at 7:35 p.m.

2. Any Pecuniary Interest - None

3. Adoption of Previous Minutes

There were several amendments to the December 20, 2017 minutes as follows;

- item #3 *add the date to read November 28, 2017,*
- item #7 omit the first paragraph concerning the Mission statement
- items #9 under correspondence - none
- item # 6 date of event is "Saturday, February 17 not Saturday, February 16".
- item # 11 should read "We are probably receiving" not "We are receiving"
- item #11 last sentence referenced a complaint, be removed

Moved by Janice Norley, seconded by Joyce Nuhn THAT the minutes of the December 20, 2017 meeting be adopted as amended...Carried #2018-01

Councillor Carol Lawrence shared with the group details about the up-coming changes to proper minute procedure according to the West Grey Procedural By-law.

- minutes to be sent to West Grey office within 5 days of the meeting
- draft minutes to be distributed to members within 10 days
- agenda to be posted on the West Grey website 2 days prior to the meeting
- approved minutes to be posted on the West Grey website for public viewing
- require a seconder for adjournment

4. Delegations - None

5. BUSINESS ARISING FROM THE PREVIOUS MEETING'S MINUTES

- John Mighton Horse and Sleigh Cost

Moved by Mary Lou Pfeffer, seconded by Sherry Pfeffer to pay John Mighton \$200 for insurance purposes for his participation with his horses and wagon at the Lighting of the Village Christmas Tree, November 17 2017. Carried. #2018-02

- **Elvis Tribute Revised Cost - Janice Norley presented a revised financial report re: Elvis Tribute, December 8 2017, as being a loss of -\$303.94.**
- **Christmas Street Lights and Sponsorship Letters - Joyce Nuhn reported that five (5) businesses have sent in donations of \$300 each towards the cost of our new Christmas Lights (2017): Domm's Construction; Germania Insurance; Recreation Committee; AD/DC Masonry; Culbert Insurance. Proud sponsor cards are ready to be distributed to each contributing sponsor.**
- **New Year's Eve Dance - Joyce Nuhn reported that the New Year's Eve Dance was successful in realizing a profit of \$3521.70 with receipts of \$11,739.60 and**

- **New Year's Eve Dance** - Joyce Nuhn reported that the New Year's Eve Dance was successful in realizing a profit of \$3521.70 with receipts of \$11,739.60 and expenses of \$8217.90. **Councillor Carol Lawrence moved that "a thank-you ad be placed in the Hanover Post to thank all of the businesses that donated items for the New Year's Dance draws." Seconded by Jess Farquharson. Carried. (3- 2018)**
- **Snow Volleyball** - Jess and Sherry reported that an application for a liquor license has been put on hold as the LCBO requires a supporting resolution from West Grey Council authorizing the snow volleyball as a municipal significant event. The letter has been forwarded to the clerk to be included on the agenda for council's approval on Monday, February 5. Joyce distributed the list of food from last year's event. Discussion followed.

Moved by Dave Foerster, seconded by Janice Norley THAT a budget of \$500 to purchase food and supplies for the Volleyball tournament on Saturday, February 17, 2018. Carried. #2018-04

- **Bleacher Renovations** – There is nothing to report at this time.
- **Town Sign Lighting** – Tom demonstrated a solar light that is being proposed for the three town signs; from Randy McNabb in Durham. It runs for 8 hours (full strength for 5 hours and half strength for 3 hours). Tom and Dave will set up the fixture on a town sign to check its illumination. The unit can be swiveled on its base to change the direction of the light. \$350 per light
- **Wi-Fi** - Dave reported that Wightman is supplying complimentary wi-fi to the Centennial Hall. Dave will post a Wightman sign recognizing their donation.
- **Baseball for Youth** – Discussion followed regarding the various activities that the Recreation Committee will host for the youth. Dave, Jess and Sherry will co-ordinate a summer session (baseball, soccer, basketball, etc.) Tentative to be held in June and July. Jess will speak to Sherri Domm to connect with her school program and bring some ideas to the next meeting.

6. NEW BUSINESS

- **Event Schedule for 2018** – Joyce Nuhn reported that Economic Development would cover the cost of print racks (available in stores) for West Grey activities for the year. The task to consolidate all groups, committees etc. would be very time consuming. It was decided to design an event schedule for our recreation department only and the cost for printing would come from our advertising budget. It was decided to select the events that we will host annually and advertise them on the book mark (rack). The following events and time lines were selected:
 - Snow Volleyball (Family Day Week-end)
 - Youth sports (Mid-May to Mid July)
 - Movie and Carnival Night (June)
 - Family Ball Tournament (second week-end in August)
 - Kids Hallowe'en Party (Hallowe'en)
 - Lighting of the Village Christmas Tree (third week-end in November)

Moved by Dave Foerster, seconded by Jess Farquharson THAT the Recreation Committee approves the six (6) events as listed above to host on an annual basis and to call for quotes for the printing of the book marks to advertised these events. Carried #2018-05.

- Joyce and Sherry to bring quotes for the printing to the next meeting.

- **Retrofitted Lights** - Tom pointed out the new pot lights and lights that have been installed in the Centennial hall.
- **Arena Hall, Kitchen, Bar and Bathroom Flooring** – Tom provided a flooring sample from Cuneo's that is used in the Mount Forest hall. It reportedly wears well and little up-keep. Tom will get additional quotes from several flooring businesses for next meeting.

7. COMMITTEE REPORTS

- Mary Lou Pfeffer will contact the West Grey Parks Department to inquire about any proposed plans for the village in 2018. She will contact the MP to procure two pictures of the Queen. It was suggested to use the arena hall for a walking area for the fall.
- Sherry Pfeffer brought the idea of outside crokinole (using ice and curling rocks) as information.
- Mary Lou will set up some games for kids in the foyer during the Family Skate on Monday, February 19.

8. VOUCHERS AND FUNDRAISING REPORTS TO DATE

Sherry Pfeffer made a motion" to accept Vouchers #23, 24 - 2017 and #1 – 2018 as presented." Joyce Nuhn seconded the motion. Carried #2018-06

- 9. CORRESPONDENCE** The Neustadt minutes (January – 2018) and Durham minutes January 25, 2018 were distributed.

10. RECREATION OFFICER'S REPORT & MONTHLY RENTAL REPORT

- Tom reported that a new water fountain and bottle filler has been ordered for the arena lobby. Cost \$1373.70 from Amazon; expected to arrive here on Monday, February 5.
- The monthly rental reports from November 29 – December 20th were reviewed.

The next meeting is Wednesday, February 28th at the arena hall at 7:30 p.m.

Janice Norley made a motion to adjourn. Seconded by Joyce Nuhn at 9:30 p.m. Carried.



Chair, Aaron Culliton