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Minutes

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Municipality of West Grey Committee of the Whole

Held on Monday, May 29, 2017 at 9:00 a.m.

At the Council Chambers – West Grey Municipal Office

<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Carol Lawrence, Councillor Rob Thompson
<u>Staff</u>	Mark Turner, Clerk. Kerri Mighton, Director of Finance/Treasurer; Brent Glasier, Director of Infrastructure and Public Works – during reports.
<u>Others</u>	Tom Culliton & Randy Murray, Recreation Facilities Managers

Declarations of Pecuniary Interest and General Nature Thereof – None

Closed Session - None

REGULAR AGENDA:

Matters Arising from the Closed Session – n/a

Public Meetings - None

Delegations

Bev Fisher, Chief Building Official

Bev Fisher, Chief Building Official (C.B.O.), came before the Committee of the Whole to discuss the proposed Radon Gas Mitigation Program. Mr. Fisher highlighted the contents of the report on radon gas, and estimated it will cost approximately \$300 to install infrastructure for radon detection. Mr. Fisher indicated the cost to test for radon would be approximately \$30.00, however, it may take 3-6 months to get testing completed.

Mr. Fisher indicated to date that few homes have been sampled for radon, as it is only typically done when a homeowner gets cancer, and their home is subsequently tested for radon. Mr. Fisher noted the Province has indicated that Grey & Bruce Counties is a high risk area. The Committee of the Whole requested statistics be provided to verify Grey & Bruce Counties is a high risk area for radon.

Don Tremble asked who will inspect the radon infrastructure and noted the potential delays in waiting for inspections. Mr. Fisher indicated the Building

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Department will do the inspections, and inspections can be planned during construction.

The Committee of the Whole noted that radon gas mitigation measures should remain optional, with the Joint Building Department advising owners of proposed new dwellings and contractors of the dangers of radon gas.

Don Tremble speculated about the potential liabilities of installing radon gas mitigation measures. Mr. Fisher noted the potential liabilities of not implementing radon gas mitigation measures in homes.

Don Tremble indicated the \$300 cost to install radon gas mitigation measures is probably accurate, however, a fan would have to run 24/7 and questioned how long it would last.

The Clerk asked if the Province is considering implementing province wide requirements for radon gas mitigation measures. Mr. Fisher indicated there was discussion about including this requirement in the proposed update to the Building Code, however, the update may not occur until 2020.

The Committee of the Whole reiterated its request for statistics to be provided for Grey & Bruce Counties indicating it is a high risk area for radon gas. The Committee of the Whole noted if it is such an important issue, the Province should incorporate a mandatory radon gas mitigation program for new dwellings in the Building Code. The Committee of the Whole requested the Joint Building Department to make new homeowners and contractors aware of radon gas issues.

The C.B.O. indicated that the Township of Southgate Council has approved the radon gas mitigation program, and the Municipality of Grey Highlands and Township of Chatsworth Councils may approve the radon gas mitigation program this week.

The Clerk questioned if all four municipalities do not approve the radon gas mitigation program, will it be implemented. The C.B.O. responded originally all four municipalities needed to approve the radon gas mitigation program in order to enforce it, however, the Township of Southgate is requiring enforcement of same even if all four municipalities do not approve the program.

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The Committee of the Whole requested the Clerk to bring a resolution to approve the radon gas mitigation program to the June 5, 2017 Council meeting for consideration for approval.

Don Tremble suggested if Council approves the radon gas mitigation program, that it be made effective January 1, 2018, as he presently has a number of homes sold already that he would have to pay the extra costs associated with the radon gas mitigation program.

Don Tremble

Don Tremble came before the Committee of the Whole to discuss the Durham Arena Warming Room.

Mr. Tremble indicated he will cover any shortfall in funding as he promised, however, he asked the Committee of the Whole to consider paying for a plaque and wider shelf along the window at an approximate cost of \$1,000.00.

This item will be included in the Director of Finance/Treasurer Report for the June 5, 2017 Council meeting for further discussion and direction.

Business Arising From Previous Meeting - None

Staff Reports

Director of Infrastructure and Public Works – Report COW #05/29/17

Road Supervisor's Report - Staff have been busy with the following activities: grading roads in preparation for calcium chloride; washing bridges & cold patching roads; and sweeping continues in the Rural Patrols, Ayton, Neustadt & Elmwood completed. Two employees from each Rural patrol recently completed a traffic protection safety course hosted by Grey County. Scott Kilpatrick from the Glenelg Patrol finished 2nd in the Truck Rodeo, and the Provincial Rodeo is scheduled for Sept 13/17 in Cornwall. Glen Pegelo, part-time Bentinck Landfill attendant, recently retired and has been replaced with Jessica McLeod. Jessica started on April 30th and attended a Health and Safety Employee Orientation on May 5th. Equipment - GR2WG 2013 Cat grader engine has been repaired, all covered under warranty. GR1WG 2013 CAT grader engine is going to be checked upon completion of calcium chloride at no charge by Toromont. Housing - Bentinck Shed furnace has been recently reviewed by Lang's and will require replacement. (received for information)

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Utilities Supervisor's Report - Staff have been busy with the following activities: 3 Students commenced on May 10th, and received employee health and safety orientation. Commenced clean up and mulching of Neustadt flower gardens, clean up of ball diamonds, painting, Durham tree brushing, and locates. (received for information) (The Director will assess the sufficiency of public parking signs in Durham.)

Durham Water and Sewer Review - The Municipality of West Grey is receiving great interest in new residential development opportunities. To insure West Grey is prepared to add additional load to both sewer and water systems, the Director has initiated GSS Engineering to review existing water and sanitary services to determine if the proposed/potential developments in the northeast, southeast and west parts of Durham have the capacity to handle the extra loads that will be accessed against the existing infrastructure. The Director will be bringing forth a completed Services Assessment at the June/July Committee of the Whole Meeting. (The Committee of the Whole requested a resolution be brought forth at the June 5, 2017 Council meeting regarding the GSS Engineering fees for assessing water and wastewater capacity and infrastructure in Durham.)

Durham Walkway Bridge Request For Proposal (RFP) - resolution #COW 19-17

Single Source Large Equipment Tires - The Department has been purchasing Michelin Tires for the truck, grader and loader fleet for several years. The Department's experiences using other cheaper brand of tires has revealed shortened life span thereby actually leading to more costs. Currently, there is no wording in West Grey's Procurement Policy that allows for Single Sourcing. (The Committee of the Whole indicated support for single sourcing of Michelin Tires for 2017, and requested municipal staff update the West Grey procurement by-law to provide for single sourcing and review threshold levels for required quotations and tenders.)

Rick Knapp Re: Sd. Rd. 10 from Concession 14 to the Town Line former Bentinck Twp. - Mr. Knapp has submitted a letter detailing many concerns he has with the condition and current use of the above noted road section. (The Committee of the Whole will defer any decision on this matter until the completion of the road rationalization study.)

Markdale Aggregates Inc. - resolution #COW 20-17

Thompson-Bell, Be it resolved that, the Committee of the Whole hereby recommends Council approves the Director of Infrastructure and Public Works to proceed with the Durham Walkway Bridge Request for Proposals (RFP). ... #COW 19-17 Carried.

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Cutting-Hutchinson, Be it resolved that, the Committee of the Whole hereby recommends Council approves selling up to 20,000 tonnes of gravel from the West Grey Pit to Markdale Aggregates Inc., at a cost of 85 cents/tonne plus HST (includes TOARC fees), with Markdale Aggregates Inc., responsible for paying surveying and stripping fees, to be extracted by October 31, 2017. ... #COW 20-17 Carried.

Director of Finance/Treasurer – Report COW #05/29/17

West Grey Firefighter Pay Rates – resolution #COW 15-17

Computer Network Security Audit – resolution #COW 16-17

Employee Group Benefits Renewal – resolution #COW 17-17

Normanby Arena Interior/Exterior Steel Project Change Order – resolution #COW 21-17

Recreation Fees & Charges Review – resolution #COW 22-17 (Councillors Lawrence & Thompson, the CAO/Deputy Clerk, and Recreation Facility Managers, are to meet to further investigate liquor licensing of recreational facilities.)

Durham Tennis Court (The Committee of the Whole was informed that a new light panel was installed; a receptacle will be installed; and a timer is set to turn lights off at 10:30 p.m. The tennis club is contributing \$500 towards the light panel. The tennis club and pickle ball club may contribute to the cost of lighting for the season. Randy Murray, Recreation Facilities Manager, noted artificial grass is to be installed around the basketball court.

Hergert-Lawrence, Be it resolved that, the Committee of the Whole hereby recommends Council approve a wage rate increase of 1.6% for West Grey firefighters effective 2017. ... #COW 15-17 Carried.

Lawrence-Hutchinson, Be it resolved that, the Committee of the Whole hereby recommends Council approves engaging Infinity Networks Solutions to perform a Computer Security Audit; And further that, the cost be covered with a transfer from the Administration IT Reserve. ... #COW 16-17 Carried.

Cutting-Bell, Be it resolved that, the Committee of the Whole hereby recommends Council consult with the West Grey Employee Consultation Committee for comments on instituting a Mandatory Generic with Exception Process Drug Plan. ... #COW 17-17 Carried.

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Hergert-Lawrence, Be it resolved that, the Committee of the Whole hereby recommends Council approves the quotation from Domm Construction for wall insulation, new steel exterior doors and new sign in the amount of \$12,648.00 plus HST.

... #COW 21-17

Carried.

Cutting-Lawrence, Be it resolved that, the Committee of the Whole hereby recommends Council approves a 5% increase in ice time rental rates, and thereafter an annual increase of 2%/year, effective June 1 of each year, with ice rates to be reviewed during the term of each new Council. ... #COW 22-17

Carried.

Fire Chief – Report COW #05/29/17

Hanover Fire Agreement (The Committee of the Whole requested the West Grey and Hanover Fire Chiefs and CAOs meet to discuss the proposed terms of an updated Hanover Fire Agreement.)

West Grey Fire Station Deputy Fire Chief – resolution #COW 18-17

Post-Traumatic Street Disorder (PTSD) (The Fire Chief informed the Committee of the Whole that a Corporate PTSD Policy is not mandatory, however, a policy is required for fire service. The Committee of the Whole requested the Fire Chief to bring a report to the June 5, 2017 Council meeting that includes a proposed PTSD Policy for fire services only for potential endorsement. Mike Muir, Director of Paramedic Services, Grey County, is coming as a delegation to the June 5, 2017 Council meeting to discuss PTSD issues.

Bell-Hergert, Be it resolved that, the Committee of the Whole hereby recommends Council appoint Gary Rouw as Deputy Fire Chief for West Grey Fire Station #1 Ayton; and rescind By-law Number 87-2015, being a by-law to appoint Kevin Hilgendorf as Deputy Fire Chief for Ayton. ... #COW 18-17

Carried.

The Committee of the Whole temporarily adjourned for lunch at 12:09 p.m., and reconvened at 1:00 p.m.

Clerk – Report COW #05/29/17

Proposed Re-scheduling of the July 3, 2017 Council Meeting – resolution #COW 23-17

Hergert-Thompson, Be it resolved that, the Committee of the Whole hereby recommends Council re-schedules the July 3, 2017 Council Meeting to July 4, 2017, 10:00 a.m. ... #COW 23-17

Carried.

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CAO/Deputy Clerk – Report COW #05/29/17

Municipal Retiree's Organization of Ontario (MROO) Retirement Seminar meeting was cancelled due to lack of registrations. (received for information)

Mount Forest Old Boys/Old Girl's Homecoming – request for a West Grey float to participate in their June 24, 2017 parade. (Council will prepare an entry for the parade.)

Request from Great Lakes Mayors – resolution #COW 24-17

Bluewater District School Board's Annual Community Planning and Partnership Meeting (Councillor Hutchinson will attend the June 13, 2017 meeting at 6:00 pm at the Education Centre in Chesley.)

2016 Saugeen Valley Conservation Authority (SVCA) Annual Report (copy available at the municipal office)

Lawrence-Bell, Be it resolved that, the Committee of the Whole hereby recommends Council authorizes Mayor Eccles to sign the letter from the Great Lakes Mayors opposing a storage site for nuclear waste in the Great Lakes basin. ... #COW 24-17 Carried.

Reports/Minutes from Committees/Committee Chairs/Council Representatives

1) West Grey Economic Development Committee

Councillor Thompson reported the membership fees have been paid for the Saints & Sinners program.

2) West Grey Parks Committee

Councillor Cutting reported the proposed trail at the southeast end of Durham will cost West Grey approximately \$500-\$600, with donations and labour provided by other individuals. Appropriate signage will be required. – need appropriate signage, as well as input from Public Works and Cowan Insurance. (The Clerk to prepare a resolution to approve section 1 of the trail only.)

Councillor Cutting also reported that stoop and scoop signs were placed in West Grey, as well as some containers with plastic bags provided on a trial basis to determine effectiveness and cost.

3) West Grey Recreation Advisory Committees – no report

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Reports/Minutes from Other Committees/Committee Chairs/Council Representatives

1) West Grey Public Library Board

Councillor Hergert reported on some humidity issues at the Durham Public Library branch, as the air conditioners are not circulating air efficiently. Humidity levels will be continued to be monitored. The Board ordered a one-way sign and extra speed bump.

Councillor Hergert indicated that at a recent Southern Ontario Library Service (SOLS) meeting held in Durham it was noted that the West Grey Public Library was the only library that did not obtain grant money for summer students, and Councillor Hergert questioned if West Grey needs to provide additional information in grant applications to be successful. The new children's section (Lions Den) at the Durham Public Library branch is having an official opening on June 13, 2017 at 11 a.m.

Councillor Thompson reported library user numbers are dropping in Ayton, and library staff will be discussing this concerning with Ayton school representatives. Library board and staff are going to be more involved in West Grey events in order to better promote the library service.

2) West Grey Police Services Board

Mayor Eccles reported the zone meeting is being held next Tuesday in Goderich. The Ontario Association of Police Service Boards (OAPSB) Annual General Meeting is being held on June 23 & 24, 2017 at the Blue Mountain Resort. There is a meeting scheduled for June 9 to further discuss the possible merger of the West Grey and Hanover Police Services. There will be changes in staffing due to pending retirements.

3) Saugeen Municipal Airport Commission

Councillor Lawrence reported the kitchen at the airport is running well, and will be open from Wednesday to Sunday, 7 a.m. to 2:00 p.m. The Flight School is waiting for approval from Transport Canada before commencing flight training. The Snowbird event (June 21) is going ahead at the Airport, despite cancellation of a number of other events.

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Councillor Lawrence reported on a meeting at the Georgian Bluffs Municipal Office on June 6, 6:00 p.m. to 8:30 p.m., to discuss strategic planning for the Wiarton-Keppel Municipal Airport.

4) Saugeen Valley Conservation Authority Board of Directors

Deputy Mayor Bell reported the new regulations booklet is almost ready for final approval.

5) Elmwood Community Centre Board

- April 18, 2017 minutes & May 7, 2017 Special Meeting minutes

Councillor Lawrence reported the Board's concern with Grey County directing Edwards Plumbing to take water from the pond at the Community Centre without any notice or approval being obtained from the Board. Deputy Mayor Bell will inquire about this issue at the County level.

Councillor Lawrence reported that improvements to the Elmwood Firemen's Park in Elmwood are proceeding, and will try to be completed in time for Canada 150 celebrations.

6) Saugeen Mobility and Regional Transit Corporation (S.M.A.R.T.)

- March 24, 2017 minutes

Deputy Mayor Bell reported ridership has increased again. Two new vans are to be delivered in July at a cost of \$75,000 each. New software to coordinate rides that will provide greater efficiencies and cost savings is being obtained at no cost due to a federal grant in the approximate amount of \$90,000.

Councillor Hergert reported the Town of Innisfil used Uber for their transit and were able to utilize provincial grant money for public transit, and questioned if West Grey could do the same.

7) West Grey Chamber of Commerce/Durham BIA/Neustadt Business Group

- February 8, 2017 Durham BIA Executive Meeting minutes
- March 15, 2017 Durham BIA General Meeting minutes
- May 2, 2017 West Grey Chamber of Commerce minutes

Councilor Thompson reported that two new members were appointed to the Chamber's executive during the Annual General Meeting.

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8) Elmwood Fire Department Joint Board of Management

Councillor Thompson reported service awards being recently presented to a number of Elmwood firefighters. There have been 32 fire calls as of mid-May 2017.

9) Others

Councillor Lawrence reported the Multi-Municipal Wind Turbine Working Group recently completed a video from a tour of wind turbine sites and individuals being impacted by wind turbines. An annotated version of the video will be provided to member Councils.

New Business

Mayor Eccles reported the Municipality of Brockton passed a resolution in opposition to the proposed amendment to the Conservation Authorities Act that would require at least ½ of Saugeen Valley Conservation Authority (SVCA) Board of Directors to have scientific backgrounds in conservation related matters. Conservation Ontario has also not supported the proposed amendment to the Act. (The Committee of the Whole requested the Clerk to include the letter and resolution by the Municipality of Brockton Council in a report to the June 5, 2017 Council meeting.)

West Grey Council will participate in a Canada Trivia contest between West Grey and Brockton Councils during Elmwood's Canada 150 celebrations during the evening of June 10, 2017.

The Committee of the Whole was informed that the Durham Ball Diamond Committee is having a ribbon cutting ceremony on June 6, 8:00 p.m., for the Durham ball diamond project. The Durham Cemetery decoration day is slated for June 25, 2017 at 2:00 p.m. The June 2017 edition of The Spotlight newspaper will be advertising Canada 150 events to be held in West Grey.

Adjournment

Hutchinson, Resolved that, we do now adjourn at 4:27 p.m., to meet again on June 26, 2017, 9:00 a.m., or at the call of the Mayor.

Carried.

Kevin Eccles, Mayor

Larry C. Adams, CAO/Deputy Clerk