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Minutes

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Municipality of West Grey Committee of the Whole

Held on Monday, May 28, 2018 at 9:00 a.m.

At the Council Chambers – West Grey Municipal Office

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<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Rob Thompson
<u>Absent</u>	Councillor Carol Lawrence
<u>Staff</u>	Mark Turner, Clerk. Brent Glasier, Director of Infrastructure and Public Works; Kerri Mighton, Director of Finance/Treasurer; Phil Schwartz, Fire Chief - during reports.

**Declarations of Pecuniary Interest - None**

**Closed Session- None**

**REGULAR AGENDA:**

**Matters Arising from the Closed Session – n/a**

**Public Meetings - None**

**Delegations - None**

**Business Arising From Previous Meeting – n/a**

**Staff Reports**

Director of Infrastructure and Public Works – Report COW #05/28/18

Road Supervisor's Report - Staff have been busy with the following activities:

Approximately 35,000 tonnes of maintenance gravel applied during the last week of April through the first week of May. Staff are now grading and applying Calcium Chloride to the gravel. Started the application of spraying grass around guiderails. Rain days, staff are washing up and making small repairs to the winter equipment. (received for information)

Utilities Supervisor's Report - Staff have been busy with the following activities:

Repairing grass boulevards from sidewalk winter plow damage. Completed placing fill at landfill scales approach ramps. Working towards getting scales operational sometime early June. Completed wet well maintenance at Durham and Neustadt Lift Stations. The Utilities Supervisor indicated that the Durham lift station is the worst he has ever seen in regards to debris. (received for information)

Equipment - The Street Sweeper is requiring a major engine repair. The Department is currently sourcing for a used engine block. One Ton Update - Leslie Motor's has been able to provide a truck as tendered. The truck has been delivered and awaiting the placement of the dump body at Noble Truck Bodies in Shallow Lake. (received for information)

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Contracted Work: Maintenance Gravel - Harold Sutherland Construction Ltd completed the application of 10,000 tonnes of gravel to Bentinck and 10,000 tonnes to Normanby; Dalton Lowe Construction completed the application of 15,000 tonnes of gravel to Glenelg. Application of Calcium Chloride(CaCl) - DaLee Dust Control have commenced with the supplying and placement of 35% CaCl. This work is expected to be completed by May 30<sup>th</sup>. Pollard Highway Products will commence with the supplying and placement of 20% CaCl the week of May 28<sup>th</sup> and is expected to be completed sometime the week of June 18<sup>th</sup> pending weather. (received for information)

Staffing Issues - Currently working on the second replacement of the Bentinck Landfill Attendant - interviews to commence shortly. Summer Student applications for Parks have been received and expecting to have students in place by June 4<sup>th</sup>. (received for information)

Fuel Supply – resolution #COW 28-18 (The Director will determine if there is an opt-out clause available for the McDougal Energy fuel tender through the County.)

Traverston Bridge Update – The Traverston Bridge was closed due to the significant deterioration of the north east corner steel truss and bottom stringer at the main truss bearing plate. The Department contacted the Emergency Responders, Bus Companies, Canada Post, and all residents between Concession 8 and Grey Road 12 advising of the Closure. The Department has placed signage at the above noted intersections and barricaded the access to the bridge. The Consulting Engineer has recommended that the deterioration is beyond reasonable repair and is not considered an option due to the structure age. The Department will await the findings of the Consultant's Glenelg Bridge Study in determining the fate of the Traverston Bridge. (received for information)

**Thompson-Bell, Resolved that, the Committee of the Whole hereby recommends Council approves joining the Grey County Fuel tender awarded to McDougal Energy for the supply of fuel over the next five years;**

**And further that, the purchase of three 1300L tanks plus pumps for the rural sheds; and the purchase of one 2200L tank and 4,500L tank plus a pump for the Durham Elizabeth Street Facility plus the cost of electrical; at an estimate cost of \$18,500.00, with funds being taken out of the 2018 Housing Budget Reserve, be recommended for approval by Council. #COW 28-18 Carried.**

Director of Finance/Treasurer – Report COW #05/28/18

Grey County Tax Policy Summary Report – The Committee reviewed the Grey County Committee Report FR-CW-11-18 regarding 2018 Tax Policy which addresses the Farmland Tax Class Ratio as well as Vacant Unit Rebate Program for Commercial and Industrial properties. The issue of Farmland Assessment review had previously been included in the March 27, 2017 Director of Finance/Treasurer Report FTR 03-27-17. (received for information)

West Grey Loves Canada Request for Funding – resolution #COW 30-18 (The Committee of the Whole requested a letter be forwarded in advance of 2019 budgets to organizations receiving grants in the past to remind them to apply early for funding.)

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Words Aloud Request for Funding (received for information. Letter to be forwarded to Words Aloud to notify of decision.)

**Hergert-Hutchinson, Resolved that, the Committee of the Whole hereby recommends Council increases funding for the 2018 West Grey Loves Canada event to a total amount of \$1,000.00, with \$500 in funding being secured from Grants to Organizations and \$500.00 from Miscellaneous. COW #30-18 Carried.**

Fire Chief – Report COW #05/28/18  
All-Terrain Vehicle – resolution #COW 29-18

**Hergert-Thompson, Resolved that, the West Grey Committee of the Whole hereby recommends Council grant permission to disburse of the surplus all-terrain equipment through sealed bid to the highest bidder, including the Polaris snow mobile, 2 Polaris ATVs, Cub Cadet side by side, and the side by side trailer; Further that, the Police and Fire Chief move forward with the purchase of a replacement side by side with tracks for use by both Police and Fire Services that suits their required needs, at an approximate cost of \$26,000, less the revenue realized by the sale of the aforementioned vehicles; And further that, the replacement side by side shall be in service before releasing the Cub Cadet side by side to insure ability and continuity of emergency response service for both Police and Fire. #COW 29-18 Carried.**

Cathy Sweeney, Economic Development, Tourism & Promotions – Report COW #05/28/18  
Ontario's Main Street Revitalization Initiative – resolution #COW 31-18 (Ms. Sweeney to provide Council or Committee of the Whole with the proposed survey/community engagement plan.)

**Hergert-Bell, Resolved that, the Committee of the Whole hereby recommends Council direct staff to initiate a community engagement campaign to collect ideas that align with the criteria of Ontario's Main Street Revitalization Initiative funding program; and FURTHER, that staff report back to Council with the results of the campaign to enable Council to pass the required By-law and enter into an Agreement with the Association of Municipalities of Ontario (AMO) to participate in the Ontario's Main Street Revitalization Initiative. #COW 31-18 Carried.**

Clerk – Report COW #05/28/18  
Restricted Acts of Council (Lame Duck Period) for 2018 – resolution #COW 32-18 (By-law to be amended by amending section 1. i) to place no limit over \$50,000.00.)

**Cutting-Hutchinson, Resolved that, the Committee of the Whole hereby recommends Council pass a By-law, as amended, to delegate certain**

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**responsibilities through the restricted acts of Council, known as “Lame Duck” period for 2018, as contained in the Clerk’s Report COW #05/28/18. #COW 32-18 Carried.**

CAO/Deputy Clerk – Report COW #05/28/18

Municipal Delegations at the 2018 Association of Municipalities of Ontario (AMO) Conference – resolution #COW 33-18

**Bell-Hergert, Resolved that, the Committee of the Whole hereby recommends Council approves staff requesting the following delegations to the Association of Municipalities of Ontario (AMO) Conference:**

- 1. Ministry of Agriculture, Food and Rural Affairs: methodology behind the formula to determine eligibility for water and sewer grants given the urban vs rural discrepancy;**
  - 2. Ministry of the Environment and Climate Change: in advance of changes to the Blue Box program, highlight the need for a robust education campaign focused on “recycling made easy”; eliminating contaminants, and concerns regarding the reduction in the amount of products being recycled, such as farm bale wrap, and styrofoam;**
  - 3. Ministry of Finance: confirmation of a fair share of funding from the legalization of marijuana, particularly for costs relating to policing (enforcement, safety, training);**
  - 4. Ministry of Transportation Ontario: Connecting Link capital funding.**
- COW #33-18 Carried.**

### **New Business**

The Committee of the Whole questioned if discussions were held with Grey County regarding the possibility of implementing 2-hour parking. Mayor Eccles will discuss this matter with the Director of Infrastructure and Public Works.

The Committee of the Whole discussed some general property standards issues. The Clerk will contact the By-law Enforcement & Property Standards Officer to request submission of reports.

The Committee of the Whole discussed the matter of parking at College Street & Chester Street West. Some suggestions included no parking on the east side of College and north side of Chester, with no parking 7am-5pm on weekdays on west side of College and south side of Chester; consider clearing road of snow more often; and holding discussions with hospital representatives re: possible driveway to Grey Road 4 and opening up front parking lot from Friday night to Sunday night. The Committee of the Whole directed staff to request a meeting with hospital staff regarding parking. The Director of Infrastructure and Public Works will provide a cost estimate for weekly snow removal from Grey Road 4 south on College Street to Chester Street. Any updates will be brought forward to the June 25 Committee of the Whole meeting if possible.

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**Adjournment**

**Hutchinson-Hergert, Resolved that, we do now adjourn at 12:37 p.m., to meet again on June 25, 2018, 9:00 a.m., or at the call of the Mayor. Carried.**

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Kevin Eccles, Mayor

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Mark Turner, Clerk