



Draft

**MINUTES**

Draft

**For the Regular Meeting of the  
Council of the Municipality of West Grey  
Held on Monday, March 5, 2018 at 9:00 a.m.  
At the Council Chambers – West Grey Municipal Office**

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Council Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Carol Lawrence, Councillor Rob Thompson

Staff Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk.  
Brent Glasier, Director of Infrastructure and Public Works; Kerri Mighton, Director of Finance - during reports.

**Moment of Reflection**

**Declarations of Pecuniary Interest and General Nature Thereof – None**

**Closed Session**

**Cutting-Bell, Whereas, the Municipal Act, S.O. 2001, Section 239 (2), as amended, authorizes Councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters,**

**Now therefore be it resolved that, the Council of the Municipality of West Grey, does now go into a closed session of Council at 9:01 a.m., with the CAO/Deputy Clerk, Clerk, Municipal Planner, and Director of Finance/Treasurer, to discuss items that relate to personal matters about an identifiable individual, including municipal or local board employees; labour relations or employee negotiations; a proposed or pending acquisition or disposition of land by the municipality or local board (potential locations for a new West Grey Police Service building); and a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization. ... #59-18 Carried.**

**Hergert-Cutting, Be it resolved that, the Council of the Municipality of West Grey hereby returns to Open Session of Council at 10:04 a.m. ... #60-18 Carried.**

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(Mayor Eccles confirmed that only closed session items identified were discussed in closed session)

**Matters Arising from the Closed Session**

Mayor Eccles noted Council will return to closed session at the end of the meeting to discuss unfinished closed session business.

**Public Meetings – None**

**Part I - Consent Agenda**

**Hergert-Cutting, Be it resolved that, Items A1 to A3 inclusive, contained in Part 1 – Consent Agenda, be adopted, as amended; And further that, authorization be given for the action to be taken as may be necessary to give effect to the recommendations contained therein. ... #61-18 Carried.**

**Adoption of Minutes**

Council:

A1 Minutes of Regular Council Meeting – February 19, 2018 (draft)  
West Grey Committee of the Whole (Planning) Meeting – February 20, 2018 (draft)

Committees:

A2 West Grey Committee of Adjustment – January 8, 2018  
Durham Recreation Advisory Committee – January 25, 2018  
West Grey Committee of Adjustment – February 20, 2018 (draft)

Other

A3 West Grey Chamber of Commerce Executive Meeting – January 9, 2018  
Saugeen Valley Conservation Authority – January 16, 2018  
Elmwood Community Centre Board – January 16, 2018  
Saugeen Municipal Airport Commission – January 17, 2018  
Elmwood Community Centre Board Special Meeting – February 11, 2018 – resolution #62-18

**Thompson-Hutchinson, Be it resolved that, the Minutes of the Regular Council Meeting held on February 19, 2018; and the Minutes of the Committee of the Whole (Planning) Meeting held on February 20, 2018; be adopted, as printed; Further that, the Minutes of the West Grey Committees – A2, be received, as circulated, save and except the January 16, 2018 West Grey Public Library Board minutes;**

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**And further that, the Minutes of the Other Committees – A3, be received, as circulated. ... #62-18 Carried.**

**Routine Department Reports**

B1 None

**Miscellaneous Correspondence** (For Information Only - Not Circulated but Available for Viewing at Meeting)

C1 None

**Future Committee Meetings**

- D1 West Grey Committee of the Whole – March 5, 2018, 1:00 p.m., West Grey Municipal Office
- D2 West Grey Committee of the Whole – March 12, 2018, 9:00 a.m., West Grey Municipal Office
- D3 West Grey Committee of Adjustment – March 12, 2018, 1:00 p.m., West Grey Municipal Office
- D4 West Grey Committee of the Whole (Planning) – March 12, 2018, 1:30 p.m., West Grey Municipal Office

**Part II - Regular Agenda**

**Communications from the Mayor and Council**

Mayor Eccles, Deputy Mayor Bell, and Councillor Hergert, reported on past activities and events since the last regular meeting of Council, and on upcoming events and activities.

**Delegations**

Stewart Halliday, Grey County Warden, & Kim Wingrove, Grey County CAO  
Stewart Halliday, Grey County Warden, & Kim Wingrove, Grey County CAO, gave a powerpoint presentation updating Council on Grey County activities.

Grey County is committed to the coordinated delivery of responsive and cost- effective services that strengthen the economic, social, environmental, and cultural well-being of the diverse communities it serves.

Grey County realized a 0.36% tax rate increase of \$200,392 for 2018, with 2018 operating and capital expenses of \$145M, and \$55M from taxes to maintain and enhance existing services. There was significant assessment

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Growth in 2017, and there is a stable 5-year capital forecast, with tax policies under review. Grey County will be providing further training re: Municipal Property Assessment Corporation (MPAC) Sightline and Municipal Connect. A breakdown of the County levy by department was provided.

Ms. Wingrove outlined the Strategic Plan Guides Operational Plans for Grey County, being:

Goal 1 - Grow the Grey County Economy - enhance and diversify economic opportunities by becoming investment ready and promoting Grey County's exceptional natural assets.

Goal 2 - Support Healthy, Connected Communities - improve the physical, operational and virtual connections between Grey County's communities and areas beyond to strengthen communities and improve the quality of life for residents.

Goal 3 - Deliver Excellence in Governance and Service - serve the needs of a large County spanning 9 unique municipalities by fostering a culture of inclusive decision making and excellence in public service.

The Grey County 2018 Economic Development Priorities include new Official Plan and policies; Transit Options - Assess pilot project and survey, application to Community Transportation Grant Program; Affordable Housing - workforce housing research project, development of county-wide Community Improvement Plan, Meaford forum; Labour Force - Regional Skills and Innovation Centre, Newcomer Attraction and Retention.

The County is enhancing community services by improving childcare access and affordability; providing financial and employment assistance; conducting an operational review of long term care; and extension of paramedic services.

Grey County is responsible for 888 rent-geared-to-income housing units. Eligible tenants pay about 30% of their gross household income for rent. About 80% of the units are home to seniors, couples or singles, and 20% are families. There are 32 sites throughout the County.

The County has 490 non-profit housing units managed by 10 non-profit providers including municipalities, churches and other service and community groups. Grey County provides \$2.8M to cover costs. An additional 66 federally funded units in Grey County are managed by two non-profit providers. Their renters are a mix of tenants paying market rent and others with rent-geared-to-income.

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2018 Transportation Priority Projects include investing over \$15M in capital improvements; providing additional pavement marking, completing a quarry study for a quarry owned by Grey County in the Meaford area, drainage and flood mapping, increased subsurface geotechnical work; enhanced reporting on road conditions, and completion of the Keady drainage study with Chatsworth.

Policy initiatives the County are monitoring include enhanced, stable funding for community paramedicine, new optional commercial and industrial tax subclasses that will only apply to on-farm business Improvements, Asset Management regulations, Human Services Integration, Part III Offences download, and Autonomous Vehicles.

Council asked about the status of the proposed 16 behavioural support transition units at Lee Manor. Ms. Wingrove indicated the unit were originally going to be a standalone in one floor of the building, however, when speaking to the Local Health Integration Network (LHIN), they have determined it can be integrated, and it will be part of the long term care bed allocation.

Council inquired about the long term care home operational review by Sienna, and if it is proposed Sienna take over operation of 3 County long term care homes. Ms. Wingrove replied there is no motion from County Council for Sienna to take over operations of the long term care homes. Sienna will complete an operational review and will bring back recommendations for operational improvements.

Council noted that one of the items mentioned during an earlier delegation to Council by the County Economic Development team is Community Improvement Plans (CIP), and indicated support for the development and funding of CIPs

Council asked if all home child care providers need to be licensed by the County, and if so, what are the benefits of licensing. Ms. Wingrove responded that those licensed through Grey County will have access to training and wage enhancement opportunities for staff.

Council questioned that of the approximate 450 long term care employees, how many are full-time and how many are part-time. CAO Wingrove replied that she cannot give a definitive breakdown at this

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time, but there are a significant number of part-time staff based on funding models, and many people in the health services field choose to work part-time. Council indicated it has heard that many part-time employees want to work full-time, however, there are not enough opportunities provided due to Grey County not wanting to pay benefits.

Council asked about the County's transportation initiative along the Grey Road 4 corridor from Durham and Hanover, and the Highway 6 & 26 corridors. CAO Wingrove stated the County is looking at the local transportation network concept, with the idea that it would become a scheduled route in time. Council asked if the County established transportation network routes, will it be available to all the public. CAO Wingrove responded that the program identifies groups in need, including seniors, youth, and those in poverty.

Mayor Eccles thanked Warden Halliday and CAO Wingrove for their presentation.

### **Business Arising from the Previous Meeting - None**

### **Staff Reports**

Director of Finance/Treasurer - Report #FTR 03/05/18

Approval of Accounts, Voucher #4-2018 – resolution #63-18  
SPMIF Extension (see By-law Number 38-2018)

**Hutchinson-Bell, Be it resolved that, the Director of Finance/Treasurer be authorized to pay the accounts presented as Voucher No. 4-2018 in the amount of \$956,861.07, of the Municipality of West Grey.**

**... #63-18**

**Carried.**

Director of Infrastructure and Public Works – Report #DIPW 03/05/18

Boundary Road Agreement with the Municipality of Grey Highlands (see By-law Number 29-2018)

Household Hazardous Waste Event Agreement with City of Owen Sound (see By-law Number 37-2018)

Garafraxa Street Ontario Community Infrastructure Fund (OCIF) Application Rejection (The Director received notice from OMAFRA last week regarding the Garafraxa Street Project that West Grey was not approved for this funding.) (received for information)

Ministry of the Environment and Climate Change (MOECC) Durham Drinking Water Report - The Department recently received the Annual Drinking Water

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Report from the MOECC. (copy previously circulated and available on the Web Site) The report provided a list of Non-Compliance with Regulatory Requirements and Actions. The Director has engaged GSS Engineering and the American Water Canada Corp. (AMCC) to work together in revising the Operations Manual for the Durham Water System completed. (received for information)

Maintenance Gravel and Calcium Chloride Tender – resolution #64-18

Flood Damage (The Director reported on some of the recent flood damage that occurred in Bentinck & Glenelg Townships.)

**Cutting-Lawrence, Be it resolved that, the Council of the Municipality of West Grey hereby awards Tender WG#18-01 for Application of Maintenance Gravel Part A for a total of \$82,000 plus HST and Part B for a total of \$83,700 plus HST to Harold Sutherland Construction; and Part C for a total of \$69,000 plus HST to Joe Kerr Ltd; And further that, Tender WG#18-06 for Application of Calcium Chloride Part A for a total of \$115,056 plus HST be awarded to Da Lee Dust Control; and Part B for a total of \$262,450 plus HST be awarded to Pollard Highway Products. ... #64-18 Carried.**

Clerk – Report #CR 03/05/18

Temporary Replacement, Member of Upper-Tier Council – resolution #65-18

Town of Essex – resolution #66-18

**Cutting-Lawrence, Whereas, the Modernizing Ontario's Municipal Legislation Act (MOMLA), 2017, S.O. 2017, c. 10 (Bill 68) that received Royal Assent on May 30, 2017, amended the Municipal Act by adding Subsections 268(1), (2) and (3), authorizing a council of a local municipality to appoint one of its members as an alternate member of the upper-tier council, to act in place of a person who is a member of the council of the local municipality and its upper-tier municipality, when the person is unable to attend a meeting of the upper-tier council for any reason, limiting the appointment of more than one alternate member during the term of council;**

**And whereas, the Council of the Municipality of West Grey deems it expedient and in the best interests of the municipality to appoint an alternate member to the upper-tier council;**

**Now therefore be it resolved that, the Council of the Municipality of West Grey hereby appoints Councillor Lawrence as its alternate member to the upper-tier (Grey County) council. ... #65-18 Carried.**

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**Cutting-Hergert , Be it resolved that, the Council of the Municipality of West Grey hereby supports the resolution by the Town of Essex Council requesting that when school boards make decisions to close schools, that they have to offer the building to the local municipality for a dollar;**

**And further that, a supporting letter be forwarded to the Premier of Ontario, Minister of Education, Association of Municipalities of Ontario (AMO), Rural Ontario Municipal Association (ROMA), and local MPPs. ... #66-18** **Carried.**

CAO/Deputy Clerk – Report #CR 03/05/18

Employee Consultation Committee – resolution #67-18 (Council directed the CAO/Deputy Clerk to change the 5 Bereavement days to being working days; add current step-parents and step-children for eligible bereavement; and change the policy to allow the removal on file of disciplinary action after 3 years of a clean record, subject to written request by employee and review by CAO/Deputy Clerk.)

**Cutting-Bell, Be it resolved that, the Council of the Municipality of West Grey hereby directs that the updates to the Personnel Policy, and the applicable amended bylaws, be completed including highlighted updates as discussed and directed;**

**And further, that Council appoints Mayor Eccles to participate in a task force to discuss health care benefits as per resolution #COW 50-17, and Councillor Hergert be appointed as an alternate.**

**... #67-18**

**Carried.**

**By-Laws – First, Second & Third Readings**

23-2018 A By-law to provide for the regulation and control of traffic – resolution #68-18, #53-18 (Council asked about signing as per section 6 p), as Lambton Street is a County road, and requested the County be contacted to change same. The Clerk will advise the Police Chief and Director of Infrastructure and Public Works regarding the no parking signs to be posted on April 15 at College and Chester Streets fronting the Durham & District Hospital, and to advise affected residents of these plans. Council requested that no parking signs for certain hours be posted at municipal facilities.)

27-2018 A By-law to enter into a Tiered Emergency Response Agreement between the County of Grey and Municipality of West Grey – resolution #69-18



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- 28-2018 A By-law to enter into a Tripartite Tiered Emergency Response Agreement between the County of Grey, Town of Hanover, and Municipality of West Grey – resolution #70-18
- 29-2018 A By-law to enter into a Boundary Road Agreement between the Municipality of West Grey and the Municipality of Grey Highlands – resolution #71-18
- 30-2018 A By-law to enter into a Tripartite Tiered Emergency Response Agreement between the County of Grey, Municipality of Grey Highlands, and Municipality of West Grey – resolution #72-18
- 31-2018 A By-law to repeal By-law Number 32-2017, being a By-law that appointed a Chief Building Official – resolution #73-18
- 32-2018 A By-law to rezone lands described as Part Lot 69, Lot 70, Concession A, former Township of Normanby (Urias Weber – ZA-01-18) – resolution #74-18
- 33-2018 A By-law to rezone lands described as Part Lot 4, Concession 9, Township of Glenelg (Ron Torry – owner; Brian Milne – applicant; ZA-02-18 / B01/2017) – resolution #75-18
- 34-2018 A By-law to rezone lands described as Part Lot 3, Concession 15, Part 1, RP17R3449, former Township of Bentinck, to permit a commercial kennel (Leslie & Randi Varga – ZA-03-18) – resolution #76-18
- 35-2018 A By-law to enter into a Butter Tarts & Buggies Agreement between the Municipality of West Grey, Township of Wellington North, Township of Southgate, Town of Minto, and Township of Mapleton – resolution #77-18
- 36-2018 A By-law to appoint officials and citizens to various committees – resolution #78-18
- 37-2018 A By-law to approve and authorize the execution of a 2018 Household Hazardous Waste Program Municipal Participation Agreement between the Municipality of West Grey and the City of Owen Sound – resolution #79-18
- 38-2018 A By-law to further amend By-law Number 85-2013, to authorize the Mayor and CAO/Deputy Clerk to enter into Amendment No. 4 to a Grant Funding Agreement under the 2013-14 Source Protection Municipal Implementation Fund (SPMIF\_1314\_047) between the Municipality of West Grey and Minister of the Environment and Climate Change – resolution #80-18
- 39-2018 A By-law to confirm the proceedings of the March 5, 2018 Council meeting – resolution #81-18

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**Thompson-Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby lifts resolution #53-18 from the table. ... #68-18 Carried.**

**Hergert-Lawrence, Be it resolved that, By-law Number 23-2018, being a bylaw to provide for the regulation and control of traffic, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #53-18 Carried.**

**Hergert-Lawrence, Be it resolved that, By-law Number 27-2018, being a By-law to enter into a Tiered Emergency Response Agreement between the County of Grey and Municipality of West Grey, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #69-18 Carried.**

**Lawrence-Hergert, Be it resolved that, By-law Number 28-2018, being a By-law to enter into a Tripartite Tiered Emergency Response Agreement between the County of Grey, Town of Hanover, and Municipality of West Grey, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #70-18 Carried.**

**Thompson-Bell, Be it resolved that, By-law Number 29-2018, being a By-law to enter into a Boundary Road Agreement between the Municipality of West Grey and the Municipality of Grey Highlands, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #71-18 Carried.**

**Bell-Thompson, Be it resolved that, By-law Number 30-2018, being a bylaw to enter into a Tripartite Tiered Emergency Response Agreement between the County of Grey, Municipality of Grey Highlands, and Municipality of West Grey, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #72-18 Carried.**

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**Hergert-Lawrence, Be it resolved that, By-law Number 31-2018, being a By-law to repeal By-law Number 32-2017, being a By-law that appointed a Chief Building Official, be now read a first, second and third time, passed as amended and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book.**

**... #73-18**

**Carried.**

**Cutting-Bell, Be it resolved that, By-law Number 32-2018, being a By-law to rezone lands described as Part Lot 69, Lot 70, Concession A, former Township of Normanby (Urias Weber – ZA-01-18), be now read a first, second and third time, passed as amended and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #74-18**

**Carried.**

**Hutchinson-Thompson, Be it resolved that, By-law Number 33-2018, being a By-law to rezone lands described as Part Lot 4, Concession 9, Township of Glenelg (Ron Torry – owner; Brian Milne – applicant; ZA-02-18 / B01/2017), be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #75-18**

**Carried.**

**Bell-Hutchinson, Be it resolved that, By-law Number 34-2018, being a By-law to rezone lands described as Part Lot 3, Concession 15, Part 1, RP17R3449, former Township of Bentinck, to permit a commercial kennel (Leslie & Randi Varga – ZA-03-18), be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book.**

**... #76-18**

**Carried.**

**Hergert-Cutting, Be it resolved that, By-law Number 35-2018, being a By-law to enter into a Butter Tarts & Buggies Agreement between the Municipality of West Grey, Township of Wellington North, Township of Southgate, Town of Minto, and Township of Mapleton, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #77-18**

**Carried.**

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**Cutting-Lawrence, Be it resolved that, By-law Number 36-2018, being a By-law to appoint officials and citizens to various committees, be now read a first, second and third time, passed as amended and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #78-18 Carried.**

**Thompson-Hutchinson, Be it resolved that, By-law Number 37-2018, being a By-law to approve and authorize the execution of a 2018 Household Hazardous Waste Program Municipal Participation Agreement between the Municipality of West Grey and the City of Owen Sound, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #79-18 Carried.**

**Cutting-Bell, Be it resolved that, By-law Number 38-2018, being a By-law to further amend By-law Number 85-2013, to authorize the Mayor and CAO/Deputy Clerk to enter into Amendment No. 4 to a Grant Funding Agreement under the 2013-14 Source Protection Municipal Implementation Fund (SPMIF\_1314\_047) between the Municipality of West Grey and Minister of the Environment and Climate Change, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #80-18 Carried.**

**Thompson-Hutchinson, Be it resolved that, By-law Number 39-2018, being a bylaw to confirm the proceedings of the March 5, 2018 Council meeting, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. .. #81-18 Carried.**

### **New Business**

Jan. 16/18 West Grey Public Library Board Minutes (Council noted there was a resolution in the Board minutes to support research of the development charges. Council suggested the Council members on the Board advise Board members that development charges and use of same are the responsibility of Council, and if they require further information to contact the Director of Finance/Treasurer.

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**Addendum - None**

**Notice of Motion/Direct Motions - None**

(Council temporarily adjourned at 12:45 p.m., for lunch, and until the end of the Committee of the Whole meeting, and reconvened at 3:27 p.m.)

**Closed Session – Incomplete Items Only**

**Hergert-Cutting, Resolved that, Council returns to closed session at 3:28 p.m. Carried.**

**Lawrence-Bell, Resolved that, Council returns to open session at 4:13 p.m. Carried.**

(Mayor Eccles confirmed that only closed session items identified were discussed in closed session)

**Matters Arising from Closed Session – Incomplete Items Only – n/a**

**Question Period**

Stephen Townsend expressed support for establishing no parking on the portions of College and Chester Streets that front along the Durham & District Hospital. Mr. Townsend indicated the long-term care home report completed by Grey County notes they will hire someone that will be assume both roles, but he is not sure what happened to the Request for Proposal (RFP). Council opined that there was a motion passed that Sienna take over the operations of the County long-term care homes, however, Mayor Eccles indicated it is his understanding that Sienna was only authorized to conduct the long-term care home review. Mr. Townsend emphasized that West Grey has to ensure Grey County does the review.

**Municipal Act – Notices - None**

**Adjournment**

**Hergert-Lawrence, Resolved that, we do now adjourn at 4:12 p.m., to meet again on March 19, 2018, 7:00 p.m., or at the call of the Mayor. Carried.**

\_\_\_\_\_  
Kevin Eccles, Mayor

\_\_\_\_\_  
Mark Turner, Clerk