



Minutes

**Municipality of West Grey Committee of the Whole
Held on Monday, March 26, 2018 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office**

<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Rob Thompson
<u>Absent</u>	Councillor Carol Lawrence
<u>Staff</u>	Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk. Brent Glasier, Director of Infrastructure and Public Works; Phil Schwartz, Fire Chief - during reports. Kerri Mighton, Director of Finance/Treasurer – during items #7 and #8 in the Director of Infrastructure and Public Works Report
<u>Others</u>	Jennifer Watson, By-law Enforcement & Property Standards Officer (see "New Business")

Declarations of Pecuniary Interest – Councillor Thompson submitted a written declaration of pecuniary interest relating to the new fire agreement between West Grey and Owen Sound Police & Fire Dispatch Services, as his daughter Melissa Thompson is employed by Owen Sound Police & Fire Dispatch Service.

Closed Session

Cutting-Hergert, Whereas, the Municipal Act, S.O. 2001, Section 239 (2), as amended, authorizes Councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters,

**Now therefore be it resolved that, the Committee of the Whole of the Municipality of West Grey, does now go into a closed session at 9:05 a.m., with the CAO/Deputy Clerk, Clerk, Director of Infrastructure and Public Works, and Glen Reay, Wilfred McIntee Real Estate, to discuss items that relate to a proposed or pending acquisition or disposition of land by the municipality or local board; labour relations or employee negotiations; and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
... #COW 12-18 Carried.**

Hutchinson-Bell, Be it resolved that, the Committee of the Whole of the Municipality of West Grey hereby returns to Open Session at 10:01 a.m. ... #COW 13-18 Carried.

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(Mayor Eccles confirmed that only closed session items identified were discussed in closed session)

REGULAR AGENDA:

Matters Arising from the Closed Session - None

Public Meetings - None

Delegations - None

Business Arising From Previous Meeting - None

Staff Reports

Director of Infrastructure and Public Works – Report COW #03/26/18

Road Supervisor's Report - Staff have been busy with the following activities: Late February staff were engaged with flooding and washout repairs.- total cost for the repairs was approximately \$30,000; cutting brush on Concession 2 WGR, as part of the reconstruction of Concession 4 from lot 18 to Mulock Rd., trees in front of lot 23 are being cut to allow West Grey to properly grade the back slope; cold patching; seasonal staff are finished as of March 30th and most will be available on an on-call basis should their services be required; seasonal employee Paul Porter will continue as a seasonal employee filling an LTD vacancy. (received for information)

Utilities Supervisor's Report - Staff have been busy with the following activities: Trimming trees; commenced sweeping streets in Durham; pavement patching; repaired water leak at the intersection of South Street and Countess; seasonal employees from Durham Patrol, Adam Talbot and Chad Becker, will be staying on for a few more weeks to assist with spring sweeping and clean up. Equipment – no serious equipment repairs reported. (received for information)

Durham Waste Water UV Light installation - The contractor is on schedule for completing the work by March 31st deadline. Trojan Equipment is scheduled to attend Tuesday March 27th to finalize the connection of the UV system. (received for information)

Landfill Cover Material - The Director previously provided information with respect to West Grey obtaining clay material from the new high school development in Hanover. The contractor has more material than expected, meaning West Grey was able to secure all cover material required for the Neustadt and Durham Landfills and will also be receiving material in the Bentinck landfill at no charge. (received for information)

Durham Waste Water Treatment Plant Annual Report - The Director previously circulated the report from American Water Canada Corporation. (received for information)

Heritage Walkway Bridge - The Director has received the final invoice for the project. As indicated in December 2017, the project is over budget. The Director will provide COW with recommendations to overcome the additional

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unforeseen expenditures. The overall approximate unbudgeted cost of the Durham Walkway Bridge is \$240,000 plus HST. COW recommended utilizing the Capital Reserve to pay for the budget exceedances. The Committee of the Whole requested the Director to consider possible grants from the Canadian Wood Council or other organizations for future wood bridge projects. – resolution #COW 14-18

Operational Budget Exceedances - The Department is over on three 2017 operational budgets including Winter Control, Loose Top Maintenance and Hard Top Maintenance. Winter control is approximately \$80,000 over budget – there is an estimated \$51,000 in the Winter Reserve. Loose top maintenance is approximately \$120,000 over budget. Hard top maintenance is approximately \$19,000 over budget. – resolution #COW 15-18

Retrofit Program and Small Business Lighting Program - The Director recently contacted Hydro One regarding the program to consider reviewing all municipally owned facilities to improve hydro consumption efficiencies. Under the Small Business Lighting Program, each facility would be eligible for up to \$2,000 in upgrades. Once SONAPAR have completed the audit, the Director will provide Council with a detailed report with respect to what is covered under the program. (received for information)

The Committee of the Whole temporarily adjourned for lunch at 12:07 p.m., and reconvened at 1:06 p.m.

Biannual Bentinck and Glenelg Bridge Inspections - The Director recently received a copy of the report completed by WSP Consulting Engineers regarding above noted bridges in Bentinck and Glenelg. The Report indicates that there are several bridges requiring immediate repairs, reduced load posting and potential closing. (The Director will bring back for discussion purposes during the April 30, 2018 Committee of the Whole meeting, the proposed completion of a comprehensive bridge study for a portion of the municipality. The Director provided an estimated cost of \$500,000 based on a 40 tonne load limit to replace the Kennedy Bridge with a wood bridge structure, with the same single land width, and using the same abutments – does not include the cost to remove the existing bridge. The Director will investigate possible funding sources for the Kennedy Bridge replacement, further investigate the replacement of same with a wood structure, and bring back a report to Council/Committee of the Whole.) – resolution #COW 17-18

Bell-Cutting, Resolved that, the Committee of the Whole hereby recommends Council utilizes the Capital Reserve to pay for the Durham Walkway Bridge budget overage. ... #COW 14-18 Carried.

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Cutting-Hutchinson, Resolved that, the Committee of the Whole hereby recommends Council utilizes the Winter Control Reserve and the Accumulated Surplus Reserve to pay for the 2017 Public Works Department operational budget overages respecting Winter Control, Loose Top Maintenance, and Hard Top Maintenance. ... #COW 15-18 Carried.

Hergert-Bell, Resolved that, the Committee of the Whole hereby recommends Council authorizes the Director of Infrastructure and Public Works to seek Requests for Proposals for the potential replacement of the Kennedy Bridge. ... #COW 17-18 Carried.

Fire Chief – Report COW #03/26/18

Changes to the FPPA (Fire Protection and Prevention Act 1997) – resolution #COW 15-18

Fire Dispatch Renewal Agreement – resolution #COW 16-18

Expansion of the Ontario Naloxone Program to Fire Services (Chief Schwartz will discuss this issue with the West Grey Police Chief and the Grey County Emergency Medical Services.)

Lighting Station #2 Durham (The Director of Infrastructure and Public Works will work with Chief Schwartz to secure potential Hydro One funding for cost-efficient lighting.)

Bell-Hergert, Resolved that, the Committee of the Whole hereby recommends Council pass a resolution noting concerns with the proposed changes to the Fire Protection and Prevention Act 1997; And further that, a letter to this effect be forwarded to the Ministry of Community Safety and Correctional Services, the Ontario Fire Marshall's Office, and local MPPs. ... #COW 15-18 Carried.

Hergert-Hutchinson, Resolved that, the Committee of the Whole hereby recommends Council pass a by-law to approve a new Fire Dispatch Agreement between the Municipality of West Grey and the Owen Sound Police Services Board. ... #COW 16-18 Carried.

CAO/Deputy Clerk – Report COW #03/26/18

Progress Update on the 2020 Action Plan - In March 2016, Council adopted the 2020 Action Plan which was developed with input from the community to reflect public priorities. The Action Plan outlines three strategic goals: long-term financial sustainability, economic development, and enhanced communication. The CAO/Deputy Clerk reported on the progress made to

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date respecting the three strategic goals, and on remaining actions to be taken. (received for information)

New Business

Jennifer Watson, West Grey Property Standards & By-law Enforcement Officer (Ms. Watson informed the Committee of the Whole of her qualifications, and courses she has taken or will be taking to upgrade her qualifications. Ms. Watson will obtain a criminal record check prior to the new contract By-law Number 44-2018 coming back to Council for consideration for approval.)

Sunday Gun Hunting (The Committee of the Whole discussed the recent Council resolution to permit Sunday gun hunting, and the process for Council to deal with this issue again.)

Adjournment

Cutting-Bell, Resolved that, we do now adjourn at 4:25 p.m., to meet again on April 9, 2018, 9:00 a.m., or at the call of the Mayor. Carried.

(Signed)
Kevin Eccles, Mayor

(Signed)
Mark Turner, Clerk