



MINUTES

Municipality of West Grey Committee of the Whole
Held on Monday, June 25, 2018 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office

<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Rob Thompson
<u>Absent</u>	Councillor Carol Lawrence
<u>Staff</u>	Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk. Brent Glasier, Director of Infrastructure and Public Works; Kerri Mighton, Director of Finance/Treasurer; Cathy Sweeney, Economic Development, Tourism & Promotions - during reports. Stephanie Pavao – Manager of Parks, Recreation & Culture

Declarations of Pecuniary Interest - None

Closed Session- None

REGULAR AGENDA:

Matters Arising from the Closed Session – n/a

Public Meetings - None

Delegations - None

Business Arising From Previous Meeting – n/a

Staff Reports

The CAO/Deputy Clerk introduced Stephanie Pavao, the new Director of Parks, Recreation & Culture. Mayor Eccles welcomed Ms. Pavao To West Grey.

Cathy Sweeney, Economic Development, Tourism & Promotions – Report COW

#06/25/18

Main Street Revitalization Survey Results (Cathy Sweeney presented the results of the Main Street Revitalization Survey. The Committee of the Whole supported the idea of hiring individuals to paint and clean-up downtown businesses and the downtown core, subject to approval of business owners.) – resolution #COW 34-18

Cutting-Hergert, Resolved that, the Committee of the Whole hereby recommends to Council that a By-law be passed to enter into an agreement with the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) be signed by the Mayor and Clerk; and

Further that, the Municipal Funding Agreement be submitted to the Association of Municipalities of Ontario (AMO) by July 31, 2018. #COW 34-18 Carried.

(2) June 25, 2018

Director of Infrastructure and Public Works – Report COW #06/25/18

Road Supervisor's Report - Application of Calcium Chloride is now complete. West Grey applied 464,000 litres of 35% CaCL₂ and 1,258,000 litres of 20% CaCL₂. Started the surface treatment prep using the truck rut box to apply hot mix to the road edge, as well as doing rut repairs. Bridge Washing. Roadside mowing to commence sometime the week of June 25 or July 2. Road side spraying is completed. (received for information)

Utilities Supervisor's Report - Repairing grass boulevards from sidewalk winter snow plowing damage. Doing clean-up/reorganization of Durham Landfill. Catch basin cleaning has commenced in the urban areas. Water valve repair to Legion Cenotaph and Memorial Grove Garden. (received for information)

Equipment - 2009 John Deere Grader in Glenelg (GR6WG) required extensive repairs to the transmission (approx. \$25,000) and replacement of the rear tandem seals (approx. \$8,000). 2005 Johnson Sweeper - The Department reviewed several options to consider for West Grey's Road sweeping activity and decided to repair the existing sweeper engine by purchasing an identical used machine for \$7,000 and part it out by salvaging the motor - approx. \$4,000 in labour. (received for information)

Staffing - Currently working on the third round of job postings for the replacement of the Bentinck Landfill Attendant. Owen Farnworth and Katie Connolly have joined West Grey as our summer students for the Parks and Rec Department. (received for information)

Revised Landfill Tipping Fee Schedule (The Director will bring forward a By-law to repeal By-law Number 68-2015 to consider approval of a revised landfill tipping fee schedule with a \$5/bag charge for up to 4 bags for bringing bags into a landfill site, and then a minimum set rate charged thereafter, with a September 1, 2018 effective date)

Durham and Bentinck Landfill Improvements - The Department has stepped up efforts to cleanup/reorganize Bentinck and more notably, the Durham Landfill Site. The 2018 budget will be exceeded due to stockpiling of the clay cover (which will be used at all three landfills), as well as the completion of the installation of the weigh scales.

Funds for this work will come from Landfill Reserves. (received for information)

Neustadt Meux Creek Erosion – Huber Property (The Director will ask the Ministry of Environment and Climate Change about cutting back the size of the emergency bypass sewer instead of trying to stabilize the bank.)

Hydro Upgrades at the Neustadt Community Centre (The Committee of the Whole remained undecided as to whether not to change the location of the pole.)

2018 OCIF Application – resolution #COW 35-18 (The Committee of the Whole noted it may reconsider its decision after completion of the Streetscan work.)

Bell-Hutchinson, Resolved that, the Committee of the Whole hereby recommends Council applies for a 2018 OCIF Application in partnership with the Town of Minto for upgrading the Minto-Normanby Townline from Grey Road 10 to Grey Road 3, covering approximately 6 kilometres. #COW 35-18 DEFEATED.

(3) June 25, 2018

Director of Finance/Treasurer – Report COW #06/25/18

Durham Activity Centre – Surveillance Camera System – resolution #COW 36-18

West Grey Minor Lacrosse Request – resolution #COW 37-18

Durham Diamond Project – resolution #COW 38-18

Enabling Accessibility Fund – Small Projects Component (Staff will bring back consider potential options for Workplace Accessibility Stream application to the Enabling Accessibility Fund.)

Bell-Thompson, Resolved that, the Committee of the Whole hereby recommends Council approves the quotation from Taylor Electronics Inc. in the amount of \$4,700.33 plus HST for a Surveillance Camera System with funding to be transferred from the Durham Activity Centre Capital Reserve. #COW 36-18 Carried.

Cutting-Thompson, Resolved that, the Committee of the Whole hereby recommends Council provides a discounted rate for West Grey Minor Lacrosse equivalent to the discounted rate for other West Grey minor sports organizations for the remainder of the 2018 season effective the date of passing of the by-law; And further that, a By-law be prepared for consideration of Council at the July 4, 2018 Council meeting. COW # 37-18 Carried.

Bell-Hutchinson, Resolved that, the Committee of the Whole hereby recommends Council consider a lease agreement for the operation of the concession booth at the Ball Diamonds for a one year period to assess its viability; that approval be given to the Durham Diamond Project to create, plant, and maintain the plant flower beds beneath the two entrance signs to Diamonds A & B, and the playground equipment purchase/installation be approved for Diamond B with the municipality utilizing eligible Development Charges Reserve and Playground Equipment Reserve to cover 50% of the costs. #COW 38-18 Carried.

Clerk – Report COW #06/25/18

Municipal Election, Grey County Compliance Audit Committee, Terms of Reference – resolution #COW 39-18

Hergert-Hutchinson, THAT the Committee of the Whole recommends Council approve the Grey County Compliance Audit Committee, Terms of Reference, as attached, to establish a Compliance Audit Committee as required by the Municipal Elections Act; AND THAT Council direct staff to bring forward a recommendation to appoint the individuals appointed to the Grey County Compliance Audit Committee, as recommended by the Selection Committee. #COW 39-18 Carried.

(4) June 25, 2018

CAO/Deputy Clerk – Report COW #06/25/18

Progress Update on the 2020 Action Plan - In March 2016, Council adopted the 2020 Action Plan which was developed with input from the community to reflect public priorities. The Action Plan outlines three strategic goals: long-term financial sustainability, economic development, and enhanced communication. In total, there are 40 Action Priorities. The first quarterly update was provided in March 2018. Some progress has been made in several priority areas over the two years of the plan. A work plan matrix was developed and presented in March 2018. (received for information)

New Business

The Committee of the Whole was informed that the Neustadt Public Library branch needs a new furnace and possibly, a new roof. The Committee of the Whole requested the CAO/Deputy Clerk to develop a municipal facilities inspection schedule with inspections to be completed by Joint Building Department staff or an engineer.

Adjournment

Bell-Cutting, Resolved that, we do now adjourn at 3:48 p.m., to meet again on July 9, 2018, 9:00 a.m., or at the call of the Mayor. Carried.

(Signed)
Kevin Eccles, Mayor

(Signed)
Mark Turner, Clerk