



Draft

MINUTES

Draft

**For the Regular Meeting of the  
Council of the Municipality of West Grey  
Held on Monday, June 19, 2017 at 6:00 p.m.  
At the Council Chambers – West Grey Municipal Office**

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<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Carol Lawrence, Councillor Rob Thompson
<u>Staff</u>	Larry C. Adams, CAO/Deputy Clerk; Mark Turner, Clerk; Kerri Mighton, Director of Finance/Treasurer; Brent Glasier, Director of Infrastructure and Public Works – during reports.

**Moment of Reflection**

**Declarations of Pecuniary Interest and General Nature Thereof**

Councillor Lawrence declared a pecuniary interest relating to the approval of the June 5, 2017 draft council minutes, and more particularly, Bylaw Number 54-2017 referenced in said minutes, as her husband is a realtor, and sold the subject property noted in By-law Number 54-2017 to the current owner. Councillor Lawrence did not participate in any discussions or voting thereafter respecting same.

**Closed Session**

**Thompson-Bell, Whereas, the Municipal Act, S.O. 2001, Section 239 (2), authorizes Councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters,**

**Now therefore be it resolved that, the Council of the Municipality of West Grey, does now go into a closed session of Council at 6:03 p.m., with the CAO/Deputy Clerk, Clerk, Director of Finance/Treasurer, and Director of Infrastructure and Public Works, to discuss items which relate to personal matters about an identifiable individual, including municipal or local board employees; a proposed or pending acquisition or disposition of land for municipal or local board purposes (545 George Street E., et al., and litigation or potential litigation, including matters before administrative tribunals, including communications necessary for that purpose.**

... #223-17

Carried.

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**Hutchinson-Hergert, Be it resolved that, the Council of the Municipality of West Grey hereby returns to Open Session of Council at 7:04 p.m. ... 224-17 Carried.**

(Mayor Eccles confirmed that only closed session items identified were discussed in closed session)

**Matters Arising from the Closed Session - None**  
**Public Meeting - None**

**Part I - Consent Agenda**

**Cutting-Bell, Be it resolved that, Items A1 to C1 inclusive, contained in Part 1 – Consent Agenda, be adopted, as amended; And further that, authorization be given for the action to be taken as may be necessary to give effect to the recommendations contained therein. ... #225-17 Carried.**

**Adoption of Minutes**

Council:

A1 Minutes of Regular Council Meeting – June 5, 2017 (draft)  
Minutes of the Committee of the Whole (Planning) – June 5, 2017 (draft)

Committees:

A2 West Grey Committee of Adjustment – May 8, West Grey  
Committee of Adjustment – June 5, 2017 (draft)

Other

A3 Multi-Municipal Wind Turbine Working Group – April 13 & May  
11, 2017 – resolution #226-17

**Hergert-Cutting, Be it resolved that, the Minutes of the Regular Council Meeting held on June 5, 2017; and the Minutes of the Committee of the Whole (Planning) Meeting held on June 5, 2017; be adopted, as printed; Further that, the Minutes of the West Grey Committees – A2, be received, as circulated; And further that, the Minutes of the Other Committees – A3, be received, as circulated. ... #226-17 Carried.**

**Award of Tenders**

B1 None

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**Routine Department Reports**

Clerk – Report #CC 06/19/17 (received for information)

**Miscellaneous Correspondence** (For Information Only - Not Circulated but Available for Viewing at Meeting)

D1 Ontario Power Generation Nuclear – email re: Deep Geologic Repository (DGR)

**Future Committee Meetings**

- E1 West Grey Committee of the Whole Meeting – June 26, 2017, 9:00 a.m., West Grey Municipal Office
- E2 West Grey Committee of Adjustment – June 26, 2017, 1:00 p.m., West Grey Municipal Office

**Part II - Regular Agenda**

**Communications from the Mayor and Council**

Mayor Eccles, and Councillors Lawrence, Hergert, Thompson, and Hutchinson, reported on past activities and events since the last regular meeting of Council, and on upcoming events and activities.

**Delegations**

Tony Commisso, Account Manager, Frank Cowan Company Limited; Dave Eccles, Registered Insurance Broker, CMR Insurance Brokers Ltd.; Shawn Kazarian, Adjuster, Crawford & Company (Canada) Inc.

Tony Commisso, Account Manager, Frank Cowan Company Limited; Dave Eccles, Registered Insurance Broker, CMR Insurance Brokers Ltd.; Shawn Kazarian, Adjuster, Crawford & Company (Canada) Inc., presented Council with a cheque for the new West Grey fire truck that was paid for by the municipal insurer as a result of an accident resulting in the write-off of another West Grey fire truck.

Tony Commisso introduced himself and his company to Council. Mr. Commisso noted Frank Cowan is celebrating its 90<sup>th</sup> Birthday as a Canadian company. Mr. Commisso thanked Dave Eccles, CMR Insurance Brokers, and local adjuster, Shawn Kazarian, of Crawford & Company (Canada) Inc., for their expertise in dealing with this matter. Mr. Commisso also thanked the CAO/Deputy Clerk and Fire Chief for their professionalism shown throughout the fire truck replacement process.

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Council and the Fire Chief took the opportunity to pose for pictures with the new fire truck and the insurance/adjuster representatives.

Bob Miller

Bob Miller came before Council to request re-surfacing of an approximate 200' portion of Mulock Road near the intersection of Grey Road 25, to the same hard surfacing as is being proposed by the County of Grey on Grey Road 25, as indicated in the letter dated May 5, 2017 by the Grey County Transportation Services Department.

Mr. Miller indicated there have been washouts in the past on this portion of the road, and the present tar and chip surface is very thin.

Mayor Eccles indicated the Director of Infrastructure and Public Works will investigate the request, and report back to Council or Committee of the Whole. Mayor Eccles will also discuss this project with the Grey County Transportation Services Department.

Mr. Miller suggested development charges might be utilized for this project. Mayor Eccles indicated the development charges study identifies specific projects that would qualify for a development charge, and indicated the development charge study did not likely include this as an eligible project.

**Business Arising from the Previous Meeting - None**

**Staff Reports**

Director of Finance/Treasurer – Report #FTR 06/19/17

Approval of Accounts, Voucher #11-2017 – resolution #227-17

2018 Tandem Truck (see resolution #237-17)

Fees & Charges (The Director of Finance/Treasurer clarified that By-law Number only amends the ice rental rates. The Director noted she will have proposed amendments to other fees/charges for consideration at the July 4, 2017 Council meeting. The Director clarified the most recent amendment included in tax rate By-law Number 55-2017.

**Bell-Thompson, Be it resolved that, the Director of Finance/Treasurer be authorized to pay the accounts presented as Voucher #11-2017 of the Municipality of West Grey, in the amount of \$2,779,439.15. ... #227-17 Carried.**

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Director of Infrastructure and Public Works - Report #FTR 06/19/17  
Durham Walkway Bridge Request for Proposal (RFP) – resolution #228-17 (Councillor Hergert indicated a willingness to spearhead fundraising for the Durham Walkway Bridge project. Council requested Councillor Hergert to report back to the June 26, 2017 Committee of the Whole meeting regarding the establishment of a fundraising committee. Deputy Mayor Bell, Councillor Lawrence, and Councillor Cutting will assist the Director of Infrastructure and Public Works with the evaluation of Durham Walkway Bridge RFPs prior to consideration during the July 31, 2017 Special Council meeting.)  
Lystek – Agreement for Biosolids Transportation, Processing, Storage and Marketing (see By-law Number 65-2017)

**Cutting-Lawrence, Be it resolved that, the Council of the Municipality of West Grey hereby approves holding a Special Council Meeting on July 31, 2017, 1:00 p.m., for the purposes of discussing Request for Proposals (RFP) for the Durham Walkway Bridge. ... #228-17** **Carried.**

**By-Laws – First, Second & Third Readings**

- 58-2017 A By-law to adopt a policy respecting required securities for Subdivision Agreements (deferred) (Council requested the Clerk to seek an opinion from a municipal solicitor respecting security options for plans of subdivision, including performance bonds, and adequate securities for phased plans of subdivision).
- 60-2017 A By-law to amend ice rental rates/fees and charges bylaw – resolution #229-17
- 61-2017 A By-law to rezone Part Lots 8 & 9, Concession 9, former Township of Glenelg (Wren/Guenther-Wren – ZA-03-17 (B12/2016)) – resolution #230-17
- 62-2017 A By-law (Housekeeping By-law) to rezone Plan 500, Park Pt Lot 12 & 13 (655 Saddler Street East), former Town of Durham (1872992 Ontario Ltd.) – resolution #231-17
- 63-2017 A By-law to provide for the adoption of the estimates of all sums required during the year, to strike the tax rates, and to provide for penalty and interest in default of payment thereof for the year 2017 (repeals By-law Number 55-2017) – resolution #232-17 (Council questioned if there is an opportunity to encourage vacant commercial properties to revert to active commercial uses through certain tax policies.

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Council requested the Director of Finance/Treasurer to investigate what policies other municipalities are utilizing to address vacant store fronts.)

- 64-2017 A By-law to appoint officials and citizens to various committees – resolution #233-17
- 65-2017 A By-law to enter into a Letter Agreement for Biosolids Transportation, Processing, Storage & Marketing between the Municipality of West Grey and Lystek International Inc. – resolution #234-17
- 66-2017 A By-law to confirm the proceedings of the June 19, 2017 Council meeting – resolution #235-17

**Thompson-Bell, Be it resolved that, By-law Number 60-2017, being a By-law to amend ice rental rates/fees and charges By-law Number 40-2014, be now read a first, second and third time, passed as amended and numbered and that the said by-law be signed by the Mayor and CAO/Deputy Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #229-17** Carried.

**Lawrence-Cutting, Be it resolved that, By-law Number 61-2017, being a By-law to rezone Part Lots 8 & 9, Concession 9, former Township of Glenelg (Wren/Guenther-Wren – ZA-03-17 (B12/2016), be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and CAO/Deputy Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #230-17** Carried.

**Bell-Hutchinson, Be it resolved that, By-law Number 62-2017, being a By-law (Housekeeping By-law) to rezone Plan 500, Park Pt Lot 12 & 13 (655 Saddler Street East), former Town of Durham (1872992 Ontario Ltd.), be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and CAO/Deputy Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #231-17** Carried.

**Hergert-Cutting, Be it resolved that, By-law Number 63-2017, being a By-law to provide for the adoption of the estimates of all sums required during the year, to strike the tax rates, and to provide for penalty and interest in default of payment thereof for the year 2017 (repeals By-law Number 55-2017), be now**

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**read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and CAO/Deputy Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #232-17 Carried.**

**Thompson-Hutchinson, Be it resolved that, By-law Number 64-2017, being a By-law to appoint officials and citizens to various committees, be now read a first, second and third time, passed as amended and numbered and that the said by-law be signed by the Mayor and CAO/Deputy Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #233-17 Carried.**

**Hergert-Lawrence, Be it resolved that, By-law Number 65-2017, being a bylaw to enter into a Letter Agreement for Biosolids Transportation, Processing, Storage & Marketing between the Municipality of West Grey and Lystek International Inc., be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and CAO/Deputy Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #234-17 Carried.**

**Bell-Thompson, Be it resolved that, By-law Number 66-2017, being a bylaw to confirm the proceedings of the June 19, 2017 Council meeting, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and CAO/Deputy Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #235-17 Carried.**

**New Business**

Council discussed the issue of trail marking and signage. Mayor Eccles indicated he recently discussed this matter with Cowan Insurance and the Director of Infrastructure and Public Works recently attended a signage workshop. Cowan Insurance has indicated they will provide some direction respecting trail marking and signage for the West Grey Parks & Recreation Committee and other stakeholders. Councillor Cutting indicated she will discuss this issue during the July 3, 2017 West Grey Parks & Recreation Committee.

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Council discussed general property standards and by-law enforcement issues. The CAO/Deputy Clerk reported he met last Friday with the property standards and by-law enforcement officer who indicated she has the tools to do the job, however, it is the Provincial Acts and other policies/bylaws that limits the amount of enforcement. The CAO/Deputy Clerk indicated Council will be getting a quarterly report next month or so from the property standards and by-law enforcement officer, and noted she is following up with complaints, however, the process takes time. The Clerk indicated a Tidy Yards By-law is being considered by the joint municipalities of West Grey, Grey Highlands, Southgate, and Chatsworth, that would include a fine process and would expedite property standards and by-law enforcement matters. Council requested the attendance of the property standards officer at the next Committee of the Whole meeting, if available, to discuss property standards and by-law enforcement matters of a general nature.

Council was informed it is National Pollinator Week that spreads awareness of the decline in the bee population, and the West Grey Parks & Recreation Committee is requesting Council to declare this week as National Pollinator week. (see resolution #240-17)

Council noted the tight time frames for the June 26, 2017 Committee of the Whole meeting due to other Committee meetings scheduled that day, and directed the Clerk to limit the number of potential delegations to two. Council also will review the procedural by-law with the intent to potentially limit the number of delegations during Committee of the Whole meetings. Council will discuss the possibility of adding a ½ day Committee of the Whole meeting per month.

West Grey Canada 150 Committee (The Clerk noted the West Grey Canada 150 Committee has requested Council approve two financial requests relating to Canada Day.) (see resolution #236-17)

The CAO/Deputy Clerk reported that the Association of Municipalities of Ontario (AMO) Annual Conference is scheduled for August 13-16, 2017. The CAO/Deputy Clerk will bring a report to the June 26, 2017 Committee of the Whole meeting respecting delegations to the Annual Conference.



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West Grey Soccer Club (The Clerk provided Council with a letter and proposed plans for a West Grey Soccer Club sign and plantings at the Durham soccer fields.) (see "Notice of Motion/Direct Motions")

**Addendum - None**

**Notice of Motion/Direct Motions**

West Grey Canada 150 Committee – resolution #236-17

2018 Tandem Truck – resolution #237-17

West Grey Soccer Club – resolution #238-17, #239-17

Pollinator Week – resolution #240-17

**Thompson-Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby approves the printing of 12 large posters at a cost of \$24.00 plus taxes from The Bookstore, and approves hiring a videographer at a maximum cost of \$750.00 for July 1, 2017 Canada Day celebrations, including memory sticks to be provided to each community, as recommended by the West Grey Canada 150 Committee.**

**... #236-17**

**Carried.**

**Hergert-Lawrence, Be it resolved that, the Council of the Municipality of West Grey hereby approves the payment to Altruck International Truck Centres for the 2018 Tandem Truck in the amount of \$163,641.02. ... #237-17**

**Carried.**

**Bell-Thompson, Be it resolved that, the Council of the Municipality of West Grey hereby approves the proposed new sign designating the West Grey Soccer Club to be located at the soccer fields in Durham, as outlined in the letter dated June 19, 2017 from the West Grey Soccer Club, and at the sole cost of the West Grey Soccer Club;**

**And further that, Council approves plantings around the new sign to be provided by the West Grey Soccer Club and Durham Horticultural Society, with ongoing maintenance of the plantings to be the responsibility of the West Grey Soccer Club.**

**... #238-17**

**TABLED.**

West Grey Soccer Club (Randy Corfield, Field and Equipment Supervisor for the West Grey Soccer Club, provided an update on the Durham soccer fields and future plans for the soccer fields. Council noted a concern with the stepping stone concept part of the sign as it

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may result in children climbing up these stones, and therefore cause potential liability. Mr. Corfield indicated this is needed for a proper backdrop for the sign, and they have considered a railing to be included with the proposal. Council requested the West Grey Soccer Club to revise their proposed sign and display to address Council's concerns with safety and potential liability. Council indicated no objections to the West Grey Soccer Club working in conjunction with the Durham Horticultural Society on proposed plantings around the sign display.)

**Hergert-Bell, Be it resolved that, the Council of the Municipality of West Grey hereby tables resolution #238-17.**

**... #239-17**

**Carried.**

**Cutting-Lawrence, Be it resolved that, the Council of the Municipality of West Grey hereby declares the week of June 19, 2017 to June 25, 2017 as "National Pollinators Week".**

**... #240-17**

**Carried.**

**Closed Session – Incomplete Items Only** – n/a

**Matters Arising from Closed Session** – Incomplete Items Only – n/a

**Question Period**

Bob Miller noted he is involved with the Hannover Horticultural Society, and the Hanover Horticultural Society has liability insurance. Mr. Miller therefore assumes the Durham Horticultural Society also has liability insurance.

**Municipal Act – Notices** - None

**Adjournment**

**Hergert, Resolved that, we do now adjourn at 9:49 p.m., to meet again on July 4, 2017, 10:00 a.m., or at the call of the Mayor.**

**Carried.**

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Kevin Eccles, Mayor

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Larry C. Adams, CAO/Deputy Clerk