



Draft

Minutes

Draft

**Municipality of West Grey Committee of the Whole
Held on Monday, July 9, 2018 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office**

<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor John A. Bell (arrived at 11:42 a.m.), Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Rob Thompson
<u>Absent</u>	Councillor Bev Cutting, Councillor Carol Lawrence
<u>Staff</u>	Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk; Stephanie Pavao, Manager, Parks, Recreation & Culture; Cathy Sweeney, Economic Development, Tourism & Promotions

Declarations of Pecuniary Interest - None

Reports/Minutes from Committees/Committee Chairs/Council Representatives

1) West Grey Economic Development Committee

Cathy Sweeney reported the launch for the Saugeen Connects and Succession Matching Partnership Launch was held on June 26, involving the five participating municipalities of West Grey, Hanover, Brockton, Wellington North, and Minto. The intent is to engage youth in the area through skills seminar and other venues, as well as promote business retention and succession planning/matching. A Rural Economic Development (RED) grant application was submitted to the Ontario Ministry of Agriculture, Food & Rural Affairs with the focus being to help women entrepreneurs.

Ms. Sweeney noted the joint three Economic Development Group (West Grey, Hanover, and Brockton) are discussing ways to collaborate on fostering economic development. One such collaboration is the completion of a “Strength, Weaknesses, Opportunities and Threats (SWOT) analysis for the Saugeen Municipal Airport. This group will meet again to summarize results and subsequently meet with the Airport Commission to report on the SWOT results.

Ms. Sweeney reported 178 responses to the Main Street Downtown Revitalization Survey were received, and the results are being summarized to determine main wishes of respondents. Another “Made in Grey” magazine is being produced with three more West Grey businesses being highlighted. The Committee is working with the County on a GIS mapping project to identify all West Grey WG businesses, including vacant industrial and commercial businesses. Marketing is another aspect that was identified that needs to be further developed.

(2) July 9, 2018

The Committee of the Whole reviewed an Action Plan for the Saugeen Municipal Airport and discussed what the long-term plans are for West Grey and the Airport. Mayor Eccles indicated the Action Plan identifies how they can recruit businesses and generate revenue. The Airport is working towards being revenue neutral, but it is a difficult goal to achieve, however, contributions from municipalities are trending below inflation.

The Committee of the Whole requested Ms. Sweeney to summarize the Main Street Downtown Revitalization Survey results, and to provide recommendations on how and when the funds are to be allotted.

2) West Grey Parks Committee

The next West Grey Parks Committee meeting is re-scheduled to July 11, 3:00 p.m., at the Durham Fire Hall.

The CAO/Deputy Clerk reported the Communities in Bloom (CIB) organizers toured West Grey on June 25. The Communities in Bloom (CIB) organizers indicated West Grey is ready to apply. The Committee of the Whole noted the amount of work that will be required for a CIB submission for the whole of West Grey, and will have to assess the level of commitment prepared to be made.

The Committee of the Whole indicated the mandate of the Parks Committee will need to be reviewed. The CAO/Deputy Clerk noted terms of reference are being worked on for all committees, and assessments are also being made.

3) West Grey Recreation Advisory Committees

Councillor Thompson reporting on behalf of the Durham Recreation Advisory Committee, mentioned the Holiday Expo fundraiser is being held on November 24, and the Christmas event, with Santa in attendance, is being held on December 9. The Concession Booth Agreement with the Durham Diamond Project/Durham Minor Ball was approved by Council.

Councillor Hergert, reporting on behalf of the Normanby Recreation Advisory Committee, indicated the new flooring was installed at the Arena at an approximate cost of \$42,000. The Normanby Arena Canteen Rental Agreement needs renewed. A company is willing to donate two new sets of bleachers – staff will check with the municipal insurance company regarding specification requirements.

The Normanby Recreation Advisory Committee is considering an addition to the Ayton Centennial Hall playground. The Committee of the Whole requested the Director of Finance to provide information at a future meeting regarding funding availability.

(3) July 9, 2018

The Manager of Parks, Recreation & Culture will investigate the availability of any community accessibility projects/grants for the proposed Ayton Centennial Hall playground addition.

Councillor Hutchinson, reporting on behalf of the Neustadt Recreation Advisory Committee, stated the Committee is taking on the responsibility for now for roller skating nights due to an illness of the individual usually in charge. Painting in the Neustadt Arena is done. The Normanby/Neustadt Facilities Manager is completing an inventory of tables and chairs to determine what needs replacing at present, and what will be required for future purposes. Neustadt soccer is growing and active.

Reports/Minutes from Other Committees/Committee Chairs/Council Representatives

1) West Grey Public Library Board

Councillor Hergert reported the summer programs are in effect. The library facilities are being inspected. A lease agreement to establish who pays for what items for library purposes is being considered. The Durham Public Library flooring is still heaving.

There are some issues with the flooring, furnace, front doors, and roof at the Neustadt Public Library branch. The CAO reported that the Chief Building Official (CBO) and CAO met with the Chief Librarian/CEO and the Public Works Utilities Supervisor, regarding these items, and the CBO indicated it is a solid building. The roof and furnace needs replaced, and front door leak needs fixed. Quotes are being obtained by the Public Works Utilities Supervisor, and will be brought back to Council for consideration.

The CAO reported she is working on developing a plan with CBO for inspection of all municipal buildings.

The Manager of Parks, Recreation & Culture reported the West Grey Public Library is working with the Durham Art Gallery to set up tents this Saturday afternoon at 1:00 p.m., to seek what kids want in terms of art and library programs.

2) West Grey Police Services Board

Mayor Eccles reported a new full-time officer was hired to replace a former officer. The Police Chief and Mayor are delivering a costing report on July 18, 6:30 p.m. to Chatsworth Council, with the meeting being held at the Keady Arena. Mayor Eccles noted the Annual West Grey Police Services Board Report was provided in Council trays – mental health issues continue to decline; drug-related crimes have increased; and the West Grey Police Service has assisted surrounding municipalities that needed additional coverage over and above their coverage by the OPP.

(4) July 9, 2018

Mayor Eccles mentioned the Police Service is looking to hire a couple of more auxiliary officers. An additional Provincial representative still needs to be appointed to the West Grey Police Service Board. The West Grey Police Service Board is completing a pay equity plan. Work continues on establishing a suitable location for the new West Grey Police Service building.

3) Saugeen Municipal Airport Commission

Mayor Eccles reported the Canadian Owners & Pilots Association (COPA) held a fun day on a Saturday with pilots providing free plane rides for children under 12 – this event was very well attended. The latest service provider for restaurant is working out well to date.

The next Saugeen Municipal Airport Commission meeting is being held on July 25, 2:00 p.m., at the Airport.

4) Saugeen Valley Conservation Authority Board of Directors

Mayor Eccles reported approval response times for permits are improving. There is an appeal process to the SVCA Executive Board when staff do not support issuing permits.

Phragmites are being mapped out by the SVCA in their watershed as part of the program to eradicate phragmites.

In response to a question by the Committee of the Whole, Mayor Eccles indicated the Greenock Welcome Centre at the Greenock Swamp was opened by the SVCA for the purposes of eco-tourism promotion. The SVCA is leaning on retaining SVCA forestry staff instead of contracting out.

5) Elmwood Community Centre Board

Mayor Eccles reported the Board is going forward with the kitchen renovation project. Bookings are still strong. An individual is still needed to replace Shirley Young for booking facilities, etc. The Committee of the Whole requested an update at a future meeting on possible kitchen renovation project budget exceedances.

6) Saugeen Mobility and Regional Transit Corporation (S.M.A.R.T.)

Mayor Eccles reported ridership is up. Three replacement vans are being purchased at an approximate cost of \$180,000, and should arrive in 2019. A central dispatch is being utilized with drivers using iPhones identifying routes, and also using tablets in vans.

(5) July 9, 2018

7) West Grey Chamber of Commerce/Durham BIA/Neustadt Business Group

Councillor Thompson reported the West Grey Chamber of Commerce held business networking sessions, including a zombie camp, and wing night.

Councillor Hutchinson reported the Durham BIA has posters out for the Durham Arts Fest happening this weekend, with store fronts full of artists, a Lions beer garden and BBQ; and street dance party. This event is sponsored by the Durham BIA, Durham Art Gallery, and Durham West Grey Lions.

8) Elmwood Fire Department Joint Board of Management

The Committee of the Whole was informed that the Elmwood Firefighters Association wants to meet with the Joint Board, possibly on July 18, to discuss establishment of a new training facility.

9) Others - None

Adjournment

Hutchinson-Hergert, Resolved that, we do now adjourn at 11:46 a.m., to meet again on July 30, 2018, 9:00 a.m., or at the call of the Mayor. Carried.

Kevin Eccles, Mayor

Mark Turner, Clerk