AGENDA
For the Regular Meeting of the Council of the Municipality of West Grey
To be Held on Wednesday, July 4, 2018 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office

1. Call to Order 9:00 a.m.
2. Moment of Reflection
3. Declarations of Pecuniary Interest & General Nature Thereof
4. Closed Session 9:05 a.m.

A proposed or pending acquisition or disposition of land for municipal or local board purposes; and labour relations or employee negotiations.

5. Matters Arising from the Closed Session 10:00 a.m.
6. Comment Period 10:05 a.m.
   (Inquiries during the comment period shall be directed by the public and press to Council members and shall deal with matters specific to Agenda business. A maximum of two (2) minutes per person is allotted for comments, and the maximum time allotted for the Comment Period as a whole is ten (10) minutes. Each inquiry made during the comment period shall be recorded in the minutes and the minutes shall note whether the inquiry was answered or requires an answer at or before the next meeting.)

7. Public Meetings – None
8. Part I - Consent Agenda 10:15 a.m.
   (For the purpose of convenience and for expediting meetings, matters of business that are of repetitive or routine nature are included in the Consent Agenda, and all such matters of business contained in the Consent Agenda are voted on collectively. A particular matter of business may be singled out from the Consent Agenda for debate or for a separate vote upon the request of any Councillor. In the case of a separate vote, the excluded matter of business is severed from the Consent Agenda and only the remaining matters of business contained in the Consent Agenda are voted on collectively. Each and every matter of business contained in the Consent Agenda is recorded separately in the minutes of the meeting.)
(2) July 4, 2018

Adoption of Minutes
(Only changes in the form or errors or omissions taken at a previous meeting may be made in adopting the Minutes. Other comments are out of order.)

Council:
A1 Minutes of Regular Council Meeting – June 18, 2018 (draft) (attachment)
Minutes of Committee of the Whole – June 25, 2018 (draft) (attachment)
Resolution Prepared – Minutes Be Adopted as Circulated

Committees:
A2 Neustadt Recreation Advisory Committee – May 9, 2018 (attachment)
Resolution Prepared – Minutes Be Received as Circulated

Other
A3 Drinking Water Source Protection Committee – January 26, 2018 (attachment)
Saugeen Mobility and Regional Transit – March 23, 2018 and April 27, 2018 (attachment)
Elmwood Fire Department Joint Board of Management – May 9, 2018 (attachment)
Elmwood Community Centre Board – May 15, 2018 (attachment)
Saugeen Municipal Airport – May 16, 2018 (attachment)
Resolution Prepared – Minutes Be Received as Circulated

Routine Department Reports
B1 Clerk – Report #CC 07/04/18 (attachment)

Miscellaneous Correspondence (For Information Only - Not Circulated but Available for Viewing at Meeting)
C1 Bruce-Grey Catholic District School Board – Spring 2008 newsletter (hard copy only)
C3 Hanover & District Hospital – Annual Report 2017/18 (hard copy only)

Future Committee Meetings
D1 West Grey Committee of Adjustment – July 9, 2018, 1:00 p.m., West Grey Municipal Office
D2 West Grey Committee of the Whole (Planning) – July 9, 2018, 1:30 p.m., West Grey Municipal Office

Part II - Regular Agenda

9. Communications from the Mayor and Council 10:20 a.m.

10. Delegations
Jason Weppler, Coordinator, PLAY Bruce Grey – progress report  10:30 a.m.
Update, Ontario Sport and Recreation Community Fund grant
Update, request for re-signing of PLAY Charter, and re-affirmation
Of West Grey’s commitment to this physical activity strategy (attachment)

11. Business Arising from the Previous Meeting

12. Staff Reports  10:45 a.m.

Director of Finance/Treasurer - Report #FTR 07/04/18 (attachment)
Director of Infrastructure and Public Works – Report #DIPW 07/04/18
(attachment)
Clerk – Report #CR 07/04/18 (attachment)

13. By-Laws – First, Second & Third Readings  11:30 a.m.

75-2018 A By-law to approve and authorize the execution of a Concession
Booth Lease Agreement between the Municipality of West Grey
and the Durham Diamond Project/Durham Minor Ball
(attachment)
76-2018 A By-law to establish a Joint Compliance Audit Committee and
adopt a Terms of Reference (attachment)
77-2018 A By-law to enter into a Municipal Funding Agreement (Ontario’s
Main Street Revitalization Initiative) between the Municipality of
West Grey and The Association of Municipalities of Ontario
(“AMO”) (attachment)
78-2018 A By-law to enter into a Tripartite Tiered Emergency Response
Agreement between the County of Grey, Township of Southgate,
and the Municipality of West Grey (attachment)
79-2018 A By-law to amend By-law 60-2017 being a By-law to establish
fees and charges for certain services provided by the Municipality
of West Grey (repeals By-law Number 64-2018) (attachment)
80-2018 A By-law to confirm the proceedings of the July 4, 2018 Council
meeting (attachment)

14. New Business

15. Addendum

16. Notice of Motion/Direct Motions
(Notices of Motion shall consist of motions brought forward by individual
members for the consideration of Council. The member shall read the
proposed motion and shall present a copy of it in writing to the Clerk. The
Clerk shall include the motion in the agenda of the next regular Council
meeting under “New Business”. Direct Motions may be introduced under this section of the agenda with the consent of a 2/3 majority of Council. All such motions shall be introduced no later than one-half hour before curfew. It is the intent of Direct Motions to consider items which, due to time constraints, require the immediate attention of Council.)

17. Closed Session – Incomplete Items Only
18. Matters Arising from Closed Session – Incomplete Items Only

19. Question Period 11:45 a.m.
(Inquiries during the question period shall be directed by the public and press to Council members and shall deal with matters specific to Agenda business. A maximum of two (2) minutes per person is allotted for questions, and the maximum time allotted for the Question Period as a whole is ten (10) minutes. Each inquiry made during the question period shall be recorded in the minutes and the minutes shall note whether the inquiry was answered or requires an answer at or before the next meeting.)

20. Municipal Act – Notices - None
(Notices pursuant to Section 251 of the Municipal Act 2001, and in accordance with West Grey By-law No. 3-2003, are entered here for public notification purposes. Items listed will be placed on the next regularly scheduled meeting of the Council)

21. Adjournment 11:55 a.m.
*Please Note: all times are approximate, and are subject to change.
The following resolutions will be individually left on the table for signatures by Council for a Mover and Seconder, as they will not be individually read at the Council Meeting, as there will be only one resolution read during the Council meeting to approve items A1 – B1 in the Consent Agenda.

Be it resolved that, the Minutes of the Regular Council Meeting held on June 18, 2018, and the Minutes of the Committee of the Whole Meeting held on June 25, 2018; be adopted, as printed;
Further that, the Minutes of the West Grey Committees – A2, be received, as circulated;
And further that, the Minutes of the Other Committees – A3, be received, as circulated.

Resolved that, the Council of the Municipality of West Grey hereby approves the quotation from Taylor Electronics Inc. in the amount of $4,700.33 plus HST for a Surveillance Camera System with funding to be transferred from the Durham Activity Centre Capital Reserve, as recommended by the Committee of the Whole.

Resolved that, the Council of the Municipality of West Grey hereby supports entering into a lease agreement for the operation of the concession booth at the Ball Diamonds for a one year period to assess its viability; provides approval for the Durham Diamond Project to create, plant, and maintain the plant flower beds beneath the two entrance signs to Diamonds A & B, and approves the playground equipment purchase/installation for Diamond B with the municipality utilizing eligible Development Charges Reserve and Playground Equipment Reserve to cover 50% of the costs, as recommended by the Committee of the Whole.
For the Regular Meeting of the
Council of the Municipality of West Grey
Held on Monday, June 18, 2018 at 6:00 p.m.
At the Council Chambers – West Grey Municipal Office

Council
Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Rob Thompson

Absent
Councillor Carol Lawrence

Staff
Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk. Kerri Mighton, Director of Finance/Treasurer - during report. Brent Glasier, Director of Infrastructure and Public Works

Moment of Reflection

Declarations of Pecuniary Interest – None

Closed Session
Bell-Thompson, Whereas, the Municipal Act, S.O. 2001, Section 239 (2), as amended, authorizes Councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters, Now therefore be it resolved that, the Council of the Municipality of West Grey, does now go into a closed session of Council at 6:01 p.m., with the CAO/Deputy Clerk and Clerk, to discuss an item that relates to labour relations or employee negotiations. #182-18 Carried.

Cutting-Bell, Be it resolved that, the Council of the Municipality of West Grey hereby returns to Open Session of Council at 7:00 p.m. #183-18 Carried.

(Mayor Eccles confirmed that only closed session items identified were discussed in closed session)

Matters Arising from the Closed Session - None
Comment Period - None
Public Meetings – None

Part I - Consent Agenda
Hergert-Thompson, Be it resolved that, Items A1 to A3 inclusive, contained in Part 1 – Consent Agenda, be adopted, as amended;
And further that, authorization be given for the action to be taken as may be necessary to give effect to the recommendations contained therein. #184-18 Carried.
Adoption of Minutes
Council:
A1 Minutes of Regular Council Meeting – June 4, 2018 (draft)
Minutes of Committee of the Whole (Planning) Meeting – June 5, 2018 (draft)
Committees:
A2 West Grey Committee of Adjustment – April 9, 2018
Neustadt Recreation Advisory Committee – April 11, 2018
West Grey Economic Development Committee – April 18, 2018
Normanby Recreation Advisory Committee – April 25, 2018
Minutes of West Grey Committee of Adjustment – June 5, 2018 (draft)
Other
A3 Elmwood Community Centre Board – May 15, 2018 – resolution #185-18

Hergert-Hutchinson, Be it resolved that, the Minutes of the Regular Council Meeting held on June 4, 2018, and the Minutes of the Committee of the Whole (Planning) Meeting held on June 5, 2018; be adopted, as printed, and amended, respectively;
Further that, the Minutes of the West Grey Committees – A2, be received, as circulated;
And further that, the Minutes of the Other Committees – A3, be received, as circulated. #185-18 Carried.

Routine Department Reports - None

Miscellaneous Correspondence (For Information Only - Not Circulated but Available for Viewing at Meeting)
C1 None

Future Committee Meetings
D1 West Grey Committee of the Whole – June 25, 2018, 9:00 a.m, West Grey Municipal Office

Part II - Regular Agenda

Communications from the Mayor and Council
Mayor Eccles, and Councillors Hergert and Hutchinson, reported on past activities and events since the last regular meeting of Council, and on upcoming events and activities.

Delegations
Kerry Rouse, Advisory Committee Chair, Durham Girls Alumni Band, and Sharon Pegelo and Cathy Pratt, band members, came before Council requesting approval of an updated Memorandum of Understanding (MOU) to reflect a name change to 'Durham Marching Band', and permission to practice at various locations in West Grey.

Council asked for consideration to perhaps end practices around 8:00 p.m., if possible, due to younger children going to bed by that time. Ms. Rouse indicated that will be considered, although members are not able to get to practice until the evening due to schedules and travel times.

Council asked if the logo will change. Ms. Rouse indicated the logo will not be changed at this time, however, a change will be considered in the future. – resolution #186-18

Bell-Thompson, Resolved that, the Council of the Municipality of West Grey hereby authorizes the Durham Marching Band to conduct practices in Summer 2018 behind the Durham District Community Centre on Monday evenings; and on an occasional basis at the Durham Town Hall, Vicker’s Park, Riverside Park, The Heritage Walkway Bridge (both sides), McGowan Falls, outside Spruce Ridge Public School (conditional upon approval of school/school board); and in private parking lots in Durham with the permission from the owners. #186-18 Carried.

Business Arising from the Previous Meeting - None

Staff Reports

Director of Finance/Treasurer - Report #FTR 06/18/18
Approval of Accounts, Voucher #11-2018 – resolution #187-18
Letter from Neustadt and District Lions Club re: Upgrade of Tables/Chairs (Council agreed with the Director’s recommendation, and requested an assessment of the condition of the tables/chairs be completed, including replacement costs, and that this information be brought forward for further Council consideration for 2019 budget consideration.)

Cutting-Hergert, Be it resolved that, the Director of Finance/Treasurer be authorized to pay the accounts presented as Voucher No. 11-2018 in the amount of $3,005,849.43, of the Municipality of West Grey. #187-18 Carried.

Clerk – Report #CR 06/18/18
Request for Quotes – Heritage Designation Report for the former Durham Public Library (Carnegie) Building – resolution #188-18
(4) June 18, 2018

Table resolution #189-18 – resolution #188-18
City of Quinte West – resolution #190-18

Bell-Thompson, Resolved that, the Council of the Municipality of West Grey hereby accepts the quotation in the amount of $4,050.00 including HST by Wayne Morgan, Heritage Planner, for the preparation of a Heritage Designation Report pursuant to Section 29 of the Ontario Heritage Act and Regulation 9/06 for the former Durham Public Library (Carnegie) building, subject to the provision of proof of adequate comprehensive/commercial general liability insurance adding the Municipality of West Grey as an additional insured, and submitting a Clearance Letter issued by WSIB, to the satisfaction of the Municipality of West Grey. #188-18 TABLED.

Hutchinson-Hergert, Be it resolved that, the Council of the Municipality of West Grey hereby tables resolution #188-18. #189-18 Carried.

Cutting-Hergert, Resolved that, the Council of the Municipality of West Grey hereby supports the resolution of City of Quinte West Council requesting a six month grace period be enacted once cannabis legislation is passed to ensure that municipal law enforcement officers and the Ontario Provincial Police (et al.) are adequately trained to enforce said legislation; And further that this resolution be circulated to the local MP, MPP, AMO, and City of Quinte West. #190-18 Carried.

By-Laws – First, Second & Third Readings
69-2018 A By-law to provide for the adoption of the estimates of all sums required during the year, to strike the tax rates, and to provide for penalty and interest in default of payment thereof for the year 2018. (repeals By-law Number 52-2018) – resolution #191-18
70-2018 A By-law to enter into a Memorandum of Understanding between The Corporation of the Municipality of West Grey and The Durham Marching Band – resolution #192-18
71-2018 A By-law to set remuneration and expenses for Members of the Council; and to Council Members on Local Boards and/or Committees of Council. – resolution #193-18
72-2018 A By-law to confirm a Conference and Seminar Policy for Council and Staff of the Municipality of West Grey – resolution #194-18
73-2018 A By-law designating certain lands described as Lots 50, Plan 1097, being PIN 37215-0118 (LT), and Lot 51, Plan 1097, being PIN 37215-0119 (LT), both in the Municipality of West Grey, in the County of Grey, not to be on a Registered Plan of Subdivision (JAKO Developments Inc.) – resolution #195-18
74-2018 A By-law to confirm the proceedings of the June 18, 2018 Council meeting – resolution #196-18
Bell-Thompson, Be it resolved that, By-law Number 69-2018, being a By-law to provide for the adoption of the estimates of all sums required during the year, to strike the tax rates, and to provide for penalty and interest in default of payment thereof for the year 2018. (repeals By-law Number 52-2018), be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #191-18 Carried.

Cutting-Hergert, Be it resolved that, By-law Number 70-2018, being a By-law to enter into a Memorandum of Understanding between The Corporation of the Municipality of West Grey and The Durham Marching Band, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #192-18 Carried.

Thompson-Hutchinson, Be it resolved that, By-law Number 71-2018, being a By-law to set remuneration and expenses for Members of the Council; and to Council Members on Local Boards and/or Committees of Council, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #193-18 Carried.

Hergert-Cutting, Be it resolved that, By-law Number 72-2018, being a By-law to confirm a Conference and Seminar Policy for Council and Staff of the Municipality of West Grey, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #194-18 Carried.

Hutchinson-Bell, Be it resolved that, By-law Number 73-2018, being a By-law designating certain lands described as Lots 50, Plan 1097, being PIN 37215-0118 (LT), and Lot 51, Plan 1097, being PIN 37215-0119 (LT), both in the Municipality of West Grey, in the County of Grey, not to be on a Registered Plan of Subdivision (JAKO Developments Inc.), be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #195-18 Carried.

Cutting-Hergert, Be it resolved that, By-law Number 74-2018, being a bylaw to confirm the proceedings of the June 18, 2018 Council meeting, be now read a first, second and third time, passed and numbered and that the said
by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #196-18 Carried.

New Business
Richard Huber (The Director of Infrastructure and Public Works reported that Richard Huber, property owner at 320 David Winkler Parkway in Neustadt, contacted the Saugeen Valley Conservation Authority (SVCA) regarding ongoing drainage issues relating to Meux Creek that runs through his property. The SVCA advised Mr. Huber to contact the municipality regarding this matter. The Director cautioned Council regarding any consideration of assuming responsibility for this matter. Council requested the Director, Mayor and/or Deputy Mayor, meet with Mr. Huber. The SVCA General Manager and any other pertinent SVCA staff are to be invited to the meeting as well.

Neustadt Community Centre (The Director of Infrastructure and Public Works reported the transformer and pole by the Neustadt Community Centre needs replaced and possibly relocated. Westario appears to be offering a new pole and transformer at no cost. A couple of costing options were presented for 400 or 600 Amp service with or without moving the pole. Council requested the Director to obtain feedback from Westario and bring back this matter for discussion during the June 25 Committee of the Whole meeting.

West Grey Parks Committee (The Parks Committee is working with McLeans Home Hardware on a 2018 tree planting program. The Parks Committee application was selected as one of 36 locations for the 2018 schedule, with further details to follow. Parks Committee submitted a request for 8 large trees. Trees will be planted September or October, 2018 in locations to be determined.

Addendum - None
Notice of Motion/Direct Motions - None
Closed Session – Incomplete Items Only – n/a
Matters Arising from Closed Session – Incomplete Items Only – n/a

Question Period
Bob Miller asked if the $48,000 Main Street funding can be used to pay down the bill for the Heritage Bridge. Mayor Eccles indicated the bridge was not eligible for Main Street funding under the current liberal government.

Bob Miller questioned if the municipality obtained additional property from Knox United Church next to the former Durham Public Library property for access purposes. Council indicated that a property exchange was finalized, resulting in better access on the north side of the library, in exchange for the provisions of land to the church.
(7) June 18, 2018

**Municipal Act – Notices** - None

**Adjournment**
Hergert-Hutchinson, Resolved that, we do now adjourn at 8:39 p.m., to meet again on July 4, 2018, 10:00 a.m., or at the call of the Mayor. Carried.

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Kevin Eccles, Mayor

Mark Turner, Clerk
Draft MINUTES Draft
Municipality of West Grey Committee of the Whole
Held on Monday, June 25, 2018 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office

Council
Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Rob Thompson

Absent
Councillor Carol Lawrence

Staff
Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk.
Brent Glasier, Director of Infrastructure and Public Works; Kerri Mighton, Director of Finance/Treasurer; Cathy Sweeney, Economic Development, Tourism & Promotions - during reports.
Stephanie Pavao – Manager of Parks, Recreation & Culture

Declarations of Pecuniary Interest - None

Closed Session- None

REGULAR AGENDA:

Matters Arising from the Closed Session – n/a

Public Meetings - None
Delegations - None
Business Arising From Previous Meeting – n/a

Staff Reports

The CAO/Deputy Clerk introduced Stephanie Pavao, the new Director of Parks, Recreation & Culture. Mayor Eccles welcomed Ms. Pavao To West Grey.

Cathy Sweeney, Economic Development, Tourism & Promotions – Report COW #06/25/18
Main Street Revitalization Survey Results (Cathy Sweeney presented the results of the Main Street Revitalization Survey. The Committee of the Whole supported the idea of hiring individuals to paint and clean-up downtown businesses and the downtown core, subject to approval of business owners.) – resolution #COW 34-18

Cutting-Hergert, Resolved that, the Committee of the Whole hereby recommends to Council that a By-law be passed to enter into an agreement with the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) be signed by the Mayor and Clerk; and
Further that, the Municipal Funding Agreement be submitted to the Association of Municipalities of Ontario (AMO) by July 31, 2018. #COW 34-18 Carried.
Director of Infrastructure and Public Works – Report COW #06/25/18

Road Supervisor’s Report - Application of Calcium Chloride is now complete. West Grey applied 464,000 litres of 35% CaCL2 and 1,258,000 litres of 20% CACL2. Started the surface treatment prep using the truck rut box to apply hot mix to the road edge, as well as doing rut repairs. Bridge Washing. Roadside mowing to commence sometime the week of June 25 or July 2. Road side spraying is completed. (received for information)

Utilities Supervisor’s Report - Repairing grass boulevards from sidewalk winter snow plowing damage. Doing clean-up/reorganization of Durham Landfill. Catch basin cleaning has commenced in the urban areas. Water valve repair to Legion Cenotaph and Memorial Grove Garden. (received for information)

Equipment - 2009 John Deere Grader in Glenelg (GR6WG) required extensive repairs to the transmission (approx. $25,000) and replacement of the rear tandem seals (approx. $8,000). 2005 Johnson Sweeper - The Department reviewed several options to consider for West Grey’s Road sweeping activity and decided to repair the existing sweeper engine by purchasing an identical used machine for $7,000 and part it out by salvaging the motor - approx. $4,000 in labour. (received for information)

Staffing - Currently working on the third round of job postings for the replacement of the Bentinck Landfill Attendant. Owen Farnworth and Katie Connolly have joined West Grey as our summer students for the Parks and Rec Department. (received for information)

Revised Landfill Tipping Fee Schedule (The Director will bring forward a By-law to repeal By-law Number 68-2015 to consider approval of a revised landfill tipping fee schedule with a $5/bag charge for up to 4 bags for bringing bags into a landfill site, and then a minimum set rate charged thereafter, with a September 1, 2018 effective date)

Durham and Bentinck Landfill Improvements - The Department has stepped up efforts to cleanup/reorganize Bentinck and more notably, the Durham Landfill Site. The 2018 budget will be exceeded due to stockpiling of the clay cover (which will be used at all three landfills), as well as the completion of the installation of the weigh scales. Funds for this work will come from Landfill Reserves. (received for information)

Neustadt Meux Creek Erosion – Huber Property (The Director will ask the Ministry of Environment and Climate Change about cutting back the size of the emergency bypass sewer instead of trying to stabilize the bank.)

Hydro Upgrades at the Neustadt Community Centre (The Committee of the Whole remained undecided as to whether not to change the location of the pole.)

2018 OCIF Application – resolution #COW 35-18 (The Committee of the Whole noted it may reconsider its decision after completion of the Streetscan work.)

Bell-Hutchinson, Resolved that, the Committee of the Whole hereby recommends Council applies for a 2018 OCIF Application in partnership with the Town of Minto for upgrading the Minto-Normanby Townline from Grey Road 10 to Grey Road 3, covering approximately 6 kilometres. #COW 35-18 DEFEATED.
Bell-Thompson, Resolved that, the Committee of the Whole hereby recommends Council approves the quotation from Taylor Electronics Inc. in the amount of $4,700.33 plus HST for a Surveillance Camera System with funding to be transferred from the Durham Activity Centre Capital Reserve. #COW 36-18 Carried.

Cutting-Thompson, Resolved that, the Committee of the Whole hereby recommends Council provides a discounted rate for West Grey Minor Lacrosse equivalent to the discounted rate for other West Grey minor sports organizations for the remainder of the 2018 season effective the date of passing of the by-law; And further that, a By-law be prepared for consideration of Council at the July 4, 2018 Council meeting. COW # 37-18 Carried.

Bell-Hutchinson, Resolved that, the Committee of the Whole hereby recommends Council consider a lease agreement for the operation of the concession booth at the Ball Diamonds for a one year period to assess its viability; that approval be given to the Durham Diamond Project to create, plant, and maintain the plant flower beds beneath the two entrance signs to Diamonds A & B, and the playground equipment purchase/installation be approved for Diamond B with the municipality utilizing eligible Development Charges Reserve and Playground Equipment Reserve to cover 50% of the costs. #COW 38-18 Carried.

Hergert-Hutchinson, THAT the Committee of the Whole recommends Council approve the Grey County Compliance Audit Committee, Terms of Reference, as attached, to establish a Compliance Audit Committee as required by the Municipal Elections Act; AND THAT Council direct staff to bring forward a recommendation to appoint the individuals appointed to the Grey County Compliance Audit Committee, as recommended by the Selection Committee. #COW 39-18 Carried.
CAO/Deputy Clerk – Report COW #06/25/18
Progress Update on the 2020 Action Plan - In March 2016, Council adopted the 2020 Action Plan which was developed with input from the community to reflect public priorities. The Action Plan outlines three strategic goals: long-term financial sustainability, economic development, and enhanced communication. In total, there are 40 Action Priorities. The first quarterly update was provided in March 2018. Some progress has been made in several priority areas over the two years of the plan. A work plan matrix was developed and presented in March 2018. (received for information)

New Business
The Committee of the Whole was informed that the Neustadt Public Library branch needs a new furnace and possibly, a new roof. The Committee of the Whole requested the CAO/Deputy Clerk to develop a municipal facilities inspection schedule with inspections to be completed by Joint Building Department staff or an engineer.

Adjournment
Bell-Cutting, Resolved that, we do now adjourn at 3:48 p.m., to meet again on July 9, 2018, 9:00 a.m., or at the call of the Mayor. Carried.

Kevin Eccles, Mayor
Mark Turner, Clerk
Neustadt Recreation Advisory Committee
May 9, 2018 – Meeting Minutes

The Neustadt Recreation Advisory Committee met on Wednesday May 9, 2018 at 7:00 pm in the Community Hall.


Guest: Laura Wilson, West Grey staff, and recording secretary in Councillor Lawrence’s absence.

Regrets: Carol Lawrence, Council Representative

Zach Weber called the meeting to order at 7:00 pm

Declaration of Pecuniary Interest: None declared

Minutes: Minutes of the April 11, 2018 meeting were read by Zach. Moved by Nelson. Seconded by Scott that the minutes of April 11, 2018 be approved. Carried.

Delegations: None

Business from the Minutes:
Roller-Skating Purchase: 17 pairs of skates will be ordered from Rumbling Rage Roller Skates & Equipment. The following sizes are below.
6 pairs of Kids size Skates. Sizes 1’s & 2’s.
4 pair of Riedell Wave Adult Ladies Skates. Sizes 7’s, 8’s & 9’s.
7 pair of Sure Grip Adult Skates. Sizes 5’s, 7’s, 8’s & 9’s.

Ceiling Painting:
Painting will be moved ahead: May 28 start. Three weeks of roller-skating will be cancelled. Tom to post announcement in arena and on street sign (once Lobsterfest is done).

Trophy Case for Lions:
The cabinet has been fitted for the wall and allows more space for more shelving for the skates.

Vouchers: Moved by Rheo, Seconded by Nelson that vouchers V07 Batch 119, 2018 be approved. Carried.

Correspondence: Minutes of the Normanby RAC March 24, 2018 were distributed.

Committee Reports:
Pickleball:
Nelson turned in $830.75 for the period of April 12th to May 8th, 2018. Membership is at 133 members. Interclub tournament on April 30 with Port Elgin and Kincardine was a huge success with 16 players.
**Roller Skating:**
March totals were 450 skaters, and a total of $2000. Attendees are from all over the Grey and Bruce area.

**Craft Show:**
The craft show on May 5, 2018 at the Neustadt Arena was a success with 411 attendees and a total of 90 vendors. $1129.00 was submitted to Laura. It discussed about having a registration booth at the November craft show so vendors can sign up for the 2019 craft shows.

**Soccer:**
80 players in total: 4 & under: 19 players, 6 & under: 23 players, 8 & under: 17 players and 10 & under: 21 players. Practices are Monday nights and the soccer season will start the Tuesday of the May long weekend. The new soccer nets are arriving within the next week. The soccer club has an end of season banquet on the 2nd weekend of August. The Lions Club contribute to the banquet and they also charge $3.00 per person.

Moved by Nelson, Seconded by Cathy that $500 be donated to the Neustadt Soccer Club to go towards the food at the end of year banquet. Carried.

**New Minutes:**
**Outside Maintenance:** The lawn will be mowed on Monday and Thursdays. The Line Pitch will be done every Monday. There is a tree over hanging where people gather for swing bowling. Tom will talk to Tim about the removal of tree branch.

**Swing Bowling:** Swing bowling will start the last Tuesday of May.

**Picnic Tables:** Tom is looking into buying new picnic tables. Summer students will be hired shortly and they would be able to stain the new picnic tables. $3,000.00 is budgeted for the picnic tables at the Neustadt Lions park and we are hoping to get up to 12 picnic tables.

**Yard Sale:** Saturday June 2, 2018 there is a town wide yard sale and rain date is June 9, 2018. Posters will be made and posted on the West Grey website and in the arena.

**Tom’s Report:**
**Roofing:** From the wind storm on Friday May 4th there was some damage to the roof. Domm Construction will be doing the patch work.

**Security:** We have switched over to Bluewater Security

**Parks:** The Park is officially open on May 8.18 and all the leafs and brush are getting cleaned up by Kelly Lantz. The Lawn will be mowed every Monday and Thursday by the Ground Guy.

**Ball:** Baseball is starting up in 2 weeks.

**Next Meeting:**
Wednesday June 13, 2018 at 7:00 pm at the Community Hall.
Wednesday September 12, 2018 at 7:00 pm at the Community Hall.

Meeting adjourned at 8:15 p.m. on a motion by Cortney, Seconded by Nelson. Carried.
SOURCE PROTECTION COMMITTEE

MINUTES – MEETING #76

MEETING: SOURCe PROTECTION COMMITTEE

DATE: FRIDAY, JANUARY 26, 2018

TIME: 1:30 P.M.

LOCATION: GREY SAUBLE CONSERVATION, OWEN SOUND ON

CALL TO ORDER

Chair called the meeting to order at 1:30 p.m.

In Attendance: Chair, Bill Twaddle, Bruce Davidson, Carolyn Day, Robert Emerson, Ken Furlong, Kathie Hughes, Angela Newman, Les Nichols, Mitch Twolan

Others Present: Angela Newman, Ex-officio member, Grey-Bruce Health Unit
Carl Seider, Project Manager, Drinking Water Source Protection (DWSP)
Nancy Guest, Recording Secretary, DWSP

Also in Attendance: Sonya Skinner, CAO, Grey Sauble Conservation
Cathy Little, Chair, Grey Sauble Conservation
Wayne Brohman, General Manager/Secretary-Treasurer, Saugeen Conservation
Justine Lunt, Source Protection Supervisor, DWSP
Karen Gillan, Communications Specialist, DWSP
John Ritchie, MOE, Owen Sound Office

Regrets: Brent Lanktree

Proxy Appointed By: Brent Lanktree

The Chair introduced and welcomed Fred Dubreau, Water Treatment and Distribution Manager for the Chippewas of Nawash, and Denise Inman, Mexican co-op student living and working in Walkerton.
1. **Adoption of Agenda**

Motion No.  
SPC-18-278  
Moved by Bruce Davidson  
Seconded by Kathie Hughes  

THAT the Agenda for the September 22, 2017 meeting be adopted as distributed.  
Carried

2. **Adoption of Minutes**

Motion No.  
SPC-18-279  
Moved by Bruce Davidson  
Seconded by Kathie Hughes  

THAT the Minutes of the June 23, 2017 Source Protection Committee meeting be adopted as distributed.  
Carried

3. **Adoption of Agenda**

Motion No.  
SPC-18-280  
Moved by Les Nichols  
Seconded by Robert Emerson  

THAT the Agenda for the January 26, 2018 meeting be adopted as distributed.  
Carried

4. **Disclosure of Pecuniary or Conflict of Interest**

Source Protection Committee (SPC) members were reminded to disclose any pecuniary interest that may arise during the course of the meeting. No disclosures of pecuniary interest were expressed at this time.

5. **Adoption of Minutes**

Motion No.  
SPC-18-281  
Moved by Angela Newman  
Seconded by Les Nichols  

THAT the Minutes of the September 22, 2017 Source Protection Committee meeting be adopted as distributed.  
Carried

6. **Matters Arising from the Minutes**

No matters arose from the previous minutes.
7. **Correspondence**

Letter from Ausable Bayfield Maitland Valley Source Protection Region dated January 2, 2018 respecting public consultation was noted and filed.

8. **Reports**

**Administration Report 6a**

The Project Manager reviewed Administration Report 6a and advised that the Source Protection Plan amendment was in the approval process and that there was hope that the process could be expedited.

The Source Protection Municipal Implementation Fund (SPMIF) has been extended to March 31, 2019 and municipalities who wish to take advantage of this extension were asked to submit a request to the MOECC.

Respecting funding of the Source Protection program, the 2018/2019 workplan submission for staffing was slightly reduced, while overall program requirements remained the same as last year.

**Communications Report 6b**

The Communications Specialist reviewed Communications Report 6b and advised work is being done to target specific sectors respecting source water and plans are underway to inform new municipal council members after the upcoming municipal elections.

John Ritchie, of the Owen Sound MOECC office and Chair of the Children’s Water Festival, gave an overview of the Water Festival held at the Chesley Community Centre and encouraged people to volunteer the week of May 14th to 18th for a valuable and unique experience working with Grade 4 students from Grey and Bruce. This year’s focus is on the Great Lakes and the steering committee is looking for community partners and adult volunteers.

The “Explore” brochure was recently completed for Grey Sauble Conservation and distributed to attendees. The brochure addresses all of the properties owned and maintained by Grey Sauble Conservation with maps and information for each property. The information will be posted on the Grey Sauble Conservation website.

The Drinking Water Source Protection communications strategy was reviewed and discussed. This is currently a draft and members were advised to contact Carl Seider or Karen Gillan with any suggestions.
9. New Business

Proposed Clean Water Act and Safe Drinking Water Act Amendments Report 7a

The amendments improve the regulatory framework by formally adding liquid hydrocarbon pipelines to the list of prescribed threats in the regulation, expand the list of minor plan amendments that are permitted, and increase transparency by adding some additional notification and data sharing requirements. The Management Committee has provided its input and comments can be added to the EBR posting during the comment period which ends February 20, 2018.

Source Protection Committee Renewal Process Report 7b

The Project Manager reviewed Report 7b and advised that three Source Protection Committee members have recently resigned and 4 to 6 members will be replaced by the end of 2018. The three sectors will be replaced proportionately. All members must be renewed or replaced by the end of 2019 and the new term will be for five years. An orientation package will be provided to new members. Quorum for all meetings will remain at eight members and proxies are encouraged if a member is unable to attend.

Risk Management Office Summary Report 7c

The Chair advised that the Risk Management Office was able to get some verbal reports and Risk Management staff across the Region were able to complete most of the threat assessments. Information was also received from the Wellington County and Ausable Bayfield Maitland Valley Risk Management staff. The Project Manager reviewed Report 7c and advised of several milestones. There was a discussion about the detail of reporting to the Committee and the Chair noted that the risk management officials don’t work for the SPC; they report to the SPA, who in turn shares information with the SPC.

8. Other Business

MOECC Changes

John Ritchie reported on the new functions and changes to responsibilities at the MOECC. Two years ago, the MOECC embarked on a strategic plan based on the “modern regulator” idea which resulted in fundamental changes to the manner in which the Ministry operates. Drinking Water Source Protection is under the Environmental Compliance Division now, which is a consolidated structure and is more local rather than regional.

SPC member, Bruce Davidson, advised of a waste and recycling project with eight or nine stations as access points on the Saugeen River. The project is currently sponsored by Bruce Power, Saugeen Valley Conservation and the Municipality of Brockton and is looking for additional sponsors. Bruce Davidson can be contacted in this regard.

There was no other business.
9. **Confirmation of Next Meeting and Adjournment**

The next Committee meeting will be held on Friday, June 22, 2018 at the Grey Sauble Conservation in Owen Sound, Ontario.

There being no further business, Les Nichols made a motion to adjourn at 3:30 p.m.

Bill Twaddle  
Chair

Nancy Guest  
Recording Secretary
SAUGEEN MOBILITY
and REGIONAL TRANSIT
Box 40, Walkerton, ON N0G 2V0
519-881-2504 1-866-981-2504
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GENERAL BOARD MEETING MINUTES
Friday March 23, 2018 1:30 PM

Board Members Present: Mayor Paul Eagleson, Municipality of Arran-Elderslie
Mayor David Inglis, Municipality of Brockton
Deputy-Mayor Scott Mackey, Township of Chatsworth
Councillor Peter Hambly, Town of Hanover
Deputy-Mayor Wilf Gamble, Township of Huron-Kinloss
Mayor Anne Eadie, Municipality of Kincardine
Councillor Mike Myatt, Town of Saugeen Shores
Mayor Anna-Marie Fosbrooke, Township of Southgate

Staff Members Present: Roger Cook, Manager

Guests: Troy Nieuwenhoff, BDO Canada

President Peter Hambly called the meeting to order at 1:37 pm.

1. Disclosure of Pecuniary Interest: nil

2. Minutes of the January 26, 2018 General Board Meeting

3. Business Arising from the Minutes: nil

4. Correspondence: nil

5. Follow-up on Reports and Resolutions: nil

6. Manager’s Reports and Recommendations:
   b) Report RAC2018-08 – February 2018 Operational
   c) Report RAC2018-09 – Revised Driver Remuneration Policy
   d) Report RAC2018-10 – Wage Grid Increases for Office Staff
   e) Report RAC2018-11 – Review of South Bruce Service for HCSS
   f) Report RAC2018-12 – Lower Minimum Individual User Fee
   g) Report RAC2018-13 – Chesley Shuttle Bus

local and personal since 1977
7. Resolutions:

Resolution #2018-08
Moved by Mike Myatt; Seconded by Wilf Gamble
That the Board of Directors accepts and approves the 2017 Financial Statements and Auditor’s Report as presented by BDO.
CARRIED

Resolution #2018-09
Moved by Anna-Marie Fosbrooke; Seconded by Anne Eadie
That the Board of Directors approves and adopts the minutes of the January 26, 2018 General Meeting as circulated.
CARRIED

Resolution #2018-10
Moved by Anne Eadie; Seconded by David Inglis
That the January 2018 Operational Report RAC2018-07 be received and accepted.
CARRIED

Resolution #2018-11
Moved by Scott Mackey; Seconded by Anna-Marie Fosbrooke
That the February 2018 Operational Report RAC2018-08 be received and accepted.
CARRIED

Resolution #2018-12
Moved by Anne Eadie; Seconded by Paul Eagleson
CARRIED

Resolution #2018-13
Moved by Mike Myatt; Seconded by Wilf Gamble
That the Wage Grid Increases for Office Staff Report 2018-10 be approved and that office staff wage grids be increased by 2% retroactive to the pay period beginning February 5, 2018.
CARRIED

Resolution #2018-14
Moved by Anna-Marie Fosbrooke; Seconded by Scott Mackey
That the Review of South Bruce Service for HCSS Report 2018-11 be accepted and that service to HCSS clients in the Municipality of South Bruce continue unless it causes disruption to service in member municipalities.
CARRIED

Resolution #2018-15
Moved by Anne Eadie; Seconded by Scott Mackey
That the Chesley Shuttle Bus Report RAC2018-13 be accepted and that SMART operate a shuttle bus with the town of Chesley as desired by the Municipality of Arran-Elderslie and make any necessary changes to its mandate and/or insurance coverage to accommodate this service until April 27.
CARRIED

local and personal since 1977
8. Director's Recommendations and Directives: nil

9. Other Business: nil

10. Next Meeting Date: Friday April 27, 2018 at 1:30 pm.

11. Meeting Adjournment: Motion to Adjourn by Paul Eagleson.

The meeting Adjourned at 3:58 p.m.

Director

Director

Please note that these minutes are considered DRAFT ONLY until approved and signed by at least 2 directors.
SAUGEEN MOBILITY
and REGIONAL TRANSIT
Box 40  Walkerton, ON  N0G 2V0
519-881-2504  1-866-981-2504
smart@hurontel.on.ca

GENERAL BOARD MEETING MINUTES
Friday April 27, 2018  1:30 PM

Board Members Present:  Mayor Paul Eagleson, Municipality of Arran-Elderslie
                        Mayor Bob Pringle, Township of Chatsworth
                        Councillor Peter Hambly, Town of Hanover
                        Deputy-Mayor Wilf Gamble, Township of Huron-Kinloss
                        Mayor Anna-Marie Fosbrooke, Township of Southgate
                        Deputy-Mayor John Bell, Municipality of West Grey

Staff Members Present:  Roger Cook, Manager

President Peter Hambly called the meeting to order at 1:31 pm.

1. Disclosure of Pecuniary Interest: nil

2. Minutes of the March 23, 2018 General Board Meeting

3. Business Arising from the Minutes:
   The Manager will ensure the 2017 financial statements were sent to all municipal partners.

4. Correspondence: nil

5. Follow-up on Reports and Resolutions: nil

6. Manager's Reports and Recommendations:
   a) Report RAC2018-14 – March 2018 Operational
   b) Report RAC2018-15 – 2018 1st Quarter Operational
   c) Report RAC2018-16 – Tablets for Vehicles

local and personal since 1977
7. Resolutions:

Resolution #2018-16
Moved by Anna-Marie Fosbrooke; Seconded by Wilf Gamble
That the Board of Directors approves and adopts the minutes of the March 23, 2018 General Meeting as circulated.
CARRIED

Resolution #2018-17
Moved by John Bell; Seconded by Bob Pringle
That the March 2018 Operational Report RAC2018-14 be approved.
CARRIED

Resolution #2018-18
Moved by Anna-Marie Fosbrooke; Seconded by John Bell
That the 2018 1st Quarter Operational Report RAC2018-15 be approved and sent to member Clerks for distribution to member councils.
CARRIED

Resolution #2018-19
Moved by Wilf Gamble; Seconded by Bob Pringle
That the Tablets for Vehicles Report RAC2018-16 be approved and that SMART purchase Samsung tablets for its vehicles from MicroAge Computers in Hanover.
CARRIED

8. Director's Recommendations and Directives:
   The Manager will send a draft policy regarding the expansion of the Eligibility Policy to residents 65 years of age and older to member municipalities for comment.

   The Manager will develop an orientation handbook for any new board members for the January 2019 meeting.

9. Other Business: nil

10. Next Meeting Date: Friday June 22, 2018 at 1:30 pm.

11. Meeting Adjournment: Motion to Adjourn by Bob Pringle.

The meeting Adjourned at 2:46 p.m.

Please note that these minutes are considered DRAFT ONLY until approved and signed by at least 2 directors.

local and personal since 1977
Elmwood Fire Department Joint Board of Management
May 9th, 2018
6:30 p.m.
Elmwood Fire Hall

Present: Bev Cutting West Grey Representative
        Rob Thompson West Grey Representative
        Steve Adams Brockton Representative
        Fire Chief Michael Murphy
        Deputy Fire Chief Wayne McLeod
        Recording Secretary Kerri Mighton

Regrets: Chris Peabody Brockton Representative

1. There were no additions or deletions to the agenda.

2. There were no declarations of pecuniary and/or conflict of interest.

3. Representatives from the Elmwood Firefighters Association informed the Board of their interest in constructing a training building which would help them to meet the NFPA training requirements. The size of the building would be approximately 14’ x 14’ and it would be located on the Elmwood Fire Hall/Lions Park property. It was noted that there is also a potential for other fire departments to utilize the training structure for a donation. It was decided that the Firefighters will bring this item back to the next meeting with draft plans, estimated cost and funding confirmation from the Elmwood Firefighters Association to the next Board meeting.

The Firefighters were thanked for their presentation and left the meeting at 6:47 p.m.

4. The November 1, 2017 minutes were reviewed.

   Thompson/Adams – That the minutes from November 1st, 2017 are approved. #01-18
   Carried.

5. Voucher #6-2017 in the amount of $123,936.37 and Voucher #1-2018 in the amount of $31,690.44 were reviewed. The Year to Date Budget Report was also provided for information.

   Thompson/Adams – That Voucher #6-2017 in the amount of $123,936.37 and Voucher #1-2018 in the amount of $31,690.44 be approved. #02-18
   Carried.
6. Fire Chief Report – Opioid Exposure
The Fire Chief presented a report on Opioid Exposure and the Ontario Naloxone Program for the protection of firefighters that may be exposed to opioids. It was noted that policies and procedures will be put in place for use of the Naloxone kits, as well as proper training and education.

Adams/Thompson – That the Board approves entering into Memorandum of Understanding and Service Level Agreement with the Grey Bruce Health Unit for the Ontario Naloxone Program and authorizes staff to proceed with fulfilling the eligibility criteria under the program. #03-2018
Carried.

The Fire Chief presented the 2017 Annual Report for the Elmwood Fire Department. The Department responded to total of 48 incidents in 2017; 27 in West Grey, 18 in Brockton and 3 mutual aid calls in Arran-Elderslie; which was up from 39 in 2016. The Department had three members complete their initial training and moved to full members and two that are currently in the recruit process. Service Awards were presented to Mike McLeod, James Kritz and Mike Murphy with 5 years, Ben Plakholm with 15 years, and Bill Fortney with 20 years. The Firefighters continued with training throughout the year, as well as community events including the Firefighter Breakfast, Children’s Fishing Derby and Easter Egg Hunt. The Firefighters Association purchased and donated four self-inflating life vests for members to wear around water supply and emergency scenes.

Discussions ensued on the Employee and Family Assistance Program and it was suggested that the service provider be provided with the names of the firefighters so that they can recognize the potential for PTSD as an emergency responder. The Fire Chief provided an update on the decontamination prevention measures being put in place, as well as various NFPA training requirements. He also noted items which may be forthcoming such as community risk assessments and public reporting on response times.

The purchase of a generator had been included in the 2017 budget to be funded from a transfer from capital reserve, but it was not completed in 2017. Quotations have now been received for the generator.
Thompson/Adams – That the Board approve the quotation from Willies Electric for the purchase and installation of the generator at a cost of $5,948 plus HST, to be transferred from the capital reserve. #04-18

Carried.

7. Deputy Chief Wayne McLeod reported that the department responded to 27 incidents since the last meeting on Nov. 1, 2017. On May 4, 2018 the Department was dispatched to five calls in West Grey as a result of a fast moving storm, and while on route two more hazardous sites were found. All but one call was cleared quickly by the Firefighters and Westario Power. Discussions ensued on the importance of hydro service providers in prioritizing disconnects in these situations so that the Fire Department can be released from the scene and back in service to respond to the next call.

Deputy Chief McLeod reported that there was over 200 children at the Easter Egg Hunt and 57 children registered for the Fish Derby. The Firefighters Breakfast is on Saturday, June 2nd starting at 8:00 a.m.

8. Other Business
Steve Adams suggested the Firefighters consider a zero waste policy for the Firefighters Breakfast. It was also noted that there will be a meeting with Dispatch next week to review mapping.

9. Next meeting dates – Elmwood Fire Hall @ 6:30 p.m.

September 12, 2018 – at 6:00 p.m. Service Awards at 7:00 p.m.
October 3, 2018 – 2019 Budget Review
October 24, 2018 – 2019 Budget Review
Nov. 14, 2018 (recommendation of budget approval)

Thompson/Adams – That all business being concluded the meeting adjourned at 7:45 p.m. #05-18

Carried.

Kerri Mighton, Secretary
ELMWOOD COMMUNITY CENTRE BOARD MEETING MINUTES

DATE: May 15, 2018

PRESENT: Dale Ahrens, Dean Leifso, Joanne Ledohowski, Ernie Falkiner, Patsy Becker, Linda Thompson

ABSENT: Mayor Eccles

GUEST: Eric McDougall, Municipality of West Grey Councillor Doug Hutchinson

1. Call to Order

D. Ahrens welcomed Councillor Doug Hutchinson representing the Municipality of West Grey

2. Adopt Agenda
Motion: Moved by E. Falkiner Seconded by: J. Ledohowski
That the May 15, 2018 agenda be adopted as presented.
Carried

3. Declaration of Pecuniary Interest and Nature there of
- none

4. Minutes of previous meeting
Motion: Moved by J. Ledohowski Seconded by: E. Falkiner
That the April 17, 2018 minutes be adopted as presented.
Carried

5. Business
Kitchen renovation/RFP
- D. Ahrens stated that E. Falkiner has been doing a lot of work and that E. Falkiner would provide the update.
- E. Falkiner has received quotes back from STOP, but not the others.
- E. Falkiner wants general contractor to tear down kitchen and coordinate with suppliers that ECC has chosen for the rebuild
- General contractor will be responsible for bringing in the trades
- J. Ledohowski asked about the RFP process
- E. McDougall asked if there were any concerns regarding the actual bids being higher than the budget, D. Ahrens stated that we won’t know the costs until bids are received
- E. Falkiner and D. Ahrens decided that we should go ahead
- E. McDougall will review the RFP with C. Saunders then send out the RFP
Ball Diamond repairs & rental
- Hanover minor ball has rented the ball diamond Monday to Thursday every week until mid August

- The electrical box has been secured, one light needs to be replaced

- D. Hutchinson asked if ECC has looked at LED lights, there is currently incentives. D. Ahrens will check with Kerri Mighton.

Roof update
- D. Ahrens has called and texted Jim Driedger with no response, L. Thompson has offered to try and contact Jim Driedger.

Shelving update
- Project is completed

Telephone service
- Pending, switching of current provider

Website
- D. Hutchinson asked if we have considered Facebook, it would be effective
- D. Hutchinson suggested we contact Laura Johnston, West Grey CAO to look at enhancing ECC presence on their website
- Also contact Kathleen Arseneau, Community Development Coordinator, Municipality of Brockton for the same request

News Release
- D. Ahrens to provide edits

Chair for Bingo Caller
- E. Falkiner repaired the existing chair

5 year Capital Plan
- pending next meeting

New Business
Thermostats
Emke Schaab quoted $440 each, 2 are required
Amazon has the same thermostats for $181 each
Motion: Moved by D. Leifso Seconded by J. Ledohowski
Carried
To go ahead and purchase 2 thermostats from Amazon
Update: Thermostats were purchased and received
6. Treasurer’s Report
- P. Becker reported the Bank Balance is $8,276.91
Motion: Moved by D. Leifso Seconded by J. Ledohowski Carried
That the Treasurer’s Report be adopted as presented.

7. Next Meeting
Tuesday, June 19, 2018 at 7:00 p.m.

8. Adjournment
Motion: Moved by D. Leifso Seconded by J. Ledohowski Carried
That the ECCB meeting be adjourned.
Date: Wednesday, May 16, 2018
Time: 2:00 pm
Location: Airport Terminal Boardroom

Commission Members Present
- Dave Inglis – Chair
- Kevin Eccles
- Ed King
- Jim Leon
- Dave Schmidt

Also Present
- Dave Kennedy – Airport Manager
- Susan Kirkpatrick – Bookkeeper / Secretary

1. Call to order
   Chair called the meeting to order at 2:00 pm

2. Approval of Agenda
   Motion (18-22) to accept Agenda – (Leon / Eccles)
   Carried

3. Declaration of Pecuniary Interest
   None

4. Delegations
   None

5. Approval of minutes from last meeting held April 18, 2018
   Motion (18-23) to accept Minutes – (King / Schmidt)
   Carried

6. Business arising from Minutes
   None

7. Correspondence
   None

Minutes – May 16, 2018 APPROVED
   Motion (18-24) to accept Financial Report – (King / Schmidt)
   Carried

9. Management Report
   Distributed at meeting
   Copy attached
   Upgrade Terminal – there will be a recognition of the donor
   Tile Draining – Dave K will speak with the contractor to determine what is involved and if any
   permits required
   Motion (18-25) to accept Manager’s Report – (Leon / Schmidt)
   Carried

10. New Business
    None

11. In Camera Session
    Motion (18-26) to go In-Camera – (Schmidt / King)
    Motion (18-27) to go out of In-Camera (King / Leon)
    Minutes under separate cover.

12. Next meeting Wednesday, June 20, 2018
    or at the call of the Chair

13. Adjournment
    Meeting adjourned at 3:15 pm
    Motion (18-28) to adjourn – (Schmidt / King)
    Carried

Minutes prepared by Susan Kirkpatrick.
Recommendation from the June 25, 2018 Committee of the Whole Meeting
re: Surveillance Camera System for the Durham Activity Centre
The following resolution was passed during the June 25, 2018 Committee of the Whole meeting:
“Bell-Thompson, Resolved that, the Committee of the Whole hereby recommends Council approves the quotation from Taylor Electronics Inc. in the amount of $4,700.33 plus HST for a Surveillance Camera System with funding to be transferred from the Durham Activity Centre Capital Reserve. #COW 36-18 Carried.”

CC#1 Recommendation: That Council pass a resolution in support of the recommendation by the Committee of the Whole.

Recommendation from the June 25, 2018 Committee of the Whole Meeting
re: Durham Diamond Project
The following resolution was passed during the June 25, 2018 Committee of the Whole meeting:
“Bell-Hutchinson, Resolved that, the Committee of the Whole hereby recommends Council consider a lease agreement for the operation of the concession booth at the Ball Diamonds for a one year period to assess its viability; that approval be given to the Durham Diamond Project to create, plant, and maintain the plant flower beds beneath the two entrance signs to Diamonds A & B, and the playground equipment purchase/installation be approved for Diamond B with the municipality utilizing eligible Development Charges Reserve and Playground Equipment Reserve to cover 50% of the costs. #COW 38-18 Carried.”

CC#2 Recommendation: That Council pass a resolution in support of the recommendation by the Committee of the Whole.
West Grey 2020 Action Plan
Decisions respecting this report should support the following Strategic Priorities and Goals identified in the approved West Grey 2020 Action Plan:

Strategic Priorities
Ensure the Financial Sustainability of the Municipality.
Pursue Economic Development in West Grey.
Enhance Efforts to Inform and Communicate.

Respectfully submitted:
Mark Turner, Clerk
PLAY in Bruce Grey

Regional Physical Activity Strategy Update

Jason Weppler
Health Promoter/PLAY Coordinator
Grey Bruce Health Unit
Vision:

PLAY in Bruce Grey is an initiative encouraging residents to become physically active through unstructured PLAY!

Mission:

Grey and Bruce communities work collaboratively to promote PLAY as a key aspect of physical activity and overall health.
History of PLAY
Recent Highlights

OSRCF Grant $30,030 Rec’d April 2017 – March 2019

Key Deliverables:

• Refresh of PLAY logo, PLAY website, Social Media platforms, Digital Advertising Templates as well as development of Branding Guidelines
• Radio and Facebook promotional campaign
• Fundamental Movement Skills training for Coaches and Rec Providers
• PLAY Kits for various community locations (2/municipality)
Council Request

• Sign the revised PLAY Charter
• Pledge ongoing financial support to the initiative by contributing $300 annually to PLAY
• Host “Longest Day of PLAY” and “Family Day of PLAY” events when possible
• Designate a municipal representative to act as a liaison to PLAY by attending meetings and supporting the work of the collaborative

Return on Investment:
Consistent leadership from Public Health
Ongoing coordination of programs and initiatives
Pursuit of regular funding opportunities
Professional development for municipal PLAY representatives
Networking opportunities with surrounding communities
PLAY in Bruce Grey is a strategy designed to help residents young and old to become more physically active through regular play.

OUR MISSION

Our communities work collaboratively to promote PLAY as a key aspect of physical activity and overall health. We believe that all community members in Bruce & Grey should:

- have the right to play and have fun
- have opportunities to be healthy and active
- have access to play in safe neighbourhoods
- have opportunities to play together with family and friends

Our network of Grey Bruce municipalities aims to support activities and events that:

- acknowledge the importance of providing play opportunities to increase physical activity levels
- ensure that children, families, and older adults have the opportunity to play by providing safe and inviting play environments
- promote active modes of transportation, such as walking and cycling
- support initiatives as determined by the PLAY Network
- strive to promote the PLAY in Bruce Grey tagline “PLAY Your Way, Every Day”

The Mayor and Council of ___ acknowledge and support the importance of this Charter. Our municipality will continue to support and promote physical activity for all community members in partnership with the “PLAY in Bruce Grey” initiative.

Signature:

Mayor ____________________________ Date ____________________________
Date: July 4, 2018.

Approval of Voucher No. 12-2018 in the amount of $505,306.17.

FTR#1 Recommendation: That Council approves Voucher No. 12-2018.

Respectfully submitted:
Kerri Mighton
Director of Finance/Treasurer

West Grey 2020 Action Plan
Decisions respecting this report should support the following Strategic Priorities and Goals identified in the approved West Grey 2020 Action Plan:

Strategic Priorities
1. Ensure the Financial Sustainability of the Municipality.
2. Pursue Economic Development in West Grey.
3. Enhance Efforts to Inform and Communicate.
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Department Total: 3,299.19
### MUNICIPALITY OF WEST GREY

#### Council/Board Report By Dept-(Unpaid)

**Vendor:** @TH00001 To ZZZ91192  
**Batch:** 204 To 204  
**Department:** All

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## MUNICIPALITY OF WEST GREY

### Council/Board Report By Dept-(Unpaid)

**Vendor:** @TH00001 To ZZZ91192  
**Batch:** 204 To 204  
**Department:** All

### Vendor | Vendor Name | Invoice # | Invoice Description | G.L. Account | CC1 | CC2 | CC3 | GL Account Name | Batch | Inv Date | Inv Due Date | Amount |
---|---|---|---|---|---|---|---|---|---|---|---|---|
**DEPARTMENT 5035** | Safety | | | | | | | | | | | |
**DEPARTMENT 5045** | Overhead | | | | | | | | | | | |
BAR00004 | BARCLAY WHOLESALE | 8110 | Paper towels, tissue for depots | 1-5-5045-0100 | SHED | Overhead | | | 204 | 26-Jun-2018 | 04-Jul-2018 | 230.52 |
CEDCO016 | CEDARWELL EXCAVATING LTD | 2031287 | May 29th 'A' gravel (12.93 tonne total) | 1-5-5045-0100 | SHED | Overhead | | | 204 | 26-Jun-2018 | 04-Jul-2018 | 43.07 |
HWY08050 | HWY 4 TRUCK SERVICE LTD | 84027 | Fuel transfer hose | 1-5-5045-0100 | SHED | Overhead | | | 204 | 26-Jun-2018 | 04-Jul-2018 | 180.37 |
84030 | | Grease | | | | | | | | | | |
JOH00007 | JOHNSON & SCHWASS PROFESSIONAL | JUNE 18/18 | Legal services for road transfer - Terry | 1-5-5045-0100 | MISC | Overhead | | | 204 | 26-Jun-2018 | 04-Jul-2018 | 633.60 |
WHE00003 | | JUNE 14/18 | Reimbursed for dental appt : June 14th | 1-5-5045-1015 | J | Public Works Benefits | | | 204 | 25-Jun-2018 | 04-Jul-2018 | 389.70 |
**DEPARTMENT 5055** | Equipment | | | | | | | | | | | |
HWY08050 | HWY 4 TRUCK SERVICE LTD | 83897 | FILTERS | 1-5-5055-0100 | GR6WG | Equipment (Machinery Operations) | 204 | 26-Jun-2018 | 04-Jul-2018 | 274.07 |
1-5-5055-0100 | GR3WG | Equipment (Machinery Operations) | 40.54 |
1-5-5055-0100 | BC1WG | Equipment (Machinery Operations) | 176.57 |
1-5-5055-0100 | TR6WG | Equipment (Machinery Operations) | 61.18 |
84030 | Fitting, hose | | | | | | | | | | | |
1-5-5055-0100 | TR10N | Equipment (Machinery Operations) | 101.70 |
JEF0001 | JEFF SCHWEBER'S AUTOMOTIVE LTD | 15452 | TR24WG : LOF, undercoating 23,926kms | 1-5-5055-0100 | TR24WG | Equipment (Machinery Operations) | 204 | 25-Jun-2018 | 04-Jul-2018 | 296.76 |
1-5-5055-0100 | TR17WC | Equipment (Machinery Operations) | 337.27 |
15473 | TR14WG : LOF, undercoating 182,600kms | | | | | | | | | | | |
1-5-5055-0100 | TR14WG | Equipment (Machinery Operations) | 482.10 |
WEP00003 | WEPPLE FARM MACHINERY LTD | 6004 | Replace custom hyd hose for backhoe | 1-5-5055-0100 | BH2WG | Equipment (Machinery Operations) | 204 | 26-Jun-2018 | 04-Jul-2018 | 126.42 |
WES00003 | WEST GREY AUTO PARTS | 9009850A | Crystal cool replacement, slick mist, deep creep, motor treatment | 1-5-5055-0100 | BC1WG | Equipment (Machinery Operations) | 204 | 26-Jun-2018 | 04-Jul-2018 | 32.04 |
1-5-5055-0100 | TR17WC | Equipment (Machinery Operations) | 13.15 |
1-5-5055-0100 | GR10WK | Equipment (Machinery Operations) | 22.55 |
**DEPARTMENT 5065** | Gravel Pits | | | | | | | | | | | |
DRY04606 | DRYSDALE AGGREGATE CONSULTING | JUNE 18/18 | Audit of Pit Licence #612501 | 1-5-5065-0100 | PIT | Gravel Pits | | | 204 | 25-Jun-2018 | 04-Jul-2018 | 508.50 |
**DEPARTMENT 5330** | St Lighting/XMAS lights West Grey | | | | | | | | | | | |
ELMO0007 | ELMWOOD SERVICE CENTRE | | | | | | | | | | | |
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### Council/Board Report By Dept-(Unpaid)

**Vendor**: @TH00001 To ZZZ91192  
**Batch**: 204 To 204  
**Department**: All

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- **Department Total**: 8,065.94
- **Department Total**: 16,057.45
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MUNICIPALITY OF WEST GREY
Council/Board Report By Dept-(Unpaid)

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Batch : 204 To 204
Department : All

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## MUNICIPALITY OF WEST GREY

### Council/Board Report By Dept-(Unpaid)

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| P16806 | Portable restroom rental May 2-29 | 1-5-8120-2044 | 204 | 26-Jun-2018 | 04-Jul-2018 | 50.44 |
| P16806 | Portable restroom rental May 2-29 | 1-5-8120-2010 | 204 | 26-Jun-2018 | 04-Jul-2018 | 141.25 |
| P16807 | Portable restroom rental May 30-June 26 | 204 | 26-Jun-2018 | 04-Jul-2018 | 141.25 |

### Department Total: 383.38

| DEPARTMENT 9000 Planning & Development |
| COB00002 | Cobide Engineering Inc | Drainage Superintendent services Apr.29-June 1 | 204 | 26-Jun-2018 | 04-Jul-2018 | 1,402.28 |
| 1635 | Municipal Drain Contract Labour | 1635 | 204 | 25-Jun-2018 | 04-Jul-2018 | 4,731.59 |
| 1-5-9000-5011 | Engineering services Apr.29-June 1 for Forest Creek Estates | 1636 | 204 | 25-Jun-2018 | 04-Jul-2018 | 4,731.59 |
| 1-5-9000-2050 | Planning Subdivider Expenditure | 1-5-9000-2040 | 204 | 26-Jun-2018 | 04-Jul-2018 | 1,402.28 |

### Department Total: 6,133.87

| DEPARTMENT 9514 Fire Durham Capital Expense |
| 1-5-9514-3000 | Fire Durham | | |
| DEPARTMENT 9560 Landfill Capital Expense |
| AVE00002 | Avery Weigh-Tronix | D.Landf - installation/calibration/certification complete June 7th | 204 | 26-Jun-2018 | 04-Jul-2018 | 4,294.00 |
| 391160 | Landfill Capital Expense | 1-5-9560-3000 | 204 | 26-Jun-2018 | 04-Jul-2018 | 4,294.00 |

### Department Total: 4,294.00

| DEPARTMENT 9571 Rec Neustadt Arena Capital Expense |

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**Note:** The table entries are placeholders as the actual data is not fully visible in the image. The structure and format of the data are consistent with what is described in the text.
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**Vendor:** @TH00001 To ZZZ91192  
**Batch:** 204 To 204  
**Department:** All

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MUNICIPALITY OF WEST GREY
Council/Board Report By Dept-(Computer)

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Batch: 204 To 204
Department: All

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Cheque Print Date: 01-Jun-2018 To 04-Jul-2018
Bank: 1 To 1
Class: All
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#### Council/Board Report By Dept-(Computer)

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**Batch:** 204 To 204  
**Department:** All

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| MUNICIPALITY OF WEST GREY

#### Council/Board Report By Dept-(EFT)

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**Batch:** 204 To 204  
**Department:** All

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**Computer Paid Total:** 28,036.70

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**MUNICIPALITY OF WEST GREY**  
**Council/Board Report By Dept-(EFT)**

**Vendor:** @TH00001 To ZZZ91192  
**Batch:** 204 To 204  
**Department:** All  
**EFT Paid Date:** 01-Jun-2018 To 04-Jul-2018  
**Bank:** 1 To 1  
**Class:** All

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**Department Totals:** 130,305.58

### DEPARTMENT 5045

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<tr>
<td>364-5105 JUNE Bentinck Depot phone to June 18</td>
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<td>369-2133 JUNE Glenelg Depot phone to June 24</td>
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<td>369-2200 JUNE Office phone to June 24</td>
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**Department Totals:** 0.97

### WORKPLACE SAFETY INSURANCE BOARD

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**Department Totals:** 130,305.58

### DEPARTMENT 5045

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**Department Totals:** 73.89

*Note: The table above contains details of various vendor payments and their corresponding dates and amounts.*
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MUNICIPALITY OF WEST GREY
Council/Board Report By Dept-(EFT)

Date: Jun 26, 2018
Time: 1:45pm

Vendor: @TH00001 To ZZZ91192
Batch: 204 To 204
Department: All

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Department Totals: 215.35
Department Totals: 260.96
Department Totals: 43.15

EFT Paid Total: $147,175.06

Total Unpaid for Approval: 219,600.40
Total Manually Paid for Approval: 0.00
Total Computer Paid for Approval: 28,036.70
Total EFT Paid for Approval: $147,175.06
Grand Total ITEMS for Approval: $394,812.16
# REPORT TO COUNCIL

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<td>Date:</td>
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<tr>
<td>Prepared by:</td>
<td>Director of Infrastructure and Public Works</td>
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## 1. Subject: 2018 OCIF Application

### Background:

The Director had provided Committee of the Whole with a proposed joint OCIF application with the Town of Minto for the Normanby/Minto TownLine from Grey Road 10 easterly to Grey Road 3. This report provides additional information regarding road condition and safety concerns.

The Town of Minto has identified this project as a need for several years and is identified in their Asset Management Plan as one of the top five priorities. The road pavement condition index (PCI) in 2013 was 5 however recent consultant evaluation has dropped the PCI rating to 3 which is considered to be unsafe. Recent traffic counts over a three day period in June revealed 293 – 370 vehicles per day.

West Grey has shared responsibility for this road, as well. Given the rapid decline in the PCI, this road is also a priority for West Grey. A successful OCIF application, through the partnership with Minto would benefit West Grey and not draw on the tax levy.

The following health and safety concerns require immediate attention:

- Existing road platform is 6.7m with little to no shoulders - provides challenges to the buses and trucks that use this route especially when meeting
- No barrier protection at the culverts (three locations) – high probability of vehicle roll overs in these areas
- Road is badly rutted and has extensive pot hole repairs – can lead to loss of vehicle control due surface deformities
- Road sightlines are challenged by the vertical geometry – can lead to misjudging braking time.
Project Costs:

- Total eligible funding by both parties would be approximately $2.4 million. Project work scope to stay within limits of funding.

Project Benefits:

- Project would be steered by Minto and would require little of West Grey resources.
- Project would not be a burden to the tax levy.
- Establishes a good working relationship with adjacent municipalities.
- Brings the road up to current standards and reduces municipal risk.

Future OCIF Applications:

- If this project application is successful, West Grey would have a one year hiatus before reapplying to future OCIF projects.

Recommendation:

That Council supports entering into a joint OCIF application with the Town of Minto for the reconstruction of the Normanby/Minto Townline from Grey Road 10 easterly to Grey Road 3 covering an approximate distance of 6km.

DIPW#1 – seeking Council’s approval
2. **Subject: Forest Creek Estates Development Ornate Entrance Sign**

**Background:**

The Director had previously discussed with Council regarding the Forest Creek Estate Developers seeking permission to place an ornate community entrance sign just off the road leading to the entrance of Forest Creek Estates. Council was concerned that it did not want the ongoing sign maintenance to be a burden to the ratepayers of West Grey.

The Director has suggested an option that the subdivision covenants include wording that covers the landowners’ responsibility to collectively be responsible for the ongoing maintenance of the sign. This covenant addition is agreeable to the developers.

**Recommendation:**

The Director is recommending the developers of Forest Creek Estates be granted permission to place the sign on Municipal Right of Way at the discretion and approval of the Director of infrastructure and Public Works and that the Subdivision Covenants include wording that the lot owners would be responsible for the sign maintenance in perpetuity.

**DIPW#4: seeking Council’s approval**

**Strategic Goal**

1. The long-term financial sustainability of the Municipality
   A.3 Asset Management Planning

3. Providing information and communicating with the public
   C.1 Municipal Communication

Respectfully submitted

Brent Glasier, C.E.T.
Director of Infrastructure and Public Works
Request for Quotes – Heritage Designation Report for the former Durham Public Library (Carnegie) Building

Municipal staff issued a “Request for Quotes” on May 14, 2018, with a closing date of May 31, 2018, noon, as requested by Council, respecting the preparation of a Heritage Designation Report for consideration of property designation pursuant to Section 29 of the Ontario Heritage Act and Regulation 9/06, for the former Durham Public Library (Carnegie) building.

Three quotes were received by the deadline date and time, and were subsequently reviewed that day by the CAO and Clerk. ASI Archaeological & Cultural Heritage Services submitted a quote in the amount of $8,192.50 including HST. John Rutledge Architect submitted a quote in the total amount of $4,350.50 including HST. Wayne Morgan, Heritage Planner, submitted a quote in the amount of $4,050.00 including HST.

This matter was discussed during the June 18, 2018 Council meeting, and a resolution accepting the quotation by Wayne Morgan, Heritage Planner, was tabled. Council requested the Clerk to obtain further information from Mr. Morgan respecting his experience with Carnegie Libraries, and also requested some references be obtained. Excellent references were received from a Principal with Macauley Shiomi Howson Ltd. (MSH) Municipal and Development Planning Services; the Vice-President of Ballantry Homes; a fellow Community Heritage Ontario Board member and retired lawyer; and the Principal of the Harbour Club (Port Dalhousie). (attachment)

**CR#1 Recommendation: Seek Council direction.**

**West Grey 2020 Action Plan**

Decisions respecting this report should support the following Strategic Priorities and Goals identified in the approved West Grey 2020 Action Plan:

- **Strategic Priorities**
- Ensure the Financial Sustainability of the Municipality.
- Pursue Economic Development in West Grey.
- Enhance Efforts to Inform and Communicate.

Respectfully submitted:
Mark Turner, Clerk
Hi Mark

Each Carnegie library is unique and should be dealt with as a unique structure, although some of them share some similar design elements and, by the time the Durham library was built, the Carnegie foundation was recommending some very general design requirements.

Having said that, while employed by the City of Toronto in heritage conservation, I worked on the following Toronto Carnegie libraries (the date when they were first opened is in brackets). I have attached pictures of those libraries in context:

1. as part of relating the library to adjacent redevelopment -
   
   The Yorkville Branch (1907)
   
   The Riverdale Branch (1910)

2. to accommodate alterations to the library building

   The Beaches Branch (1916)

3. I have also worked on a library contemporary to the Carnegie libraries to accommodate a major addition to the structure.

   The Gladstone Branch (1913)

None of these buildings was designated, although they were on the City's list of heritage properties. As listed properties they did not have Heritage Reports and I was not required to produce such reports. However, as part of the various exercises related to the libraries, I was required to identify what was of heritage value about the buildings in order to assess the impacts from either adjacent development or proposed alterations.

Needless to say, I have produced Heritage Reports for many types of buildings in Ontario.

I trust that this will be of use to your Council.

Wayne Morgan
Heritage Planner

PO Box 1203, 21 Land's End
Sutton West, ON L0E 1R0
Hi Wayne,

First of all, thank-you for submitting your quote.

The Municipality of West Grey received three quotes for the above noted work, and you were the lowest bidder. The second lowest bidder was only $300 less. I prepared a resolution at last night’s Council meeting to approve your quotation, however, Council tabled the resolution and requested I obtain some references from you. Of particular worth would be references relating to, and citing actual work done, relating to Carnegie Library buildings.

Council noted the second lowest bidder had experience with doing Heritage Reports for Carnegie Library buildings, and want to determine if you have similar experience with Heritage Reports for Carnegie Library buildings.

Let me know if you have any questions.

Mark Turner, B.A., AMCT
Clerk

402813 Grey Rd 4, RR 2, Durham ON N0G 1R0
519.369.2200 ext. 229 | f: 519.369.5962
mturner@westgrey.com | www.westgrey.com
Dear Mr. Turner:

I can highly recommend Mr. Morgan as a heritage planner. His work is very thorough and professional, while also being practical. In addition, he is a good communicator and is easy to work with. I have most recently worked with him in two different roles. In the first, we were involved in an OMB hearing where he provided professional input, including a detailed assessment of the proposed development, for a resident’s group opposed to an application where I had prepared the planning report for the municipality. The application involved the development of a designated heritage site while protecting the designated building on the site. Mr. Morgan’s input was well considered and contributed to the ultimate decision. In the second situation, he was retained by a non-profit neighbourhood heritage association. I serve on the board of the group and was the main contact with Mr. Morgan. He was retained to prepare a heritage assessment of a historic residence as a basis for requesting its designation by the municipality—a designation which was ultimately upheld despite an appeal by the property owner.

I trust this is the information you require, however, should you have additional questions please contact me.

MCIP, RPP
Principal
600 Annette Street
Toronto, Ontario
M6S 2C4 Canada

From: Mark Turner
Sent: Wednesday, June 27, 2018 3:05 PM
To: Mark Turner
Subject: RE: Reference for Wayne Morgan, Heritage Planner

From: Mark Turner
Sent: Wednesday, June 27, 2018 9:00 AM
To: Mark Turner
Subject: Re: Reference for Wayne Morgan, Heritage Planner

From: mtturner@westgrey.com
Sent: June 27, 2018 8:47 AM
To: Mark Turner
Subject: Reference for Wayne Morgan, Heritage Planner
Mark,  

Wayne is on the board of Community Heritage Ontario and has been the President for a number of years. We have worked together on the board and on various heritage projects with this organization, such as planning provincial heritage conferences and heritage seminars for members of municipal heritage committees. I have never worked with Wayne on any of his paid consulting projects. Wayne is very experienced with heritage matters, particularly municipal planning matters, and has excellent judgement. Due to the fact that he has years of experience, he is very effective as a seminar leader. He clearly explains the nuances of heritage legislation and municipal requirements. He also prepares well-written material which is helpful to members of municipal heritage committees. Wayne works well on a team basis and in meetings is respectful of others opinions. If he is hired to prepare a Heritage Report for West Grey, I have every confidence that he would do an excellent job.

If you need further information, you are welcome to phone me or send a further email.

Regards,

On Jun 27, 2018, at 8:49 AM, Mark Turner <mturner@westgrey.com> wrote:

Dear Mr. [name],

Wayne Morgan, Heritage Planner, has submitted a quotation to undertake a Heritage Report for the former Durham Public Library (Carnegie) building in the Municipality of West Grey, in the County of Grey.

The Municipality of West Grey Council requested I obtain a few references from Mr. Morgan, and you are one of his references.

Can you let me know what heritage project(s) that Mr. Morgan worked on for or with you, and the level of satisfaction with his work, or at least provide a character reference if Mr. Morgan has not worked directly on a project for or with you.

Thanks,
Hi Mark,

We are extremely happy with the Heritage Impact Assessment Mr. Wayne Morgan completed. He was very detailed in his report. The Heritage house was John S. Millard House located at 18474 Yonge Street, Town of East Gwillimbury. Hope this will help you in making the right decision. If you need to speak to me my cell number is...

From: Mark Turner
Sent: June-27-18 8:48 AM
To: Reference for Wayne Morgan, Heritage Planner

Dear Wayne Morgan, Heritage Planner,

Has submitted a quotation to undertake a Heritage Report for the former Durham Public Library (Carnegie) building in the Municipality of West Grey, in the County of Grey.

The Municipality of West Grey Council requested I obtain a few references from Mr. Morgan, and you are one of his references.

Can you let me know what heritage project(s) that Mr. Morgan worked on for or with you, and the level of satisfaction with his work, or at least provide a character reference if Mr. Morgan has not worked directly on a project for or with you.

Thanks,

Mark Turner, B.A., AMCT
Clerk

402813 Grey Rd 4, RR 2, Durham ON N0G 1R0
519.369.2200 ext. 229 | f: 519.369.5962
mturner@westgrey.com | www.westgrey.com

Confidentiality Notice: This e-mail message and attachments, if any, are sent by a Third Party Administrator for the sole use of the intended recipient(s). It may contain information that is privileged and/or confidential. If you are not the intended recipient, please notify the sender immediately by reply email and destroy this communication. Thank you.
Dear Mr. Turner,

Could not be more pleased than to recommend Wayne Morgan for any aspect needing to be dealt with re. Heritage matters.

We do so without hesitation and not in any way limited. Wayne has provided our team with excellent, in-depth, accurate and fair-minded reports for our PORT DALHOUSIE Harbour Club project. (The Harbour Club.ca)

This was our first introduction to Wayne but we would not hesitate to seek out his services again for our own future projects.

He is an excellent choice.

Please feel free to follow up with any specific enquiries you may have.

Cheers,

Wayne Morgan
The Corporation of the Municipality of West Grey  
By-law Number 76 - 2018

Being a by-law to establish a Joint Compliance Audit Committee and adopt a Terms of Reference

Whereas Section 5(3) of The Municipal Act S.O. 2001, c.25 as amended provides that powers of every Council are to be exercised through by-law unless specifically authorized to do otherwise; and

Whereas Section 88.37 of the Municipal Elections Act, S.O. 1996, c.32 provides that Council shall establish a compliance audit committee before October 1 of an election year; and

Whereas the Councils of each of the lower-tier municipalities in Grey County have agreed to establish a joint compliance audit committee; and

Whereas Council of the Corporation of the Municipality of West Grey wishes to define the terms of reference for the joint compliance audit committee; and

Whereas the Council of the Corporation of the Municipality of West Grey deems it expedient and necessary to establish the Grey County (Municipal Elections) Compliance Audit Committee and adopt a Terms of Reference,

Now therefore be it resolved that Council of The Corporation of the Municipality of West Grey hereby enacts as follows:

1. That the Grey County Compliance Audit Committee is hereby constituted;

2. That the Terms of Reference, attached as Schedule A and forming part of this by-law, are hereby adopted;

3. That the Clerk of the Municipality of West Grey is hereby delegated the authority to appoint the members of the Compliance Audit Committee, following recommendations from the Selection Committee defined in the Terms of Reference; and

4. That this by-law shall come into force and take effect upon being passed by Council.

Read a first, second and third time and finally passed this 4th day of July, 2018.

Kevin Eccles, Mayor

Mark Turner, Clerk
Grey County Compliance Audit Committee
Terms of Reference

1. Definitions

1.1 "Act" means the Municipal Elections Act, 1996, S.O. 1996, c.32, as amended from time to time;

1.2 "Applicant" means an eligible elector who makes an application under Section 88.33(1) of the Act;

1.3 "Application" means an application for a compliance audit of a candidate or registered third party, accepted by the Clerk pursuant to Subsection 88.33(2) of the Act and using a form prescribed by the Clerk pursuant to the authority granted by Subsections 88.37(6), 12(1) and 12(2) of the Act;

1.4 "Auditor" means a Grey County Compliance Audit Committee-appointed auditor pursuant to Subsection 88.33(10) of the Act;

1.5 "Auditor's Report" means a report prepared by an auditor regarding the findings of an audit into the election campaign finances of a candidate or registered third party advertiser;

1.6 "Candidate" means the Candidate whose election campaign finances are the subject of an Application;

1.7 "Clerk" means the Municipal Clerk or designate;

1.8 "Clerk's Report" is the report of the Clerk to a Sitting Committee that identifies each contributor to a candidate or registered third party who appears to have contravened any of the MEA contribution limits.

1.9 "Council" means the Council of each of the member municipalities;

1.10 "GCCAC" means the Grey County Compliance Audit Committee being a roster of no more than seven individuals recommended by the Selection Committee and appointed by each Member Municipality;

1.11 "Host Municipality" means the Member Municipality who convenes a Sitting Committee to consider a Clerk’s Report or Application;

1.12 "Member Municipalities" means all or some of the lower tier municipalities in Grey County participating in the GCCAC;

1.13 "Registered Third Party" means the individual, corporation or trade union whose notice of registration has been certified by the Clerk;

1.14 "Selection Committee" means the Grey County Clerk, and the Clerks of three Member Municipalities;
1.15 “Sitting Committee” means the three members of the GCCAC convened to consider a particular Clerk’s Report or Application.

2. **Mandate**

2.1 The Sitting Committee when appointed has full authority pursuant to sections 88.33, 88.34, 88.35, 88.36 and 88.37 of the Act to receive and make decisions on Applications and Clerk’s Reports respecting the 2018 municipal election and any municipal by-elections held during the 2018 to 2022 Council term.

3. **Scope of Responsibilities**

3.1 The Sitting Committee shall:

<table>
<thead>
<tr>
<th>Task</th>
<th>Timeline/Section of the Act</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consider Applications for Candidates and/or Registered Third Parties and decide whether they should be granted or rejected.</td>
<td>Within 30 days after receipt of the Application - s. 88.33(7), s. 88.35(4)</td>
</tr>
<tr>
<td>Provide written reasons for the decision to grant or reject the Applications.</td>
<td>s. 88.33(8)</td>
</tr>
<tr>
<td></td>
<td>s. 88.35(4)</td>
</tr>
<tr>
<td>If an Application is granted, appoint an Auditor to conduct a compliance audit of the Candidate’s and/or Registered Third Parties election campaign finances.</td>
<td>s. 88.33(10) and (11)</td>
</tr>
<tr>
<td></td>
<td>s. 88.35(4)</td>
</tr>
<tr>
<td>Receive the Auditor’s Report.</td>
<td>Within 10 days after receiving the report, the clerk of the Host Municipality shall forward to the Sitting Committee - s. 88.33(14), s. 88.35(4)</td>
</tr>
<tr>
<td>Once the Auditor’s Report is received, consider if it contains a conclusion of apparent contravention of the Act, and decide whether to commence a legal proceeding against the candidate and/or Registered Third Party for the apparent contravention.</td>
<td>Within 30 days of receipt of the Auditor’s Report - s. 88.33(17), s. 88.35(4)</td>
</tr>
</tbody>
</table>
4. **Composition**

4.1 The GCCAC shall be comprised of a roster of up to seven (7) members.

4.2 When a Member Municipality receives either a Clerk’s Report or an Application, the Clerk (of the Host Municipality) shall, within 10 days, arrange for three GCCAC members to convene a Sitting Committee to consider the Clerk’s Report or Application. The selected GCCAC members shall be required to participate in all Sitting Committee meetings and any other proceedings pertaining to the Clerk’s Report or Application.

5. **GCCAC Selection Criteria**

5.1 To the greatest extent possible, the GCCAC membership will be drawn from the following groups:

- accounting and audit – accountants or auditors, preferably with experience in preparing or auditing the financial statements of municipal candidates;
- academic – college or university professors with expertise in political science or local government administration;
- legal; and
- other individuals with knowledge of the campaign financing provisions of the Act or experience with a formal hearing process.

6. **Appointment Process**

6.1 All applicants will be required to submit an application outlining their qualifications and experience with a cover letter and resume or curriculum vitae.
6.2 The Selection Committee shall meet to review all applications received based upon the membership selection criteria and may request interviews with applicants.

6.3 The Selection Committee, following the review of applications and any necessary interviews, shall make recommendations for appointment to the Clerk of each Member Municipality. The GCCAC roster shall be appointed by each Member Municipality based on those recommendations.

7. Remuneration

7.1 Those persons appointed to the GCCAC will be paid a retainer of $1,000, prorated ($250 to be paid annually to each GCCAC member), over the term of their appointment (costs will be shared equally by the Member Municipalities). The retainer shall cover attendance at a mandatory training session and review of periodic updates or information supplied by the Clerk of a Member Municipality. Payment of the retainer does not denote membership on any Sitting Committee.

7.2 A rate of $150 for meetings under 4 hours, $250 for meetings over 4 hours, plus mileage at the applicable County rate per kilometer will be paid to GCCAC members convening as a Sitting Committee. The per meeting rate shall cover review of background or agenda materials as required in preparation for a meeting (costs will be borne by the Host Municipality).

8. Meetings

8.1 All individuals appointed to the GCCAC will be required to participate in a training session as a condition of their appointment.

8.2 Meetings shall only be held as needed, according to the following:

- When a Member Municipality is in receipt of either an Application or Clerk's Report, the Clerk of the applicable Member Municipality shall contact GCCAC members for availability. Three members of the GCCAC will be selected to convene a Sitting Committee.

- The meetings will be held in a location to be determined by the Clerk of the Host Municipality.

- Subsequent meetings of the same matter will be held at the call of the Clerk.

- The Clerk from the Host Municipality shall contact the Sitting Committee members to ensure all are available to attend the said meeting.

- All time frames established in the Act and regulations shall be adhered to.
9. **Rules of Procedure**

9.1 Meetings of a Sitting Committee shall be conducted in accordance with the Administrative Practices and Procedures that are established jointly by the Clerks of the Member Municipalities.

10. **Costs**

10.1 All Member Municipalities shall jointly share all costs in relation to the GCCAC operation.

10.2 The Host Municipality shall pay all costs in relation to a Sitting Committee, including, but not limited to general costs associated with convening the Sitting Committee, remuneration for the Committee Members, costs of any audit, legal costs as may be required, and any legal proceeding as may be applicable.

11. **Conflict of Interest**

11.1 To avoid a conflict of interest, any auditor or accountant appointed to the GCCAC must not have assisted any candidate or registered third party as a volunteer or for compensation, in the 2018 municipal election or any by-elections during Council's term for any of the Member Municipalities.

12. **Records**

12.1 The records of Sitting Committee meetings shall be retained and preserved by the Host Municipality in accordance with the Act and that municipality's records retention rules.
THE CORPORATION OF THE MUNICIPALITY WEST GREY

BY - LAW NUMBER 77 - 2018

BEING, A by-law to enter into a Municipal Funding Agreement (Ontario’s Main Street Revitalization Initiative) between the Municipality of West Grey and The Association of Municipalities of Ontario (“AMO”);

WHEREAS, the Council of the Municipality of West Grey deems it expedient and in the public interest to enter into the aforementioned Agreement;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST GREY ENACTS AS FOLLOW:

1. That the Municipal Funding Agreement (Ontario’s Main Street Revitalization Initiative) between the Municipality of West Grey and The Association of Municipalities of Ontario (“AMO”), attached hereto as Schedule “A”, and forming part of this bylaw, is hereby approved.

2. That the Mayor and Clerk are hereby authorized to sign and seal the said Agreement.

3. That this by-law shall come into full force and effect on the date of passing.

READ a first and second time this 4th day of July, 2018.

READ a third time and finally passed this 4th day of July, 2018.

Kevin Eccles, Mayor

Mark Turner, Clerk
SCHEDULE “A” TO BY-LAW NUMBER 77 - 2018

MUNICIPALITY OF

West Grey

Municipal Funding Agreement (Ontario’s Main Street Revitalization Initiative) between the Municipality of West Grey and The Association of Municipalities of Ontario (“AMO”)
MUNICIPAL FUNDING AGREEMENT
ONTARIO'S MAIN STREET REVITALIZATION INITIATIVE

This Agreement made as of 1st day of April, 2018.

BETWEEN:

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO
(referred to herein as "AMO")

AND:

THE MUNICIPALITY OF WEST GREY
(a municipal corporation pursuant to the Municipal Act, 2001, referred to herein as the "Recipient")

WHEREAS the Province of Ontario is making $26 million available for allocation for the purposes of supporting municipal Main Street Revitalization Initiatives in Ontario;

WHEREAS the Province of Ontario, Ontario municipalities as represented by AMO are signatories to Ontario's Main Street Revitalization Initiative Transfer Payment Agreement on March 12, 2018 (the “OMAFRA-AMO Agreement”), whereby AMO agreed to administer Main Street Revitalization funds made available to all Ontario municipalities, excluding Toronto;

WHEREAS the OMAFRA-AMO Transfer Payment Agreement contains a framework for the transfer of provincial funds to Ontario lower-tier and single-tier municipalities represented by AMO;

WHEREAS the Recipient wishes to enter into this Agreement in order to participate in Ontario's Main Street Revitalization Initiative;

WHEREAS AMO is carrying out the fund administration in accordance with its obligations set out in the OMAFRA-AMO Agreement and it will accordingly undertake certain activities and require Recipients to undertake activities as set out in this Agreement.

THEREFORE the Parties agree as follows:

1. DEFINITIONS AND INTERPRETATION

1.1 Definitions. When used in this Agreement (including the cover and execution pages and all of the schedules), the following terms shall have the meanings ascribed to them below unless the subject matter or context is inconsistent therewith:
“Agreement” means this Agreement, including the cover and execution pages and all of the schedules hereto, and all amendments made hereto in accordance with the provisions hereof.

“Annual Report” means the duly completed report to be prepared and delivered to AMO as described in Section 7.2 and Section 2 of Schedule D.


“Communication Report” means the duly completed report to be prepared and delivered to AMO as described in Section 7.1 and Section 1 of Schedule D.

“Community Improvement Plan” has the meaning as defined under section 28(1) of the Planning Act, R.S.O. 1990, c. P.13.

“Contract” means an agreement between the Recipient and a Third Party whereby the latter agrees to supply a product or service to an Eligible Project in return for financial consideration.

“Effective Date” is April 1, 2018.

“Eligible Costs” means those expenditures described as eligible in Schedule C.

“Eligible Projects” means projects as described in Schedule B.

“Eligible Recipient” means a

a. Municipality or its agent (including its wholly owned corporation); and

b. Non-municipal entity, including for profit, non-governmental and not-for profit organizations, on the condition that the Municipality(ies) has (have) indicated support for the Eligible Project through a formal grant agreement between the Municipality and the non-municipal entity.

“Event of Default” has the meaning given to it in Section 11.1 of this Agreement.

“Funds” mean the Funds made available to the Recipient through the Main Street Revitalization Initiative, a program established by the Government of Ontario. Funds are made available pursuant to this Agreement and includes any interest earned on the said Funds. For greater certainty: (i) Funds transferred to another Municipality in accordance with Section 6.2 of this Agreement, other than as set out in Sections 7.1(a), (c) and (f), are to be treated as Funds by the Municipality to which the Funds are transferred and are not to be treated as Funds by the Recipient; and (ii) any Funds transferred to a non-municipal entity in accordance with Section 6.3 of this Agreement shall remain as Funds under this Agreement for all purposes and the Recipient shall continue to be bound by all provisions of this Agreement with respect to such transferred Funds.

“Ineligible Costs” means those expenditures described as ineligible in Schedule C.
"Lower-tier Municipality" means a Municipality that forms part of an Upper-tier Municipality for municipal purposes, as defined under the Municipal Act, 2001 S.O. 2001, c.25.

"Municipal Fiscal Year" means the period beginning January 1st of a year and ending December 31st of the same year.

"Municipality" and "Municipalities" means every municipality as defined under the Municipal Act, 2001 S.O. 2001 c.25.

"Municipal Physical Infrastructure" means municipal or regional, publicly or privately owned, tangible capital assets primarily for public use or benefit in Ontario.

"Ontario" means Her Majesty in Right of Ontario, as represented by the Minister of Agriculture, Food and Rural Affairs.

"Parties" means AMO and the Recipient.

"Project Completion Date" means the Recipient must complete its Project under this Agreement by March 31, 2020.

"Recipient" has the meaning given to it on the first page of this Agreement.

"Results Report" means the report prepared and delivered to AMO by the Recipient by which reports on how Funds are supporting progress towards achieving the program objective, more specifically described in Section 3 of Schedule D.

"Single-tier Municipality" means a municipality, other than an upper-tier municipality, that does not form part of an upper-tier municipality for municipal purposes as defined under the Municipal Act, 2001, S.O. 2001 c. 25.

"Third Party" means any person or legal entity, other than the Parties to this Agreement who participates in the implementation of an Eligible Project by means of a Contract.

"Transfer By-law" means a by-law passed by Council of the Recipient pursuant to Section 6.2 and delivered to AMO in accordance with that section.

"Unspent Funds" means the amount reported as unspent by the Recipient as of December 31, as submitted in the Recipient's Annual Report.

1.2 Interpretations:

Herein, etc. The words "herein", "hereof" and "hereunder" and other words of similar import refer to this Agreement as a whole and not any particular schedule, article, section, paragraph or other subdivision of this Agreement.
Currency. Any reference to currency is to Canadian currency and any amount advanced, paid or calculated is to be advanced, paid or calculated in Canadian currency.

Statutes. Any reference to a federal or provincial statute is to such statute and to the regulations made pursuant to such statute as such statute and regulations may at any time be amended or modified and in effect and to any statute or regulations that may be passed that have the effect of supplementing or superseding such statute or regulations.

Gender, singular, etc. Words importing the masculine gender include the feminine or neuter gender and words in the singular include the plural, and vice versa.

2. TERM OF AGREEMENT

2.1 Term. Subject to any extension or termination of this Agreement or the survival of any of the provisions of this Agreement pursuant to the provisions contained herein, this Agreement shall be in effect from the date set out on the first page of this Agreement, up to and including March 31, 2020.

2.2 Amendment. This Agreement may be amended at any time in writing as agreed to by AMO and the Recipient.

2.3 Notice. Any of the Parties may terminate this Agreement on written notice.

3. RECIPIENT REQUIREMENTS

3.1 Communications. The Recipient will comply with all requirements outlined, including providing upfront project information on an annual basis, or until all Funds are expended for communications purposes in the form described in Section 7.1 and Section 1 of Schedule D.

a) Unless otherwise directed by Ontario, the Recipient will acknowledge the support of Ontario for Eligible Projects in the following manner: “The Project is funded [if it is partly funded the Recipient should use “in part”] by the Ontario Ministry of Agriculture, Food and Rural Affairs.”

b) The Recipient shall notify Ontario within five (5) business days of planned media events or announcements related to the Project, organized by the Recipient to facilitate the attendance of Ontario. Media events and announcements include, but are not limited to, news conferences, public announcements, official events or ceremonies, and news releases.

3.2 Contracts. The Recipient will award and manage all Contracts in accordance with its relevant policies and procedures and, if applicable, in accordance with the Canadian Free Trade Agreement and applicable international trade agreements, and all other applicable laws.

a) The Recipient will ensure any of its Contracts for the supply of services or materials to implement its responsibilities under this Agreement will be
awarded in a way that is transparent, competitive, consistent with value for money principles and pursuant to its adopted procurement policy.

4. ELIGIBLE PROJECTS

4.1 Eligible Projects. Costs directly and reasonably incurred by the Recipient for construction, renewal, renovation or redevelopment or material enhancement activities funded under existing Community Improvement Plan financial incentive programs or activities funded under the Municipal Physical Infrastructure category, including projects in downtown or main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy that will support the role of small businesses in main street areas as more specifically described in Schedule B and Schedule C.

4.2 Recipient Fully Responsible. The Recipient is fully responsible for the completion of each Eligible Project in accordance with Schedule B and Schedule C.

5. ELIGIBLE COSTS

5.1 Eligible Costs. Schedule C sets out specific requirements for Eligible and Ineligible Costs.

5.2 Discretion of Ontario. Subject to Section 5.1, the eligibility of any items not listed in Schedule B and/or Schedule C to this Agreement is solely at the discretion of Ontario.

5.3 Unspent Funds. Any Unspent Funds, and any interest earned thereon, will be subject to the terms and conditions of this Agreement.

5.4 Reasonable Access. The Recipient shall allow AMO and Ontario reasonable and timely access to all documentation, records and accounts and those of their respective agents or Third Parties related to the receipt, deposit and use of Funds and Unspent Funds, and any interest earned thereon, and all other relevant information and documentation requested by AMO or Ontario or their respective designated representatives for the purposes of audit, evaluation, and ensuring compliance with this Agreement.

5.5 Retention of Receipts. The Recipient will keep proper and accurate accounts and records of all Eligible Projects including invoices and receipts for Eligible Expenditures in accordance with the Recipient's municipal records retention by-law and, upon reasonable notice, make them available to AMO and Ontario.

6. FUNDS

6.1 Allocation of Funds. AMO will allocate and transfer Funds on the basis of the formula determined by Ontario.

6.2 Transfer of Funds to a Municipality. Where a Recipient decides to allocate and transfer Funds to another Municipality (the “Transferee Municipality”):
a) The allocation and transfer shall be authorized by by-law (a “Transfer By-law”). The Transfer By-law shall be passed by the Recipient's council and submitted to AMO as soon thereafter as practicable. The Transfer By-law shall identify the Transferee Municipality and the amount of Funds the Transferee Municipality is to receive for the Municipal Fiscal Year specified in the Transfer By-law.

b) The Recipient is still required to submit an Annual Report in accordance with Sections 7.1 (a), (c) and (f) hereof with respect to the Funds transferred.

c) No transfer of Funds pursuant to this Section 6.2 shall be effected unless and until the Transferee Municipality has either (i) entered into an agreement with AMO on substantially the same terms as this Agreement, or (ii) has executed and delivered to AMO a written undertaking to assume all of the Recipient's obligations under this Agreement with respect to the Funds transferred; in a form satisfactory to AMO.

6.3 Transfer of Funds to a non-municipal entity. Where a Recipient decides to support an Eligible Project undertaken by an Eligible Recipient that is not a Municipality:

a) The provision of such support shall be authorized by a grant agreement between the Municipality and the Eligible Recipient in support of a Community Improvement Plan. The grant agreement shall identify the Eligible Recipient, and the amount of Funds the Eligible Recipient is to receive for that Eligible Project.

b) The Recipient shall continue to be bound by all of the provisions of this Agreement notwithstanding any such transfer including the submission of an Annual Report in accordance with Section 7.2.

c) No transfer of Funds pursuant to this Section 6.3 shall be effected unless and until the non-municipal entity receiving the Funds has executed and delivered to the Municipality the grant agreement.

6.4 Use of Funds. The Recipient acknowledges and agrees the Funds are intended for and shall be used only for Eligible Expenditures in respect of Eligible Projects.

6.5 Payout of Funds. The Recipient agrees that all Funds will be transferred by AMO to the Recipient upon full execution of this Agreement.

6.6 Use of Funds. The Recipient will deposit the Funds in a dedicated reserve fund or other separate distinct interest bearing account and shall retain the Funds in such reserve fund, or account until the Funds are expended or transferred in accordance with this Agreement. The Recipient shall ensure that:

a) any investment of unexpended Funds will be in accordance with Ontario law and the Recipient's investment policy; and,
b) any interest earned on Funds will only be applied to Eligible Costs for Eligible Projects, more specifically on the basis set out in Schedule B and Schedule C.

6.7 **Funds advanced.** Funds transferred by AMO to the Recipient shall be expended by the Recipient in respect of Eligible Costs. AMO reserves the right to declare that Unspent Funds after March 31, 2020 become a debt to Ontario which the Recipient will reimburse forthwith on demand to AMO for transmission to Ontario.

6.8 **Expenditure of Funds.** The Recipient shall expend all Funds by March 31, 2020.

6.9 **GST & HST.** The use of Funds is based on the net amount of goods and services tax or harmonized sales tax to be paid by the Recipient net of any applicable tax rebates.

6.10 **Limit on Ontario’s Financial Commitments.** The Recipient may use Funds to pay up to one hundred percent (100%) of Eligible Expenditures of an Eligible Project.

6.11 **Stacking.** If the Recipient is receiving funds under other programs in respect of an Eligible Project to which the Recipient wishes to apply Funds, the maximum contribution limitation set out in any other program agreement made in respect of that Eligible Project shall continue to apply.

6.12 **Insufficient funds provided by Ontario.** If Ontario does not provide sufficient funds to AMO for this Agreement, AMO may terminate this Agreement.

7. **REPORTING REQUIREMENTS**

7.1 **Communication Report.** Immediately upon execution of this Agreement the Recipient shall report to AMO any Eligible Project being undertaken in the current Municipal Fiscal Year in the form described in Schedule D.

7.2 **Annual Report.** The Recipient shall report in the form in Schedule D due by May 15th following the Municipal Fiscal Year on:

a) the amounts received from AMO under this Agreement;

b) the amounts received from another Eligible Recipient;

c) the amounts transferred to another Eligible Recipient;

d) amounts paid by the Recipient in aggregate for Eligible Projects;

e) amounts held at year end by the Recipient in aggregate, including interest, to pay for Eligible Projects;

f) indicate in a narrative the progress that the Recipient has made in meeting its commitments and contributions; and,
g) a listing of all Eligible Projects that have been funded, indicating the Eligible Project category, project description, amount of Funds, total project cost, start date, end date and completion status.

7.3 **Results Report.** The Recipient shall account in writing for results achieved by the Funds through a Results Report to be submitted to AMO. Specifically the Results Report shall document performance measures achieved through the investments in Eligible Projects in the form described in Section 3 of Schedule D.

8. **RECORDS AND AUDIT**

8.1 **Accounting Principles.** All accounting terms not otherwise defined herein have the meanings assigned to them; all calculations will be made and all financial data to be submitted will be prepared in accordance with generally accepted accounting principles (GAAP) in effect in Ontario. GAAP will include, without limitation, those principles approved or recommended for local governments from time to time by the Public Sector Accounting Board or the Canadian Institute of Chartered Accountants or any successor institute, applied on a consistent basis.

8.2 **Separate Records.** The Recipient shall maintain separate records and documentation for the Funds and keep all records including invoices, statements, receipts and vouchers in respect of Funds expended on Eligible Projects in accordance with the Recipient's municipal records retention by-law. Upon reasonable notice, the Recipient shall submit all records and documentation relating to the Funds to AMO and Ontario for inspection or audit.

8.3 **External Auditor.** AMO and/or Ontario may request, upon written notification, an audit of Eligible Project or an Annual Report. AMO shall retain an external auditor to carry out an audit of the material referred to in Sections 5.4 and 5.5 of this Agreement. AMO shall ensure that any auditor who conducts an audit pursuant to this Section of this Agreement or otherwise, provides a copy of the audit report to the Recipient and Ontario at the same time that the audit report is given to AMO.

9. **INSURANCE AND INDEMNITY**

9.1 **Insurance.** The Recipient shall put in effect and maintain in full force and effect or cause to be put into effect and maintained for the term of this Agreement all the necessary insurance with respect to each Eligible Project, including any Eligible Projects with respect to which the Recipient has transferred Funds pursuant to Section 6 of this Agreement, that would be considered appropriate for a prudent Municipality undertaking Eligible Projects, including, where appropriate and without limitation, property, construction and liability insurance, which insurance coverage shall identify Ontario and AMO as additional insureds for the purposes of the Eligible Projects.

9.2 **Certificates of Insurance.** Throughout the term of this Agreement, the Recipient shall provide AMO with a valid certificate of insurance that confirms compliance with the requirements of Section 9.1. No Funds shall be expended
or transferred pursuant to this Agreement until such certificate has been delivered to AMO.

9.3 **AMO not liable.** In no event shall Ontario or AMO be liable for:

(a) any bodily injury, death or property damages to the Recipient, its employees, agents or consultants or for any claim, demand or action by any Third Party against the Recipient, its employees, agents or consultants, arising out of or in any way related to this Agreement; or

(b) any incidental, indirect, special or consequential damages, or any loss of use, revenue or profit to the Recipient, its employees, agents or consultants arising out of any or in any way related to this Agreement.

9.4 **Recipient to Compensate Ontario.** The Recipient will ensure that it will not, at any time, hold Ontario, its officers, servants, employees or agents responsible for any claims or losses of any kind that the Recipient, Third Parties or any other person or entity may suffer in relation to any matter related to the Funds or an Eligible Project and that the Recipient will, at all times, compensate Ontario, its officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to the Funds or an Eligible Project. The Recipient's obligation to compensate as set out in this section does not apply to the extent to which such claims or losses relate to the negligence of an officer, servant, employee, or agent of Ontario in the performance of his or her duties.

9.5 **Recipient to Indemnify AMO.** The Recipient hereby agrees to indemnify and hold harmless AMO, its officers, servants, employees or agents (each of which is called an "Indemnitee"), from and against all claims, losses, damages, liabilities and related expenses including the fees, charges and disbursements of any counsel for any Indemnitee incurred by any Indemnitee or asserted against any Indemnitee by whomsoever brought or prosecuted in any manner based upon, or occasioned by, any injury to persons, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from:

(a) the Funds;

(b) the Recipient's Eligible Projects, including the design, construction, operation, maintenance and repair of any part or all of the Eligible Projects;

(c) the performance of this Agreement or the breach of any term or condition of this Agreement by the Recipient, its officers, servants, employees and agents, or by a Third Party, its officers, servants, employees, or agents; and

(d) any omission or other wilful or negligent act of the Recipient or Third Party and their respective officers, servants, employees or agents.

10. **DISPOSAL**

10.1 **Disposal.** The Recipient will not, without Ontario's prior written consent, sell, lease or otherwise dispose of any asset purchased or created with the Funds or
for which Funds were provided, the cost of which exceed $50,000 at the time of sale, lease or disposal prior to March 31, 2021.

11. DEFAULT AND TERMINATION

11.1 Event of Default. AMO may declare in writing that an event of default has occurred when the Recipient has not complied with any condition, undertaking or term in this Agreement. AMO will not declare in writing that an event of default has occurred unless it has first consulted with the Recipient. Each and every one of the following events is an “Event of Default”:

(a) failure by the Recipient to deliver in a timely manner an Annual Report or Results Report.

(b) delivery of an Annual Report that discloses non-compliance with any condition, undertaking or material term in this Agreement.

(c) failure by the Recipient to co-operate in an external audit undertaken by AMO or its agents.

(d) delivery of an external audit report that discloses non-compliance with any condition, undertaking or term in this Agreement.

(e) failure by the Recipient to expend Funds in accordance with Sections 4.1 and 6.8.

11.2 Waiver. AMO may withdraw its notice of an Event of Default if the Recipient, within thirty (30) calendar days of receipt of the notice, either corrects the default or demonstrates, to the satisfaction of AMO in its sole discretion that it has taken such steps as are necessary to correct the default.

11.3 Remedies on default. If AMO declares that an Event of Default has occurred under Section 11.1, after thirty (30) calendar days from the Recipient’s receipt of the notice of an Event of Default, it may immediately terminate this Agreement.

11.4 Repayment of Funds. If AMO declares that an Event of Default has not been cured to its satisfaction, AMO reserves the right to declare that prior payments of Funds become a debt to Ontario which the Recipient will reimburse forthwith on demand to AMO for transmission to Ontario.

12. CONFLICT OF INTEREST

12.1 No conflict of interest. The Recipient will ensure that no current member of the AMO Board of Directors and no current or former public servant or office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or policies of Ontario applies will derive direct benefit from the Funds, the Unspent Funds, and interest earned thereon, unless the provision of receipt of such benefits is in compliance with such legislation, guidelines, policies or codes.

13. NOTICE
13.1 **Notice.** Any notice, information or document provided for under this Agreement will be effectively given if in writing and if delivered by hand, or overnight courier, mailed, postage or other charges prepaid, or sent by facsimile or email to the addresses, the facsimile numbers or email addresses set out in Section 13.3. Any notice that is sent by hand or overnight courier service shall be deemed to have been given when received; any notice mailed shall be deemed to have been received on the eighth (8) calendar day following the day on which it was mailed; any notice sent by facsimile shall be deemed to have been given when sent; any notice sent by email shall be deemed to have been received on the sender's receipt of an acknowledgment from the intended recipient (such as by the "return receipt requested" function, as available, return email or other written acknowledgment), provided that in the case of a notice sent by facsimile or email, if it is not given on a business day before 4:30 p.m. Eastern Standard Time, it shall be deemed to have been given at 8:30 a.m. on the next business day for the recipient.

13.2 **Representatives.** The individuals identified in Section 13.3 of this Agreement, in the first instance, act as AMO's or the Recipient's, as the case may be, representative for the purpose of implementing this Agreement.

13.3 **Addresses for Notice.** Further to Section 13.1 of this Agreement, notice can be given at the following addresses:

a) If to AMO:

Executive Director  
Main Streets Agreement  
Association of Municipalities of Ontario  
200 University Avenue, Suite 801  
Toronto, ON M5H 3C6

Telephone: 416-971-9856  
Email: mainstreets@amo.on.ca

b) If to the Recipient:

Director of Finance/Treasurer  
Kerri Mighton  
MUNICIPALITY OF WEST GREY  
402813 Grey Rd. 4, R.R. 2  
Durham, ON N0G 1R0  
(519) 369-2200 x223  
kmighton@westgrey.com

14. **MISCELLANEOUS**

14.1 **Counterpart Signature.** This Agreement may be signed in counterpart, and the signed copies will, when attached, constitute an original Agreement.

14.2 **Severability.** If for any reason a provision of this Agreement that is not a fundamental term is found to be or becomes invalid or unenforceable, in whole or in part, it will be deemed to be severable and will be deleted from this
Agreement, but all the other terms and conditions of this Agreement will continue to be valid and enforceable.

14.3 **Waiver.** AMO may waive any right in this Agreement only in writing, and any tolerance or indulgence demonstrated by AMO will not constitute waiver of rights in this Agreement. Unless a waiver is executed in writing, AMO will be entitled to seek any remedy that it may have under this Agreement or under the law.

14.4 **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.

14.5 **Survival.** The Recipient agrees that the following sections and provisions of this Agreement shall extend for seven (7) years beyond the expiration or termination of this Agreement: Sections 5, 6.7, 6.8, 7, 9.4, 9.5, 11.4 and 14.8.

14.6 **AMO, Ontario and Recipient independent.** The Recipient will ensure its actions do not establish or will not be deemed to establish a partnership, joint venture, principal-agent relationship or employer-employee relationship in any way or for any purpose whatsoever between Ontario and the Recipient, between AMO and the Recipient, between Ontario and a Third Party or between AMO and a Third Party.

14.7 **No Authority to Represent.** The Recipient will ensure that it does not represent itself, including in any agreement with a Third Party, as a partner, employee or agent of Ontario or AMO.

14.8 **Debts Due to AMO.** Any amount owed under this Agreement will constitute a debt due to AMO, which the Recipient will reimburse forthwith, on demand, to AMO.

14.9 **Priority.** In the event of a conflict, the part of this Agreement that precedes the signature of the Parties will take precedence over the Schedules.

15. **SCHEDULES**

15.1 This Agreement, including:

- Schedule A Municipal Allocation
- Schedule B Eligible Projects
- Schedule C Eligible and Ineligible Costs
- Schedule D Reporting

constitute the entire agreement between the Parties with respect to the subject matter contained in this Agreement and supersedes all prior oral or written representations and agreements.
16. **SIGNATURES**

**IN WITNESS WHEREOF,** AMO and the Recipient have respectively executed, sealed and delivered this Agreement on the date set out on the front page.

<table>
<thead>
<tr>
<th>RECIPIENT'S NAME:</th>
<th>MUNICIPALITY OF WEST GREY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mayor Name</td>
<td>Signature</td>
</tr>
<tr>
<td>Clerk Name</td>
<td>Signature</td>
</tr>
</tbody>
</table>

**THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO**

<table>
<thead>
<tr>
<th>By Title</th>
<th>Signature</th>
</tr>
</thead>
</table>

In the presence of:

| Witness Title    | Signature                 |
SCHEDULE A
MUNICIPAL ALLOCATION

RECIPIENT'S NAME: MUNICIPALITY OF WEST GREY

ALLOCATION: $48719.616

The Recipient acknowledges this is a one time payment for Eligible Projects with Eligible Costs.
ELIGIBLE PROJECTS

Funding is to be directed to Eligible Projects to support revitalization activities within main street areas, as defined through an existing Community Improvement Plan or any other municipal land use planning policy. Funding can be used in one or both of the following categories:

1. **Community Improvement Plan** – construction, renewal, renovation or redevelopment or material enhancement activities that implement priority financial incentives in existing Community Improvement Plans such as:

   a. Commercial building façade improvements
   b. Preservation and adaptive reuse of heritage and industrial buildings
   c. Provision of affordable housing
   d. Space conversion for residential and commercial uses
   e. Structural improvements to buildings (e.g. Building Code upgrades)
   f. Improvement of community energy efficiency
   g. Accessibility enhancements

2. **Other Municipal Land Use Planning Policy** – construction, renewal or material enhancement activities to fund strategic Municipal Physical Infrastructure and promotional projects such as:

   a. Signage – wayfinding/directional, and gateway.
   b. Streetscaping and landscape improvements – lighting, banners, murals, street furniture, interpretive elements, public art, urban forestation, accessibility, telecommunications/broadband equipment, parking, active transportation infrastructure (e.g. bike racks/storage, cycling lanes and paths) and pedestrian walkways/trails.
   c. Marketing plan implementation – business attraction and promotion activities, special events.

SCHEDULE C

15
ELIGIBLE AND INELIGIBLE COSTS

1. Eligible Costs include:
   a. Costs directly and reasonably incurred on or after April 1, 2018 up to and including the Project Completion Date by the Recipient for construction, renewal, renovation or redevelopment or material enhancement activities funded under existing Community Improvement Plan financial incentive programs.

   b. Costs directly and reasonably incurred on or after April 1, 2018 up to and including the Project Completion Date by the Recipient for construction, renewal or material enhancement activities funded under the Municipal Physical Infrastructure category including projects in downtown or main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy that will support the success of small businesses in main street areas.

2. Ineligible Costs include:
   a. Costs incurred prior to Effective Date or after the Project Completion Date;
   b. Any costs associated with providing the Annual and Results Reports to AMO;
   c. Any costs associated with lobbying Ontario, including other Ministries, agencies and organizations of the Government of Ontario;
   d. Costs associated with construction, renewal, renovation or redevelopment or material enhancement of all things in the following categories: highways, short-sea shipping, short-line rail, regional or local airports, and brownfield redevelopment;
   e. Costs of infrastructure construction, renewal, renovation or redevelopment or material enhancement that do not improve energy efficiency, accessibility, aesthetics of marketability of small businesses within an Recipient's main street areas; or that do not encourage strategic public investments in municipal and other public infrastructure within main street areas that will benefit small businesses; or that otherwise will likely fail to contribute to the success of main street businesses;
   f. Costs of infrastructure construction, renewal, renovation or redevelopment or material enhancement outside of the Recipient's main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy;
   g. The cost of leasing of equipment by the Recipient, any overhead costs, including salaries and other employment benefits of any employees of the Recipient, its direct or indirect operating or administrative costs of Recipients, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its staff, except in accordance with Eligible Costs above;
   h. Taxes, to which the Recipient is eligible for a tax rebate;
   i. Purchase of land or any interest therein, and related costs; and,
   j. Routine repair and maintenance Municipal Physical Infrastructure.

SCHEDULE D

16
**REPORTING**

1. **Communication Report**

Immediately following the Municipality executing this Agreement the Recipient will provide AMO a Communication Report in an electronic format deemed acceptable to AMO, consisting of the following:

<table>
<thead>
<tr>
<th>Project Title</th>
<th>Project Description</th>
<th>Eligible Project Category (CIP/ Municipal Physical Infrastructure)</th>
<th>Total Project Cost</th>
<th>Estimate of Funds (Main Street) Spent</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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<td></td>
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<td></td>
</tr>
</tbody>
</table>

2. **Annual Report**

The Recipient will provide to AMO an Annual Report in an electronic format deemed acceptable to AMO, consisting of the following:

a. **Financial Reporting Table:** The financial report table will be submitted in accordance with the following template:

<table>
<thead>
<tr>
<th>Annual Report Financial Table</th>
<th>Annual</th>
<th>Cumulative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening Balance</td>
<td>$xxx</td>
<td></td>
</tr>
<tr>
<td>Received from AMO</td>
<td>$xxx</td>
<td>$xxx</td>
</tr>
<tr>
<td>Interest Earned</td>
<td>$xxx</td>
<td>$xxx</td>
</tr>
<tr>
<td>Received from An Eligible Recipient</td>
<td>$xxx</td>
<td>$xxx</td>
</tr>
<tr>
<td>Transferred to an Eligible Recipient</td>
<td>($xxx)</td>
<td>($xxx)</td>
</tr>
<tr>
<td>Spent on Eligible Projects (for each Eligible Project category)</td>
<td>($xxx)</td>
<td>($xxx)</td>
</tr>
<tr>
<td>Closing Balance of Unspent Funds</td>
<td>$xxx</td>
<td></td>
</tr>
</tbody>
</table>
b. Project List: The Recipient will provide to AMO a project list submitted in accordance with the following template:

<table>
<thead>
<tr>
<th>Recipient</th>
<th>Project Title</th>
<th>Project Description</th>
<th>Eligible Project Category</th>
<th>Total Project Cost</th>
<th>Main Street Funds Used</th>
<th>Start &amp; End Date</th>
<th>Completed?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

3. Project Results.

The Results Report shall outline, in a manner to be provided by AMO, the degree to which investments in each project are supporting progress towards achieving revitalization within main street areas:

a. Community Improvement Plan Eligible Projects
   - Number of small businesses supported;
   - Total value of physical improvements;
   - Total Main Street Funds provided;
   - Total Municipal investment; and,
   - Total private investment.

b. Municipal Physical Infrastructure Eligible Projects
   - Total value of physical improvements;
   - Total Main Street Funds provided; and
   - Total municipal investment.
Corporation of the Municipality of West Grey

By-law Number 78 - 2018

Being, A by-law to enter into a Tripartite Tiered Emergency Response Agreement between the County of Grey, Township of Southgate, and the Municipality of West Grey;

Whereas, the Municipal Act, S.O. 2001, Chapter 25, section 20, as amended, allows one or more municipalities to enter into an agreement to jointly provide for any matter which all of them have the power to provide within their boundaries;

And whereas, the Fire Protection and Prevention Act, Chapter 4, S.O. 1997, authorizes a municipality to provide and/or receive fire protection services to or from other municipalities;

Now therefore the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That the Mayor and Clerk are hereby authorized to enter into a Tripartite Tiered Emergency Response Agreement between the County of Grey, Township of Southgate, and the Municipality of West Grey.

2. That the Agreement, attached as Schedule “A”, hereto becomes part of this by-law.

3. That this by-law shall come into force and effect on the date of passing thereof.

Read a first and second time this 4th day of July, 2018.

Read a third time and finally passed this 4th day of July, 2018.

__________________________  ____________________________
Kevin Eccles, Mayor          Mark Turner, Clerk
Schedule “A” to By-law Number 78 - 2018

Municipality of West Grey

Tripartite Tiered Emergency Response Agreement – County of Grey, Township of Southgate, & Municipality of West Grey
Tripartite Tiered Emergency Response Agreement

THIS AGREEMENT made this [Date] day of [Month], 2018 in quadruplicate between:

The Corporation of the County of Grey

a municipality within the meaning of the Municipal Act, 2001 (hereinafter referred to in this Agreement as “the County”),

-And-

The Corporation of the Municipality of West Grey

(hereinafter referred to in this Agreement as “Municipality 1”);

-And-

The Corporation of the Township of Southgate

(hereinafter referred to in this Agreement as “Municipality 2”);

WHEREAS:

a) The County operates a Paramedic Service in Grey County;

b) Municipality 1 operates the Fire Department which provides its fire protection services for Municipality 2 within the Fire Boundary Area as shown on the map attached as Schedule “B”;

c) Municipality 2 is willing to permit the Fire Department to respond to certain types of emergency calls to provide a tiered response on its behalf within the Fire Boundary Area;

d) The Parties agree that it is at the sole discretion of Municipality 2 to decide which call types the Fire Department will respond to in providing that tiered response, though the County may provide guidance based upon medical advice regarding which emergency call types are recommended for the Fire Department’s response;

NOW THEREFORE in consideration of the mutual terms and covenants herein contained, the Parties covenant and agree as follows:

1.0 Definitions

In this Agreement:

1.1 “Agreement” means this Agreement and its appending Schedule(s);

1.2 “Call Types” refers to the emergency call types to which the Fire Department will respond within Municipality 2, and are further described within Schedule “A”.

1.3 “Fire Boundary Area” means the defined boundary(ies) within which the Fire Department is responsible to provide fire protection services for Municipality 2 under this Agreement;

1.4 “Fire Department” means the fire department, operated by Municipality 1, which provides fire protection services for Municipality 2 within the Fire Boundary Area;

1.5 “London CACC” means London Central Ambulance Communications Centre, which is the central dispatch centre for the Grey County Paramedic Service relevant to this Agreement.

1.6 “Party” or “Parties” means the legal entities which are parties to this Agreement.

1.7 “Schedule “A”” means the corresponding signed Letter of Agreement for the Activation of Tiered Response, including the page(s) of selected call types, attached hereto.

1.8 “Schedule “B” means the Fire Boundary Area map which shows the area to which the
2.0 Term

2.1 This Agreement shall be effective on the date that it is signed by all Parties and shall continue for a Term of five (5) years, expiring on the 5th anniversary date of the signing of this Agreement unless it is otherwise terminated as per section 11 of this Agreement.

3.0 Responsibilities of Municipality 1

3.1 All Call Types to which the Fire Department, operated by Municipality 1 and acting on behalf of Municipality 2, will respond as activated by London CACC are contained within Schedule “A”, Letter of Agreement for the Activation of Tiered Response with London CACC. Such responses are subject to certain terms and conditions also contained within Schedule “A”.

3.2 Municipality 1 will notify the County in writing prior to any change in its fire dispatch centre.

4.0 Responsibilities of Municipality 2

4.1 All Call Types to which the Fire Department, operated by Municipality 1 and acting on behalf of Municipality 2, will respond as activated by London CACC are contained within Schedule “A”, Letter of Agreement for the Activation of Tiered Response with London CACC. Such responses are subject to certain terms and conditions also contained within Schedule “A”.

4.2 Municipality 2 will notify the County in writing prior to any change to the Fire Boundary Area and/or the Call Types to which the Fire Department will respond.

5.0 Responsibilities of the County

5.1 The County will replace disposable medical supplies used by the Fire Department on all Call Types it attends as part of a tiered response under this Agreement.

5.2 Upon being notified of a change to the Fire Boundary Area, the County will cause the map in Schedule “B” to be updated accordingly and will provide the Parties with the updated map(s).

6.0 Financial Arrangements

6.1 The County shall not provide any payment to any Party for services provided under this Agreement.

6.2 Any financial arrangements which may be made between Municipality 1 and Municipality 2 regarding the tiered response services provided under this Agreement by Municipality 1 through its Fire Department, on behalf of Municipality 2, are not the subject of this Agreement.

7.0 Indemnification

7.1 Each Party shall indemnify and hold harmless the others, including their elected officials, employees, agents, representatives and volunteers from and against any and all liabilities, claims, demands, loss, cost, damages, expenses, actions, suits or other proceedings by whomever made, directly or indirectly arising out of this Agreement attributable to bodily injury, sickness, disease or death or to damage to or destruction of tangible property caused by its acts or omissions, including those of its elected officials, officers, representatives, agents, servants, employees, contractors, customers, invitees or licensees, and/or as a result of activities under this Agreement. This clause shall survive the Term of this Agreement.
8.0 Insurance

8.1 Each Party shall, at its own expense, obtain and keep in force during the Term of this Agreement, liability insurance satisfactory to the other Parties, including the following terms and minimum coverage and underwritten by an insurer licensed to conduct business in the Province of Ontario:

a) Municipal or Commercial General Liability insurance on an occurrence basis for an amount of not less than Five Million Dollars ($5,000,000);

b) Automobile liability insurance for an amount not less than Five Million Dollars ($5,000,000) on forms meeting statutory requirements covering all licensed vehicles used in any manner in connection with the performance of the terms of this Agreement; and

c) Each party shall add the other as an additional insured on its policy throughout the Term, and this shall be evidenced on the certificate of insurance provided under section 8.2.

8.2 Each Party shall provide the other Parties proof of insurance, each year, in the form of an insurance certificate.

8.3 Each Party agrees to immediately notify the other Parties of any occurrence, incident or event which may reasonably be expected to expose any of the Parties to material liability of any kind in relation to this Agreement.

9.0 Health and Safety, WSIB

9.1 Each Party is responsible for all costs associated with its workplace accidents and all premiums or assessments owing to the Workplace Safety and Insurance Board (WSIB), or Insurance company if applicable for its own employees.

9.2 Each Party shall comply with the Occupational Health and Safety Act (Ontario), the Workplace Safety and Insurance Act (Ontario), the Human Rights Act (Ontario), and applicable regulations under such legislation and all other legal obligations with respect to worker health, safety and treatment.

10.0 Privacy and Confidentiality

10.1 Each Party will treat as confidential and will not, without the prior permission of the others, publish, release, disclose or permit to be published, released or disclosed, either before or after the expiration of this Agreement, private or confidential information supplied to, obtained by, or which comes to the knowledge of any Party as a result of this Agreement, except insofar as publication, release or disclosure is necessary, in the reasonable opinion of that Party, to enable it to fulfil its obligations under the Agreement, or as required or permitted by law.

10.2 The Parties acknowledge that any personal information that is provided for the purpose of creating records is given to each Party in confidence and is protected by applicable privacy legislation. The Parties each undertake that personal information in records delivered to each by the others will be used for the limited purposes intended and allowable. The Parties each further acknowledge that any personal information obtained from either of the others for such purposes will be protected under the terms of applicable privacy legislation.

11.0 Termination

11.1 Any of the Parties may terminate this Agreement upon giving to the others 30 days' written notice of its intention.

11.2 For greater clarity, the termination of this Agreement shall also mean the termination of the Letter of Agreement for the Activation of Tiered Response, attached hereto as
Schedule “A”. Likewise, the termination of Schedule “A” will also mean the termination of this Agreement.

12.0 Notice

12.1 Any notice required to be given, served or delivered must be in writing and sent to the other Parties at the addresses indicated below, or to such other addresses as may be designated by notice provided by any Party to the others.

For the County:
County Clerk
County of Grey Administration Building
535 9th Ave E
Owen Sound, ON N4K 3E3
Fax Number: 519-376-8998
Email: county clerk@grey.ca

For Municipality 1:
Clerk, The Municipality of West Grey
402813 Grey Road 4, RR2, Durham, ON N0G 1R0
Tel: (519) 369-2200
Fax: (519) 369-5962
Email: mturner@westgrey.com

For the Fire Department:
Phil Schwartz, Fire Chief, West Grey Fire Service, 179 George Street West, Durham, ON N0G 1R0
Tel: (519) 369-2505
Fax: (519) 923-0287
Email: pscarthwitz@westgrey.com

For Municipality 2:
Clerk, Township of Southgate, 185667 Grey Rod 9, RR1, West Grey Fire Service, ON N0G 1R0
Tel: (519) 923-2110
Fax: (519) 923-9262
Email: jhyde@southgate.ca

12.2 Any notice to be given by any Party to the others shall, in the absence of proof to the contrary, be deemed to have been received by the addressee if
a) delivered personally on a business day, then on the day of delivery;
b) sent by prepaid registered post, then on the second day following the registration thereof;
c) sent by ordinary mail, then on the fifth business day following the date on which it was mailed; or
d) sent by facsimile or email, upon confirmation of successful transmission of the notice.

13.0 Force Majeure

13.1 None of the Parties shall be held responsible for any damage or delays as a result of war, invasions, insurrection, demonstrations, or as a result of decisions by civilian or military authorities, fire, flood, human health emergency, strikes and generally as a result of any event that is beyond the reasonable control of the Parties.

13.2 The Parties agree that in the event of a disaster or Force Majeure, they will co-operate and Municipality 2 and/or Municipality 1 and the Fire Department will make all reasonable efforts to provide temporary replacement service until permanent service is
14.0 Severability

14.1 Each of the provisions contained in this Agreement is distinct and severable and a declaration of invalidity or unenforceability of any such provision or part thereof by a court of competent jurisdiction shall not affect the validity or enforceability of any other provision hereof, which shall remain in full force and effect.

15.0 Entire Agreement

15.1 This Agreement constitutes the entire agreement between the Parties with respect to the Call Types to which the Fire Department will respond within Municipality 2 as part of a tiered response, and supersedes all prior agreements, understandings, negotiations and discussions, whether written or oral. There are no conditions, covenants, agreements, representations, warranties or other provisions, express or implied, collateral, statutory or otherwise, relating to the Call Types to which the Fire Department will respond within Municipality 2 as part of a tiered response except as provided in this Agreement and its appending Schedule(s).

16.0 Amendment of Agreement

16.1 None of the terms, conditions or provisions of this Agreement shall be held to have been changed, waived, varied, modified or altered by any act or statement of any of the Parties, its respective agents, servants or employees unless done so in writing signed by all Parties, or if such changes are temporary pursuant to Schedule "A", part c).

16.2 Despite section 16.1, the Parties acknowledge that from time to time, operational decisions may result in changes being made to the fire dispatch centre, the Fire Boundary Area, and the Call Types to which the Fire Department will respond. Such changes will not necessitate the termination of this Agreement, but will simply result in it being updated accordingly upon the County receiving notification as per sections 3.2 and 4.2.

17.0 Successors and Assigns

17.1 This Agreement shall enure to the benefit of and be binding upon the Parties hereto and their respective successors and permitted assigns.

17.2 None of the Parties may assign all or any part of this Agreement without the written approval of the other Parties.

18.0 No Partnership

18.1 Nothing in this Agreement gives rise to a partnership or joint venture between the Parties or to an employment relationship between the Parties and their respective employees, contractors, sub-contractors or the Fire Department in the provision of service under this Agreement.

19.0 No Waiver

19.1 No term, agreement, provision, obligation or condition of this Agreement shall be deemed to have been waived by any Party, unless such waiver is in writing and signed by all of the Parties.

19.2 No waiver of any provision of the Agreement shall be deemed to be or shall constitute a waiver of any other provisions, whether or not similar, nor shall such waiver constitute a continuing waiver unless expressly provided.
IN WITNESS WHEREOF THE PARTIES hereunto attested by the hands of the proper officers duly authorized in that behalf as of the day and year first written above.

The Corporation of the County of Grey

Warden: Stewart Halliday
Deputy Clerk: Heather Morrison

We have the authority to bind the County.

The Corporation of the Municipality of West Grey

Mayor: Kevin Eccles
Clerk: Mark Turner

We have the authority to bind Municipality 1.

Name: Phil Schwartz
Title: FIRE CHIEF, West Grey Fire Service

I have signed in acknowledgement of the terms and conditions agreed to herein by the Parties.

The Corporation of the Township of Southgate

Mayor: Anna-Marie Fosbrooke
Clerk: Joanne Hyde

We have the authority to bind Municipality 2.

Name: Don Zeegel
Title: FIRE CHIEF, West Grey Fire Service Fire Department

I have signed in acknowledgement of the terms and conditions agreed to herein by the Parties.
Tripartite Tiered Emergency Response Agreement
Schedule “A” – Signed Letter of Agreement for Activation of Tiered Response

Letter of Agreement for the Activation of Tiered Response

The WEST GREY FIRE SERVICE Fire Department agrees to respond to the medical emergencies as outlined in Appendix A within the County of Grey when tiered by London Central Ambulance Communications Centre on behalf of Grey County Paramedic Services.

a) London Central Ambulance Communications Centre will tier WEST GREY FIRE SERVICE Fire Department within sixty (60) seconds of committing the call to the CACC System for all call types identified in Appendix A, only if additional time criteria has not been selected.

b) This agreement acknowledges that fire emergencies take precedence over requests for tiered response, but the WEST GREY FIRE SERVICE Fire Department can cancel a medical tiered response at any time.

c) During emergencies declared under the Corporation of the County of Grey or local municipal Emergency Response Plan, the emergency takes precedence and this Letter of Agreement may be amended as necessary.

d) In the event of a conflict or the need to clarify issues arising from this agreement, the parties agree that they will first attempt to resolve such issues at an operational level. Failing which and for any other purposes regarding this Letter of Agreement, the following individuals shall be the contacts for formal resolution.

<table>
<thead>
<tr>
<th>Contact for EMS:</th>
<th>Contact for Fire:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kevin McNab</td>
<td>Phil Schwartz</td>
</tr>
<tr>
<td>Chief of Grey County Paramedic Services</td>
<td>Fire Chief, WEST GREY FIRE SERVICE Fire Department</td>
</tr>
</tbody>
</table>

e) In the event of a change in the Fire Dispatch Centre or Fire Boundary area, the Fire Department agrees to notify London CACC of the change.

f) This agreement shall commence on the date signed by both parties and continue on an annual basis, renewed automatically unless terminated in writing effective thirty (30) days from the date of receipt of the official notice.

For the WEST GREY FIRE SERVICE Fire Department

__________________________
Phil Schwartz, Fire Chief

__________________________
Kevin McNab, Director of Paramedic Services

For Grey County Paramedic Services

__________________________
Kevin McNab, Director of Paramedic Services

Page 8 of 10
# Appendix A

## Dundalk FIRE DEPARTMENT

### Tiered Response Criteria

<table>
<thead>
<tr>
<th>TIER</th>
<th>TYPE OF CALL</th>
<th>IF EMS RESPONSE GREATER THAN</th>
<th>CODE PRIORITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>NO Abdominal Pain</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>2</td>
<td>NO Allergy Reaction</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>3</td>
<td>NO Back Pain</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>4</td>
<td>NO Behavioral Problems</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>5</td>
<td>NO Bleeding (Non-Traumatic)</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>6</td>
<td>NO Bleeding in Pregnancy</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>7</td>
<td>NO Breathing Problems</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>8</td>
<td>NO Burns</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>9</td>
<td>YES Cardiac Arrest / VSA</td>
<td>0 Minutes</td>
<td>Code 4 and 3</td>
</tr>
<tr>
<td>10</td>
<td>NO Chest Pain / Heart Problem</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>11</td>
<td>NO Child Birth / Labour</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>12</td>
<td>YES Choking</td>
<td>0 Minutes</td>
<td>Code 4 and 3</td>
</tr>
<tr>
<td>13</td>
<td>NO Convulsions/Seizure</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>14</td>
<td>NO Diabetic Problem</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>15</td>
<td>YES Electrocution</td>
<td>0 Minutes</td>
<td>Code 4 and 3</td>
</tr>
<tr>
<td>16</td>
<td>NO Environmental Exposure - Heat</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>17</td>
<td>NO Environmental Exposure - Cold</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>18</td>
<td>NO Eye Problems</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>19</td>
<td>NO Falls</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>20</td>
<td>NO Generally Unwell</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>21</td>
<td>NO Headache</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>22</td>
<td>NO Inhalation</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>23</td>
<td>YES MVC – Enclosed Seating</td>
<td>0 Minutes</td>
<td>Code 4 and 3</td>
</tr>
<tr>
<td>24</td>
<td>YES MVC – Exposed Seating</td>
<td>0 Minutes</td>
<td>Code 4 and 3</td>
</tr>
<tr>
<td>25</td>
<td>YES MVC – Person Struck</td>
<td>0 Minutes</td>
<td>Code 4 and 3</td>
</tr>
<tr>
<td>26</td>
<td>YES MVC – Unknown Details</td>
<td>0 Minutes</td>
<td>Code 4 and 3</td>
</tr>
<tr>
<td>27</td>
<td>YES Near Drowning</td>
<td>0 Minutes</td>
<td>Code 4 and 3</td>
</tr>
<tr>
<td>28</td>
<td>NO Overdose</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>29</td>
<td>NO Stroke / CVA</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>30</td>
<td>NO Trauma (Blunt) / Assault</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>31</td>
<td>NO Trauma (Penetrating) / Wound</td>
<td>0 Minutes</td>
<td>Select Code</td>
</tr>
<tr>
<td>32</td>
<td>YES Unconscious / Decreased Consciousness</td>
<td>0 Minutes</td>
<td>Code 4 and 3</td>
</tr>
<tr>
<td>33</td>
<td>YES Unknown</td>
<td>15 Minutes</td>
<td>Code 4</td>
</tr>
</tbody>
</table>

| 34   | YES                                    | Code 4 and 3 | Farm Accidents |
| 35   | YES                                    | Code 4 and 3 | Industrial Accidents |

CACC use only:
Response Plan Name:

Revised: 14APR16
## West Grey - FIRE DEPARTMENT
Tiered Response Criteria

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CACC use only:
Response Plan Name:

Revised: 14APR16
Tripartite Tiered Emergency Response Agreement
Schedule "B" - Fire Boundary Area Map

London CACC
Response Areas - Grey County

Legend:
- Townships
- Municipalities
- Parks
- Reserves
- Other

[Map of London CACC response areas in Grey County]
The Corporation of the Municipality of West Grey
By-law Number 79 - 2018

Being a By-law to amend By-law 60-2017 being a By-law to establish fees and charges for certain services provided by the Municipality of West Grey;

Now Therefore, be it enacted by the Council of the Municipality of West Grey;

1. That, Schedule “I” to By-law Number 60 – 2017 is hereby deleted, and replaced with the attached Schedule “I” forming part of this By-law.

2. That, By-law Number 64-2018 is hereby repealed.

3. That, this by-law shall come into force and take effect retroactive to the 1st day of May, 2018, save and except where otherwise noted in Schedule “I”.

Read a first and second time, this 4th day of July, 2018.

Read a third time, and finally passed this 4th day of July, 2018.

Mayor – Kevin Eccles

Clerk – Mark Turner
Schedule "I" to By-law No. 79-2018

Municipality of West Grey
Rates and Fees, effective May 1, 2018 unless otherwise noted

**Durham Recreation**
*HST is applicable to all fees unless noted otherwise*

<table>
<thead>
<tr>
<th></th>
<th>Effective 1-Jun-17</th>
<th>Effective 1-Jun-18</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Durham Community Centre Arena</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring Ice (April 1st to April 30th)</td>
<td>$138.00</td>
<td>$141.00 per hour</td>
</tr>
<tr>
<td>Prime Ice Time</td>
<td>$124.00</td>
<td>$126.00 per hour</td>
</tr>
<tr>
<td>West Grey Minor Hockey/Figure Skating</td>
<td>$95.00</td>
<td>$97.00 per hour</td>
</tr>
<tr>
<td>Non Prime Ice 9:00 a.m. to 4:00 p.m.</td>
<td>$74.00</td>
<td>$75.00 per hour</td>
</tr>
<tr>
<td>Ice Tournaments - Hall Included</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- West Grey Minor Hockey (maximum 8 hours)</td>
<td>$756.00</td>
<td>$771.00 per hour</td>
</tr>
<tr>
<td>- Additional Tournament Hours over the 8 hours</td>
<td>$95.00</td>
<td>$97.00 per hour</td>
</tr>
<tr>
<td>- Adult (maximum 8 hours)</td>
<td>$992.00</td>
<td>$1,012.00 per hour</td>
</tr>
<tr>
<td>- Additional Tournament Hours over the 8 hours</td>
<td>$124.00</td>
<td>$126.00 per hour</td>
</tr>
<tr>
<td>Shinny Hockey - Hours between 9:00 a.m. and 4:00 p.m. weekdays (If there is any open ice available on Saturday/Sundays)</td>
<td>$5.00</td>
<td>per person per hour (no HST)</td>
</tr>
<tr>
<td>Sponsored Public Skating per 1.5 hours</td>
<td>$95.00</td>
<td>$97.00 per hour</td>
</tr>
<tr>
<td>Public Skating - Not Sponsored</td>
<td>$2.00</td>
<td>per person or maximum of $5 per family (no HST)</td>
</tr>
<tr>
<td>Summer Floor Rental West Grey Minor Lacrosse (effective July 1 to Dec. 31, 2018 only)</td>
<td>$53.00</td>
<td>per hour</td>
</tr>
<tr>
<td>Arena Floor</td>
<td>$580.00</td>
<td>per rental</td>
</tr>
<tr>
<td>Concerts with 220 amp service</td>
<td>$1,260.00</td>
<td>per rental</td>
</tr>
<tr>
<td>Ball Diamond Rental</td>
<td>$35.00</td>
<td>per game</td>
</tr>
<tr>
<td>Durham Minor Ball Tournaments</td>
<td>$1,200.00</td>
<td>per Ball Season</td>
</tr>
<tr>
<td>Snack Bar or Bar Rental (each)</td>
<td>$158.00</td>
<td>per day</td>
</tr>
<tr>
<td>Arena Advertising Sign - wall mounted</td>
<td>$53.00</td>
<td>per day</td>
</tr>
<tr>
<td>Arena Advertising Sign - ice surface boards</td>
<td>$100.00</td>
<td>per year</td>
</tr>
<tr>
<td><strong>Durham Community Centre Hall Rental</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Hall Rental</td>
<td>$315.00</td>
<td>per hour</td>
</tr>
<tr>
<td>Hall Rental - for 1st hour</td>
<td>$125.00</td>
<td>per hour</td>
</tr>
<tr>
<td>Hall Rental - for 2nd &amp; 3rd hours (up to 3 hr max)</td>
<td>$50.00</td>
<td>per hour</td>
</tr>
<tr>
<td>Main Hall for Blue line</td>
<td>$100.00</td>
<td>per hour</td>
</tr>
<tr>
<td>Upstairs Hall for Blue line</td>
<td>$75.00</td>
<td>per hour</td>
</tr>
<tr>
<td>Board Room</td>
<td>$40.00</td>
<td>per hour</td>
</tr>
<tr>
<td>Kitchen (in conjunction with hall rental) - full service*</td>
<td>$105.00</td>
<td>per day</td>
</tr>
<tr>
<td>- part service*</td>
<td>$53.00</td>
<td></td>
</tr>
<tr>
<td>Community Group Multiple Meeting Rental Rate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- For 7 rentals within a 12 month period the community group receives the 8th rental free.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- The free rental is based on the majority of types of rentals and it is for the qualifying community group use only and is not transferrable.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Set up day</td>
<td>$100.00</td>
<td>per day</td>
</tr>
<tr>
<td>Bartender (per bartender)</td>
<td>$15.00</td>
<td>per hour</td>
</tr>
<tr>
<td>Corkage</td>
<td>per 40 oz used</td>
<td>$13.00</td>
</tr>
<tr>
<td></td>
<td>per case of beer/cooler</td>
<td>$4.00</td>
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<tr>
<td>Extra Clean-up</td>
<td>$85.00</td>
<td>per hour</td>
</tr>
<tr>
<td>Refundable Security Deposit for Hall Rentals</td>
<td>$150.00</td>
<td>per week</td>
</tr>
<tr>
<td>SOCAN Fees (for dances) - as applicable</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*full service includes use of all appliances; part service includes use of fridge and coffee urns only. Loss and breakage extra.
Schedule "I" to By-law No. 79-2018

Municipality of West Grey
Rates and Fees, effective May 1, 2018 unless otherwise noted

Durham Recreation continued
HST is applicable to all fees unless noted otherwise

Durham Town Hall
HST is applicable to all fees unless noted otherwise

Hall Rental – Public Meetings, Closed Meetings, Reunions, Birthdays, Non-Profit Events
Main Floor $105.00
Upper Hall $74.00
Lower Hall $26.00

Hall Rental – Nursery School - effective Sept.1, 2014
per day $37.00

Hall Rental – Silver Threads Senior Citizens Club (yearly donation)
free

Hall Rental – Brownies, Guides, Sparks, Cubs, Scouts
(1 floor to be designated)

Hall Rental – Church groups, Service Clubs, Cultural Organizations
for the first 3 hours
per hour $25.00
over 4 hours $50.00

Dish Rental:
0 – 50 settings $25.00
51 – 100 settings $50.00
Coffee Urn $5.00

Durham Swim Program
Parent and Tot 1 / Parent and Tot 2 / Parent and Tot 3
(no HST)
Preschool A / Preschool B / Preschool C (at the wading pool) $60.00 each
Preschool D / Preschool E (at the wading pool) $65.00 each
Swimmer 1 / Swimmer 2 (at the wading pool) $65.00 each
Swimmer 3 / Swimmer 4 (at the Middle Dam) $70.00 each
Swimmer #’s 5 to 9 (at the Middle Dam) $75.00 each
Family of 3 or more children $150.00 max.

Private Lessons
$100.00

Private Booking of Wading Pool – Saturdays 1 ½ hours
$80.00

Durham Summer Camp Program
(no HST)
Full Day All Week $125.00 per week
Drop-In Full Day $35.00 per day
Family Rate for up to 3 Children for Full Day Week $250.00 per week
The Corporation of the Municipality of West Grey

By-law Number 80 - 2018

Being, a By-law to confirm the proceedings of the Council of the Corporation of the Municipality of West Grey;

Whereas, pursuant to Section 5 of the Municipal Act, 2001, as amended, the powers of a Municipal Corporation shall be exercised by its Council;

And whereas, Section 9 of the Municipal Act, 2001, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

And whereas, it is deemed expedient that the proceedings of the July 4, 2018 Council of the Corporation of the Municipality of West Grey, be confirmed by By-law;

Now therefore, the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. The actions of the Council of the Corporation of the Municipality of West Grey at its meeting held on July 4, 2018, in respect to each motion and resolution passed and any other action taken by Council at these meetings are hereby adopted and confirmed as if such proceedings were expressly embodied in this By-law.

2. The Mayor and proper Officials of the Corporation of the Municipality of West Grey are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Municipality of West Grey, referred to in the preceding section thereof.

3. The Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf, and to affix the Seal of the Corporation of the Municipality of West Grey thereto.

4. That this By-law shall come into force and take effect upon being passed by Council.

Read a first, second and third time and finally passed this 4th day of July, 2018.

Mayor – Kevin Eccles

Clerk – Mark Turner