



## Minutes

Municipality of West Grey Committee of the Whole  
Held on Monday, July 31, 2017 at 9:00 a.m.  
At the Council Chambers – West Grey Municipal Office

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| <u>Council</u> | Mayor Kevin Eccles, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Carol Lawrence, Councillor Rob Thompson |
| <u>Absent</u>  | Deputy Mayor John A. Bell  |
| <u>Staff</u>   | Mark Turner, Clerk; Brent Glasier, Director of Infrastructure and Public Works   |

### **Declarations of Pecuniary Interest and General Nature Thereof – None**

#### **Closed Session**

**Hergert-Hutchinson, Whereas, the Municipal Act, S.O. 2001, Section 239 (2), authorizes Councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters,**

**Now therefore be it resolved that, the Committee of the Whole of the Municipality of West Grey, does now go into a closed session of the Committee of the Whole at 9:04 a.m., with the Clerk and Director of Infrastructure and Public Works, to discuss items which relate to personal matters about an identifiable individual, including municipal or local board employees; and labour relations or employee negotiations. ... #COW 31-17** **Carried.**

**Hutchinson-Hergert, Be it resolved that, the Committee of the Whole of the Municipality of West Grey hereby returns to Open Session of Council at 10:01 a.m. ... #COW 32-17** **Carried.**

(Mayor Eccles confirmed that only closed session items identified were discussed in closed session)

#### **REGULAR AGENDA:**

**Matters Arising from the Closed Session - None**  
**Public Meetings - None**

#### **Delegations**

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Dan Sullivan, President, Durham Fitness Centre

Dan Sullivan, President, Durham Fitness Centre, presented a Durham Fitness Centre Report to the Committee of the Whole.

The Report provides an update on Durham Fitness Centre activities, and also notes some maintenance and capital items needing to be addressed this summer by the Municipality of West Grey as the owner of the building and property. Mr. Sullivan noted the challenges of having enough volunteers to keep the Durham Fitness Centre running, and noted membership numbers are strong, with about 1/3 of members being outside of West Grey.

Mr. Sullivan noted the most pressing need is to address needed repairs to the flooring issue, and a quote was received in the amount of \$500 plus HST from "A Flooring Affair" for washroom/shower maintenance upgrades, and would also appreciate the municipality's consideration to upgrade to LED lighting.

Mr. Sullivan also reported the parking lot is starting to show some wear and tear, and will likely require future resurfacing. The possible creation of more parking spaces would benefit the Durham Fitness Centre. The hot water heater is also showing signs of leaks/deterioration, and may need replacing. The entrance power doors were serviced by a technician to address excessive swinging.

Dan Sullivan indicated the Durham Fitness Centre has plans for replacement of their equipment, and has spent approximately \$80,000 since 2010 on replacement of exercise equipment.

The Committee of the Whole questioned if the water heater is a gas water heater and is owned. Mr. Sullivan responded it is a gas water heater and is owned.

The Committee of the Whole noted the agreement with the Durham Fitness Centre should be reviewed to verify responsibilities and terms of the agreement. The Committee of the Whole and Mr. Sullivan agreed that both parties should initiate a process for longer term budget planning, and allocation of responsibilities.

The Committee of the Whole noted a number of positive comments received from individuals regarding the Durham Fitness Centre.

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The Committee of the Whole asked who originally installed the flooring, and if they would stand by their work. Mr. Sullivan responded that Cuneos installed the flooring, however, he tried to arrange an appointment but the Cuneo representative didn't show up.

The Committee of the Whole requested Public Works staff, the Director of Finance/Treasurer, and the Durham Recreation Manager, to work with the Durham Fitness Centre concerning the LED lighting, water heater, and parking lot requests, and these items be included in 2018 budget deliberations.

**Hutchinson-Hergert, Resolved that, the Committee of the Whole hereby recommends Council approves the quotation from "A Flooring Affair" in the approximate amount of \$500 plus HST for general maintenance repairs to the washroom/showers at the Durham Fitness Centre. ... #COW 33-17** **Carried.**

Ed Dosman

Ed Dosman came before the Committee of the Whole, with some other concerned ratepayers, to express his concerns respecting the Future Lawn/Ground Effects Landscaping property, particularly, relating to noise from wedding and other events held at the subject property. The noise has been affecting his horse operations, as it is making his horses skittish.

Mr. Dosman has met with the West Grey Police Service regarding noise issues, and had opposed the Ground Effects liquor license that was applied for a few years ago. The hearing was held in Guelph and he was told the license would be monitored. Neighbours are concerned with safety issues, and noise from amplified music, particularly when the event is held outdoors.

Mr. Dosman noted he complained a couple of times to the West Grey Police Service, who attended on-site and requested the landowners to turn down the music.

Mr. Dosman is meeting with the West Grey Police Service Chief and has a petition signed by 17 individuals regarding the noise.

Mr. Dosman will be submitting a complaint form as per the West Grey Complaint Policy.

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John Vander Vlugt, resident of 10<sup>th</sup> SR, also complained about the noise emanating from events held at Ground Effects, noting it is impacting his sleep patterns. The events seem to take place every weekend at times until 1:00 a.m., and also indicated drivers leaving the facility are creating burn-outs.

The Committee of the Whole indicated any noise or vehicle complaints are matters to be dealt with by the West Grey Police Service, and therefore complaints should be lodged with the police.

The Committee of the Whole questioned if the landowner has taken any actions to try and minimize the noise. Mr. Dosman indicated the landowners have tried some options but it doesn't appear to be working. Mr. Dosman stated in his opinion, Ground Effects are not zoned for this type of use. The Committee of the Whole indicated the property is zoned for this use.

The Committee of the Whole indicated a building permit is required for the temporary tent.

The Committee of the Whole suggested the two parties meet with the Police Chief to try to resolve this matter.

### **Business Arising From Previous Meeting - None**

### **Staff Reports**

Director of Infrastructure and Public Works – Report COW #07/31/17

Road Supervisor's Report:

Surface Treatment has been completed on the following Roads - Former Glenelg: Hamilton Road – from Concession 8 to Concession 10 approx. 2.1km; Former Township of Bentinck: Mulock Road – from Grey Rd #4 to concession 2 SDR approx. 2.1km, Concession 2 SDR –from Mulock Road easterly approx. 1.5km, Concession 2 SDR – from Allan Park Road easterly approx. 700m, Concession 4 NDR – from Grey Rd. #10 easterly approx. 3.5km, and Concession 12 NDR – from Grey Rd. #10 to 5th Side Road. Approx. 2.1km; Former Township of Normanby: Concession 18 – from Side Road 10 to Grey Rd. #3 approx. 2km, Letter Breen Road – from Concession 2 WGR east to Hwy#6 approx. 3km, and Road 63 – from Concession 2 WGR east to Hwy#6 approx. 2.1km.

Equipment - Transmission replaced in TR17WG (2013 Chev. Ext Cab with 194,000km) at a cost of approximately \$3,500.00. The following equipment is now posted on Gov Deals for disposal: GR8G – 1992 Champion 740,

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Grader LO1B – 1992, John Deere 624 TR8G – 1999 Volvo Tandem. (received for information)

Utilities Supervisor's Report:

Staff have been busy with the following activities: Driveway into well #2 Durham installed week of July 24/17, summer students busy weeding, watering and painting Neustadt water hydrants, weed spraying complete in Ayton, Neustadt and Elmwood, Working in Durham around weather conditions, AC/furnace proposed to start August 4/17 Durham library, cement pad has been installed for it. Grass cutting, landfill covering, tree trimming, locates, and sign replacement. West Grey Parks have installed posts for the new entrance Community Signs and signs will be going up sometime the week of June 26<sup>th</sup>. (received for information)

Eh!Tel Agreement for use of Durham Water Tower (The Committee of the Whole requested section 14 be amended to charge \$3,000 with a cost of living increase instead of free internet use for the West Grey Municipal Office and Roads Depots, and to bring back the amended Agreement for consideration at the next Council meeting.)

Durham Landfill Trash Compactor – resolution #COW 34-17

The Committee of the Whole temporarily adjourned at 11:47 a.m., for a West Grey Committee of Adjustment, and reconvened at 12:15 p.m.

Unlawful Garbage Dumping (The Committee of the Whole requested the issue of unlawful garbage dumping specifically at Sideroad #10, Bentinck, be brought back for further discussion at a future Council or Committee of the Whole meeting.)

West Grey Municipal Office Well Upgrades – resolution #COW 35-17

The Committee of the Whole temporarily adjourned for lunch at 12:36 p.m., and reconvened at 1:54 p.m.

Village of Ayton Community Entrance Signs (see resolution #COW 37-17)

Durham Walkway Bridge RFP Results (This item was discussed during the July 31 Special Council Meeting.)

Completion of Bridge #50 and Bridge #54 Repairs - Allen Hastings Limited, contractor for the above noted bridge contracts recently completed the repair work for both structures. Bridge #50 had extra's amounting approximately \$5,000 due to unforeseen poor concrete in the curb. Bridge #54 is approximately \$10,000 over the contract price again due to unforeseen poor concrete in curb. (received for information)

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**Thompson-Hutchinson, Resolved that, the Committee of the Whole hereby recommends Council authorizes the Director of Infrastructure and Public Works to issue a Request for Proposals for a certified used landfill trash compactor. ... #COW 34-17 Carried.**

**Hutchinson-Thompson, Resolved that, the Committee of the Whole hereby recommends Council approves relocating the septic tank that services the West Grey Municipal Office at an estimate cost of \$3,500.00. ... #COW 35-17 Carried.**

Clerk – Report COW #07/31/17

Draft Saugeen Valley Conservation Authority Memorandum of Agreement (The Clerk will request comments from the County of Grey Planning & Development Department, and will bring back these comments to a future Council or Committee of the Whole meeting.)

**Reports/Minutes from Committees/Committee Chairs/Council Representatives**

- 1) West Grey Economic Development Committee – no report
- 2) West Grey Parks Committee

“Plant a Row, Grow a Row” Garden – resolution #COW 36-17

Councillor Cutting reported the Parks Committee wants Council to be involved next year with Canadian Garden Day events. Cowan Insurance is to attend a future Committee of the Whole meeting regarding trail liability issues.

Councillor Cutting reported the four trial doggy bag dispensers are being used a lot, and the free trial period has now expired. The Parks Committee is going to purchase these four dispensers at an approximate cost of \$136, as well as two more dispensers to be placed in the downtown Durham core. The Parks Committee will consider placing additional dispensers in their proposed 2018 budget for placement in Ayton & Neustadt. There is one dispenser already in the Neustadt Lions Park. Councillor Hutchinson will ask the Durham BIA if they are willing to purchase the two dog bag dispensers for Durham, and will ask the Neustadt Business Group if they are willing to purchase a dispenser for downtown Neustadt.

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The Committee of the Whole requested a thank-you letter be sent to Lorenz Roofing for doing the roof at the Vickers Park gazebo.

Councillor Cutting reported that a portable toilet was installed behind Vickers Park for the duration of the Music in the Park events held on Sunday evenings.

**Thompson-Hergert, Resolved that, the Committee of the Whole hereby recommends Council approves the West Grey Parks Committee to establish a "plant a row, grow a row" garden at the southeast side of the railway line crossing at Saddler Street West by the Durham & Community Centre. ... #COW 36-17 Carried.**

3) West Grey Recreation Advisory Committees

Councillor Lawrence reported that Brenda Foerster, Normanby Recreation Advisory Committee member and long-time volunteer, recently passed away.

Councillor Lawrence reported on the proposed Ayton entrance signs and landscaping. – resolution #COW 37-17

The Normanby Recreation Manager is checking with Grey County and West Grey regarding possible charges for the placement of advertising signs at the Ayton Ball Diamond as a result of an inquiry from a local business owner. A Harvest Day event is being held on August 5 at a Normanby Township farm. The Ayton Ball Diamond tournament is taking place on the weekend of August 11-13. The request for consideration to permit naming of a Board Room at the Ayton Centennial Hall and Arena was not supported by the Normanby Recreation Advisory Committee. The ice is in at the Ayton Arena, with six or more hockey or ice skating schools taking place.

**Hergert-Hutchinson, Resolved that, the Committee of the Whole hereby recommends Council approves the beautification of the Ayton Community Signs for the west side of Normanby Road 9 as well as the north and south entrances of Grey Road 3, at a total cost of \$18,231 plus HST for the three signs as quoted by Ground Effects Landscapes, with 100% of the funding derived from the Normanby Recreation Advisory Committee, including approximately \$15,000 from Ayton-Normanby Homecoming 2016 proceeds. ... #COW 37-17 Carried.**

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Councillor Thompson reported on some damage occurring to the West Grey Minor Hockey Group decal at the Durham Arena as a result of skaters being allowed on the ice when it was soft. The cost to replace the decal would be \$1,600 if the West Grey Minor Hockey Group is not satisfied with the condition of the decal when the ice is put back in September.

**Reports/Minutes from Other Committees/Committee Chairs/Council Representatives**

1) West Grey Public Library Board

Councillor Hergert reported the pad for the air conditioning unit was poured, and 2018 budget discussions are starting in September.

Councillor Thompson reported on losing a temporary library staff person that had filled in during a maternity leave. The basement at the church housing the Elmwood Resource Centre was flooded, but there was no damage to the library or contents, however, some staff complaints were lodged regarding odours, and this is being investigated. The speed bump and one way exit sign have been installed at the Durham Public Library site.

Councillor Thompson reported the West Grey Firefighters Association has requested the use of the old Durham Public Library building for training purposes. The Committee of the Whole requested the Clerk to contact the Fire Chief about this matter, and to check with the Public Works Utilities Supervisor regarding the condition of the Durham Public Library building. Councillor Hergert will contact the West Grey Public Library Chief Librarian/CEO to determine if all library materials have been removed, and to ask about the old Durham Public Library sign and bike rack.

2) West Grey Police Services Board

Councillor Cutting reported the Provincial appointee on the West Grey Police Service Board (Peter Irwin) has resigned due to time constraints. It may take 1-2 years to complete the process to appoint a new Provincial representative to the Board. The West Grey-Hanover Police Services Amalgamation Steering Committee has met a few times and more meetings are scheduled to review cost analyses, cost sharing scenarios, and the proposed structure of the new police service if approved by both parties.



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3) Saugeen Municipal Airport Commission

Councillor Lawrence reported the flight school had its final inspection and now has operating authority. It is estimated that the flight school will purchase a minimum of \$25,000 worth of fuel per year. There will be a new operator of the restaurant as a result of the former restaurant operators terminating their contract with the Airport. The Commission is considering increasing the lease rates for hangars as the Airport presently charges less than other airports. The Commission is investigating the possibility of being eligible for funding being made available by the Federal government in the total amount of \$2.2 billion for airport infrastructure, as the runway needs work in the future. A solar project application was submitted and the Board is still waiting for a decision. A new Secretary for the Commission will need to be appointed as a result of the resignation of the most recent Secretary.

4) Saugeen Valley Conservation Authority Board of Directors

Mayor Eccles reported the Board met two weeks ago, and a staff report on the impacts of flooding in June was presented, indicating substantial increases in water flow levels of streams/rivers during this flood occurrence.

Mayor Eccles also reported on a significant donation made to the SVCA, being, 230 acres of property in the Greenock Swamp, including a Viceroy – cottage on the property to be sold by tender. Mayor Eccles will check the potential costs for purchasing and moving the cottage.

Mayor Eccles noted planning activity has increased, and there is a backlog at present. The Executive Committee met three times regarding appeals, with two appeals being subsequently approved by the Executive Committee.

5) Elmwood Community Centre Board

➤ June 27, 2017 minutes

Councillor Lawrence reported kitchen renovations fundraising is coming along with \$4,500 raised from Canada 150 events, and the Chamber has \$14,000 raised to date. Domm Construction has some plans for the proposed kitchen renovations that are being reviewed.

Councillor Lawrence reported the paint on the roof is peeling, and the Board is requesting the painting firm responsible to fix this problem. The first phase of improvements at the Elmwood Firemens' Park is done.

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6) Saugeen Mobility and Regional Transit Corporation (S.M.A.R.T.)

Mayor Eccles reported overall has increased, however, West Grey ridership has decreased somewhat.

7) West Grey Chamber of Commerce/Durham BIA/Neustadt Business Group

- Minutes of June 13, 2017 West Grey Chamber of Commerce Executive Meeting

Councillor Thompson reported Mayor Eccles swore in new Executives on the West Grey Chamber of Commerce on July 11. The production of a coupon book for the Christmas season is being investigated. The last Chamber brainstorming session was held in Neustadt, and the next brainstorming session is being held in September.

Councillor Hutchinson reported on Canada Day celebrations held on July 15 by the Neustadt Business Group, and reported on some new businesses in downtown Neustadt. The West Grey Lions realized approximately \$6,000 in profits from Canada Day celebrations. The Canada 150 Committee may pay for the cost of the historical signs produced for Canada 150 celebrations.

8) Elmwood Fire Department Joint Board of Management – no report

9) Others - None

**New Business**

Councillor Thompson reported he is sitting as a member of the Durham Furniture Community Liaison Committee. This Committee met a few weeks ago, and usually only meet once per year. There were no complaints from ratepayers in 2016. The only issue of concern noted during the Committee meeting was catch basins at Lambton Street, and the Director of Infrastructure and Public Works is addressing these concerns.

**Adjournment**

**Hergert, Resolved that, we do now adjourn at 4:05 p.m., to meet again on August 28, 2017, 9:00 a.m., or at the call of the Mayor.**

**Carried.**

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(Signed)  
Kevin Eccles, Mayor

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(Signed)  
Mark Turner, Clerk