



Draft

MINUTES

Draft

**For the Regular Meeting of the
Council of the Municipality of West Grey
Held on Monday, July 18, 2016 at 6:30 p.m.
At the Council Chambers – West Grey Municipal Office**

<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Doug Hutchinson, Councillor Carol Lawrence, Councillor Don B. Marshall, Councillor Rob Thompson
<u>Absent</u>	Councillor Bev Cutting
<u>Staff</u>	Larry C. Adams, CAO/Deputy Clerk; Kerri Mighton, Director of Finance/Treasurer; Brent Glasier, Director of Infrastructure and Public Works

Moment of Reflection

Declarations of Pecuniary Interest and General Nature Thereof
- None

Closed Session

Thompson-Hutchinson, Whereas, the Municipal Act, S.O. 2001, Section 239 (2), authorizes Councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters,

Now therefore be it resolved that, the Council of the Municipality of West Grey, does now go into a closed session of Council at 6:32 p.m., with the CAO/Deputy Clerk and Director of Finance/Treasurer, to discuss items which relate to a proposed or pending acquisition or disposition of land for municipal or local board purposes. ... #260-16 Carried.

Marshall-Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby returns to Open Session of Council at 7:08 p.m. ... 261-16 Carried.

(Mayor Eccles confirmed that only closed session items identified were discussed in closed session)

Matters Arising from the Closed Session - None
Public Meeting - None

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Part I - Consent Agenda

Marshall-Lawrence, Be it resolved that, Items A1 to C2 inclusive, contained in Part 1 – Consent Agenda, be adopted, as amended;

And further that, authorization be given for the action to be taken as may be necessary to give effect to the recommendations contained therein. ... #262-16 **Carried.**

Adoption of Minutes

Council:

A1 Minutes of Regular Council Meeting – July 4, 2016

Committees:

A2 West Grey Committee of Adjustment – July 11, 2016 (draft)

Other

A3 Neustadt Business Group – June 14, 2016 – resolution #263-16

Marshall-Lawrence, Be it resolved that, the minutes of the Regular Meeting of the Council of the Municipality of West Grey, held on July 4, 2016, be adopted, as printed;

Further that, the Minutes of the West Grey Committees – A2, be received, as circulated;

And further that, the Minutes of the Other Committees – A3, be received, as circulated. ... #263-16 **Carried.**

Award of Tenders

B1 None

Routine Department Reports

C1 Director of Building Services/C.B.O. – Report #CBOC 07/18/16 (received for information)

C2 Clerk – Report #CC 07/18/16 – resolution #264-16, #265-16

Thompson-Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby approves the following payments for livestock claim:

Wayne Boyle, Lot 6, Concession 1 #EGR, former Township of Glenelg, suffered the loss of one char x HFR calf with an estimated live weight of 500 pounds in the amount of \$840.00, killed by ravens, on or about June 30, 2016.

... #264-16

Carried.

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Bell-Thompson, Be it resolved that, the Council of the Municipality of West Grey hereby approves the following Municipality of West Grey Committee of the Whole (Planning) Meeting dates: Monday, August 8, 2016; Monday, September 12, 2016; Tuesday, October 11, 2016; Monday, November 14, 2016; Monday, December 12, 2016. (All Municipality of West Grey Committee of the Whole (Planning) meetings will start at 1:30 p.m., unless otherwise noted in the Agenda.) ... # 265-16 Carried.

Miscellaneous Correspondence (For Information Only - Not Circulated but Available for Viewing at Meeting)

- D1 West Grey Durham Lions Club – letter of clarification regarding the Lions Club status of plans for Canada Day in 2017
- D2 The Ontario Aggregate Resources Corporation – 2015 Annual Report (hard copy only)

Future Committee Meetings

- E1 West Grey Economic Development Committee – July 19, 2016, 2:00 p.m., West Grey Municipal Office
- E2 West Grey Committee of the Whole – July 25, 2016, 9:00 a.m., West Grey Municipal Office

Part II - Regular Agenda

Communications from the Mayor and Council

Mayor Eccles, and Councillor Lawrence, reported on past activities and events since the last regular meeting of Council, and on upcoming events and activities. Councillor Lawrence noted that approximately 85 concerned residents attended the County Council meeting where she and Kris Kennedy made presentations concerning Rockwood Terrace. Mayor Eccles expressed condolences on behalf of Council to Councillor Marshall whose father passed away on Saturday.

Delegations

Anthony Fleming, Account Manager, Municipal and Stakeholder Relations, Municipal Property Assessment Corporation

Anthony Fleming, Account Manager, Municipal and Stakeholder Relations, Municipal Property Assessment Corporation, provided Council with a powerpoint presentation entitled "Delivering the 2016 Assessment Update". MPAC is completing the assessment update

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earlier than ever and have worked over the past four years to prepare for the update. The valuation date will be January 1, 2016 and these assessment values will be used for the 2017 to 2020 assessment cycle. Property owners will have 120 days from the issue date of the new assessment notices to file a Request for Reconsideration if they do not agree with the value which would be September 21, 2016 for residential properties. It is hoped that these changes will result in a more stable assessment roll for municipalities.

Chad Brown

Chad Brown came before Council to discuss a water billing issue concerning his property located at 135 Bruce Street North, Durham. Mr. Brown's water consumption that was billed for the period January to March 2016 was 321 cubic metres. He has had the Utilities Supervisor Steve Ayerhart, as well as a plumber, check the house and no leaks have been found. During the first half of April or 12 days, the consumption through the water meter was 54 cubic metres and then from April 12 to June 30 the consumption was 51.69 cubic metres. It was questioned whether there may be a problem with the meter or the meter reading equipment. It was the consensus that the Director of Infrastructure & Public Works will review the consumption history, look into changing the meter, and report back with a recommended solution to resolve the issue. Mayor Eccles advised that the late fee will not be charged on the billings while the matter is being investigated.

Business Arising from the Previous Meeting - None

Staff Reports

Director of Finance/Treasurer - Report #FTR 07/18/16

Approval of Accounts, Voucher #13-2016 – resolution #266-16

Letter from the Municipality of Meaford re: Rural Schools Funding Formula – resolution #267-16

Letter from the Ontario Ministry of Agriculture & Food (OMAF) re: expanded OCIF grant program – The OCIF formula-based component will be enhanced beginning in 2017 and the application-based component will be redesigned to act as a "top-up" component. The application-based top-up intake is now open and will close Oct. 21, 2016. It was the consensus that staff prepare a short list of projects that would be eligible for funding for further discussion at Committee of the Whole.

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Thompson-Hutchinson, Be it resolved that, the Director of Finance/Treasurer be authorized to pay the accounts presented as Voucher #13-2016 of the Municipality of West Grey, in the amount of \$336,344.12. ... #266-16 Carried.

Lawrence-Thompson, Be it resolved that, the Council of the Municipality of West Grey hereby supports the May 2, 2016 resolution of the Municipality of Meaford requesting:

- 1. That a fair and equitable funding solution be sought to eliminate the disadvantage faced by rural schools;**
- 2. That the Provincial Government works to ensure that a full range of education programming is available in rural areas;**
- 3. That this resolution be provided to the Minister of Education, the Chair of the Bluewater School Board and Bill Walker, MPP and Clerks of noted municipalities.**

... #267-16

Carried.

Director of Infrastructure and Public Works – Report #DIPW 07/18/16

Meux Creek Bridge Guiderail Protection – resolution #268-16

The Director of Infrastructure and Public Works recently attended an onsite meeting on June 28, 2016 to review the placement of the new guide rail system at the bridge location. The design called for an extensive amount of guide rail to be placed on the approach side to the bridge (103m). The bridge Consultant used MTO 100km/hr. design criteria for determining length. The consultants designed called for placement of 32m of guiderail with crash attenuator with driveway area open and then continuing another 59m along the north side with crash attenuator at both ends. The Director feels that the length is too long for a road that will not safely support a speed of 100km/hr and that the West Grey approach side is broken by a private entrance approx. 37 metres from the new bridge. The Director also recognizes that the placement of guiderail to the east of the entrance has the potential to cause future problems for visibility for the resident by accumulation of snow and vegetation growth. The Director garnered another professional engineer for opinion and he agreed. In order to comply with the design standards and reduce risk, the speed approach to from the east side of the bridge should be reduced to 60km/hr.

Hutchinson-Bell, Be it resolved that, the Council of the Municipality of West Grey hereby supports the recommendation from the Director of Infrastructure and Public Works regarding the placement of the extra 59 metres of Flex beam east of Murray

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Lantz driveway being eliminated from the contract work, and that the speed be reduced to 60km/hr on the east side approach to meet the MTO design criteria for the guide rail currently placed. ... #268-16 Carried.

CAO/Deputy Clerk – Report #CR 07/18/16

2017 ROMA and OGRA Conferences - With these two conferences separating, the CAO is seeking council direction for preparations for the events next year. The 2017 OGRA Conference runs from February 26th to March 1st at the Royal York and the 2017 ROMA Conference is slated from January 29th to 31st at the Sheraton Centre. Both conferences will still be held in Toronto. Traditionally we have made application for five rooms at the host hotel for the joint conference for council and staff. Since this is the first year of the individual conferences in quite some time, the CAO is seeking guidance on how Council wishes to handle the two events. As in the past there is a formal process to apply for housing and staff will need to know numbers prior to that process commencing. It was the consensus that Council members review their calendars and provide preferences at the Committee of the Whole meeting.

Recreation Update - Summer programming has started in Durham. Great participation numbers for both the summer programs and swimming lessons for the month. Summer ice rentals start July 24th in Ayton. Ayton/Normanby Homecoming went well. Most of the events were sold out and great crowds. (received for information)

Replacement of Air Conditioner at Office - One of the air conditioners at the office failed and was replaced last week. Our current service provider was able to install a unit that they had in stock. The switch was done in an expedient manner and complied with our purchasing policy. (received for information)

Fall OMAA Conference Request to Sit on Host Committee - I have been recruited to sit on the Host Committee for the upcoming OMAA Fall Conference and Training symposium being held at the Blue Mountains. My commitment will be to assist in the agenda preparation and with various events at the session. (received for information)

By-Laws – First, Second & Third Readings

65-2016 A By-law to appoint officials and citizens to various committees of the Municipality of West Grey – resolution #269-16 (It was noted that Mary Lou Pfeffer be added to the Normanby Recreation Advisory Committee and that Manfred Lindner be removed from the Lamlash Hall Committee and

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Doug Morden be removed from the Durham Recreation Advisory Committee.

- 66-2016 A By-law to enter into Amendment No. 2 to a Grant Funding Agreement under the 2013-14 Source Protection Municipal Implementation Fund (SPMIF) – resolution #270-16
- 67-2016 A By-law to confirm the proceedings of the July 18, 2016 Council meeting – resolution #271-16

Marshall-Lawrence, Be it resolved that, By-law Number 65-2016, being a By-law to appoint officials and citizens to various committees of the Municipality of West Grey, be now read a first, second and third time, passed as amended and numbered and that the said by-law be signed by the Mayor and CAO/Deputy Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #269-16 Carried.

Lawrence-Bell, Be it resolved that, By-law Number 66-2016, being a By-law to enter into Amendment No. 2 to a Grant Funding Agreement under the 2013-14 Source Protection Municipal Implementation Fund (SPMIF), be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and CAO/Deputy Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #270-16 Carried.

Lawrence-Marshall, Be it resolved that, By-law Number 67-2016, being a By-law to confirm the proceedings of the July 18, 2016 Council meeting, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and CAO/Deputy Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #271-16 Carried.

New Business

Councillor Hutchinson commented on the recent garbage/recycling information contained in the newsletter, specifically the mention of keeping fibres and containers separate is no longer a requirement since we have single stream collection. The Director of Infrastructure & Public Works also advised Council that he has met on site with Waste Management at the Durham Landfill and they will be looking at installing separate bins for cardboard, as well as a large drop off box

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on a trial basis. Signage will be installed to direct residents on where to place their recyclables.

Councillor Hutchinson inquired about the Canada 150 and Ontario 150 grant programs and whether the Municipality was planning any activities or projects. It was the consensus that this item be deferred to Committee of the Whole.

Deputy Mayor Bell advised that he has been approached by a concerned citizen about where the archive material will be located once the Durham Branch of the Library is relocated. Councillor Marshall noted that the Library Board will be meeting on Wednesday to further discuss the transition to the new location.

Addendum - None

Notice of Motion/Direct Motions - None

Closed Session - Incomplete Items Only - n/a

Matters Arising from Closed Session - Incomplete Items Only - n/a

Question Period

Bob Miller stated that he disagreed with the MPAC presentation regarding average assessment increases for West Grey as his own assessment had increased by more than the average. He also noted that he was glad to see that there were no changes to the garbage and recycling schedule.

Municipal Act - Notices - None

Adjournment

Hutchinson, Resolved that, we do now adjourn at 9:11 p.m., to meet again on August 3, 2016, 10:00 a.m., or at the call of the Mayor.
Carried.

Kevin Eccles, Mayor

Larry C. Adams, CAO/Deputy Clerk