



MINUTES
For the Regular Meeting of the
Council of the Municipality of West Grey
Held on Monday, July 17, 2017 at 6:00 p.m.
At the Council Chambers – West Grey Municipal Office

<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Carol Lawrence, Councillor Rob Thompson
<u>Staff</u>	Mark Turner, Clerk Kerri Mighton, Director of Finance/Treasurer; Brent Glasier, Director of Infrastructure and Public Works - during reports.

Moment of Reflection

Declarations of Pecuniary Interest and General Nature Thereof
- None

Hergert-Cutting, Whereas, the Municipal Act, S.O. 2001, Section 239 (2), authorizes Councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters,
Now therefore be it resolved that, the Council of the Municipality of West Grey, does now go into a closed session of Council at 6:01 p.m., with the Clerk, to discuss items which relate to a proposed or pending acquisition or disposition of land for municipal or local board purposes.

... #258-17

Carried.

Hutchinson-Hergert, Be it resolved that, the Council of the Municipality of West Grey hereby returns to Open Session of Council at 7:03 p.m. ... 259-17

Carried.

(Mayor Eccles confirmed that only closed session items identified were discussed in closed session)

Matters Arising from the Closed Session – None
Public Meeting - None

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Part I - Consent Agenda

Hergert-Thompson, Be it resolved that, Items A1 to A3 inclusive, contained in Part 1 – Consent Agenda, be adopted, as printed;

And further that, authorization be given for the action to be taken as may be necessary to give effect to the recommendations contained therein. ... #260-17 Carried.

Adoption of Minutes

Council:

- A1 Minutes of Regular Council Meeting – July 4, 2017 (draft)
- Minutes of Special Council Meeting – June 30, 2017 (draft)
- Minutes of the Committee of the Whole (Planning) – July 10, 2017 (draft)

Committees:

- A2 West Grey Committee of Adjustment – June 26, 2017 (draft)

Other

- A3 Drinking Water Source Protection Committee – February 3, 2017
- Elmwood Community Centre Board – May 16, 2017 (attachment)
- resolution #261-17

Hutchinson-Bell, Be it resolved that, the Minutes of the Regular Council Meeting held on July 4, 2017; the Minutes of the Special Council Meeting held on June 30, 2017; and the Minutes of the Committee of the Whole (Planning) Meeting held on July 10, 2017; be adopted, as printed;

Further that, the Minutes of the West Grey Committees – A2, be received, as circulated;

And further that, the Minutes of the Other Committees – A3, be received, as circulated. ... #261-17 Carried.

Award of Tenders

- B1 None

Routine Department Reports

- C1 None

Miscellaneous Correspondence (For Information Only - Not Circulated but Available for Viewing at Meeting)

- D1 AECOM – re: Project Commencement and Public Information Sessions for Owen Sound Phase 4 Pipeline Reinforcement Project

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D2 Ombudsman Ontario – 2016-2017 Annual Report (hard copy only)

Future Committee Meetings

- E1 West Grey Committee of the Whole Meeting – July 31, 2017, 9:00 a.m., West Grey Municipal Office
- E2 West Grey Special Council Meeting – July 31, 2017, 1:00 p.m., West Grey Municipal Office

Part II - Regular Agenda

Communications from the Mayor and Council

Mayor Eccles, Deputy Mayor Bell, and Councillors Thompson, and Hutchinson, reported on past activities and events since the last regular meeting of Council, and on upcoming events and activities.

Delegations

Bill Bishop (did not attend meeting)

Brenda Calder

Brenda Calder came before Council seeking approval regarding a proposed stone inscription to note the location of the “West Bentinck Presbyterian Pioneer Cemetery”. The stone inscription will cost just over \$1,000.00, with funds being utilized from private donations made during the re-dedication service held in June 2015.

Ms. Calder noted that there does not appear to be ongoing care of the cemetery by the municipality, and requested the municipality to provide the perpetual care needed to keep the cemetery in good order. The maintenance needs include some weed control around the stones and flower beds, and some tree branches needing to be trimmed back. The municipality does not need to cut the grass.

Council questioned if locked gates would be placed along this road and keys given to individuals requiring access in order to minimize vandalism and illegal dumping.

Council asked who would be responsible if the inscription stone marker is damaged. Ms. Calder indicated this is a risk that they are willing to take. Council noted West Grey would be responsible to repair or replace the inscription marker.

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Council requested the Director of Infrastructure and Public Works to address the maintenance concerns noted by Ms. Calder. – resolution #262-17

Cutting-Lawrence, Be it resolved that, the Council of the Municipality of West Grey hereby approves the placement of an inscription noting the "West Bentinck Presbyterian Pioneer Cemetery" with funds being provided by private individuals from proceeds from a re-dedication service held on June, 2015. ... #262-17 Carried.

Kyle Kuepfer

Kyle Kuepfer came before Council to discuss By-law Number 73-2017, being a By-law to approve the temporary use of a garden suite (granny flat) at Lot 25, Concession 13, former Township of Bentinck.

Mr. Kuepfer noted he was seeking approval for Laverne Kuepfer to have a trailer on his property, although he failed to note it was a mobile home being placed on the property when speaking to the Clerk. The Clerk had subsequently noted to Mr. Kuepfer that a mobile home was not a permitted use as it is not included in the definition of a recreational trailer. The Clerk had provided a possible option of a garden suite (granny flat), and Kyle Kuepfer subsequently applied for a garden suite (granny flat) requesting it be placed separate from the clustered buildings with a separate entrance.

Council noted the requirement for a garden suite (granny flat) to be clustered around the buildings.

Kyle Kuepfer indicated he would be willing to cluster the garden suite (granny flat) near his existing dwelling and outbuildings to facilitate approval of the proposed temporary use zoning by-law amendment.

Council indicated it could consider permitting the garden suite (granny flat) for a temporary period not to exceed five years, subject to the garden suite being clustered near the existing dwelling and outbuildings owned by Kyle Kuepfer, and utilizing the residential entrance of Kyle Kuepfer.

Kyle Kuepfer indicated a willingness to meet with staff to determine the suitable location for the garden suite near his dwelling and outbuildings.

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Council asked Ashley Klages about the garden suite (granny flat). Mrs. Klages noted she does not appreciate the aesthetics of the garden suite, and possible resulting property de-valuation. Mrs. Klages also mentioned that 22 residents signed a petition provided at the public meeting in opposition to the location of the mobile home. Council asked if Mrs. Klages would be supportive of the proposed garden suite if it was clustered near Kyle Kuepfer's dwelling and outbuildings. Mrs. Klages indicated she would be okay with this proposal.

Business Arising from the Previous Meeting - None

Staff Reports

Director of Finance/Treasurer – Report #FTR 07/17/17

Approval of Accounts, Voucher #13-2017 – resolution #263-17

Automotive Materials Stewardship (see By-law Number 70-2017)

Asset Management Plan Regulation – resolution #264-17

Procurement By-law Update (see By-law Number 74-2017. Council requested the additional section be added after section 3.2 to define "Department Head", and to amend section 10 to note circulation will be done locally where appropriate.)

Quote for Basketball Court Lighting - The quote has been received to add new LED lighting for the Durham Basketball Court in the amount of \$1,699.00 on the existing poles. (received for information)

3rd Quarter 2017 Mileage Reimbursement Rate - \$0.465/km for July 1/2017 to September 30/2017 (received for information)

Council Remuneration – month ended June 2017 (received for information)

Cutting-Lawrence, Be it resolved that, the Director of Finance/Treasurer be authorized to pay the accounts presented as Voucher #13-2017 of the Municipality of West Grey, in the amount of \$395,573.52. ... #263-17 Carried.

**Bell-Thompson, WHEREAS municipalities are a responsible, mature order of government in Ontario;
AND WHEREAS the Municipality of West Grey promotes, supports and encourages strong and effective rural and northern rural governments;
AND WHEREAS the Municipality of West Grey supports the responsible and fiscally accountable development of municipal Asset Management Plans;**

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AND WHEREAS the Province of Ontario through the Ministry of Economic Development, Employment and Infrastructure has developed a proposed Municipal Asset Management Planning Regulation;

AND WHEREAS the proposed Municipal Asset Management Planning Regulation has been posted on the Environmental Registry as 013-0551;

AND WHEREAS the Municipality of West Grey has reviewed the proposed Municipal Asset Management Planning Regulation;

NOW THEREFORE Be It Resolved that the Municipality of West Grey agrees that the proposed Municipal Asset Management Planning Regulation:

- 1. Is overly prescriptive;**
- 2. Does not reflect the principle that municipalities are responsible, mature governments;**
- 3. Incrementally increases engineering costs for municipalities at a time when the demand for engineering firms and expertise may exceed the availability;**
- 4. Will create a resource and fiscal strain on our municipality and others, more specifically the small rural and northern rural communities that have limited staffing capacity, being the most vulnerable and sensitive to an increasingly burdensome regulatory environment;**

AND FURTHER Be It Resolved that copies of this Motion be sent to the Minister of Infrastructure, AMO and our local MPPs.

... #264-17

Carried.

Director of Infrastructure and Public Works - Report #FTR 07/17/17

Durham Landfill Trash Compactor – resolution #265-17

Curb and Sidewalk Repair and Hot Mix Tender – resolution #266-17

Alternative Access Road to Durham Well #2A – 545 George St. E., Durham (The Director indicated this rear access road was anticipated to be done this past weekend, and will verify whether or not it has been completed.)

Hergert-Cutting, Be it resolved that, the Council of the Municipality of West Grey hereby approves the extra costs in the approximate amount of \$28,000.00 to complete the repairs to the Durham Landfill Trash Compactor, with funding to be obtained from the West Grey Landfill Reserve.

... #265-17

Carried.

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**Thompson-Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby approves holding a Special Council Meeting on July 31, 2017, 1:00 p.m., for the purpose of discussing Request for Proposals (RFP) for the Durham Walkway Bridge, and to consider awarding Curb and Sidewalk Repair and Hot Mix tenders;
And further that, resolution #228-17 is hereby rescinded.
... #266-17 Carried.**

Clerk – Report #CR 07/17/17

Request for Proposals (RFP) for Consulting Firms to Provide Recruitment Services for the Position of CAO/Deputy Clerk – resolution #267-17

Hutchinson-Bell, Be it resolved that, the Council of the Municipality of West Grey hereby authorizes the issuance of the Request for Proposals (RFP) by invitation to the consulting firms of Ward & Uptigrove, Ravenhill Group, and Legacy Partners, to provide recruitment services for the position of CAO/Deputy Clerk. ... #267-17 Carried.

By-Laws – First, Second & Third Readings

- 70-2017 A By-law to enter into a Municipal Automotive Materials Services Agreement between Automotive Materials Stewardship Inc. (AMS), and the Municipality of West Grey – resolution #268-17
- 71-2017 A By-law to rezone Lot 4, Concession 9, former Township of Glenelg (Torry/Milne – ZA-05-17) – resolution #269-17
- 72-2017 A By-law to rezone Part Lot 7, Plan 500 (209/215 Garafraxa Street South), former Town of Durham (Haggett – ZA-04-17) – resolution #270-17
- 73-2017 A By-law to rezone Part Lot 63, Concession 2, Former Township of Bentinck (Kuepfer – ZA-06-17) (DEFERRED)
- 74-2017 A By-law to provide for the procurement of goods and services and the disposal of surplus goods – resolution #271-17
- 75-2017 A By-law to confirm the proceedings of the July 17, 2017 Council meeting – resolution #272-17

Hergert-Lawrence, Be it resolved that, By-law Number 70-2017, being a By-law to enter into a Municipal Automotive Materials Services Agreement between Automotive Materials Stewardship Inc. (AMS), and the Municipality of West Grey ,

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be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book.

... #268-17

Carried.

Thompson-Hutchinson, Be it resolved that, By-law Number 71-2017, being a By-law to rezone Lot 4, Concession 9, former Township of Glenelg (Torry/Milne – ZA-05-17), be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book.

... #269-17

Carried.

Hergert-Lawrence, Be it resolved that, By-law Number 72-2017, being a By- to rezone Part Lot 7, Plan 500 (209/215 Garafraxa Street South), former Town of Durham (Haggett – ZA-04-17), be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #270-17

Carried.

Thompson-Bell, Be it resolved that, By-law Number 74-2017, being a By-law to provide for the procurement of goods and services and the disposal of surplus goods, be now read a first, second and third time, passed as amended and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #271-17

Carried.

Hergert-Cutting, Be it resolved that, By-law Number 75-2017, being a bylaw to confirm the proceedings of the July 17, 2017 Council meeting, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #272-17

Carried.

New Business - None

Addendum - None

Notice of Motion/Direct Motions - None

Closed Session – Incomplete Items Only – n/a

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Matters Arising from Closed Session – Incomplete Items Only – n/a

Question Period

Don Tremble asked what can be done from a by-law enforcement and property standards perspective regarding a house near his property on George Street East, and asked if anything is being done to enforce West Grey by-laws and property standards. Mayor Eccles noted there was a report presented by the West Grey By-law Enforcement & Property Standards Officer during the June 26, 2017 Committee of the Whole meeting.

The Clerk noted he has taken over assigning by-law and property standards complaints since the vacancy in the office of CAO/Deputy Clerk, and recollects the West Grey By-law Enforcement & Property Standards Officer has indicated the actions taken by the individual has sufficiently complied with Building Code and Property Standards regulations. The Clerk indicated he could ask the West Grey By-law Enforcement & Property Standards Officer to discuss this matter with Don Tremble.

Municipal Act – Notices - None

Adjournment

Hergert, Resolved that, we do now adjourn at 8:52 p.m., to meet again on August 9, 2017, 10:00 a.m., or at the call of the Mayor. Carried.

(Signed)
Kevin Eccles, Mayor

(Signed)
Mark, Clerk