



MINUTES
For the Regular Meeting of the
Council of the Municipality of West Grey
Held on Monday, January 9, 2017 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office

<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor Bell, Councillor Bev Cutting, Councillor Doug Hutchinson, Councillor Carol Lawrence, Councillor Rob Thompson
<u>Staff</u>	Larry C. Adams, CAO/Deputy Clerk; Mark Turner, Clerk. Kerri Mighton, Director of Finance/Treasurer; Brent Glasier, Director of Infrastructure and Public Works – during reports.

Moment of Reflection

Declarations of Pecuniary Interest and General Nature Thereof
– None

Closed Session

Thompson-Hutchinson, Whereas, the Municipal Act, S.O. 2001, Section 239 (2), authorizes Councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters,
Now therefore be it resolved that, the Council of the Municipality of West Grey, does now go into a closed session at 9:05 a.m., with the CAO/Deputy Clerk, Clerk and Director of Infrastructure and Public Works, to discuss items which relates to a proposed or pending acquisition or disposition of land for municipal or local board purposes; including communications necessary for that purpose; and litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. ... #1-17 **Carried.**

Cutting-Lawrence, Be it resolved that, the Council of the Municipality of West Grey hereby returns to Open Session at 10:03 a.m. ... #2-17 **Carried.**

(Mayor Eccles confirmed that only closed session items identified were discussed in closed session)

Matters Arising from the Closed Session – None

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Public Meetings - None

Part I - Consent Agenda

Hutchinson-Thompson, Be it resolved that, Items A1 to A3 inclusive, contained in Part 1 – Consent Agenda, be adopted, as printed;

And further that, authorization be given for the action to be taken as may be necessary to give effect to the recommendations contained therein. ... #3-17 Carried.

Adoption of Minutes

Council:

- A1 Minutes of Regular Council Meeting – December 19, 2016
- Minutes of Special Committee of the Whole (Service Delivery Review) Meeting – December 16, 2016
- Minutes of Special Committee of the Whole (2017 Budget) Meeting – December 19, 2016

Committees:

- A2 Neustadt Recreation Advisory Committee – November 17, 2016
- Neustadt Recreation Advisory Committee – December 21, 2016 (draft)

Other

- A3 Saugeen Municipal Airport Commission – November 16, 2016 – resolution #4-17

Lawrence-Cutting, Be it resolved that, the Minutes of the Regular Council Meeting held on December 19, 2016; the Minutes of the Special Committee of the Whole (Service Delivery Review) Meeting, held on December 16, 2016; and the Minutes of the Special Committee of the Whole (2017 Budget) Meeting, held on December 19, 2016; be adopted, as printed; Further that, the Minutes of the West Grey Committees – A2, be received, as circulated;

And further that, the Minutes of the Other Committees – A3, be received, as circulated. ... #4-17 Carried.

Award of Tenders

- B1 None

Routine Department Reports

- C1 None

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Miscellaneous Correspondence (For Information Only - Not Circulated but Available for Viewing at Meeting)

D1 None

Future Committee Meetings

- E1 West Grey Special Committee of the Whole (2017 Preliminary Budget) Meeting – January 10, 2017, 9:00 a.m., West Grey Municipal Office
- E2 West Grey Committee of Adjustment – January 16, 2017, 12:45 p.m., West Grey Municipal Office
- E3 West Grey Committee of the Whole (Planning) Meeting – January 16, 2017, 1:05 p.m., West Grey Municipal Office

Part II - Regular Agenda

Communications from the Mayor and Council

Mayor Eccles, Deputy Mayor Bell, and Councillors Lawrence & Hutchinson, reported on past activities and events since the last regular meeting of Council, and on upcoming events and activities.

Mayor Eccles read a letter from Councillor Don B. Marshall dated December 30, 2016, submitting his resignation from the position of Councillor effective December 31, 2016.- Resolution #5-17

**Thompson-Bell, Whereas, Councillor Don B. Marshall submitted a letter of resignation from his position as Councillor for the Municipality of West Grey, in accordance with section 260 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended; Be it resolved that, the Council of the Municipality of West Grey hereby accepts, with regrets, the resignation of Councillor Don B. Marshall; And further that, the office of Councillor Don B. Marshall is hereby declared as vacant, in accordance with section 262 (1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended.
... #5-17 Carried.**

Delegations

Bill Timmins et al., Glenelg Hall Committee

Bill & Joanne Timmins, and other Committee members, came before Council on behalf of the Glenelg Hall Committee to speak about the Glenelg Community Hall.

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Joanne Timmins indicated the Glenelg Hall Committee members are keen to enhance the amount of rentals at the Glenelg Community Hall. Mrs. Timmins reported there were 8 rentals in 2015, and only 3 rentals in 2016, however, there are already 2 rentals booked for 2017 – one in January and one in February. One of the past bookings had up to 70 individuals attend the Glenelg Community Hall. The Glenelg Hall Committee has held brainstorming sessions to come up with ideas to foster the enhanced use of the Glenelg Community Hall.

Joanne Timmins reported the Committee is planning a Family Day event, and veterans memorial event on November 11, and are trying to contact surviving family members of individuals named on the monument to invite them to the November 11 event. The Glenelg Community Hall is being promoted on Facebook and soon on Instagram.

Mrs. Timmins stated the Committee removed the dishes, etc., in order to comply with the recent Order from the Grey Bruce Health Unit, as a result of water quality issues at the Glenelg Community Hall. Mrs. Timmins expressed the Committees' hope that they will have a workable kitchen again, and stated the Committee wants to work with Council to make improvements to the Glenelg Community Hall, to foster increased use of the Hall.

Council indicated a willingness to work with the Committee to increase the usage of the Glenelg Community Hall, and thanked the Committee for helping to comply with the Order from the Grey Bruce Health Unit.

Council asked when a person wants to rent the hall, who do they contact? Mrs. Timmins responded that individuals contact her and Bill. Council suggested the Committee provide a yearly report to Council respecting rentals.

Council agreed with the Committee's statement that the memorial needs to be preserved and honoured. Mrs. Timmins noted there are plans to provide flags, etc., next to the memorial to provide more attention to it by users of the hall.

Council expressed concerns with the costs to keep the Glenelg Community Hall running, particularly, with the low rental usage, and noted Council is encouraged with efforts to promote increased usage of the Glenelg Community Hall.

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Council noted the importance of accessibility for the Glenelg Community Hall. Mrs. Timmins responded that the Hall is accessible, however, the Committee would like a larger washroom door installed, and some other minor improvements to improve the accessibility of the washroom.

Mayor Eccles thanked Committee members for their presentation, and suggested contacting municipal staff to discuss any additional opportunities for advertising on the West Grey website and other possible venues.

Don Tremble

Don Tremble came before Council to discuss property standards and by-law enforcement issues.

Mr. Tremble reported he has purchased the 13-lot draft approved subdivision (Boyd Subdivision) on Chester Street in Durham, and is close to obtaining final approvals to proceed with development of these lots. There are already expressions of interest on the purchase of seven of these lots.

Mr. Tremble also reported that he is partnering with the proposed development of a plan of subdivision at the western half of the former Mac Galbraith property. The partners plan on moving quickly to meet the planning requirements to facilitate a plan of subdivision comprising approximately 270 building lots with a mix of single-detached dwellings and multi-residential dwellings. The partners are optimistic that they will build 50-60 units per year, with an overall approximate \$10,000,000 investment. A marketing consultant was hired to determine the viability of the proposed development, and the marketing consultants' report cited a lot of positive factors with Durham/West Grey, however, some negative comments were noted regarding a "tired-looking" downtown, with vacant properties, and property standards issues.

Mr. Tremble questioned who the property standards/by-law enforcement officer reports to, as he, and other individuals, submitted property standards/by-law enforcement complaints a year ago, and there has been no response from the municipality. Mr. Tremble requested the municipality provide property standards/by-law enforcement in order to beautify downtown Durham.

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Mr. Tremble also asked if there is assistance through Economic Development grants to improve downtown businesses.

Mayor Eccles indicated that property standards and by-law enforcement legislation is rather proscriptive, and there are certain procedures to follow that takes time to address infractions. The property standards/by-law enforcement officer reports directly to the CAO/Deputy Clerk. The Municipal Tax Sales Act procedure is another highly legislated process, however, Council has in the last few years been more proactive in dealing with properties that are eligible for Tax Sales proceedings.

Council noted that the 2017 West Grey budget has not been passed yet, however, there are currently funds in the proposed Economic Development Committee line item designed to assist downtown businesses.

Tremble requested West Grey to bring forward more stringent by-laws to better enforce property standards.

Council thanked Mr. Tremble for the development that he has brought to West Grey.

Council also noted the "Big Dig" project that is to take place in the near future may facilitate some downtown improvements.

Don Tremble stated that the partners hope to commence the first stage of the subdivision at the former Galbraith property by Fall 2017 or Spring 2018.

Business Arising from the Previous Meeting - None

Staff Reports

Director of Finance/Treasurer - Report #FTR 01/09/17

Approval of Accounts Voucher #24-2016 & Voucher 1-2017 – resolution #6-17

Request for Input on a Regional Grant for PLAY (Council deferred action on this item, and requested Councillor Hutchinson to clarify if there will be any additional financial requests if the grant application is successful; to provide more information as to the purpose of the grant,

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and bring back this information to the January 16, 2017 Council meeting for further consideration by Council.)

Approval of 50% of Operations & Maintenance 2017 Budget – resolution #7-17

1st Quarter 2017 Mileage Reimbursement Rate - The mileage reimbursement rate for the period Jan. 1, 2017 to Mar. 31, 2017 remains at \$0.455 per kilometer. (received for information)

Council Remuneration – month ended December 2016 (received for information)

Cutting-Hutchinson, Be it resolved that, the Director of Finance/Treasurer be authorized to pay the accounts presented as Voucher #24-2016 and Voucher #1-2017 of the Municipality of West Grey, in the amounts of \$398,239.87 and \$44,730.39, respectively. ... #6-17 Carried.

Thompson-Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby approves the 2017 Operations and Maintenance Budget for the Municipality of West Grey to a maximum of 50% of the 2016 budget. ... #7-17 Carried.

Director of Infrastructure and Public Works – Report #DIPW 01/09/17

Replacement of the Glenelg Shed Furnace – resolution #8-17

2017 Revision to Equipment Rates – resolution #9-17

Permission to Tender Capital Equipment – resolution #10-17

Recycling Materials in Household Garbage (Council expressed some concerns with the amount of recycling materials contained in household garbage bags, indicating individuals should be separating the recyclable materials from the garbage. The Director of Infrastructure and Public Works will discuss these concerns with municipal staff.)

Cutting-Lawrence, Be it resolved that, the Council of the Municipality of West Grey hereby approves the replacement of the Glenelg Shed oil furnace with two overhead propane gas fired furnaces and a hot water tank from Pratt & Hunter Ltd., at a total cost of \$12,880 plus HST, with 2016 Public Works Department surplus funds being used to offset this expense. ... #8-17 Carried.

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Bell-Thompson, Be it resolved that, the Council of the Municipality of West Grey hereby endorses the revised Equipment Rate schedule effective January 1, 2017, as contained in the "Report to Council – Director of Infrastructure and Public Works Report #01/09/2017".

... #9-17

Carried.

Lawrence-Cutting, Be it resolved that, the Council of the Municipality of West Grey hereby approves the 2017 Capital Budget for the Municipality of West Grey to a maximum of 50% of the 2016 budget, to allow for tendering and purchase of the following projects only:

Tandem Plow Truck	\$265,000
One Ton Truck with Dump Box	\$45,000.

... #10-17

Carried.

Clerk – Report #CR 01/09/17

By-law Number 2-2017 (Council requested the additions of Jess Duguay, Ed Moric, and Karen Wilson-Martin to the Canada 150/Ontario 150 Coordinating Committee, and rescinding the appointment of Susan Tremble to the Canada 150/Ontario 150 Coordinating Committee. The Dark Sky Committee members are to be added to the proposed by-law. The appointment of Don Marshall as the Council representative on the West Grey Public Library Board is to be rescinded, and Councillor Thompson is to be appointed as the Council representative on the West Grey Public Library Board, with Deputy Mayor Bell being appointed as an Alternate Council representative on the West Grey Public Library Board. See By-law Number 2-2017, as amended.)

By-law Number 3-2017 - Proposed Contract for Library Services – The Grey Highlands Public Library Board (Council requested By-law Number 3-2017 be amended to indicate that the annual increase will be "2% or CPI, whichever is lower".

Proposed Closing and Sale of Municipal Unopened Road Allowance – resolution #11-17

Municipality of West Grey Council Vacancy – resolution #12-17

By-law Number 5-2017 – rescind appointment of Don B. Marshall to the Municipality of West Grey Committee of Adjustment (see resolution #17-17)

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Bell-Thompson, Be it resolved that, the Council of the Municipality of West Grey hereby declares land as surplus to the needs of the Municipality described as Lots 49 & 50, Concession 2 WGR, Parts 1-3, Plan 16R-10808, former Township of Bentinck, Municipality of West Grey. ... #11-17 Carried.

Lawrence-Bell, Be it resolved that, the Council of the Municipality of West Grey hereby requests the Clerk to bring back a report at the January 16, 2017 Council meeting outlining the process for advertising for individuals interested in being appointed as a Councillor for the remaining term of Council as a result of the resignation of Councillor Don B. Marshall. ... #12-17 Carried.

CAO/Deputy Clerk – Report #CR 01/09/17

New Caretaker for Lamlash Hall - Rebecca Becker has been retained to provide caretaking services at the Lamlash Hall for a four-year term commencing January 1, 2017. (received for information)

Retirement of Drainage Superintendent - Harold McKnight, West Grey Drainage Superintendent, has tendered his retirement as Drainage Superintendent effective May 31, 2017. The CAO/Deputy Clerk has consulted with Chatsworth, Grey Highlands and Southgate - who have advised me that they contract the service to a consulting individual. (Council requested the CAO/Deputy Clerk look to contract services for a Drainage Superintendent, and to contact the Town of Minto to determine who the Town uses as a Drainage Superintendent as there are a number of shared municipal drains between West Grey and Minto.)

Meeting with Grey County Economic Development Officer – The CAO/Deputy Clerk met with the new Grey County Economic Development Officer Savanna Myers and discussed opportunities to work together moving forward. Mrs. Myers indicated that the County would like to work more closely with the lower tiers and would be interested in participating in our Job Fair, more local stories in their monthly bulletin and a new program to promote local municipalities. (received for information)

By-Laws – First, Second & Third Readings

- 1-2017 A By-law to remove the Holding (h) Symbol on lands described as Lot 4, Plan 502, East of Kincardine Street, former Town of Durham (579575 Ontario Ltd.) – resolution #13-17
- 2-2017 A By-law to amend By-law Number 94-2016, being a By-law to appoint officials and citizens to various committees – resolution #14-17

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- 3-2017 A By-law to enter into a Contract for Library Services between The Grey Highlands Public Library Board and the West Grey Public Library Board/Municipality of West Grey – resolution #15-17
- 4-2017 A By-law to confirm the proceedings of the January 9, 2017 Council meeting – resolution #16-17

Thompson-Hutchinson, Be it resolved that, By-law Number 1-2017, being a By-law to remove the Holding (h) Symbol on lands described as Lot 4, Plan 502, East of Kincardine Street, former Town of Durham (579575 Ontario Ltd.), be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and CAO/Deputy Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #13-17 Carried.

Cutting-Lawrence, Be it resolved that, By-law Number 2-2017, being a By-law to appoint officials and citizens to various committees, be now read a first, second and third time, passed as amended and numbered and that the said by-law be signed by the Mayor and CAO/Deputy Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #14-17 Carried.

Thompson-Bell, Be it resolved that, By-law Number 3-2017, being a By-law to enter into a Contract for Library Services between The Grey Highlands Public Library Board and the West Grey Public Library Board/Municipality of West Grey, be now read a first, second and third time, passed as amended and numbered and that the said by-law be signed by the Mayor and CAO/Deputy Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #15-17 Carried.

Cutting-Lawrence, Be it resolved that, By-law Number 4-2017, being a By-law to confirm the proceedings of Council, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and CAO/Deputy Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #16-17 Carried.

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New Business

Council reported on the need to place an advertisement seeking individuals interested in being appointed to the Neustadt Recreation Advisory Committee due to the declining number of individuals on this Committee. (see resolution #18-17)

Council questioned the status of the West Grey electronic sign that is currently not in operation. The CAO/Deputy Clerk responded that the contractor is working on fixing the problem.

Addendum - None

Notice of Motion/Direct Motions

By-law Number 5-2017 – resolution #17-17

Advertisement for Neustadt Recreation Advisory Committee members – resolution #18-17

Bell-Hutchinson, Be it resolved that, By-law Number 5-2017, being a By-law to amend By-law Number 90-2016, being a By-law to appoint officials to the Municipality of West Grey Committee of Adjustment, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and CAO/Deputy Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book.

... #17-17

Carried.

Lawrence-Cutting, Be it resolved that, the Council of the Municipality of West Grey hereby directs staff to place a newspaper advertisement and notice on the West Grey website seeking individuals interested in being appointed to the Neustadt Recreation Advisory Committee. ... #18-17 Carried.

Closed Session – Incomplete Items Only – n/a

Matters Arising from Closed Session – Incomplete Items Only – n/a

Question Period - None

Municipal Act – Notices - None

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Adjournment

Hutchinson, Resolved that, we do now adjourn at 12:47 p.m., to meet again on January 16, 2017, 7:00 p.m., or at the call of the Mayor. Carried.

(Signed)
Kevin Eccles, Mayor

(Signed)
Larry C. Adams, CAO/Deputy Clerk