



Draft

MINUTES

Draft

**For the Regular Meeting of the  
Council of the Municipality of West Grey  
Held on Monday, February 19, 2018 at 7:00 p.m.  
At the Council Chambers – West Grey Municipal Office**

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|----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>Council</u> | Mayor Kevin Eccles (arrived at 7:38 p.m.), Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Carol Lawrence, Councillor Rob Thompson |
| <u>Staff</u>   | Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk. Brent Glasier, Director of Infrastructure and Public Works - during report.                                                                        |

**Moment of Reflection**

**Declarations of Pecuniary Interest and General Nature Thereof**  
– None

**Closed Session - None**

**Matters Arising from the Closed Session – n/a**

**Public Meeting - None**

**Part I - Consent Agenda**

**Cutting-Lawrence, Be it resolved that, Items A1 to C1 inclusive, contained in Part 1 – Consent Agenda, be adopted, as printed; And further that, authorization be given for the action to be taken as may be necessary to give effect to the recommendations contained therein, as amended. ... #43-18 Carried.**

**Adoption of Minutes**

Council:

- A1 Minutes of Regular Council Meeting – February 4, 2018 (draft) (attachment)
- Minutes of Special Council Meeting – February 15, 2018 (draft)
- Minutes of Committee of the Whole Meeting – February 12, 2018 (draft)

Committees:

- A2 Normanby Recreation Advisory Committee – December 20, 2017
- Neustadt Recreation Advisory Committee – January 10, 2018

Other

- A3 Drinking Water Source Protection Committee – June 23, 2017 & September 22, 2017 minutes

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Saugeen Mobility and Regional Transit – November 24, 2017  
General Board Meeting minutes - resolution #44-18

**Thompson-Hutchinson, Be it resolved that, the Minutes of the Regular Council Meeting held on February 4, 2018; the Minutes of the Special Council Meeting held on February 15, 2018; and the Minutes of the Committee of the Whole Meeting held on February 12, 2018; be adopted, as printed; Further that, the Minutes of the West Grey Committees – A2, be received, as circulated; And further that, the Minutes of the Other Committees – A3, be received, as circulated, save and except the December 19, 2017 West Grey Public Library Board minutes. ... #44-18 Carried.**

**Award of Tenders**

B1 None

**Routine Department Reports**

C1 Chief Building Official – Report #CBOC 02/19/18 (received for information)

**Miscellaneous Correspondence** (For Information Only - Not Circulated but Available for Viewing at Meeting)

- D1 Saugeen Mobility and Regional Transit – 2017 Annual Report (attachment)
- D2 Catherine Vassiliadis – letter re: change in Durham Public Library service levels

**Future Committee Meetings**

- E1 West Grey Committee of Adjustment – February 20, 2018, 1:00 p.m., West Grey Municipal Office
- E2 West Grey Committee of the Whole (Planning) Meeting – February 20, 2018, 1:15 p.m., West Grey Municipal Office

**Part II - Regular Agenda**

**Communications from the Mayor and Council**

Deputy Mayor Bell, and Councillors Lawrence, Hergert, and Hutchinson, reported on past activities and events since the last regular meeting of Council, and on upcoming events and activities.

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### **Delegations**

Belinda Wick-Graham, Manager of Economic Development, Town of Minto and Taylor Keunen, Economic Development Assistant, Town of Minto

Belinda Wick-Graham, Manager of Economic Development, Town of Minto and Taylor Keunen, Economic Development Assistant, Town of Minto, gave a powerpoint presentation on the Butter Tarts & Buggies economic development initiative.

Butter Tarts & Buggies started in 2016, with the Town of Minto, Township of Wellington North, and the Township of Southgate, with the Township of Mapleton joining in 2017. A Spring Launch happens on the fourth Saturday of May, with the initiative being year round, including self-guided tours. A very successful Fall Frolic event was held in October 2017. The four categories include farm, garden, food and rural.

Butter Tarts & Buggies is promoted through the website, brochures, social media, radio, and other organizations. Ms. Wickham-Graham and Ms. Keunen shared website and social media statistics with Council.

Ms. Wick-Graham and Ms. Keunen requested West Grey Council consider committing West Grey as a partner in the Butter Tarts & Buggies initiative. The commitment is to a two year term (2018-2020), at a cost of \$2,500/year (\$5,000 total). A maximum of 10 businesses/venues would be selected in West Grey that meet certain criteria.

Council asked if certain Grey County events can be included in the Butter Tarts & Buggies brochure. Ms. Wick-Graham responded affirmatively, as they partner with a number of municipalities.

Council asked if it is a requirement for businesses to sell butter tarts. Ms. Wick-Graham indicated not necessarily so, however, there should be some connection in some ways to butter tarts for participating businesses. Ms. Wick-Graham noted there is an application form for businesses willing to participate, and they are evaluated on their merits.

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Council asked about any overages as noted in section 5 of the proposed agreement. Ms. Wick-Graham stated that Wellington North collects the funds and provides financial status reports, and they have never had a deficit.

Council questioned how often the organization reports back to Council. Ms. Wick-Graham indicated the designated West Grey staff person would report back to Council.

Council questioned what services they get for \$2,500/year. Ms. Wick-Graham noted signs are provided to the approved businesses, approximately 2,500 brochures are provided to the municipality, and marketing/promotion. Ms. Wick-Graham emphasized that there is no longer a fee payable by participating municipalities. Mr. Keunen indicated they have been approached by 2 businesses interested in being part of the Butter Tarts & Buggies promotion.

The CAO highlighted the economic development opportunities presented by Butter Tarts & Buggies through the use of social media and their website.

Council referred this matter to the February 22, 2018 West Grey Economic Development Committee for discussion and possible recommendation.

### **Business Arising from the Previous Meeting**

Library Funding resolution (see "Direct Motion" – resolution #45-18)

### **Staff Reports**

#### Director of Finance/Treasurer - Report #FTR 02/19/18

Approval of Accounts, Voucher #3-2018 – resolution #45-18 (Council opined that the charge in the account for Councillor Hergert to attend the OLA Super Conference should be from the library budget, and not the Council general membership/conventions budget. This item will be brought to the attention of the Director of Finance/Treasurer.)

Approval of the Quote for the Level-Ice Laser Leveling System – resolution #46-18

**Cutting-Lawrence, Be it resolved that, the Director of Finance/Treasurer be authorized to pay the accounts presented**

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**as Voucher No. 3-2018 in the amount of \$620,678.49, of the Municipality of West Grey. ... #45-18 Carried.**

**Thompson-Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby approves the quote from Canadian Rink Services for a Level-ice Laser Leveling System in the amount of \$20,875 plus HST. ... #46-18 Carried.**

Director of Infrastructure and Public Works – Report #DIPW 02/19/18  
Application to Harvest Trees from Lot 50, Concession 2 NDR (Council requested the Director to place a gate at the unopened road allowance to bar access, and to discuss possible remuneration by the logger/owner for value of trees harvested on the unopened road allowance. Council may consider entering into an agreement with the owner/logger if they wish to continue use of this unopened road allowance/seasonal road.) – resolution #47-18

**Lawrence-Cutting, Be it resolved that, the Council of the Municipality of West Grey hereby authorizes the Director of Infrastructure and Public Works to take necessary action to stop the removal of trees on the unopened municipal road allowance at Lot 50, Con. 2 NDR through Side Road 50, former Township of Glenelg;  
And further that, Council authorizes the Director of Infrastructure and Public Works to inform the County of Grey that prior to any Tree Harvesting Permits being granted by Grey County Forestry, that the Municipality of West Grey is circulated as a commenting agency. ... #47-18 Carried.**

Clerk – Report #CR 02/19/18  
Township of Lakeshore – resolution #48-18  
Ontario Good Roads Association (OGRA) – resolution #49-18

**Thompson-Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby supports the resolution of the Township of Lakeshore Council urging the Governments of Canada and Ontario to allocate a proportionate share of the new tax revenues to be generated from the sale of marijuana, directly to municipalities;  
And further that, a supporting letter be forwarded to the Prime Minister of Canada, Premier of Ontario, Association of**

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**Municipalities of Ontario, Federation of Canadian Municipalities,  
and local MPs and MPPs. ... #48-18** **Carried.**

**Hergert-Lawrence, Whereas a coalition of the Municipal Engineers Association (MEA) and the Residential and Civil Construction Alliance of Ontario have successfully applied to have a review of the Municipal Class Environmental Assessment process conducted under Part IV (Section 61) of the Environmental Bill of Rights Act, 1993 (EBR Act);**

**And whereas impact studies and public meetings required by the MCEA process often take two years or more to complete before construction can commence;**

**And whereas the MCEA requirements to evaluate alternatives are often not well aligned with prior or municipal land use planning decisions;**

**And whereas analysis by the Residential and Civil Construction Alliance of Ontario (RCCAO) has demonstrated that the time to complete an EA rose from 19 months to 26.7 months and costs went from an average of \$113,300 to \$386,500;**

**And whereas the Auditor General of Ontario has tabled recommendations for modernizing the MCEA process;**

**And whereas in spite of written commitments made by the Ministry of the Environment between 2013-2015, no action has been taken;**

**And whereas local projects that do not have the necessary approvals could lose out on the next intake of Build Canada funding;**

**Therefore be it resolved that Municipality of West Grey requests that the Minister of the Environment and Climate Change take immediate steps to expedite the response process for Part II Orders or Bump-Up requests, as part of the s.61 review to improve MCEA process times and reduce study costs;**

**And further that the Minister of the Environment and Climate Change support changes to better integrate and harmonize the MCEA process with processes defined under the Planning Act;**

**And further that the Minister of the Environment and Climate Change amend the scope of MCEA reports and studies to reduce duplication with existing public processes and decisions made under municipal Official Plans and provincial legislation.**

**... #49-18**

**Carried.**

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CAO/Deputy Clerk – Report #CR 02/19/18

Butter Tarts & Buggies Partnership (see delegation)

**By-Laws – First, Second & Third Readings**

- 18-2018 A By-law to enter into an Operation, Maintenance and Management Agreement between the Municipality of West Grey and American Water Canada Corp. (3<sup>rd</sup> reading deferred until receipt of pending legal review) (deferred)
- 20-2018 A By-law to govern the proceedings of Council, Committees, and Committee of Adjustment (“Procedure By-law”) – resolution #50-18
- 21-2018 A By-law to adopt a Pregnancy/Parental Leave for Members of Council Policy – resolution #51-18
- 22-2018 A By-law to adopt a Council-Staff Relations Policy – resolution #52-18
- 23-2018 A By-law to provide for the regulation and control of traffic – resolution #53-18 (TABLED – resolution #54-18)
- 24-2018 A By-law to formally authorize the Mayor and CAO/Deputy Clerk to enter into an Agreement of Purchase and Sale respecting the sale of property owned by the Corporation of the Municipality of West Grey to William Harold Sanderson and Patricia Lillian Sanderson, described as Plan 502, Part 2, Plan 16R10340, Pt Lots 23 & 24, Part 3, Plan 16R10340, Pt Lots 22, 23 & 24, West of Rock Street, Pt of PIN 37319-0261, former Geographic Town of Durham, Municipality of West Grey, County of Grey – resolution #55-18
- 25-2018 A By-law to enter into an Agreement for Services by and between Streetscan Canada LLC and the Municipality of West Grey – resolution #56-18
- 26-2018 A By-law to confirm the proceedings of the February 19, 2018, 2017 Council meeting – resolution #57-18

**Hutchinson-Thompson, Be it resolved that, By-law Number 20-2018, being a By-law to govern the proceedings of Council, Committees, and Committee of Adjustment (“Procedure By-law”), be now read a first, second and third time, passed as amended and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #50-18 Carried.**

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**Hergert-Cutting, Be it resolved that, By-law Number 21-2018, being a By-law to adopt a Pregnancy/Parental Leave for Members of Council Policy, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book.**

**... #51-18**

**Carried.**

**Thompson-Bell, Be it resolved that, By-law Number 22-2018, being a By-law to adopt a Council-Staff Relations Policy, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #52-18**

**Carried.**

**Hergert-Lawrence, Be it resolved that, By-law Number 23-2018, being a bylaw to provide for the regulation and control of traffic, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #53-18**

**TABLED.**

**Bell-Lawrence, Be it resolved that, the Council of the Municipality of West Grey hereby tables resolution #53-18.**

**... #54-18**

**Carried.**

**Bell-Thompson, Be it resolved that, By-law Number 24-2018, being a By-law to formally authorize the Mayor and CAO/Deputy Clerk to enter into an Agreement of Purchase and Sale respecting the sale of property owned by the Corporation of the Municipality of West Grey to William Harold Sanderson and Patricia Lillian Sanderson, described as Plan 502, Part 2, Plan 16R10340, Pt Lots 23 & 24, Part 3, Plan 16R10340, Pt Lots 22, 23 & 24, West of Rock Street, Pt of PIN 37319-0261, former Geographic Town of Durham, Municipality of West Grey, County of Grey, be now read a first, second and third time, passed as amended and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book.**

**... #55-18**

**Carried.**



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**Lawrence-Cutting, Be it resolved that, By-law Number 25-2018, being a By-law to enter into an Agreement for Services by and between Streetscan Canada LLC and the Municipality of West Grey, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #56-18 Carried.**

**Hutchinson-Bell, Be it resolved that, By-law Number 26-2018, being a bylaw to confirm the proceedings of the February 19, 2018 Council meeting, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #57-18 Carried.**

**New Business**

Council requested the Clerk to contact Teresa Pearsons to come to the March 5 or March 26 Committee of the Whole meeting to discuss the "plant-a-row, grow-a-row" initiative.

Council requested the CAO to discuss with the Public Works Utilities Supervisor a letter to be circulated to service clubs asking what they wish to be placed on the entrance signs.

Council noted that the December 19, 2018 West Grey Public Library Board Minutes noted that the paving of the Durham Public Library parking lot is held over until 2019, however, it also should have noted that it will be subject to Council approval.

The Director of Infrastructure and Public Works reported West Grey was not successful in its OCIF Funding for the proposed Garafraxa Street project. The Director will attempt to get reasons for denial of the grant application. Half load limits have been put into effect for municipal roads due to the warm weather and rain forecast. The Director also reported he has received no word to date from the Ministry of Transportation Ontario regarding the delegation request during the Ontario Good Roads Association (OGRA) Annual Conference regarding a proposed light at the intersection of Highway 6 and the Egremont-Glenelg Townline.

**Addendum - None**

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**Notice of Motion/Direct Motions**

Federation of Ontario - resolution #58-18

**Hergert-Lawrence, Whereas, Public Libraries provide safe, inclusive, and vibrant community spaces where everyone is welcome to learn, work, connect, and have fun;**

**And whereas, the West Grey Public Library engages with the community and contributes to a culture of social good by sharing knowledge and resources;**

**And whereas, the West Grey Library continues to seek funding opportunities through donor development and sponsorships to increase services and expand programming outside their core funding;**

**And whereas, in 2017 the West Grey Public Library continues to have the same amount of Provincial Funding since 1986 despite an increase in new cardholders and programming participants;**

**And whereas, the West Grey Public Library continues to manage public resources with the utmost care and are committed to the sustainability of their services, materials and programming;**

**Therefore be it resolved that, the Municipality of West Grey urges the Province of Ontario to reinstate adequate and appropriate funding for local libraries, increasing each year going forward in line with the Consumer Price Index;**

**And Be it finally resolved that a copy of this resolution be sent to the Premier of Ontario, Minister of Education, Minister of Finance, Association of Municipalities of Ontario, and local MPPs. ... #58-18**

**Carried.**

**Closed Session – Incomplete Items Only – n/a**

**Matters Arising from Closed Session – Incomplete Items Only – n/a**

**Question Period**

Beth Hamilton asked about the availability of West Grey Landfill Reports, and if they can be posted on the municipal website. The Director of Infrastructure and Public Works indicated he can provide these reports to Ms. Hamilton. Mayor Eccles indicated staff will consider adding the landfill reports to the municipal website.

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Susan Papineau, representing the Durham Horticultural Society, clarified some discussions held during their delegation to the February 7 Park Committee meeting, as alluded to in the February 12, 2018 Committee of the Whole minutes. Ms. Papineau stated the Society did not attend the Parks Committee to discuss the Durham Walkway Bridge as it is not the Society's project.

Ms. Papineau also inquired about the availability of the February 7 Parks Committee minutes. Councillor Cutting indicated that these minutes will be approved at the March 7, 2018 Parks Committee meeting that starts at 2:00 p.m. at the Durham Fire Hall, and will be subsequently released to the public.

Stephen Townsend noted there does not appear to be a reference to Appendix B in By-law Number 23-2017. The Clerk will check the by-law.

**Municipal Act – Notices - None**

**Adjournment**

**Hergert-Hutchinson, Resolved that, we do now adjourn at 9:22 p.m., to meet again on March 5, 2018, 10:00 a.m., or at the call of the Mayor. Carried.**

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Kevin Eccles, Mayor

\_\_\_\_\_  
Mark Turner, Clerk