



MINUTES
For the Regular Meeting of the
Council of the Municipality of West Grey
Held on Monday, December 4, 2017 at 10:00 a.m.
At the Council Chambers – West Grey Municipal Office

<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Doug Hutchinson, Councillor Carol Lawrence
<u>Absent</u>	Councillor Rebecca Hergert, Councillor Rob Thompson
<u>Staff</u>	Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk Brent Glasier, Director of Infrastructure and Public Works Kerri Mighton, Director of Finance Treasurer - during reports.

Moment of Reflection

Declarations of Pecuniary Interest and General Nature Thereof
- None

Closed Session - None

Matters Arising from the Closed Session - n/a

Public Meetings - None

Council approved dealing with By-law Number 113-2017 at this point of the meeting in order to officially appoint Laura Johnston, as the new West Grey Chief Administrative Officer/Deputy Clerk, effective immediately. (see resolution #409-17) Mayor Eccles congratulated Ms. Johnston on her appointment on behalf of Council and staff.

Part I - Consent Agenda

Cutting-Lawrence, Be it resolved that, Items A1 to C1 inclusive, contained in Part 1 – Consent Agenda, be adopted, as printed; And further that, authorization be given for the action to be taken as may be necessary to give effect to the recommendations contained therein. ... #410-17 **Carried.**

Adoption of Minutes

Council:

- A1 Minutes of Regular Council Meeting – November 20, 2017
- Minutes of Special Council Meeting – November 27, 2017
- Minutes of Committee of the Whole Meeting – November 27, 2017

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Committees:

- A2 Canada 150 Committee – September 13, 2017
West Grey Economic Development Committee – September 21, 2017
Neustadt Recreation Advisory Committee – October 11, 2017
Durham Recreation Advisory Committee – October 25, 2017
West Grey Economic Development Committee – October 26, 2017 (draft)
Canada 150 Committee – November 15, 2017)

Other

- A3 West Grey Chamber of Commerce – October 10, 2017
Elmwood Community Centre Board – October 17, 2017 – resolution #411-17

Hutchinson-Bell, Be it resolved that, the Minutes of the Regular Council Meeting held on November 20, 2017,; the Minutes of the Special Council Meeting held on November 27, 2017; and the Minutes of the Committee of the Whole Meeting, held on November 27, 2017; be adopted, as printed; Further that, the Minutes of the West Grey Committees – A2, be received, as circulated; And further that, the Minutes of the Other Committees – A3, be received, as circulated. ... #411-17 Carried.

Award of Tenders

- B1 None

Routine Department Reports

- C1 Clerk – Report #CC 12/04/17 – resolution #412-17, #413-17, #414-17

Hutchinson-Bell, Be it resolved that, the Council of the Municipality of West Grey hereby approves a 2018 Wage Grid Adjustment of 1.4% based on the CPI (Canada) from October 2016 to October 2017, effective with the first full pay in 2018; And further that, Council thereafter uses the September CPI (Canada) for wage grid adjustments, as recommended by the Committee of the Whole. ... #412-17 Carried.

Hutchinson-Bell, Be it resolved that, the Council of the Municipality of West Grey hereby authorizes the Clerk to forward a letter of support for the West Grey Soccer Club to

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plant trees at the West Grey (Durham) Soccer Complex property, in consultation with the West Grey Public Works Department, as recommended by the Committee of the Whole. ... #413-17 Carried.

Bell-Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby approves holding a Special Committee of the Whole Meeting (2018 Preliminary Budget) on December 11, 2017, starting 9:00 a.m. ... #414-17 Carried.

Miscellaneous Correspondence (For Information Only - Not Circulated but Available for Viewing at Meeting)

D1 National Eating Disorder Information Centre – request to proclaim the week of February 1 to February 8, 2018 as “Eating Disorder Awareness Week”

Future Committee Meetings

- E1 Joint Building Services Committee – December 8, 2017, 9:30 a.m., Grey Highlands Municipal Office
- E2 West Grey Committee of Adjustment – December 11, 2017, 12:45 p.m., West Grey Municipal Office
- E3 West Grey Committee of the Whole (Planning) – December 11, 2017, 1:30 p.m., West Grey Municipal Office

Part II - Regular Agenda

Communications from the Mayor and Council

Mayor Eccles and Councillors Lawrence, Hutchinson, and Cutting, reported on past activities and events since the last regular meeting of Council, and on upcoming events and activities.

Delegations - None

Business Arising from the Previous Meeting - None

Staff Reports

Director of Finance/Treasurer - Report #FTR 12/04/17
Approval of Accounts, Voucher #22-2017 – resolution #415-17
Normanby Recreation Committee – Fee Reduction Request – resolution #416-17

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Letter from the Minister of Municipal Affairs re: Destination Marketing Program legislation - Under the legislation, it will be the choice of a municipality whether to implement such a tax on transient accommodation. This type of a tax would apply to hotels and other short-term accommodation providers, such as Airbnb. (received for information)

Letter from the United Church of Canada Re: Elmwood United Church Cemetery – resolution #417-17

Lawrence-Cutting, Be it resolved that, the Director of Finance/Treasurer be authorized to pay the accounts presented as Voucher #22-2017 of the Municipality of West Grey, in the amount of \$2,712,950.45. ... #415-17 Carried.

Bell-Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby confirms the internal facility rental rate of \$100, which includes hall and kitchen, for Committees of Council and Administration. ... #416-17 Carried.

(Council requested the Director to forward a letter to the Chairs of the Recreation Advisory Committees to inform them of Council's decision.)

Cutting-Lawrence, Be it resolved that, the Council of the Municipality of West Grey hereby approves with the United Church of Canada proposal to have the Municipality assume ownership of the Elmwood United Church Cemetery, including transfer of land, perpetual care funds held with the Public Guardian, any remaining bank account funds and \$50,000 for future cemetery costs. ... #417-17 Carried.

Director of Infrastructure and Public Works – Report #DIPW 12/04/17
MOECC Drinking Water Report for Neustadt - The Director of Infrastructure and Public Works recently received the MOECC Water Report for the Village of Neustadt. The system is operating within the applicable guidelines and no deficiencies were identified. (received for information)

Federation of Canadian Municipalities Grant Opportunity – 2018 – resolution #418-17

West Grey Winter Maintenance – Level of Service Policy (see By-law Number 114-2017)

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Concession 6 Former Glenelg Road Concern - The Director has received another letter from Mr. Kelly regarding concerns to the road adjacent to his property (Council requested the Director to send a letter to Mr. Kelly noting some road improvements to be completed in the Spring.)

Bell-Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby authorizes municipal staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for a Road Needs Assessment. ... #418-17 Carried.

Clerk - Report #CR 12/04/17

Town of Ingersoll (receive for information)

Ron Davidson Land Use Planning Consultant Inc. (Council requested the proposed kilometer rate to be the same as for West Grey staff.)

By-Laws - First, Second & Third Readings

- 113-2017 A By-law to appoint a Chief Administrative Officer/Deputy Clerk - resolution #409-17 (Council approved moving this item to the beginning of the Agenda)
- 114-2017 A By-law to approve a Winter Maintenance Level of Service Policy - resolution #419-17
- 115-2017 A By-law to confirm the proceedings of the December 4, 2017 Council meeting - resolution #420-17

Bell-Hutchinson, Be it resolved that, By-law Number 113-2017, being a By-law to appoint a Chief Administrative Officer/Deputy Clerk, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #409-17 Carried.

Cutting-Lawrence, Be it resolved that, By-law Number 114-2017, being a By-law to approve a Winter Maintenance Level of Service Policy, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and CAO/Deputy Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #419-17 Carried.

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Hutchinson-Bell, Be it resolved that, By-law Number 115-2017, being a bylaw to confirm the proceedings of the December 4, 2017 Council meeting, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. ... #420-17 Carried.

New Business - None

Addendum - None

Notice of Motion/Direct Motions - None

Closed Session – Incomplete Items Only – n/a

Matters Arising from Closed Session – Incomplete Items Only – n/a

Question Period

Council reported the Inaugural Session of the 2018 Grey County Council is scheduled for December 5, 2017, 7:30 p.m.

Marian Ratcliffe welcomed the new CAO/Deputy Clerk to West Grey. Ms. Ratcliffe mentioned that the municipality may be able to take advantage of donations through the www.canadahelps.org website.

Council asked for clarification regarding West Grey's 2018 Ontario Municipal Partnership Fund (OMPF) grant. Mayor Eccles reported West Grey's OMPF 2018 grant is down approximately \$10,000 from 2017.

Municipal Act – Notices - None

Adjournment

Cutting, Resolved that, we do now adjourn at 11:13 a.m., to meet again on December 18, 2017, 7:00 p.m., or at the call of the Mayor. Carried.

(Signed)
Kevin Eccles, Mayor

(Signed)
Mark Turner, Clerk