



**MINUTES**  
**For the Regular Meeting of the**  
**Council of the Municipality of West Grey**  
**Held on Wednesday, August 8, 2018 at 9:00 a.m.**  
**At the Council Chambers – West Grey Municipal Office**

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<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Rob Thompson
<u>Absent</u>	Councillor Carol Lawrence
<u>Staff</u>	Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk. Brent Glasier, Director of Infrastructure and Public Works; Stephanie Pavao, Manager, Parks, Recreation & Culture - during reports.

**Moment of Reflection**

**Declarations of Pecuniary Interest – None**

**Closed Session**

**Thompson-Hutchinson, Whereas, the Municipal Act, S.O. 2001, Section 239 (2), as amended, authorizes Councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters,**

**Now therefore be it resolved that, the Council of the Municipality of West Grey, does now go into a closed session of Council at 9:01 a.m., with the CAO/Deputy Clerk, and Clerk, to discuss an item that relates to a proposed or pending acquisition or disposition of land by the municipality or local board. #234-18 Carried.**

**Hergert-Thompson, Be it resolved that, the Council of the Municipality of West Grey hereby returns to Open Session of Council at 10:00 a.m. #235-18 Carried.**

(Mayor Eccles confirmed that only closed session items identified were discussed in closed session)

**Matters Arising from the Closed Session - None**

**Comment Period**

Brian Wolf, Chair of Council for Knox United Church, noted Knox is interested in the former Durham Public Library property. Mr. Wolf requested Council consider extending the deadline for Requests for Proposals for the future use of the former Durham Public Library from September 13, 2018 to December 31, 2018

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to provide sufficient time for Knox to go through the United Church approval process for submission of an RFP.

Stephen Townsend noted the recommendation contained in the Director of Infrastructure and Public Works for authorization to bid on a used wood chipper, and indicated the public should know its cost and how reserves will be impacted. Mr. Townsend suggested that given the replacement is for a used piece of equipment, and 3 years prior to the existing equipment's scheduled replacement, it would be useful to know how long the next scheduled replacement would / could be deferred (if at all) which would provide Council an indication of whether additional savings to the Municipality would be available or not, by buying a replacement piece of equipment now. (The Director of Infrastructure and Public Works explained during his report that he cannot divulge the cost as it is a bid process, and he would not want to disclose the maximum amount he can spend as it would compromise the bidding process.)

### **Public Meetings – None**

### **Part I - Consent Agenda**

**Hergert-Hutchinson, Be it resolved that, Items A1 to B1 inclusive, contained in Part 1 – Consent Agenda, be adopted, as printed, save and except for the “Request for Proposal – former Durham Public Library (Carnegie) Building item in the Clerks’ Report – CC #08/08/18”;**

**And further that, authorization be given for the action to be taken as may be necessary to give effect to the recommendations contained therein. #236-18 Carried.**

### **Adoption of Minutes**

#### **Council:**

- A1 Minutes of Regular Council Meeting – July 16, 2018 (draft)
- Minutes of Committee of the Whole – July 30, 2018 (draft)

#### **Committees:**

- A2 West Grey Economic Development Committee – June 12, 2018
- West Grey Committee of Adjustment – July 30, 2018 (draft)

#### **Other**

- A3 Multi-Municipal Wind Turbine Working Group – May 10, 2018
- West Grey Chamber of Commerce Executive Meeting – June 12, 2018 & July 11, 2018
- Saugeen Municipal Airport – June 20, 2018 – resolution #237-18

**Cutting-Hergert, Be it resolved that, the Minutes of the Regular Council Meeting held on July 16, 2018, and the Minutes of the Committee of the Whole Meeting held on July 30, 2018; be adopted, as printed;**

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**Further that, the Minutes of the West Grey Committees – A2, be received, as circulated;**

**And further that, the Minutes of the Other Committees – A3, be received, as circulated. #237-18 Carried.**

**Routine Department Reports**

B1 Clerk – Report #CC 08/08/18 – resolution #239-18 to #242-18 (NOTE: There is no resolution #238-18 as it was inadvertently missed in the sequencing of resolutions)

**Thompson-Hutchinson, Resolved that, the Council of the Municipality of West Grey hereby accepts the Municipality of West Grey Consolidated Financial Statements for the year ended December 31, 2017 as prepared by BDO Canada LLP, as recommended by the Committee of the Whole. #239-18 Carried.**

**Hergert-Hutchinson, Resolved that, the Council of the Municipality of West Grey hereby approves selling the Cub Cadet side by side through a sealed bid process, as recommended by the Committee of the Whole. #240-18 Carried.**

**Cutting-Bell, Resolved that, the Council of the Municipality of West Grey hereby supports the resolution of the Township of North Stormount Council requesting the Province to extend its areas of responsibility to include any costs that Municipalities may have to inherit from Green Energy project; And further that, a supporting letter be forwarded to the Premier of Ontario, Minister of Energy, AMO, and local MPPs. #241-18 Carried.**

**Cutting-Hergert, Resolved that, the Council of the Municipality of West Grey hereby directs staff to temporarily suspend the West Grey Business Beautification Program; and Further that, staff be directed to utilize the County of Grey’s pending Community Improvement Plan for grant distribution of the Ontario Main Street Revitalization Initiative and the Business Beautification Program, as recommended by the Committee of the Whole. #242-18 Carried.**

**Miscellaneous Correspondence** (For Information Only - Not Circulated but Available for Viewing at Meeting)

- C1 Durham & Community Health Care Foundation – Impact Report 2017; 2017 Financial Statements; Minutes & Agendas (hard copy only)
- C2 Durham & Community Health Care Foundation – thank-you letter for supporting 2018 Scrubs and Scopes fundraising golf tournament
- C3 CUPE/SCFP Ontario – request to proclaim October 16, 2018 as “Child Care Worker and Early Childhood Educator Appreciation Day”

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**Future Committee Meetings**

D1 West Grey Committee of Adjustment – August 13, 2018, 1:00 p.m., West Grey Municipal Office

**Part II - Regular Agenda**

**Communications from the Mayor and Council**

Mayor Eccles, and Councillors Hergert, and Hutchinson, reported on past activities and events since the last regular meeting of Council, and on upcoming events and activities.

**Delegations**

**Alan Emerson & Len Botting**

Alan Emerson & Len Botting came before Council to discuss their concerns over the future of the Normanby Landfill Site. Mr. Emerson noted it his understanding that the landfill site is to close permanently effective September 1 or shortly thereafter.

Mr. Botting owns convenience stores in Neustadt and Ayton, and is concerned about the additional costs that would result if the Normanby Landfill Site is permanently closed. Mr. Emerson stated their proposal that West Grey keep the Normanby Landfill Site as a transfer site.

A petition signed by just over 500 people was presented to Council requesting the Normanby Landfill Site be retained as a transfer station. Mr. Emerson noted the logistical issues with closing the site as it would lengthen the drive for ratepayers to the Bentinck or Durham Landfill Sites, being rather inconvenient and more costly for ratepayers and businesses. Many individuals use the Normanby Landfill Site and would appreciate retaining it as a transfer station.

Mr. Emerson noted they do not have data on the cost to transfer garbage from a transfer station to another landfill site. Mr. Emerson indicated he does not feel a scale would be required at the transfer site, if established. Mr. Emerson reinforced his statements about the adverse impacts on Normanby/Neustadt ratepayers if the Normanby Landfill Site is closed, without a transfer station being established.

Council noted a transfer station will only accept household garbage and recycling. Mr. Emerson noted there may be some small-scale commercial waste, but not large construction material. Council indicated large commercial waste would need to go to the Bentinck or Durham Landfill Sites.

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Council noted its struggles with what is going on at the West Grey landfill sites in terms of contaminated material, so that is why scales have been purchased. Council is looking to adjust landfill fees and charges to encourage ratepayers to better utilize the curbside waste and recycling pick-up services currently being offered. Mr. Emerson noted the cost for garbage needs to be reasonable to avoid further dumping on roadsides.

Council mentioned that Waste Management recently came to Council to encourage better sorting of recycling materials to reduce contamination. The Normanby Landfill Site was to stay open until October 13 from the original September 1 date as a transfer station to facilitate further discussion on garbage and recycling options. Staff will prepare a report prior to October 13 to include the cost to keep a transfer station running at the Normanby Landfill Site.

Mr. Emerson noted a number of municipalities provide garbage and recycling bins/containers to ratepayers to reduce dumping and better facilitate curbside pick-up.

Council will hold a public meeting to inform ratepayers of landfill and recycling changes.

The Director of Infrastructure and Public Works stated he reached out to the Town of Hanover regarding their Styrofoam recycling initiative. Hanover indicated it is a pilot project and Hanover is not prepared at this time to offer a partnership with other municipalities. The Director informed those present that the Styrofoam containers are full, and new Styrofoam is being landfilled. Council noted there is a substance called perlite, and the Director might want to check with companies that produce perlite if they offer a similar product using Styrofoam.

Council noted Waste Management indicated public spaces waste and recycling needs to be improved, and perhaps the Director can provide some options in this regard.

### **Business Arising from the Previous Meeting - None**

### **Staff Reports**

Director of Finance/Treasurer - Report #FTR 08/08/18

Approval of Accounts, Voucher #14-2018 – resolution #245-18

Request from the Bruce & Grey Federations of Agriculture re: Bursary Funding – resolution #246-18

**Bell-Thompson, Be it resolved that, the Director of Finance/Treasurer be authorized to pay the accounts presented as Voucher No. 14-2018 in the**

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**amount of \$721,022.47, of the Municipality of West Grey. #245-18 Carried.** (The items contained on page 13 of the Accounts, including the purchase of wine barrels (\$2,401.25), Bester Forest Products – mulch (\$711.90), and 90 bags of Pro-mix Ultimate (\$505.45), were not approved by Council at this time.)

**Thompson-Hutchinson, Be it resolved that, the Council of the Municipality of West Grey hereby approves a donation of \$500.00 to The Building Careers and Futures in Agriculture (The Bursary) as requested by the Bruce & Grey Federations of Agriculture, as recommended by the Committee of the Whole. #246-18 Carried.**

Director of Infrastructure and Public Works – Report #DIPW 08/08/18

Used 2007 Vermeer 1500 Wood Chipper from the County of Grey

Transportation Services – resolution #243-18

No Parking Signs along Chester and College Street (The proposed changes were amended to add a 30 metre setback on the southwest side of Chester/College Streets; no parking on the east side of College Street and the south side of Chester Street on Mondays to Fridays, 7am to 5pm, with parking permitted on the weekends.) – resolution #244-18

**Thompson-Bell, Resolved that, the Council of the Municipality of West Grey hereby authorizes staff to pursue the purchase of the Vermeer 1500 Wood Chipper, as posted on Govdeals, with a current market value for similar equipment ranging from \$25,000 to \$35,000. #243-18 Carried.**

**Hergert-Cutting, Resolved that, the Council of the Municipality of West Grey hereby requests staff to prepare an amendment to By-law Number 23-2018 to facilitate proposed parking/no parking changes as contained in Report PW-18-13 – Part 2, as amended. #244-18 Carried.**

Manager, Parks, Recreation & Culture – Report #08/08/18

Redesign of the Service Group Signs (Durham) – resolution #247-18

**Hutchinson-Bell, Be it resolved that, the Council of the Municipality of West Grey hereby approves the redesign of the service group signs in Durham, and directs staff to contact the current service groups as well as advertise the sign opportunity to other service groups and community organizations for event promotion, as recommended by the Committee of the Whole. #247-18 Carried.**

**By-Laws – First, Second & Third Readings**

90-2018      A By-law to enter into a Model Franchise Agreement (MFA) between the Municipality of West Grey and EPCOR Natural Gas

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Limited Partnership by its general partner EPCOR Ontario Utilities Inc. – resolution #248-18  
91-2018 A By-law to confirm the proceedings of the August 8, 2018 Council meeting – resolution #249-18

**Hergert-Cutting, Be it resolved that, By-law Number 90-2018, being a By-law to enter into a Model Franchise Agreement (MFA) between the Municipality of West Grey and EPCOR Natural Gas Limited Partnership by its general partner EPCOR Ontario Utilities Inc., be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #248-18 Carried.**

**Thompson-Hutchinson, Be it resolved that, By-law Number 91-2018, being a bylaw to confirm the proceedings of the August 8, 2018 Council meeting, be now read a first, second and third time, passed and numbered and that the said by-law be signed by the Mayor and Clerk, sealed with the seal of the Corporation and be engrossed in the by-law book. #249-18 Carried.**

#### **New Business**

RFP – Former Durham Public Library (Carnegie) Building – resolution #250-18  
Durham Marching Band (see resolution #251-18)

Flying West Grey Flag at ½ Mast (Council approved flying West Grey flags at municipal properties immediately until Saturday, being the funeral for West Grey firefighter, Steven Mayhew. Staff will prepare a draft flag flying protocol for consideration at a future Council or Committee of the Whole meeting.)

**Cutting-Bell, Resolved that, the Council of the Municipality of West Grey hereby approves seeking Requests for Proposals for the future use of the Carnegie Library building in Durham, as recommended by the Committee of the Whole, and as amended to extend the deadline date until December 31, 2018. #250-18 Carried.**

#### **Addendum - None**

#### **Notice of Motion/Direct Motions**

Durham Marching Band – resolution #251-18

West Grey Parks Committee - resolution #252-18, #253-18 (Council also directed that any existing payments of invoices need to be reviewed by the Manager, Parks, Recreation, and Culture, to determine if they fit the budget.)

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Hutchinson-Bell, Be it resolved that, the Council of the Municipality of West Grey hereby approves the sale of a trumpet owned by the Municipality to Chrystelle Owens, being the trumpet used by Ms. Owens as a long-time member of the Durham Marching Band, at a selling price of \$800.00, in addition to Ms. Owens personal student trumpet being given to the Municipality of West Grey. ... #251-18 DEFEATED.

Hergert-Thompson, Be it resolved that, the Council of the Municipality of West Grey suspend the authority of parks committee to spend taxpayers money, and hereby appoints the Manager, Parks, Recreation, and Culture, to be the sole individual authorized to make any future purchases on behalf of the West Grey Parks Committee, effective immediately. #252-18 Carried.

Thompson- Hergert, Be it resolved that, the Council of the Municipality of West Grey hereby amends resolution #252-18 by deleting "... until further motion is made.", and adding "... hereby appoints the Manager, Parks, Recreation, and Culture, to be the sole individual authorized to make any future purchases on behalf of the West Grey Parks Committee, effective immediately." #253-18 Carried.

Closed Session – Incomplete Items Only – n/a

Matters Arising from Closed Session – Incomplete Items Only – n/a

Question Period - None

Municipal Act – Notices - None

Adjournment

Hergert-Bell, Resolved that, we do now adjourn at 12:28 p.m., to meet again on August 23, 2018, 7:00 p.m., or at the call of the Mayor. Carried.

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(Signed)  
Kevin Eccles, Mayor

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(Signed)  
Mark Turner, Clerk