



Minutes

**Municipality of West Grey Committee of the Whole
Held on Monday, August 28, 2017 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office**

<u>Council</u>	Mayor Kevin Eccles, Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Carol Lawrence, Councillor Rob Thompson
<u>Staff</u>	Mark Turner, Clerk Brent Glasier, Director of Infrastructure and Public Works; Kerri Mighton, Director of Finance/Treasurer – during reports

Declarations of Pecuniary Interest and General Nature Thereof – None

Closed Session

Hergert-Bell, Whereas, the Municipal Act, S.O. 2001, Section 239 (2), authorizes Councils of municipalities to close to the public a meeting or part of a meeting for dealing with certain subject matters, Now therefore be it resolved that, the Committee of the Whole of the Municipality of West Grey, does now go into a closed session of the Committee of the Whole at 1:04 p.m., with the Clerk and Director of Finance/Treasurer, to discuss items which relate to a proposed or pending acquisition or disposition of land for municipal or local board purposes; and labour relations or employee negotiations.

... #COW 44-17

Carried.

Bell-Thompson, Be it resolved that, the Committee of the Whole of the Municipality of West Grey hereby returns to Open Session of Council at 1:52 p.m. ... #COW 45-17

Carried.

(Mayor Eccles confirmed that only closed session items identified were discussed in closed session)

REGULAR AGENDA:

Matters Arising from the Closed Session - None

Public Meetings - None

Delegations

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Stewart Steers

Stewart Steers came before the Committee of the Whole regarding his request for building permit/Development Charges refunds. Mr. Steers previously discussed this matter during the March 28, 2016 Committee of the Whole meeting, however, there has been no resolution of this issue to date. - resolution #COW 42-17

Lawrence-Cutting Resolved that, the Committee of the Whole hereby recommends Council reimburses Stewart Steers for his building permit fee #03-11 paid in the amount of \$2,178.00, and the applicable development charge paid in the amount of \$2,250.00. ... #COW 42-17 Carried.

Business Arising From Previous Meeting - None

Staff Reports

Director of Infrastructure and Public Works – Report COW #08/28/17

Road Supervisor’s Report - Staff have been busy with the following activities: spot grading, spot ditching, brushing, culvert replacement on Concession 6, sign reflectivity testing –completed Bentinck and Glenelg, checked rural stop signs for visibility, replaced culvert installed by NextEra at Vince Judges’ Driveway, and culvert was undersized and washed out during last month’s heavy rain fall. Equipment - New tandem truck TR28WG has arrived in Normanby. (received for information)

Utilities Supervisor’s Report - Staff have been busy with the following activities: Pavement patching, tree trimming and working around vacation time; repaired washout issue around walkway bridge and large tree which had fallen across the creek at Neustadt Lions Park; and installed cement blocks for replacement of wooden walking bridge. New Tremble Development off Chester Street connected to town water and sewer. Summer students have been active with the following: watering and weeding gardens; misc. painting Neustadt water plant and sewage plant; and one student finished August 18th and the other two students finish August 28, 2017. The Department has advertised for a part-time employee to carry on the watering over the next 5-6 weeks. (received for information)

Sale of Surplus Equipment - Trackless V-Plow - \$50.00; 1992 Champion 740A Grader - \$17,720.00; 1990 Volvo Plow Truck - \$12,520; 1992 John Deere 624E Loader - \$19,020; Lot of approx.. 190 cedar logs - \$810.00. (received for information)

Landfill Trash Compactor Tender WG#17-22 – resolution #COW 38-17

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Neustadt Sewage Lagoon Repairs – resolution #COW 39-17 (The Committee of the Whole requested the Director of Infrastructure and Public Works to bring back future plans for additional bank stabilization work at the Neustadt Lagoon for consideration during 2018 budget deliberations.)

Bridge #26 & Bridge #66 Tender Repair Results – resolution #COW 40-17
National Disaster Mitigation Program Funding for 2018/2019 (The Committee of the Whole noted the Saugeen Valley Conservation Authority (SVCA) owns the Upper & Middle Durham Dams, and therefore, requested the Director of Infrastructure and Public Works to discuss potential dam mitigation work with SVCA staff.) – resolution #COW 41-17

Unlawful Garbage Dumping (The Committee of the Whole requested the Director of Infrastructure and Public Works to place trail cameras and signage, including Crime Stoppers signage, at Sideroad 10 Bentinck (West Bentinck Cemetery) and other hot spots, and to consider options for closing or restricting road access in the future if the trail cameras and signage are not effective in mitigating illegal dumping. The Director is also working with the West Grey Police Service on revising the waste/recycling by-law.)

Ayton Mill Pond (Mayor Eccles reported that one or two of the stop gap boards/flow logs have been knocked out by ice that could be contributing to low water levels. The Committee of the Whole requested the Director to determine if the West Grey Public Works Department can complete this work, or if West Grey will need to hire a contractor.)

Landfill Weigh Scales (The Director indicated he is checking into the possible purchase of used weigh scales from the Grey County Transportation Department and Township of Georgian Bluffs. The Committee of the Whole noted the purchase of weigh scales is an approved budget item, and therefore, the Director can proceed with the purchase of the used weigh scales if deemed appropriate.)

West Grey Municipal Office (The Director informed the Committee of the Whole that the septic tank at the West Grey Municipal Office was re-located, and a deficiency in the operation of the sewage system was also corrected.

Thompson-Bell, Resolved that, the Committee of the Whole hereby recommends Council awards Tender WG#17-22 to Marcel Equipment for a 2009 816F landfill compactor at a cost of \$225,000 plus HST, subject to the Director's on-site mechanical assessment of the landfill compactor. ... #COW 38-17 **Carried.**

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Lawrence-Cutting, Resolved that, the Committee of the Whole hereby recommends Council approves maintenance work at the east side of the west Neustadt Sewage Lagoon at an approximate cost of \$25,000.00, to be funded from the Neustadt Sewage Lagoon reserve fund. ... #COW 39-17 Carried.

Lawrence-Hutchinson, Resolved that, the Committee of the Whole hereby recommends Council awards the tender for Bridge #26 to Allen Hastings Ltd., in the amount of \$181,015.00 plus HST; And further that, the Committee of the Whole hereby recommends Council awards the tender for Bridge #66 to Allen Hasting Ltd., in the amount of \$115,862.00 plus HST, with a completion date of June 2018, resulting in this project being an expenditure under the 2018 budget. ... #COW 40-17 Carried.

Hergert-Hutchinson, Resolved that, the Committee of the Whole hereby recommends Council authorizes municipal staff to make application for National Disaster Mitigation Program Funding for updating the Durham area floodplain mapping from 1974. ... #COW 41-17 Carried.

Director of Finance/Treasurer – Report COW #08/28/17
2018 Budget Planning – resolution #COW 43-17

Hergert, Lawrence, Resolved that, the Committee of the Whole hereby recommends Council approves the following Special Committee of the Whole meetings for 2018 Budget purposes: September 18, 2017, 9:00 a.m.; October 6, 2017, 9:00 a.m.; and October 13, 9:00 a.m. ... #COW 43-17 Carried.

Fire Chief – Report COW #08/28/17

Proposed Hanover Fire Agreement (The Committee of the Whole reviewed two versions of the proposed updated Hanover Fire Agreement, one drafted by West Grey and one by Hanover. The Committee of the Whole requested Councillor Cutting to assist the Fire Chief in further discussions with Town of Hanover representatives.)

The Committee of the Whole temporarily adjourned for lunch at 12:06 p.m., and reconvened at 1:00 p.m.

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Reports/Minutes from Committees/Committee Chairs/Council Representatives

1) West Grey Economic Development Committee

Councillor Hutchinson reported the Committee met last week. The Saugeen Economic Development Corporation will continue the Hawks Nest event in 2018. A transportation initiative designed to encourage youth participation at the Hanover Launch Pad is underway. A regional advisory committee consisting of local municipalities was established to promote economic development. "Saugeen Connect" is another initiative connecting businesses for economic development purposes.

The Committee of the Whole was informed that the \$5,000 given to local Grey County municipalities, including West Grey, from the Grey County Economic Development fund, can be used to showcase businesses in West Grey, and it was suggested a former employee of The Spotlight newspaper could be used for this purpose.

Mayor Eccles reported on the possible use of logos on municipal vehicles for economic development purposes.

2) West Grey Parks Committee

Councillor Cutting reported that September 27 is National Maple Leaf Day, and this will be the day that trees will be planted for Canada 150. A float is being entered in the Durham Fall Fair.

The Committee of the Whole consented to the West Grey Parks Committee having a tent or booth at the Durham Fall Fair to promote Parks projects, such as the bench memorials, and tree planting memorials.

The Committee of the Whole was also informed that Kris Kennedy is working on the design of the Durham Industrial Park sign.

3) West Grey Recreation Advisory Committees

Councillor Lawrence reported on a successful Ayton Ball Tournament being held, with 14 teams participating in this event.

Councillor Thompson reported that lights have been installed at the Durham tennis courts and basketball court, as well as the Durham Ball Diamonds.

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Reports/Minutes from Other Committees/Committee Chairs/Council Representatives

1) West Grey Public Library Board

Councillor Hergert reported that the new air conditioner at the Durham Public Library branch is operational, however, the flooring is lifting due to the past humidity, and it is hoped that this will be resolved with the new air conditioning now working.

2) West Grey Police Services Board

Mayor Eccles reported on a number of meetings being held by the West Grey/Hanover Police Services Steering Committee. A cost-sharing formula is being worked on. There are two working groups, one group working on public/council communications, and the other group considering a building location for a new police building.

3) Saugeen Municipal Airport Commission

Councillor Lawrence reported that an aerobatics event took place at the Airport on August 20.

4) Saugeen Valley Conservation Authority Board of Directors

Deputy Mayor Bell reported that there is a 2018 budget meeting scheduled for September 19.

Mayor Eccles reported that a draft Memorandum of Agreement for SVCA planning services for Grey & Bruce Counties, and lower tier SVCA member municipalities, has been forwarded for comments. The Board of Directors has directed SVCA staff to concentrate on core mandates.

5) Elmwood Community Centre Board – no report

6) Saugeen Mobility and Regional Transit Corporation (S.M.A.R.T.)

Deputy Mayor Bell reported that the scheduling software has arrived, and a demonstration of the software will take place on Wednesday.

7) West Grey Chamber of Commerce/Durham BIA/Neustadt Business Group

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Councillor Thompson reported there is a Chamber meeting on September 5.

Councillor Hutchinson reported the Canada 150 Committee will be discussing the possible creation of a time capsule that will be opened 50 years later, and will also be providing West Grey with the invoice for the historical sign stands.

8) Elmwood Fire Department Joint Board of Management

Councillor Thompson reported a meeting of the Joint Board is scheduled for September 13, 6:00 p.m., and long-time volunteer service awards will be presented on 7:00 p.m.

9) Others - None

New Business

Mayor Eccles reported on a Grey County Council meeting held last Thursday. A resolution to request a Request for Proposals (RFP) for a consulting firm for policies regarding long term care was debated and defeated, and Council direction remained to establish 166 long term care beds specifically in Durham. Mayor Eccles noted the West Grey resolution regarding long term care will be included in correspondence at the next Grey County Council meeting. There was a lot of planning applications considered as well, including the Marvin Martin Official Plan Amendment being approved by the County; and two redline revisions to subdivisions in Blue Mountains, as well as other development applications. A special County committee is working with Blue Mountains to assess what benefits they derive in comparison to the tax levy paid by Blue Mountains.

The Clerk indicated that the County of Grey has inquired if local Grey County municipalities would potentially be interested in sharing Integrity Commissioner(s) with the County. The Committee of the Whole authorized the Clerk to inform the County that West Grey has an interest in considering sharing Integrity Commissioners with the County.

The Clerk informed the Committee of the Whole of the contents remaining at the former Durham Public Library building. The Committee of the Whole directed staff to remove the remaining desks and chairs at this time.

The historical stands for signs were advertised in the last West Grey newsletters for loan to interested parties. The Committee of the Whole requested the Clerk to develop a policy on the borrowing of these historical

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stands, and suggested a deposit of \$50/week be established, with bookings to be arranged through the West Grey Office. Councillor Hutchinson will provide the Clerk with the cost of each stand by September 13.

The Committee of the Whole requested the issue of potentially expanding the urban area of Durham to be discussed at the September 11, 2017 Committee of the Whole (Planning) meeting.

Adjournment

**Hutchinson, Resolved that, we do now adjourn at 3:26 p.m., to meet again on September 25, 2017, 9:00 a.m., or at the call of the Mayor.
Carried.**

(Signed)
John A. Bell, Deputy Mayor

(Signed)
Mark Turner, Clerk