



Minutes

Municipality of West Grey Committee of the Whole
Held on Monday, August 13, 2018 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office

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| <u>Council</u> | Mayor Kevin Eccles (arrived at 9:55 a.m.), Deputy Mayor John A. Bell, Councillor Bev Cutting, Councillor Rebecca Hergert, Councillor Doug Hutchinson, Councillor Rob Thompson |
| <u>Absent</u> | Councillor Carol Lawrence |
| <u>Staff</u> | Laura Johnston, CAO/Deputy Clerk; Mark Turner, Clerk Stephanie Pavao, Manager of Parks, Recreation & Culture (during Parks Committee discussion); Cathy Sweeney, Economic Development, Tourism & Promotions (during Economic Development Committee & West Grey Chamber/BIA discussion) |

Declarations of Pecuniary Interest – None

Reports/Minutes from Committees/Committee Chairs/Council Representatives

1) West Grey Economic Development Committee

Councillor Thompson reported the updated West Grey business directory is almost done. The Durham Business Park sign is up, and the service club signs for Durham are being changed.

Cathy Sweeney reported the beautification program is being temporarily suspended until the Community Improvement Plan (CIP) is completed by Grey County, then the program will move forward.

Councillor Thompson also reported that the proposed production of a new sign for the Neustadt Business Park will be left with the new Council to consider. The expansion of a gas line by EPCOR was approved by West Grey through a Model Franchise Agreement, and Grey County also approved the EPCOR application last week.

The next Economic Development Committee meeting date is September 25, 9:00 a.m., at the West Grey Municipal Office.

2) West Grey Parks Committee

The CAO noted Council passed a resolution on August 8 suspending any further expenditures by the Parks Committee, unless approved by the Manager of Parks, Recreation, and Culture. The CAO reported there are a few more invoices received that were purchases made by the Parks Committee prior to August 8, and asked for direction on how to deal with these invoices. The Committee of the Whole indicated the

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Manager of Parks, Recreation, and Culture, should review and submit these invoices for approval to Council as deemed appropriate.

The CAO reported she will be meeting with the Chair of the Parks Committee, Manager of Parks, Recreation, and Culture, and Director of Finance/Treasurer, to discuss the status of the Parks Committee budget and related items.

Councillor Cutting clarified some parks related issues, noting the plants at the former Grey County building in Durham now owned by West Grey are 2 cedar trees in boxes that were the ones on the streets in Durham for Christmas 2 years ago. These trees are being watered to determine if they would survive, so there are no old or new trees there that should have been planted. There are dead branches being stored as well that were used for lighting in the past. The flowers were donated and will go into the wine barrels to tie into the history of the Neustadt Brewery. One of the items on the last voucher (\$2,500 for Davis Hill Nurseries) was supposed to have been held from the accounts as all of the flowers were not received to date.

Councillor Cutting further clarified that the comments regarding there being no flowers in Durham is not accurate as there are a number of planters with trees that were donated, and flowers were also planted at Vickers Park, McGowan Falls, the Heritage Bridge, and Durham Community Centre, using the same amount of flowers but not just located in downtown Durham.

The Committee of the Whole opined that the trees on the street for Christmas celebrations were for 2 years ago, not last year, and the BIA did not want the branches put up. Councillor Cutting noted the Public Works Department is responsible for Christmas lighting. The Committee of the Whole indicated the BIA has indicated when the big dig happens they want trees on the main street of Durham at that time. The BIA did not ask for trees in planters, but wanted hanging baskets on main street, however, they were told by the Parks Committee they were not doing it. Councillor Cutting responded that some of the businesses requested the trees in planters.

The Committee of the Whole noted Council should be advised if an invoice such as the \$2,500 invoice from Davis Hill Nursery was not to be paid prior to being included in the Accounts.

The Committee of the Whole requested the Parks Committee to list the location of municipal parks and flower beds. The Manager of Parks, Recreation, and Culture, will work with the Parks Committee, through Steve Ayerhart, to prepare a listing for Council information.

The Committee of the Whole questioned about Christmas lighting plans. Councillor Cutting indicated Hydro One has to place the lights on hydro poles and banners, and that the Canada flags were placed by Public Works. The CAO will check with the

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Director of Infrastructure and Public Works regarding Christmas lights.

The Committee of the Whole requested the Parks Committee prepare a plan of what the Committee is proposing in the future, subject to approval and direction from Council on what Council and the community wants.

The next Parks Committee meeting is September 5, 7:00 p.m., at the Durham Fire Hall.

3) West Grey Recreation Advisory Committees

Councillor Hergert reporting on behalf of the Normanby Recreation Advisory Committee reported the Ayton Ball Tournament was held last week, and was well attended. A new fundraising dance is being worked on, and the Committee of the Whole noted the Normanby Recreation Advisory Committee will be responsible for the deposit for the band. Councillor Hergert noted the Normanby Firefighters Association has asked if they are covered for insurance when volunteering and fundraising at their events – staff will confirm their insurance status. The engineered drawings for the bleachers are being worked on. The new picnic tables and park benches are being packed up to return to Durham. The next Normanby Recreation Advisory Committee meeting is scheduled for August 28, 6:30 p.m., at the Normanby Arena.

Councillor Thompson indicated the next Durham Recreation Advisory Committee meeting is being held on September 20, 2018, 7:30 p.m., at the Durham Arena.

Councillor Hutchinson reported the next Neustadt Recreation Advisory Committee meeting is being held on September 12, 7:30 p.m., at the Neustadt Community Centre. The Colleen Lantz Memorial Run was held this past weekend.

Reports/Minutes from Other Committees/Committee Chairs/Council Representatives

1) West Grey Public Library Board

Councillor Hergert reported the library floor at the Durham Public Library is still not fixed. The Committee of the Whole requested a letter be sent to the West Grey Public Library Board regarding the recent inspection of the Neustadt Public Library branch by the Chief Building Official (CBO). The CAO will ask the CBO to put his comments in writing. The CAO did note that the CBO indicated the Neustadt Public Library building is structurally sound, but requires a new roof, furnace, and front door.

The next meeting of the West Grey Public Library Board is September 19, 6:00 p.m., at the Durham Library.

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2) West Grey Police Services Board

Councillor Cutting indicated the next West Grey Police Services Board meeting is slated for August 28, 2:00 p.m., at the West Grey Municipal Office.

Mayor Eccles reported that the West Grey Police Services made a presentation to the Township of Chatsworth respecting possible West Grey Police Service coverage of their municipality. There were positive comments from the Township of Chatsworth, and the Board is waiting for an official response.

Mayor Eccles also reported the Service is promoting one part-time officer to full-time, as a result of some officers leaving the force. There are some continuing issues with the condition of the current police building. The attempted murder case is being resolved as a suspect was apprehended.

3) Saugeen Municipal Airport Commission

Mayor Eccles reported the Commission is trying to further utilize the airport for the business community. The new operators of the restaurant are working out well to date.

4) Saugeen Valley Conservation Authority Board of Directors

Mayor Eccles reported the Board passed a resolution indicating Natural Heritage comments will no longer come from the SVCA. The Grey County Planning & Development Department may need to hire planning staff with expertise in this area.

5) Elmwood Community Centre Board

Deputy Mayor Bell reported that the kitchen renovations are proceeding, with the cost being just over \$100,000. The CAO reported on a fundraising event being planned for August 24. Mayor Eccles indicated there is a Board meeting tonight at 7:00 p.m. to discuss the kitchen renovation project.

6) Saugeen Mobility and Regional Transit Corporation (S.M.A.R.T.)

Deputy Mayor Bell reported two of the three new vans have been delivered, and all the new vans will be in service in September or October, as logos and other detailing are being completed. The total cost of the 3 new vans is approximately \$180,000. SMART is anticipating an increase in gas tax funding next year to approximately \$750,000 from \$710,000 provided last year.

7) West Grey Chamber of Commerce/Durham BIA/Neustadt Business Group

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Cathy Sweeney reported her attendance at the Chamber meeting last month, with a new Chamber sign being discussed. The next Chamber meetings are August 14, 6:30 p.m., at the Durham Public Library, and September 4, 6:30 p.m., at the Durham Public Library. Ms. Sweeney is working with Grey County on the development of a West Grey Business Directory.

Councillor Hutchinson reported on the positive feedback on the recently held Arts Fest in Durham. The exact amount of money raised at this event is not established at this time. The Arts Fest may become an annual event.

8) Elmwood Fire Department Joint Board of Management

Councillor Cutting reported the Joint Board met in July with the Elmwood Firefighters Association submitting a proposal to the Board, and the Board accepting its financial statements. The Association wants to build their own training facility behind the fire hall, and are willing to contribute \$5,000 of the estimated cost of \$25,000 to \$30,000 – this item is being held off until next year budget talks. The Board is looking at possible revenues that can be realized through allowing other firefighters to use the proposed training facility.

The next Joint Board meeting is September 12, 6:00 p.m., with long-term service awards being presented at 7p.m.

9) Others

The CAO reported on West Grey being successful in obtaining delegations to the Association of Municipalities of Ontario (AMO) Annual Conference for 4 of 5 delegation requests. The Province is going to hold a Minister and Mayor round table on the issues of the costs for policing and cannabis due to the tremendous interest in these two topics.

The CAO reported that the Township of Chatsworth has also submitted notice of intention to exit the Joint Building Services (JBS) Department, so the JBS will likely be dissolved as Grey Highlands will be the sole remaining participating municipality. The CAO will report back on further developments in this regard. The Grey Highlands CAO has contacted West Grey to arrange a possible meeting to discuss JBS issues. The next JBS Committee meeting is September 21, 9:30 a.m., at the Grey Highlands Municipal Office.

The CAO also reported Terms of Reference for the Committees are being worked on, and may be presented at the August 27, 2018 Committee of the Whole meeting.

The Committee of the Whole questioned what is the West Grey financial commitment to the Multi-Municipal Wind Turbine Working Group. Deputy Mayor Bell responded that

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West Grey pays \$400/year, and has two representatives on the Working Group.

The Committee of the Whole questioned what securities West Grey has in place for NextEra Energy. Staff will provide an answer to this question posed by the Committee.

Adjournment

Hergert-Hutchinson, Resolved that, we do now adjourn at 11:40 a.m., to meet again on August 27, 2018, 9:00 a.m., or at the call of the Mayor. Carried.

(Signed)
Kevin Eccles, Mayor

(Signed)
Mark Turner, Clerk