



Please Note: Cellular phones/pagers must be switched to the non-audible function during this meeting.

Agenda

**Municipality of West Grey Committee of the Whole
To be Held on Monday, April 24, 2017 at 9:00 a.m.
At the Council Chambers – West Grey Municipal Office**

-
- 1. Call to Order 9:00 a.m.**
 - 2. Declarations of Pecuniary Interest**
 - 3. Closed Session - None**

REGULAR AGENDA:

- 4. Matters Arising from the Closed Session – n/a**
- 5. Public Meetings - None**
- 6. Delegations**

John S. Black – re: Grey Gables and historical musings **10:15 a.m.**

- 7. Business Arising From Previous Meeting**
- 8. Staff Reports**

Director of Infrastructure and Public Works – Report COW #04/24/17
(attachment)

Director of Finance/Treasurer – Report COW #04/24/17 (attachment)

Clerk – Report COW #04/24/17 (attachment)

9. Reports/Minutes from Committees/Committee Chairs/Council Representatives

- 1) West Grey Economic Development Committee
- 2) West Grey Parks Committee

(2)

- 3) West Grey Recreation Advisory Committees
 - March 8, 2017 Neustadt Recreation Advisory Committee minutes (attachment)

10. Reports/Minutes from Other Committees/Committee Chairs/Council Representatives

- 1) West Grey Public Library Board
 - March 21, 2017 minutes
- 2) West Grey Police Services Board
- 3) Saugeen Municipal Airport Commission
 - March 15, 2017 minutes (attachment)
- 4) Saugeen Valley Conservation Authority Board of Directors
- 5) Elmwood Community Centre Board
 - March 21, 2017 minutes (attachment)
- 6) Saugeen Mobility and Regional Transit Corporation (S.M.A.R.T.)
- 7) West Grey Chamber of Commerce/Durham BIA/Neustadt Business Group
 - March 7, 2017 West Grey Chamber of Commerce Executive Meeting minutes (attachment)
- 8) Elmwood Fire Department Joint Board of Management
- 9) Others

11. New Business

12. Adjournment



REPORT TO
COMMITTEE OF THE WHOLE

Monday March 27, 2017

Department: Public Works

Subject: #1 Road Supervisor's Report

Staff have been busy with the following activities:

- Grading
- Cold patching
- Brushing
- Removing Winter maintenance equipment

Subject #2 Utilities Supervisor's Report

Staff have been busy with the following activities:

- Sweeping Urbans – Durham completed and now working in Ayton, followed by Neustadt and Elmwood

DIPW#1 & #2: for Committee of the Whole information/discussion

West Grey 2020 Action Plan

Decisions respecting this subject support the following Strategic Priority and Goals identified in the approved West Grey 2020 Action Plan:

Strategic Priority

3. providing information and communicating with the public.
Strategy C.1 – Municipal Communication

Subject: #2 Letter to Council from Joni Lang

Background:

The Department has received a letter from a Joni Lang (see attached) resident on Side Road 5 between concession 8 and concession 10 former Bentinck complaining about the current road conditions and requesting that Side Road 5 be hard surfaced.

The Director has researched that the 2016 fall traffic count on this section of Road was 225 vpd. The Department has yet to undertake the Road Rationalization Study however, the Director acknowledges that this section of road could be a candidate of hard surfacing as the traffic volume exceeds what the Director considers as a minimum count of 200 vpd.

As part of improving 2017 gravel road conditions such as reducing dust and pot hole formation, the Department will be applying a much heavier application of Calcium Chloride over sections of gravel roads in West Grey that have heavier traffic volumes.

The residents along this section of road should see a vast improvement to what has been done in the past.

DIPW#3: for Committee of the Whole information/discussion

West Grey 2020 Action Plan

Decisions respecting this subject support the following Strategic Priority and Goals identified in the approved West Grey 2020 Action Plan:

Strategic Priority

3. providing information and communicating with the public.

Strategy C.1 – Municipal Communication

Respectfully Submitted

Brent Glasier, C.E.T.

Director of Infrastructure and Public Works

April 7, 2017

TO WHOM IT MAY CONCERN:

My name is Joni Lang and I'm writing this letter to respectfully ask a few questions regarding the condition of the West Grey road I live on and the municipality to which I pay taxes and vote every Municipal election. I am also hoping that this letter can be read at your next Council Meeting.

For 35 years, I have lived on Sideroad 5 NDR which is approximately 4 km. East of Elmwood in the former township of Bentinck. In that time I have asked our different members of our council, why our road cannot be paved. At one time there were only 2 – 3 dwellings – tax paying people on that road and no school busses. At present, we have 8 dwellings with several members of a family living at each home and a school bus route as well. I can see in the past, why it would not be cost sufficient to pave a road with only a couple of people living on it, and the tax dollars generated from that would not be sufficient to entertain such a venture. However, in the span of time, we have accumulated a sufficient number of family dwellings along this road. With the increased number of people living on this road, the amount of tax dollars would increase as well. Would this not at least conjure a moment to reflect on the possibility of paving this road that I must admit, is normally in a deplorable condition.

The condition of this road at the best of times is horrendous. The craters and potholes that abound on this road cause severe damage to vehicles and also pose a safety hazard. Cars roam from side to side to dodge the ever growing ruts, washboards and holes to save the damage that can happen to the vehicles. We also have a growing population of Amish who walk this road daily as well as other residents. This road also has its share of hills and with a pedestrian cresting a hill could potentially come in contact with a car or farm machinery that is on the wrong side of the road. This would also include the safety of children riding on the bus that travels on this road as well. What a catastrophe it would be if something were to happen to these children....all because of poor preventable road conditions. This road also poses a danger to emergency vehicles. Responding to a call on this road at a high rate of speed can only spell disaster.

I know you have the argument of the road being grated. This is a temporary solution to say the least. I have also called the municipal office and asked that the road not be grated between the hours of 8:00 am and 9:00 am. At this time, many of us are leaving for work and the bus travels down the road as well. When the road is being grated at this time, it causes havoc with vehicles meeting the grater...I have many times had to travel down the wrong side of the road because of the huge mound of piled up gravel that sits in the middle of the road. When you have a smaller vehicle, to cross over that mound means an under carriage full of gravel and who knows what else could be damaged. Which leads me to the next point of vehicle maintenance! Suspension, tie rods, gravel in the brake pads....I can only imagine what the total cost of car repairs would be if I took the time to add up the costs over 30 years! The amount of dust in the summertime is another problem. We have a rental home at the end of our lane. In the dry conditions, our tenant's home is covered in dust....she rarely can have her windows open and what covers her windows is a whole other story.

I am not alone in my request for this road to be paved. I know many of our neighbours share the same concern. I am just growing weary of the same thing happening year after year, election after election.

Sometimes we, in the Elmwood area feel rather neglected by the people we have voted onto council to represent us. Maybe we have not been loud enough or have remained subservient. So as one small voice, I will express my concern and taxpaying "wish" for myself and other members of the northern part of your municipality. Please consider paving this short section of road for the increased number of tax paying people who now live along this road. Please consider the safety of others and the people who vote to be fairly represented.

If you are not going to pave this road, please indicate in writing to the residents who live along this road, why this won't happen. Maybe there is a reasonable explanation, but as tax payers, I feel we deserve the right to know why.

Yours truly,

Joni Lang

034344 Sideroad 5 Bentinck West Grey

R.R. #3, Elmwood, Ontario

NOG 150



Report
Committee of the Whole
Director of Finance/Treasurer – Report FTR#04/03/17

Date: April 3, 2017.

2016 Year End Reserve Transfers

As part of the finalization of the 2016 year the following approval is being requested for transfers to reserves:

Proceeds from the sale of the Rock Street Road Allowance in the amount of \$63,740.46 and the Road Allowance 280-2-063/-064/-037 in the amount of \$4,424.78 are transferred to the Municipal Capital Facilities Reserve.

Transfer the Insurance surplus when comparing budget to actual in the amount of \$93,100 to the Insurance Reserve, as per the direction from the Dec. 14, 2015 Special Committee of the Whole meeting.

Transfer the unused net levy funding for the Road EA Costs shared with Hanover \$25,000 to Planning Reserve.

Transfer \$20,000 unused capital levy funding for Interior Steel & Insulate Walls at Normanby Arena to Normanby Recreation Capital Reserve since project was deferred to 2017.

Approval that the Ayton Fire Truck is to be financed with \$100,000 from the Fire Truck Reserve, \$262,667 from a bank loan and the balance of \$20,470.86 through the tax levy.

Transfer \$100,000 to the Landfill Reserve for Weigh Scales project deferred to 2017.

Transfer \$12,000 to the Durham Recreation Reserve for Condenser Fan project not completed in 2016.

Transfer \$20,000 to the Neustadt Arena Reserve for parking lot paving not completed in 2016.

Approve the funding for the purchase of 453 Garafraxa St. S. for the new Durham Library from Development Charges Reserve \$81,145.19; Library Renovation Reserve \$133,033.59; and the balance borrowed internally from the General Capital Reserve \$123,821.87 to be paid back over 5 years \$25,000 annually.

Transfer the remaining 2016 Landfill Surplus to the Landfill Reserve.

FTR#1 Recommendation: That the 2016 Year End Reserves transfers contained in Report FTR#04/24/17 be approved.

Respectfully submitted:
Kerri Mighton
Director of Finance/Treasurer

West Grey 2020 Action Plan

Decisions respecting this report should support the following Strategic Priorities and Goals identified in the approved West Grey 2020 Action Plan:

Strategic Priorities

1. Ensure the Financial Sustainability of the Municipality.
2. Pursue Economic Development in West Grey.
3. Enhance Efforts to Inform and Communicate.



Report Consent Agenda Clerk – Report COW #04/24/17

Date: April 24, 2017.

Page 1 of 2

Appointment of Officials & Citizens to Various Committees

The municipal office is encountering some delays in receiving the required accessibility training forms from individuals that have been appointed to various committees.

As a result, I am proposing that in the future, any by-laws or resolutions appointing individuals to various committees contain a provision that states that the individuals' appointment to the respective committee will not take force and effect until the individuals have completed the legislatively required West Grey accessibility training.

COW#1 Recommendation: Receive for information.

Proposal for Municipal Weed Inspector

The Clerks of the Municipality of West Grey, Township of Chatsworth, and the Municipality of Grey Highlands, recently met to review and discuss a "Proposal for Weed Inspector" submitted by Jennifer Watson, current By-law Enforcement & Property Standards Officer. The Clerks agreed to take a recommendation to approve the proposal by Ms. Watson to their respective Councils. I subsequently received confirmation on April 20, 2017 that the Township of Chatsworth and Municipality of Grey Highlands Councils approved a by-law to enter into a Municipal Weed Inspector Contract with Jennifer Watson.
(attachment)

COW#2 Recommendation: That the Committee of the Whole pass a resolution recommending Council appoint Jennifer Watson as the Municipal Weed Inspector.

Proposed Update to Regulation and Control of Traffic By-law Number 133-2004, as amended

Robert Martin, West Grey Police Service Chief, has requested the above noted by-law be updated to incorporate into one by-law, the past amendments to the original By-law Number 133-2004, and to incorporate some additional clauses respecting designated fire routes, an increase in the fine for parking in a handicapped parking space from \$300 to \$350, and a few other minor changes. (attachment)

The by-law, as attached, has the approval of Chief Martin, as well as preliminary approval from the Ministry of the Attorney General's Office.

COW#3 Recommendation: That the Committee of the Whole pass a resolution recommending Council approves the proposed regulation and control of traffic by-law.

West Grey 2020 Action Plan

Decisions respecting this report should support the following Strategic Priorities and Goals identified in the approved West Grey 2020 Action Plan:

Strategic Priorities

Ensure the Financial Sustainability of the Municipality.
Pursue Economic Development in West Grey.
Enhance Efforts to Inform and Communicate.

Respectfully submitted:
Mark Turner, Clerk

PROPOSAL FOR WEED INSPECTOR

Grey Highlands, West Grey and Chatsworth Township's Weed Inspector will address public concerns regarding weeds. This will include responding to telephone or email enquiries from the public and those who have received notices and/or orders, inspecting subject properties for weeds, completing and filing reports, and sending registered letters of notice to destroy weeds. Re-inspection of sites and/or assignment of contractors to destroy weeds as required.

The weed control inspector, and as a current member of Ontario Vegetation Management Association (OVMA), will identify the weeds, listed as of January 1, 2015, with the Ministry of Agriculture Food and Rural Affairs with regard to the Ontario Weed Control Act. The weed inspector will complete inspections in all terrains, and document all findings pertaining to the Weed Control Act. Issuance of Notices relating to the Weed Control Act along with Orders under the Weed Control Act.

This Service will be provided at a per call rate. The rate per call will be \$100.00 this will be for initial inspection (attending the property, documentation of the said property, identifying the noxious weeds, pictures, time of arrival and departure). After initial inspections, a rate of \$25.00 an hour will be charged for notices, orders and re-inspection of the property to gain compliance on each file. An additional hourly rate of \$25.00 an hour will apply to any appeals that may arise from any order issued.

Respectfully submitted by:

Jennifer Watson

April 12th, 2017

The Corporation of the Municipality of West Grey
By-law Number 46 - 2017

Being, a By-law to provide for the regulation and control of traffic.

Whereas, the Municipal Act S.O. 2001, as amended, and the Highway Traffic Act R.S.O. 1990, Chapter H.8, as amended, provides that a Municipal Council may pass By-laws to regulate and control traffic;

And whereas, the Council of the Corporation of the Municipality of West Grey deems it expedient to pass a By-law to regulate and control traffic within the Municipality of West Grey.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST GREY ENACTS AS FOLLOWS:

Interpretation

1.(1) In this By-law:

- a) "boulevard" shall mean the grassy area between the sidewalk and the curb of a roadway"
- b) "by-law enforcement officer" means a member of the West Grey Police Service or a person appointed by Council to enforce provisions of this By-law;
- c) "curb" means a raised concrete or stone border separating the Grass section portion of the boulevard from the road."
- d) "highway" includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, designed and intended for, or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof;
- e) "intersection" means the area embraced within the prolongation or connection of the lateral curb lines, or, if none, then the lateral boundary lines of two or more highways that join one another at an angle;
- f) "motor vehicle" includes an automobile, motorcycle, motor assisted bicycle and any other vehicle propelled or driven other than by muscular power but does not include a motorized snow vehicle, traction engine, farm tractor, self propelled implement of husbandry or road building machine;
- g) "official sign" means a sign approved by the Ministry of Transportation of Ontario;
- h) "Park" or "parking" when prohibited, means the standing of a vehicle, whether occupied or not, except when standing temporarily for the purposes of and while actually engaged in loading or unloading or passengers;
- i) "pedestrian" includes a person afoot and an invalid or a child in a wheelchair or carriage;

DRAFT

(2)

- j) "pedestrian crosswalk" means any part of the highway at an intersection that is included within the connections of the lateral lines of the sidewalks on opposite sides of the highway measured from the edge of the roadway, or any portion of a roadway at an intersection or elsewhere distinctly indicating for pedestrian crossing by signs or by lines or other markings on the road surface;
- k) "roadway" means that part of the highway that is improved, designed or ordinarily used for vehicular traffic, but does not include the shoulder and where a highway includes two or more separate roadways, the term "roadway" refers to any one roadway separately and not to all the roadways collectively;
- l) "stop" or "stopping", when prohibited, means the halting of a vehicle, even momentarily whether occupied or not, except when necessary to avoid a conflict with other traffic or in compliance with the directions of a police officer or a traffic control sign or signal;
- m) "traffic control signal" means any device, manually, electronically or mechanically operated for the regulation or control of traffic;
- n) "vehicle" includes a motor vehicle, trailer, traction engine, farm tractor, road building machine, bicycle and any vehicle drawn, propelled or driven by any kind of power – including muscular power, but does not include a motorized snow vehicle;

Where any expression of time occurs or where any hour or other period of time is stated, the time referred to is standard time except in periods when daylight savings time is in effect, in which periods, it is daylight saving time.

Obedience to Traffic Regulations

- 2. The provisions of this By-law shall be enforced by a member of the West Grey Police Service and/or By-law Enforcement Officer appointed by Council to enforce the provisions of this By-law.

Miscellaneous Driving Rules

- 3. (1) No person shall drive a motor vehicle upon a sidewalk or a footpath except for the purpose of directly crossing the sidewalk or footpath.
- (2) No person shall drive a motor vehicle over a raised curb except at a place where there is a ramp.

General Stopping and Parking Regulations

- 4. (1) No person shall park or stop any vehicle on any highway or portion thereof except as follows:

(3)

- a) where there is a raised curb, on the right side on the roadway, having regard for the direction such vehicle was proceeding, with its right front and rear wheels parallel to and not more than .15 metres out from such curb;
 - b) where there is no curb or rolled curb, with the right front and rear wheels parallel to and as near to the right hand limit of the highway as practicable without stopping or parking on sidewalk or footpath or on any part of the highway where grass is grown or which is not intended for the use of vehicles.
5. No person shall stop a vehicle on a highway in any of the following places;
- a) on or over a sidewalk;
 - b) on a boulevard where grass is growing, sodded or seeded;
 - c) within an intersection;
 - d) within a designated pedestrian crosswalk;
 - e) alongside or across a highway in such a manner that would impede the free flow of traffic in either direction;
 - f) on the roadway alongside any stopped or parked vehicle;
 - g) in any other place where signs in accordance with regulations of the Highway Traffic Act are erected.
6. No person shall park a vehicle in any of the following places;
- a) in front of or within 1.5 metres of a driveway or laneway or so as to obstruct vehicles in the use of a driveway or laneway;
 - b) within three metres of a point in the edge of the roadway and nearest a fire hydrant;
 - c) on any roadway having an overall width of less than six (6) metres;
 - d) on a highway in such a manner as to interfere with the clearing of snow from the highway, except for Garafraxa Street, Durham between George Street and Douglas Street, where no person shall park or stand a vehicle on that part of highway between the hours of 12:00 midnight and 7:00 a.m. from November 15th of any year to April 15th of the following year;
 - e) within 15 metres of an intersection;
 - f) within 15 metres of a pedestrian crosswalk;
 - g) near a firehall entrance so to impede with the exit and return of any fire department apparatus to and from the firehall to the nearest roadway or within 30 metres of such firehall on the opposite side of the roadway;
 - h) without a permit in any area designated by pavement markings or signs as being for physically handicapped parking only;
 - i) in such a manner that is not wholly within an area with roadway markings designated as a parking space;
 - j) on private property without the consent of the owner or occupant of the property;

- k) on any bridge or approaches thereto except Garafraxa Street North, Durham;
- l) on property owned or occupied by the Municipality of West Grey, other than public parking lots, except during regular business hours when on municipal business or during hours when meetings opened to the general public are in session at that particular property, without the consent of the Municipality or local board as the case may be (See Appendix "A");
- m) on a highway or where parking occurs on municipal parking lots in excess of 96 continuous hours for non-commercial vehicles;
- n) on a highway or where parking occurs on municipal parking lots in excess of 3 continuous hours for commercial vehicles;
- o) recreational vehicles, tractors and un-plated vehicles for a period exceeding eight (8) hours;
- p) on Garafraxa Street, Durham between George Street and Saddler Street; Lambton Street East and West between George Street and Saddler Street, Durham; and Albert Street between Mill Street and Saddler Street East, Durham; for a period exceeding two (2) hours;
- q) in any other area where signs in accordance with regulations of the Highway Traffic Act are erected. (See Appendix "C").
- r) where authorized signs marked "No Parking-Fire Route" or "No Parking-Fire Lane" designate a fire route, no person shall park or leave a vehicle in that fire route at any time.

- 7. Every person who contravenes any provision of this by-law is guilty of an offence and on conviction is liable to a fine as provided for by the Provincial Offences Act, R.S.O. 1990, c.P.33.
- 8. By-law No. 133-2004, 70-2005, 49-2013, 74-2014, and 77-2016, are hereby rescinded.
- 9. This By-law shall come into full force and effect upon obtaining set fines approval by the Office of the Regional Senior Justice - Ontario Court of Justice West Region.

Read a first and second time this 1st day of May, 2017.

Read a third time and finally passed this 1st day of May, 2017.

Kevin Eccles, Mayor

Larry C. Adams, CAO/Deputy Clerk

Appendix "A"

To By-law Number 46 - 2017 Regulations and Control of Traffic

Parking on Municipal Property

With respect to property owned or occupied by the municipality or any local board thereof, the persons holding the following positions shall be deemed to have the consent of the Municipality or local board, as the case may be, to park on the said municipal property:

- The Mayor and all members of Council during the currency of their terms of office;
- The Director of Infrastructure and Public Works or, in his absence, the person acting in his place and stead;
- The CAO/Deputy Clerk, Clerk and the Director of Finance/Treasurer, or in their absence, the person or persons acting in their place or stead;
- Police officers of the West Grey Police Service;
- Members of local boards or committees;
- Representatives of government or agencies;
- Employees of the Municipality or local boards, when space is available;

when on municipal business.

The Municipality may designate parking spaces for certain officers and employees of the Municipality, which shall be reserved for such officers and employees.

Appendix "B"

**To By-law Number 46 - 2017
Regulations and Control of Traffic**

APPENDIX "B" TO BY-LAW NUMBER 46 – 2017
Part II Provincial Offences Act
Corporation of the Municipality of West Grey
By-law Number 46 - 2017: Traffic Control

<u>Item</u>	<u>Column 1</u> <u>Short Form Wording</u>	<u>Column 2</u> <u>Provisions or creating or defining offence</u>	<u>Column 3</u> <u>Set fine</u>
1.	Park more than .15 metres from curb	s. 4. (1)a)	\$20
2.	Park to far from edge of roadway	s. 4. (1)b)	\$20
3.	Stop on sidewalk	s. 5. a)	\$20
4.	Stop on boulevard	s. 5. b)	\$20
5.	Stop within intersection	s. 5. c)	\$20
6.	Stop within designated pedestrian crosswalk	s. 5. d)	\$20
7.	Stop impeding traffic	s. 5. e)	\$20
8.	Stop alongside stopped or parked vehicle	s. 5. f)	\$20
9.	Stop not in accordance with sign	s. 5. g)	\$20
10.	Park within 1.5 metres of driveway or laneway	s. 6. a)	\$20
11.	Park within 3 metres of fire hydrant	s. 6. b)	\$20
12.	Park on roadway having overall width of less than 6 metres	s. 6. c)	\$20
13.	Park between 12 midnight and 7 a.m. from Nov. 15 – Apr. 15	s. 6. d)	\$25
14.	Park within 15 metres of an intersection	s. 6. e)	\$20
15.	Park within 15 metres of pedestrian crosswalk	s. 6. f)	\$20
16.	Park near fire hall to impede fire vehicles	s. 6. g)	\$50
17.	Park in designated handicapped zone – no permit	s. 6. h)	\$350
18.	Park not within roadway markings designated as a parking space	s. 6. i)	\$20
19.	Park on private property without consent of owner	s. 6. j)	\$50
20.	Park on bridge	s. 6. k)	\$20
21.	Park on property owned or occupied by municipality without consent	s. 6. l)	\$20
22.	Park non-commercial vehicles for a period exceeding ninety-six (96) hours	s. 6. m)	\$20
23.	Park commercial vehicles for a period exceeding three (3) continuous hours	s. 6. n)	\$20
24.	Park recreational vehicle, tractor or unlicensed vehicles for a period exceeding eight (8) hours	s. 6. o)	\$20
25.	Park for a period exceeding two (2) hours	s. 6. p)	\$20
26.	Park not in accordance with regulatory signs	s. 6. q)	\$20
27.	Park on a designated fire route	s. 6. r)	\$50

"The general penalty section for the offences cited above is section 7 of By-law Number 46 - 2017, a certified copy of which has been filed".

APPENDIX "B" TO BY-LAW NUMBER 46 - 2017

**Part I Provincial Offences Act
Corporation of the Municipality of West Grey
By-law Number 46 - 2017: Traffic Control**

<u>Item</u>	<u>Column 1 Short Form Wording</u>	<u>Column 2 Provisions or creating or defining offence</u>	<u>Column 3 Set fine</u>
1.	Drive on sidewalk or footpath	s. 3. (1)	\$25
2.	Drive on curb	s. 3. (2)	\$25

"The general penalty section for the offences cited above is section 7 of By-law Number 46 - 2017, a certified copy of which has been filed".

Appendix "C"

To By-law Number 46 - 2017

Regulations and Control of Traffic

All highways as defined under Section 2 of the Highway Traffic Act, R.S.O. 1990, c. H.8 as amended under the jurisdiction of the Municipality of West Grey or any type of class thereof under the jurisdiction of the Municipality of West Grey where prescribed signs or markings pursuant to Regulations 615, R.R.O. 1990 as amended, have been erected or placed.

Neustadt Recreation Advisory Committee

March 8, 2017 – Meeting Minutes

The Neustadt Recreation Advisory Committee met on Wednesday March 8, 2017 at 7:00 pm in the Neustadt Community Centre.

Present: Kathy Weber, Rheo Machina, Zach Weber, Audrey Filsinger, Brian Zettler, Nelson Granger, Cortnee Granger-Morton, Carol Lawrence – Council Representative, Tom Culliton – Staff.

Regrets: Brenda Foerster due to health issues.

Vice Chair Kathy called the meeting to order at 7:00pm. She welcomed the new members.

Motion to approve absence from meetings for Brenda Foerster, due to health issues, until further notice. Moved by Audrey, Seconded by Brian. Carried.

Declaration of Pecuniary Interest: None

Delegation: A delegation consisting of Mike White, Kathy Wright, Roger Cook, Kevin Hilgendorf attended to discuss some perceived issues around roller skating. Concern was raised about a possible slipping hazard on the painted lines on the floor and inquiry into the disposition of the letter presented last meeting. Carol read the Director of Infrastructure and Public Works, Brent Glasier's report re paint lines which states that in his opinion the paint thickness causing a hazard is unfounded. She further reported that since the letter was not addressed to anyone, it was not brought to council but was shared with the proper individuals. Discussion around some issues which appear in part to be non compliance with the rules as posted. Tom will discuss with and direct cruiser on action needed. With over 100 participants most nights the need for a second cruiser was raised. Some suggestions were made including consideration of an afternoon skate for young children. Rec committee will explore this. It was noted that the sound system is reaching its end of life, particularly the speakers. The delegation indicated they would be willing to help fundraise for some and would watch for good used equipment for sale and notify Tom of same. It was overall a good and enlightening discussion between the Rec Committee and the serious, regular roller skaters. Vice Chair Kathy thanked the delegation for their time and interest.

Minutes: Minutes of the February 8, 2017 meeting were read by Brian. Moved by Nelson, Seconded by Rheo that the minutes be approved as amended. Carried.

Business from Minutes: Carol read the Director of Infrastructure and Public Works report and councils motion re the 6th pickleball court being approved. She also shared the report from the CAO and council's motion on the appointment of the two new members.

Vouchers: Moved by Nelson, Seconded by Audrey that vouchers V-26/2016 and V03 and V03 be approved for payment. Carried.

Correspondence: February minutes of the Durham Rec Committee were distributed.

Committee Reports:

Craft Show: The vendor's registration letters have been mailed out and some already have been answered. Kathy turned in \$1062.00. Zach, Cortnee and Nelson will look after the outdoor sign. Audrey and Cortnee will contact radio stations. Zach will contact Wellington Advertiser re coming events column. Carol has placed all other newspaper ads. Eunice at West Grey will place info on the West Grey website and electronic board. Posters will be distributed by Tom and Kathy.

Roller Skating: Audrey reported that the cost to Neustadt fundraising for free skates and roller skating for family day were \$280.48 for 195 skaters. 161 pairs of skates were given out. Total skaters including family day for February was 729 with revenue of \$1,475.48 received. March 3rd had 112 skaters with revenue of \$380.00. Discussion around need for second cruiser.

Motion: moved by Nelson, Seconded by Cortnee that it is recommended that a 2nd cruiser be hired for roller skating and further that admission be raised to \$4.00 per person for ages 13 and over, children under 13 remaining at \$2.00 and skate rentals for all ages be raised to \$2.00 effective 2 months after approval by council. Carried

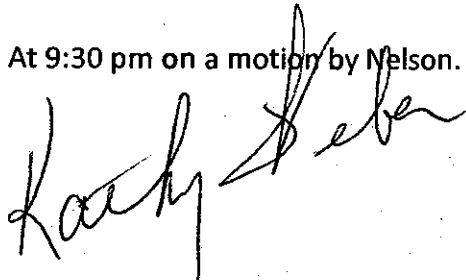
Pickleball: Nelson turned in \$750.00 for the period Feb 8 to Mar 8 and reported there are now 107 members. On the Tuesday of March 14, March break, there will be a session from 1-3pm for those age 8 and up to learn to play pickleball.

New Business: Rheo reported soccer registrations will be Thursday and Friday 9th and 10th. Cortnee inquired re opportunity for adults with disabilities playing pickleball. She will look into possible organizing and report back to committee.

Tom's Report: Good Friday April 14 roller skating will be moved to Saturday April 15. There will be 5 ball teams playing on the Neustadt diamonds this year. New roller skates will be purchased within budget. Tom gave the accessibility training information and instructions to the new members. He also updated the contact list.

Next Meeting: Wednesday April 12, 2017 @ 7:00 pm at the Neustadt Community Centre.

Meeting adjourned: At 9:30 pm on a motion by Nelson.



West Grey Public Library Board Minutes

March 21, 2017

West Grey Public Library – Durham Branch

Present: Tim Dyck, Bonnie MacIntyre, Gerri Grant, Malcolm Beddoe, Rob Thompson, Denise Edwards

Staff: Chief Librarian/CEO, Kim Priestman

Guest (s): None

Regrets: Dyan Jones

Call to Order

Meeting called to order at 8:30am by Chair, Tim Dyck.

Agenda

Moved by: Gerri Grant

Seconded by: Denise Edwards

That the agenda of the March 21, 2017 meeting be approved.

Carried

Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

Minutes

Moved by: Denise Edwards

Seconded by: Bonnie MacIntyre

That the minutes of February 21, 2017 be adopted.

Carried

Business Arising

Malcom Beddoe discussed his email on Novelbranch (a vending machine for books), CEO Kim Storz discussed the many different options available and was asked to put the information together and bring to the September meeting.

Professional development for staff should be 1% of overall budget for any staff who want to take courses. Kim will increase this portion of the budget a bit every year.

Kim brought to the boards attention the Ayton stats are dropping and we need to watch the numbers and investigate.

Accounts Payable

Moved by: Malcolm Beddoe

Seconded by: Bonnie MacIntyre.

Carried

West Grey Public Library Board Minutes

March 21, 2017

West Grey Public Library – Durham Branch

That the invoices, as presented on the Council/Board Report dated February 28, 2017 in the amount of \$8,053.33 (A/P February invoices) be paid.

Correspondence

Done

Strategic Plan

Done

Personnel Committee (Gerri and Dyan)

Done

Policy Committee (Denise and Malcolm)

Done

Facility Committee (Malcolm, Rob, Gerri, Dyan)

Done

Board Members' Advocacy

Done

Other Business and Federation News

Tim Dyck gave his thanks to Malcom Beddoe, Kim Storz, and Denise Edwards for attending a meeting with Mayor Eccles regarding the library contract with Grey Highlands.

Motion to accept the Grey Highlands Library/West Grey Library Contract at a 2% increase for 2017-2021 inclusive

Moved by: Denise Edwards

Seconded by; Bonnie MacIntyre.

Carried

The agreement with Grey Highlands was signed, and will be mailed out to Grey Highlands Library.

Rob Thompson reported that he would be at the West Grey Job Fair on Thursday March 23 and the library was welcome to put up some info at the West Grey tent. It is expected that 30 employers will be attending the Job Fair.

Recognition wall space was discussed with a few options being mentioned; the space between the windows. Where to place the Joyce Cunningham Award? Options were discussed including; end of one of the shelves, at the front desk or by the current staff picks display and put a sliding Plexiglas door on.

West Grey Public Library Board Minutes

March 21, 2017
West Grey Public Library – Durham Branch

Discussions around having a Marketing and Communication Committee

Motion to establish a Marketing and Communications Committee

Moved by Bonnie MacIntyre

Second by Malcom Beddoe

Carried

Next Meeting

The next regular meeting of the West Grey Public Library Board will be held on Wednesday April 19th at 6:00 pm, at the West Grey Public Library – Durham Branch.

Adjournment


Chair Tim Dyck

20 Apr/17
Date

**West Grey Chamber of Commerce
Executive Meeting Minutes
West Grey Library
March 7, 2017
6:00 p.m.**

Attending: Nella Monaco-Wells, Lois Harris, Rob Thompson, Kevin Tremble, Cheryl Lindsay, Ruth Owler. Carol Dyck, Special Guest – Kim Storz, head librarian, West Grey Library

Nella called the meeting to order.

Motion to accept the agenda by Rob , seconded by Carol. Carried.

Acceptance of January 10, 2017 minutes was moved by Carol, seconded by Lois. Carried.

Business arising from last meeting:

- Map and directory – Nella presented a draft of the map and directory. Several suggestions came from the board on improvements that could be made, and Nella will send another version of the map and directory within a couple of weeks to board members.
- Business Awards – it was decided that the business awards would only consist of a business of the year award, as a start, and we can add more awards on next year, if there's an appetite for the program. Ruth Owler volunteered to work out how this can be done per nominations, marketing, etc. Award to be presented at the AGM.
- Rob to provide an update about the status of the municipality per its membership in the Chamber of Commerce
- A discussion regarding the AGM was held and a tentative date of May 16th was fixed. Lois volunteered to look up the bylaws about when the AGM needs to be held, and Carol volunteered to call potential venues and caterers about their availability.
- Carol also volunteered to contact a guest speaker for the AGM.
- The board discussed the possibility of providing additional funding to the municipality's Economic Development Committee for its façade improvement program. Five businesses will receive up to \$1,000 in matching funds if they invest in improving their storefronts. The Chamber board said we could top up that amount by up to \$500 per business. Rob will take the proposal to the Committee at the end of the month and report back to the board.

Kevin provided the Treasurer's report. Nothing much new, other than the dues to the Ontario and Canadian Chambers of Commerce were paid. Report moved by Rob and seconded by Lois. Carried.

Membership update – we have 58 members signed up for another year, and 15 have yet to pay. Cheryl Lindsay volunteered to make calls to the last 15.

Website and marketing – Nella reported 1770 hits on the website over 30 days, and 138 likes on Facebook. Lois said we have 347 Twitter followers and that she always tags local radio stations and magazines when she tweets.

Rob reminded everyone about the Job Fair being held on March 23rd. Nella said the banner will need to be updated with new member names before then. Rob will pick up the banner at the Bookstore before the Job Fair.

Correspondence – no correspondence.

Other business: Nella asked if we wanted to have a regular monthly ad in the Spotlight newspaper. A discussion ensued, and a decision made that we should stick to our plan of advertising only when we have something to advertise.

Next meeting scheduled for April 11, 2017 at 6 p.m. at the Durham library.

Motion to adjourn by Nella. Kevin seconded. Carried.

A handwritten signature in black ink, consisting of a large, stylized initial 'O' followed by a long, horizontal, slightly wavy line extending to the right.

**Minutes of a Meeting of the
Saugeen Municipal Airport Commission**

Date: Thursday, March 15, 2017.

Time: 2:00 p m

Location: Airport Terminal Building

Commission Members Present: Dave Inglis
Carol Lawrence
Ed King
Jim Leon
Dave Schmidt

Also Present: Dave Kennedy, Airport Manager
Phil Englishman, Recording Secretary
Susan Kirkpatrick, bookkeeper

1. Call to order:

The chair called the meeting to order at 2:04 p m

2. Approval of Agenda

Motion 2017-03-08

Moved by Commissioner Schmidt

Seconded by Commissioner Leon

That the agenda be approved as circulated.

Carried

3. Declaration of Pecuniary Interest:

None

4. Delegations

Non

5. Approval of the Commission Meetings held on February 22, 2017 and March 1, 2017

Motion 2017-03-09

Moved by Commissioner Lawrence

Seconded by Commissioner Leon

That the Commission approves the minutes of the February 22, 2017 and March 1, 2017 as circulated.

Carried

6. Business arising from minutes

None

7. Correspondence

Letter of service termination from Cathy's Airport Restaurant

8. Finance Report & Cheque List

Motion 2017-03-10

Moved by Commissioner Lawrence

Seconded by Commissioner Leon

That the finance and cheque reports for February 2017 be approved.

Carried

9. Management Report

See the attached report.

10. New Business

The secretary reported that C F Snowbird show was progressing on time and that he visited two more municipal council and Grey County Council to seek support.

11. Next Meeting

The next meeting of the Commission is called for Wednesday, April 19, 2017 at 2 p m or at the call of the chair.

12. Adjournment

Motion 2017-03-11

Moved by Commissioner Leon

Seconded by Commissioner Lawrence

That the meeting be adjourned

Carried

The meeting adjourned at 3:30 p m.

Chair Dave Inglis _____

MANAGERS REPORT MARCH 2017

- I received a quote for line painting. Includes all lines on all runways, hold lines, taxiway lines and ramp markings. Price was \$10,990.00 + HST. I will get a second quote when the weather improves.
- The new lights are being installed in our maintenance shop next week. The total cost to us for all equipment and labor to install them totals \$8.90 under this program. It will also save us up to \$300 - \$400 annually on our hydro bill.
- I have 2 quotes for a zero turn lawnmower from Roberts farm equipment and Huron Tractor. Both units close in price and at the budgeted amount.
- kitchen counter top quote \$860.00
- Future air getting ready to set up. They will be in Friday for a meeting and look at starting to set things up.
- Victim services. Terminal rental for training. around \$1,000 annually. 24-30 nights X \$35.00 per time 6:00-10:00pm spring and fall session.
- Kitchen add???
- Elmwood Restaurant can't help us out, they are very short staffed.
- I did however speak with Todd Tilly this week and he is going to drop in to look things over in the next week or two. Todd currently operates Tilly's at the Owen Sound Airport and Tilly's-2 at Edenvale Airport. He'd like to make us Tilly's-3

ELMWOOD COMMUNITY CENTRE BOARD MEETING

Date: March 21, 2017
Present: Harold Leudke, Joanne Ledohowski, Dean Leifso, Dale Ahrens,
Patsy Becker and Shirley Young. CAROL LAWRENCE
Absent: ~~Carol Lawrence~~ *DL*
Staff: None
Guests: Phil Heard

1. Call to Order

2. Adopt Agenda

Motion: Moved by H. Leudke Seconded by D. Leifso
That the agenda for the March 21 , 2017 meeting be adopted as presented.
Carried

3. Declaration of Pecuniary Interest and Nature There Of

- None

4. Minutes of Previous Meeting

Motion: Moved by D. Leifso Seconded by H. Leudke
That the minutes from the previous meeting be adopted as presented.
Carried

5. New Business

- C. Lawrence had questions about the generator and wondered why the maintenance bills are coming to us. We will discuss this more at the next meeting with C. Saunders. Plans are still forming for the use and implementation of the generator.
- D. Ahrens has been talking to Frank Domm about adding a separate entrance to the kitchen. He will get back to us about some estimates for this work.
- We have yet to see the protocol for beginning projects from either West Grey or Brockton.

-P. Heard attended our meeting from the Elmwood Homecoming 2014 committee. They are forming plans to improve the Lions Park with funds from the Homecoming. They would like to fix up the ball diamond , fencing and screens. Would like to convert the tennis court to a pickle ball court and make a pathway from the bridge to the court. They would also like to repair or replace some rotten boards on the bridge. Would like to spruce things up before the Canada 150 celebrations taking place on , June 10th, 2017.

-D. Ahrens said C. Saunders will look into their suggestions and see what is feasible.

-P. Heard asked if the Homecoming Committee could become a sub - committee (Lions park planning Committee) of the community centre board.

-P. Heard will return to our next meeting & report more about this and bring a list of their members and contact information.

-D. Ahrens reported on the fund raising conference that he attended with S. Young on March 8th, 2017 in Owen Sound. He learned many things from the presenters such as from the Ontario Trillium fund , we now have a phone number that we can contact them for help to fill out Grant Applications. They also said that more than one group can apply for Grants at the same time in the same Municipality. Bruce Power said that we should not be scared to ask for more funding . We may not get it but it never hurts to ask. Overall good information and resources.

-The furnaces should be serviced once a year. They may also need some new parts.

-We have been contacted by a local citizen about running a line dancing program for seniors at the hall. We have forwarded the information to Brockton Recreation. They will need to see if there is any interest for this . Brockton is reviewing volunteers, instructors, policies and insurance.

-Canada 150 plans are going well. The Elmwood Seniors have taken on the Historical Beautification contest and will have a flyer sent out about that in April. Placemats will be made up to advertise the planned events for June 10th, 2017. It is hoped that they can be used in local restaurants and at the fireman;s breakfast.

- The board will meet with a candidate for S. Youngs position on ^{MARCH}~~May~~ 30th at 7:00 pm at the centre.

6. Treasurers Report

Motion: Moved by C. Lawrence Seconded by D. Leifso
That we accept the treasurer's report as presented.

Carried

-We have received a draft of the audit for 2016. A representative from Collins & Barrows will present it at our next meeting.

-Hydro is down from the previous month.

-We have received the first installment from Brockton.

Motion: Moved by: H. Leudke Seconded by D. Leifso
That we pay the bill from Cook's Plumbing and Heating for \$928.91.

Carried

Next meeting: April 18, 2017 at 7:00 at the Centre

8. Adjournment

Motion: Moved by C. Lawrence
That the Elmwood Community Centre Board Adjourn.

Carried



Elmwood Community Centre Board

Reconciliation Statement

For the Month of March , 2017

Bank balance at end of month	\$17,426.00
Outstanding Cheques	\$2,889.51

Total:	\$14,536.49
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Actual balance from last month	\$5,845.60
Total Deposits	\$14,218.60
Total Cheques	\$5,527.71

Total:	\$14,536.49
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Elmwood Community Centre Board
Statement for the month of
March, 2017

Income:

Brockton	\$7,500.00
Hall	\$4,785.00
HST	\$1,933.60
Total:	<u>\$14,218.60</u>

Expenses:

Xplornet	\$100.56
Waste Management	\$167.96
Hatten's Hardware	\$28.36
Ground Guys	\$1,288.20
Kitsupply	\$106.50
Ground Guys	\$271.20
Balaklava	\$648.11
Hydro One	\$979.86
Bell Canada	\$115.56
Grey/Bruce Fed. Of Agr.	\$110.00
Alicia DeVisser	\$572.00
Cook's Plumbing & Htg.	\$928.91
Sparlings Propane	\$67.16
Hydro One	\$31.12
Xplornet	\$106.21
S/C	\$2.00
	<u>\$4.00</u>
Total:	<u>\$6,206.11</u>