

# West Grey Public Library Board Minutes

October 25, 2017  
West Grey Public Library – Durham Branch

Present: Tim Dyck, Malcolm Beddoe, Bonnie MacIntyre, Gerri Grant, Rob Thompson, Denise Edwards, Dyan Jones and Rebecca Hergert

Staff: Chief Librarian/CEO, Kim Storz

Secretary: Kathleen Scott

Guest (s): Don Crosby

Regrets: None

## Call to Order

Meeting called to order at 6: 00 pm by Chair, Tim Dyck.

## Agenda

**Moved by: Bonnie MacIntyre.**

**Seconded by: Gerri Grant.**

**That the agenda of the October 25, 2017 meeting be approved as amended.**  
**Carried**

## Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

## Minutes

**Moved by: Denise Edwards.**

**Seconded by: Bonnie MacIntyre.**

**That the minutes of September 20, 2017 be approved as amended.**  
**Carried**

## Business Arising

No report.

## Board Information Package

CEO Kim Storz reported that she would like to update the Neustadt branch including flooring, use stored shelving and the front desk. Kim Storz has joined the South Grey Bruce Literacy Council and will be attending the Ontario Library Association Conference January 31 – Feb 3. Unfortunately, there is no grant money for a board member to attend the OLA Conference this year. Also, the library CEO was asked to attend the municipal office to attend CAO interviews. All senior staff was asked to attend.

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## **Accounts Payable**

**Moved by: Gerri Grant.**

**Seconded by: Denise Edwards.**

**That the invoices, as presented on the Council/Board Report dated October 25, 2017 in the amount of \$7,904.28 (A/P September invoices) be paid.**

**Carried**

## **Correspondence**

No report.

## **Strategic Plan**

No report.

## **Personnel Committee** (Gerri and Dyan)

Working on finalizing CEO Kim Storz's job description and job evaluation process.

Gerri gave a report about her meeting with Treasurer Kerri Mighton.

## **Policy Committee** (Denise and Malcolm)

Will meet before the next library board meeting in November and finalize the Gift and Donor Policy and CEO job description and evaluation.

## **Facility Committee** (Malcolm, Rob, Gerri, Dyan)

No report.

## **Finance Committee**

The library board directed CEO Kim Storz to attend the budget meeting and to have details available on the cost of staff, mileage, and phone for the operation of the Elmwood Resource Centre. This cost is over and above the current amount requested in the 2018 budget. Tim Dyck and Malcolm Beddoe will attend the budget meeting Thursday November 2, 2017 at the municipal office.

## **Board Members' Advocacy**

No report

## **Other Business and Federation News**

The Friends of the Library are having a Trivia Night at Country Corner on Wed Nov 15 at 8:00pm. All proceeds go to the Friends of the Library.


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## Next Meeting

The next regular meeting of the West Grey Public Library Board will be held on Tuesday November 21<sup>st</sup> at 8:30am, at the West Grey Public Library – Durham Branch.

## Adjournment



Chair Tim Dyck

30 NOV/17  
Date