

# ELMWOOD COMMUNITY CENTRE BOARD MEETING MINUTES

DATE: October 17, 2017

PRESENT: Dean Leifso, Dale Ahrens, Carol Lawrence, Joanne Ledohowski, Ernie Falkiner, Patsy Becker, Shirley Young, Linda Thompson

## 1. Call to Order

## 2. Adopt Agenda

Motion: Moved by D. Leifso                      Seconded by E. Falkiner  
Carried

## 3. Declaration of Pecuniary Interest and Nature There Of

- None

## 4. Minutes of previous meeting

Motion: Moved by D. Ahrens                      Seconded by E. Falkiner  
That the minutes of the previous meeting be adopted as amended.  
Carried

## 5. 2018 Budget

Patsy provided an operating budget spreadsheet from 2014 actual and budget to current 2017 budget and to-date actuals.

### EXPENSES

Caretaker's Wages – Caretaker is very good but does not do small maintenance work. It was noted that Jerry Gutscher does the small maintenance work.

- Suggestion: leave caretaker wages at \$8,000

Security – renters pay for cost

- Suggestion: leave at \$500

Bartenders

- Suggestion: leave at \$1,500

Treasurer's Wages

Wages paid Dec. 1<sup>st</sup>.

- Suggestion: leave at \$1,500

C. Lawrence mentioned that West Grey's overall target for budget increase was 2%.

Increase is recommended to be granted in 2019

Booking Agent's wages

- Suggestion: leave at \$1,500

The same suggestion as the Treasurer, increase in 2019

Note that the Booking Agent wages will be over budget this year due to training.

Ontario Hydro, Hall

- Suggestion: leave at \$10,000

Ontario Hydro, Ball Diamond

- Suggestion: leave at \$500

There was a discussion about the replacement of the hydro box. D. Ahrens suggested fixing the hydro box, lights and diamond then market in February/March to see if there are any teams interested.

D. Ahrens mentioned that there is maintenance costs for the diamond for dragging, spraying in Spring and more clay dust.

S. Young suggested adding an outlet to the new hydro box.

Propane – used for stoves

- Suggestion: decrease budget to \$1,000

Garbage collection

- Suggestion: increase to \$2,000

Action item: Patsy to check contract deadline

Office Supplies

- Suggestion: leave at \$600

Telephone

- Suggestion: leave at \$1,500

Internet

- Suggestion: increase to \$1,300

Maintenance – costs include opening/closing of picnic shelter each year.

E. Falkiner asked if there is any planned maintenance.

S. Young suggested having the furnace looked at the beginning of the year. D. Ahrens has contacted Emke Schaab to follow up with them.

- Suggestion: increase to \$15,000

Snow Removal

- Suggestion: leave at \$4,000

Grass cutting

- Suggestion: leave at \$3,000

Bar supplies

- Suggestion: leave at \$500

Bluewater Sanitation

- Suggestion: increase to \$600

Auditors

- Suggestion: decrease to \$1,700

Insurance

- Suggestion: increase to \$2,700

Miscellaneous

- Suggestion: leave at \$500

Donations

- Suggestion: leave at nil

Ball Diamond maintenance

- Suggestion: increase to \$1,000

Advertising/Promotions – to include promotion of ball diamond

- Suggestion: leave at \$2,000

Kitchen (operating expense)

- Suggestion: leave at \$2,000

**Total Expenses for 2018    \$62,900        6.8% increase**

REVENUE

Rentals – S. Young provided a summary of hall rentals from 2014 to 2017 to-date.

Rentals include celebration of life, Christmas parties, etc. There are currently 4 weddings booked for 2018.

- Suggestion: leave at \$20,000

Bar tenders

- Suggestion: leave at \$1,500

Security – (expenses of \$500 are off set with revenue)

- Suggestion: leave at \$500

Brockton and West Grey - \$15,000 each/year = \$30,000

Ball

- Suggestion: increase to \$1,000



**Elmwood Community Centre Board  
Reconciliation Statement  
For the Month of October, 2017**

<b>Bank balance at end of month</b>	<b>\$15,144.88</b>
<b>Homecoming</b>	<b>\$1,729.59</b>
<b>ECCB</b>	<b>\$13,415.29</b>
 <b>Outstanding Cheques</b>	 <b>\$1,473.03</b>

	<b>Total:</b>
	<b>\$13,671.85</b>

<b>Actual balance from last month</b>	<b>\$22,060.14</b>
<b>Total Deposits</b>	<b>\$2,335.00</b>
<b>Total Cheques</b>	<b>\$10,723.29</b>

	<b>Total:</b>
	<b>\$13,671.85</b>

<b>Balance</b>	<b>HC</b>	<b>\$1,729.59</b>
	<b>ECCB</b>	<b>\$11,942.26</b>

**Elmwood Community Centre Board  
Statement for the month of  
October, 2017**

<b>Income:</b>	Hall	\$2,205.00
	Bar	\$30.00
	Well pipe	\$100.00
	<b>Total:</b>	\$2,335.00

**Expenses:**

	Xplornet	\$106.21
	Waste Management	\$167.36
	Balaklava	\$368.74
	Bev Nicoll	\$3,955.00
	Hatten's Home Hardware	\$1,680.09
	Lang's Plumbing & Htg.	\$207.92
	Hobart	\$1,424.25
	Bell Canada	\$115.58
	Ground Guys	\$491.55
	Grant's Grocer	\$99.48
	Alicia DeVisser	\$838.00
	Hydro One	\$862.21
	Emke Schaab	\$220.35
	Hydro One	\$62.34
	Xplornet	\$106.21
	S/C	\$18.00
	<b>Total:</b>	\$10,723.29

**Elmwood Homecoming Donation**

**Expenses:**

**Deposit in October 2017** **\$5,684.59**

**Cheques**

**Bev Nicoll pathway** **\$3,955.00**

**\$3,955.00**

**Balance**    **Total:**    **\$1,729.59**

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