



## West Grey Public Library Board Minutes

September 20, 2017

West Grey Public Library – Durham Branch

**Present:** Tim Dyck, Bonnie MacIntyre, Gerri Grant, Rob Thompson, Denise Edwards and Rebecca Hergert

**Staff:** Chief Librarian/CEO, Kim Storz

**Secretary:** Kathleen Scott

**Guest (s):** None

**Regrets:** Malcolm Beddoe

### **Call to Order**

Meeting called to order at 6:00 pm by Chair, Tim Dyck.

### **Agenda**

**Moved by: Denise Edwards.**

**Seconded by: Rebecca Hergert.**

**That the agenda of the September 20, 2017 meeting be approved.**

**Carried**

### **Declaration of Interest**

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

### **Minutes**

**Moved by: Gerri Grant.**

**Seconded by: Bonnie MacIntyre.**

**That the minutes of June 21, 2017 be adopted.**

**Carried**

### **Business Arising**

No report.

### **Board Information Package**

Board Chair Tim Dyck mentioned that it was a huge report this month due to the Board not meeting during the summer months and that there was a lot of information to go through.

CEO Kim Storz reported that she would be purchasing new library cards with a key fob. The new cards would be given out to new members beginning in October. During Ontario Library Week the library will be serving coffee/tea and some treats. Kim Storz asked that library board members come to the Durham open house on Friday October 20<sup>th</sup> from 2pm-4pm to speak with the patrons.

To celebrate library month lawn signs and window signs will be purchased and available for patrons, supporters



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and local businesses as well.

### **Accounts Payable**

Moved by: Gerri Grant.

Seconded by: Bonnie MacIntyre.

Carried

That the invoices, as presented on the Council/Board Report dated September 13, 2017 in the amount of \$8,171.55 (A/P June invoices); \$1,116.10 (A/P July invoices); \$6,282.76 (A/P August invoices); \$15,570.41 be paid.

### **Correspondence**

No report.

### **Strategic Plan**

No report.

### **Personnel Committee (Gerri and Dyan)**

### **Closed Session**

**MacIntyre-Hergert**, Now therefore be it resolved that, the Board of the West Grey Public Library does now go into a closed session to discuss items, which relate to personal matters about identifiable individuals 239 (2) (b) of the Municipal Act.

Carried

**Grant-Hergert**, Be it resolved that, the West Grey Library Board returns to open session.

(Tim Dyck confirms that only closed session items identified were discussed in closed session)

### **Policy Committee (Denise and Malcolm)**

CEO Kim Storz and Denise Edwards currently working on some policies.

### **Facility Committee (Malcolm, Rob, Gerri, Dyan)**

Will meet two times a year, once in the spring and once in the fall.

### **Finance Committee**

### **Closed Session**

**MacIntyre-Hergert**, Now therefore be it resolved that, the Board of the West Grey Public Library does now go into closed session to discuss items, which relate to personal matters about identifiable individuals 239 (2) (b) of the Municipal Act.

Carried

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**Grant-Hergert**, Be it resolved that, the West Grey Library Board returns to open session.

(Tim Dyck confirms that only closed session items identified were discussed in closed session)

Tim Dyck discussed the draft 2018 budget, which was discussed at length during the Finance committee meetings. The draft budget does not include the operation of the Elmwood Resource Centre in 2018, lack of usage and the decline in numbers were the main reason.

Rob Thompson was asked if he would look into the Elmwood Fire hall, to see if there would be room for a library locker system.

Kim Storz was asked to provide budget numbers for the locker system to Tim Dyck, to be available to present to Council during budget deliberations.

**Motion: That the 2018 draft budget be approved as presented.**

**Moved by: Gerri Grant.**

**Seconded by: Bonnie MacIntyre.**

**Carried**

### Board Members' Advocacy

No report

### Other Business and Federation News

**Motion: To approve the auditor's report.**

**Moved by: Gerri Grant.**

**Seconded by: Dyan Jones.**

**Carried**

Bonnie MacIntyre reported that the Lion's Club will get back to her about the recognition plaque, they are still working on the details.

Rebecca Hergert reported that she attended The Association of Municipalities of Ontario and came away with some good ideas. One of those ideas was building partnerships and sharing resources with organizations and groups within the community. This could include having an information night with, for example, the conservation authority.

### Next Meeting

The next meeting of the West Grey Public Library Board will be held on Wednesday October 25<sup>th</sup> at 6:00 pm, at the West Grey Public Library – Durham Branch.

### Adjournment

  
Chair Tim Dyck

NOV 2/17  
Date