

**MINUTES OF THE NORMANBY RECREATION ADVISORY COMMITTEE  
MAY 30<sup>TH</sup>, 2017 MEETING**

**PRESENT:** Carol Leibold, Janice Norley, Joyce Nuhn, Alex Pfeffer, Mary Lou Pfeffer, Council Rep Carol Lawrence

**ABSENT:** Dave Foerster, Aaron Culliton, Wayne Pfeffer

**STAFF:** Tom Culliton

**GUEST:** Sherry Pfeffer

**DELEGATIONS:** None

The meeting was called to order at 7:05 by Vice Chair Carol Leibold. After reviewing the minutes of the April meeting, the amended minutes which should read **"Tom has budgeted \$25,000 for the installation of an emergency detection system. (omitting the remainder of the sentence)"** was adopted on a motion by Alex Pfeffer, seconded by Janice Norley. Carried.

**UNFINISHED BUSINESS**

1. **2017 FAMILY BALL TOURNAMENT** - The West Grey Council has passed the resolution so that Tom and Aaron can obtain the liquor permit for the tournament shortly. 3 teams are already registered. Tom asked the group to read the information about being "The Responsible Person" for the tournament week-end with sign-ups at the next meeting, the Firefighters are serving breakfast on the Sunday morning at the picnic shelter and Steve Lantz will be providing food for the week-end. Discussion followed concerning the provider for a supper on the Saturday evening (August 12): Steve Lantz - pork chop dinner or other; Nicki at the Coffee Perk in Mildmay or Bob Foreman (BBQ Chicken). A decision will be made at the next meeting.
2. **CHILDREN'S INTRODUCTION TO BASEBALL**- Dave reported that 22 children attended the first evening, May 24, at the Ayton ball diamond. The children were divided into stations, manned by parents, practicing various skills. He reported sufficient equipment for the moment. The next night is June 7 at 6:30 pm. A suggestion was made to inquire about Canadian Tire's program to Jump Start program. Bill Wilkinson is a local man who is interested in ball and may come to assist.
3. **CHRISTMAS LIGHTS** - Tom, Aaron & Joyce met on May 3<sup>rd</sup> at Tom's residence. Joyce has contacted Elmwood and Wingham regarding where they purchased their lights and costs; waiting on responses. Joyce is still going to check with Mount Forest for the same information. Tom suggested that we consider buying banners of lights and place in 4 locations that stretch across the street. A report will be brought forward at the June meeting.
4. **AYTON SIGNS** - The sign application from the County of Grey (for sign modifications) was emailed to their office on May 16<sup>th</sup>. Brent Glasier,

Director of Infrastructure reviewed the application prior and signed on our behalf. Joyce discussed the RFP proposal with Brent Glasier as directed from Councilor Lawrence at our last meeting since the quote received was in excess of \$10,000. Brent presumed since the funding for the project is fundraised monies and not affecting the tax base, calling for 3 quotes would be sufficient. Joyce recommended that we contact local business in West Grey to provide a quote for this project being AC/DC, Ground Effects and Botanical Designs. Joyce also spoke with Jeff Davis from Davis Hill Nursery (from Brockton) and he expressed interest to submit a quote. Joyce will do up a RFP proposal and forward to the companies as noted. A brief discussion followed about the mowing of the grass around the town signs and in front of the school that was maintained in 2016 by the Homecoming volunteers and the weeding of the 3 flower beds. The south flower bed will be weeded by Mary Lou Pfeffer. Due to the length of the grass it will take a heavy duty mower to cut these locations. Joyce had asked Mr. Glasier if these locations could be included with the grass cutting tender for Ayton but unfortunately it was not inserted. Hopefully some kind of an arrangement can be done to keep these locations maintained.

5. **NORMANBY RECREATION ACCESSIBLE CUSTOMER SERVICE STANDARDS** – All members have read and signed off from this required reading.

### **CORRESPONDENCE**

The minutes of the Durham Recreation Advisory Committee (May 25) and Neustadt Recreation Advisory Committee (May 10) were circulated to the members.

### **NEW BUSINESS**

1. **INTERIOR AND EXTERIOR STEEL** – Domm Construction Company has begun the work on the interior steel renovation. This work should be completed by the next meeting in June. Three (3) out of the four (4) doors will be replaced. The outside steel upgrade should be completed by the beginning of August. New brown signage for the arena's name will be included.
2. **CANADA 150 PINS** – Tom has received the 250 Canada 150 pins to be distributed to the Family Ball Tournament teams in August.
3. **NEW SUB COMMITTEE MEMBER** – A motion by Joyce Nuhn "that Jess Farquharson be recommended to be added as a member to the subcommittee of the Advisory Committee", seconded by Alex Pfeffer. Carried.
4. **COMMITTEE MEMBERS REPORTS**

-Sherry Pfeffer reported that the "Show and Shine" scheduled on June 17<sup>th</sup> has been postponed due to unavailability of the grounds. Another date will be chosen without the car show. Plans are to make it a simple evening with a barbeque, children's games and activities ending with an outdoor movie. Mid July may be a better time. The Show for September 2 will be changed as well.

-It was decided since the Splash Pad is not achievable, it was suggested enhancing the playground with other pieces of equipment, as well including equipment geared to children with disabilities. Discussion followed if any funding would be available for this type equipment specific to disabilities and accessibility. Joyce will consult with Becky Wertz at the office as she may have some connections with grant applications.

-Mary Lou Pfeffer wants to collect all the information about the remaining Canada 150 activities in Normanby to prepare a flyer that will be sent through the Post Office to all residents.

-The Fashion Show was a great show with many positive responses received. However, attendance was low due to many other activities happening the same day and we experienced a loss from the event. On a motion by **Alex Pfeffer and seconded by Mary Lou Pfeffer "that we present each model with a picture from the show along with a thank-you and a Canada Pin."** Carried. \$200 will be sent to Halli for her work putting the fashions together for the show and \$25.00 to the two young girls who assisted the day of the show. The extra costs will be offset with the \$4,000 funding we received from the Canada 150 revenue.

-As a finale to commemorate Canada's 150 year it was suggested to host a New Year's Eve Gala. Discussion followed regarding the attendance and if the Centennial Hall should be used rather than the Complex Hall. **Mary Lou Pfeffer made a motion "to hold the New Year's Eve Gala Dance on Sunday December 31 at the arena hall in Ayton", seconded by Joyce Nuhn. Carried.** Jeff Wettlaufer has been engaged as the DJ. Discussion followed regarding the costs and events planned for the evening. We would like to have meal (possibly ham and scalloped potatoes or a pasta meal) starting at 6:30 - 8:00 p.m. (seeking to see if the Ayton Lioness Club would like to look after the dinner; utilizing as their fundraiser) and the dance beginning at 8:30 or 9:00 p.m. (allowing enough time to re-organize the tables for the dance). Champagne and novelties distributed at midnight. Ticket prices were then considered: \$40.00/person for dinner and dance and \$25.00/person just for the dance. It was recommended to have the tickets printed and available by late summer/early fall so that anyone wishing to attend can plan ahead for this upcoming event.

-The Speaker Series in September is presently being planned to be held in the basement of the Lutheran Church. A \$200 security deposit will be required along with proof of insurance. Mary Lou will contact Kerri Mighton regarding this matter. Mary Lou is presently setting up a schedule for September.

-Joyce Nuhn shared a sample of the advertising for the Canada 150 that will be in the June addition of the Spotlight.

-Joyce asked if the Recreation Committee would be interested in putting a float in the July 1<sup>st</sup> parade. Tom relayed that Aaron may be participating in the parade using his truck. It was suggested to see if we could place some objects (hockey and ball sweaters) to represent the recreation activities in this area in conjunction with Aaron's Company float.

-Mary Lou gave a short review of flower planting in the area. Steve and Trisha emailed this information: **a)** flower planting will begin the week of June 6, **b)** flowers will be planted in the containers on main street, the bridge baskets, library planters, arena flower beds and one bed at the Centennial Hall (Mary Lou will plant with Steve and Trish's help), **c)** students will be paid to water the main streets flowers and bridge baskets, we will look after the flowers at the arena, Centennial Hall, and library containers, **d)** the sesquicentennial tree is tentatively planned for the proposed small park area behind the arena (locates will need to be done to determine if any electrical is buried in this area), **e)** Steve has volunteered to bring the wood chipper to chip the cedar trees on the east side of the tennis court which will open up the court, **f)** Mary Lou will form a small group that will weed the above mentioned flower bed once a week, **g)** since the 3 entrance signs are not ready, flowers will be placed their by the Recreation Committee and tended by them this year, **h)** the planning of the park behind the arena will be a two year plan, **i)** that the Recreation Advisory Committee contact the Parks Department about future flower beds plans.

-Tom reported that a bus load of people will be attending a Blue Jay ball game on June 30. There are still a few seats available.

5. Pursuant to the Protocol for Attendance at Normanby Advisory Recreation Committee meeting, **a motion made by Janice Norley, "that Wayne Pfeffer be moved to the subcommittee because of Three (3) consecutive missed meetings", seconded by Joyce Nuhn. Carried.** Tom will send Wayne a letter concerning his attendance pattern.

THAT IT  
BE  
RECOMMENDED  
NK

6. **A resolution by Joyce Nuhn "that Sherry Pfeffer be recommended to be appointed to the Normanby Advisory Recreation Committee, seconded by Carol Lawrence. Carried.** She was given the Customer Service Standards to read.


### VOUCHERS

Vouchers Vo7 and Vo8 and fundraising information were presented. **A motion to approve this information was made with the following amendment "that in fundraising, Trixie's Saloon \$100 donation be moved to Canada 150 committee account" (as all monies raised from the Trivia evenings in Ayton and Durham were to be given to the Canada 150 committee) was made by Janice Norley. Joyce Nuhn seconded that motion. Carried.**

### RECREATIONAL OFFICER'S REPORT

- Monthly Rental Report – Tom reported that the rental cost for the ice has been increased by 5% this year and 2% in each successive year. The summer ice schedule is full. Ice goes in Mid July. Centennial hall rentals were down from last year.
- The interior replacement of the arena facility is proceeding well
- The Emergency Alarm Detection System is being installed by Blue Water Fire and Safety business (Neustadt should be done by June 1)
- Ayton Ball Park Bleachers Restoration is still being planned. The following scenarios were deliberated:
  - the wooden seats be removed and replaced, with possible landscaping or cement applied beneath the seats. Insects are a problem with the current situation. Tom informed the Committee that since we are proposing to replace the seats only on the bleachers the CAO/Deputy Clerk has requested that the structure be inspected by an engineer to determine if it is structurally sound. An assessment of the condition of the entire bleachers (frame and base) is required to check the viability of the current structure. The committee members present felt they did not want to spend the money on engineering costs; we may as well take that money and replace the whole structure.
  - buying portable bleachers, removing current wooden ones
  - removing the bleachers and contouring with concrete into the sloped bank on which lawn chairs, blankets or seat pads could be placed to sit on the concrete stands. This type of structure would look great; give it an amphitheatre design as well this type of stand would clean up well. The initial cost would be expensive but long term would be beneficial.
  - Tom will get estimates for the various options and bring back to the next meeting. This will determine what approach will be taken to update the bleachers.

**Janice Norley made a motion to adjourn at 9:35 pm.**

  
Aaron Calliton