

West Grey Public Library Board Minutes

June 15, 2016

West Grey Public Library – Durham Branch

Present: Tim Dyck, Don Marshall, Denise Edwards, Gerri Grant, Dyan Jones, Bonnie MacIntyre

Staff: Chief Librarian/CEO, Kim Priestman

Guest (s)

Regrets: Malcolm Beddoe

Call to Order

Meeting called to order at 6:10pm by Chair, Tim Dyck.

Agenda

Moved by: Gerri Grant

Seconded by: Dyan Jones

That the agenda of the June 15, 2016 meeting be approved as amended.

Carried

Declaration of Interest

It is recorded that there were no declarations of pecuniary or conflict of interest or the general nature thereof.

Minutes

Moved by: Gerri Grant

Seconded by: Dyan Jones

That the minutes of May 18, 2016 be adopted.

Carried

Business arising from Minutes

Tim Dyck updated the board on the meeting with the Chair of Grey Highlands Library Board, two Library Members, the CEO of Grey Highlands Library and Mayor Kevin Eccles. Grey Highlands Library proposed the current contract be renewed for 2017-2021, implying the same formula (2% increase each consecutive year). Mayor Eccles asked if Grey Highlands would be interested in a cost of living increase instead of the 2%. The Board Chair of Grey Highlands Library would take this to the board at their next meeting on June 15th and get back to us. Both Grey Highlands Library Board and West Grey Public Library Board won't meet again until September.

West Grey Public Library Board Minutes

June 15, 2016

West Grey Public Library – Durham Branch

Mayor Eccles would take this proposed agreement back to West Grey Council, with hopefully an answer to both Boards by their September meetings.

The Neustadt Library was inspected by the CBO and he recommended the beams in the basement be beefed up. We are waiting on further information.

The Board is satisfied information or concerns on the Library buildings have been passed onto Council.

Librarian's and Statistical reports

The CEO, Kim Storz referred to the Chief Librarian/CEO, and Child & Youth Librarian reports and statistical information included with the minutes.

The reports be received for information.

Carried

Accounts Payable

Moved by: Bonnie MacIntyre

Seconded by: Don Marshall

That the invoices, as presented on the Council/Board Report dated, June 10, 2016 in the amount of \$6,806.26 (A/P Voucher #05 invoices) be paid.

Carried

Correspondence

Strategic Plan

Personnel Committee (Gerri and Dyan)

The Personnel Committee held a performance review with CEO Kim Storz this evening.

Kim has been holding staff review and will be complete the week of June 21st.

Policy Committee (Denise and Malcolm)

Motion to approve OP-21 Working Alone Policy; OP-22 Public Safety Policy and OP-07 Computer and Internet Service Policy; OP-11 Unattended Children; OP-15 Cell Phones and Mobile Devices.

Moved by: Denise Edwards

Seconded by: Gerri Grant

Carried

Facility Committee (Malcolm, Don, Gerri, Dyan)

Mandate:

In accordance with the West Grey Public Library Strategic Plan, the Facilities Committee will conduct bi-annual inspections of its libraries to provide the Library Board updates of the current conditions of all facilities.

Board Members' Advocacy

Don Marshall attended the Herb Fair June 11th to assist the Friends of the Library with the book sale.

Other Business and Federation News

An announcement was made on Monday June 13th by the Municipality indicating they have purchased a building at the south end of Garafraxa Street as a new location for the new Durham Branch.

Unfortunately a joint press release was not released as was indicated and hoped.

Gerri Grant will write up a press release and forward to the board for approval and handle all communications for the Board. Gerri will also write a letter to the Lions Club.

A project management committee was formed to assist with the transition to the new building. Bonnie MacIntyre, Tim Dyck, Dyan Jones and Kim Storz.

The Board would like to acknowledge Resolution 212-16 dated June 6, 2016 by Council.

Don Marshall rescinds the motion May 18, 2016 to support the sub-committee that reviews Neustadt Branch.

**Moved by: Don Marshall
Seconded by: Gerri Grant
Carried.**

The board recommends Kim Storz send the 5-year Capitol budget to Kerri.

ois attended on behalf of the Friends of the Library to show support for the new Durham branch in any way possible, whether it is equipment, material or programs.



West Grey Public Library Board Minutes

June 15, 2016

West Grey Public Library – Durham Branch

Tim Dyck thanked the Friends of the Library for all the support they provide to the Library.

Next Meeting

The next regular meeting of the West Grey Public Library Board will be held on September 21, 2016, at the West Grey Public Library – Durham Branch.

Adjournment

A handwritten signature in black ink, appearing to read "Tim Dyck", written over a horizontal line.

Chair Tim Dyck

A handwritten date "4 Oct / 16" written in black ink over a horizontal line.

Date