



Minutes

West Grey Police Service Building Committee
Held on Thursday, January 18, 2018 at 8:30 a.m.
At the Council Chambers – West Grey Municipal Office

<u>Council</u>	Mayor Kevin Eccles, Councillor Bev Cutting, Councillor Carol Lawrence
<u>Staff</u>	Laura Johnston, CAO/Deputy Clerk; Kerri Mighton, Director of Finance/Treasurer, Rob Martin, Police Chief

Declarations

There were no declarations.

Minutes

The minutes from the January 10, 2018 meeting were reviewed.

Lawrence-Cutting, Resolved that, the minutes of the West Grey Police Service Building Committee held on January 10, 2018 be approved as presented. ... #05-18 Carried.

Terms of Reference

The Committee reviewed the draft Terms of Reference. It was suggested that the Absenteeism section be amended to read “Members who miss three consecutive meetings, without authorization, shall be deemed to have resigned ...” It was also suggested to add to the Meetings section that “Closed meetings follow Council procedure.”

Martin-Cutting, Resolved that, the Terms of Reference for the West Grey Police Service Building Committee be approved as amended. ... #06-18 Carried.

Presentations from the Expressions of Interest

The Expression of Interest to invite architects, general contractors and/or design/build firms to conduct an education workshop for the Committee closed January 9, 2018 at noon. There were a total of eight submissions received. Five of the firms will be making presentations to the Committee, two firms declined and one firm cancelled.

The following firms each presented to the Committee various options on processes which could be used to design/build a Police Headquarters: AECOM; Melloul-Blamey; Green Propeller; Mettko; and Rebanks Pepper Littlewood. The options discussed included Design-Bid-Build; Design-Build; Construction Management; and a Hybrid Delivery Model.


After the presentations were completed it was stressed that, while each approach has its pros and cons, the Committee needs to determine which method would work best for the Municipality.

Cutting-Lawrence, Resolved that, the West Grey Police Service Building Committee recommends to Council to allow the Committee to issue an RFP for architect services for both a design and advocate role for a West Grey Police Headquarters. ... #07-18 **Carried.**

Adjournment

Cutting-Lawrence, Resolved that, we do now adjourn at 3:12 p.m., to meet again on January 24, 2018, 9:00 a.m., or at the call of the Chair.

Carried.



Kevin Eccles, Chair



Kerri Mighton, Recording Secretary