



Municipality of West Grey Mailbox Policy

Location & Design of Mailboxes within Municipal Road Allowances

1. LOCATION OF MAILBOXES

The mailbox and post must be located so that no part of the box or mounting protrudes towards the roadway beyond the shoulder rounding. The bottom of the box must be one metre above the roadway.

2. DESIGN

Design regulations are necessary to reduce the hazard created by mailboxes and mountings of certain design. The decision as to acceptability of design rests solely with the Road Authority.

Posts should be standard wooden posts with a maximum 150 mm. Diameter measured at a height of one metre from the roadway. A 50 mm. diameter hollow steel pipe may also be used as a post. Any designs that vary from a simple post and box configuration will only be permitted if they do not constitute a traffic hazard.

3. LIABILITY

Because of the large amount of snowfall experienced throughout West Grey, mailboxes frequently are damaged or pushed from their mounting positions. The Municipality would experience large expenditures each year if all boxes had to be reset, repaired, or replaced at the expense of the Municipality.

The Municipality of West Grey will only repair or replace mailboxes and mountings, if in the opinion of the Public Works Manager, damage resulted from an act of carelessness on the part of the Municipality. The mailbox or post will not be replaced if damage is caused from other than contact by the plow itself. The replacement cost will be limited to the cost of a standard box and/or post. An example of carelessness would be striking of the box or post by the Municipal plow when the box was clearly visible.

Notwithstanding liability, the Municipality may repair or replace damaged mailboxes where it may constitute a hardship for the owner to do so because of age or infirmity. The Municipality will not be responsible for replacement of plastic mail boxes.

4. ENFORCEMENT

The Municipality will notify owners of mailboxes which are not in compliance with this policy. The owner will have three months from time of notification, either verbally or in writing, to rectify the situation at his or her expense.

The Municipality has the option at the end of the three month period of either removing the offending mailbox or taking the necessary legal steps to have it removed.

