



## Municipality of West Grey Building Permit Requirements

Prior to issue of a construction permit, the following documents shall be submitted to the Chief Building Official:

- a) Completed application form signed by the landowner, or agent (letter of authority) to be attached to application;
- b) Accurate site plan in compliance with **Zoning By-law 37-2006**, as amended. The site plan must include the true dimensions of the lot; the location and dimensions of all existing and proposed buildings; and building set backs from lot lines;

In certain circumstances, your site plan will have to be approved by the Saugeen Valley Conservation Authority due to the proximity of hazard land;

- c) Copy of entrance permit & approval signed by the Municipality of West Grey Public Works Manager/County of Grey Transportation & Public Safety Department/Ministry of Transportation (vacant land only). The Municipality of West Grey requires that the entrance be installed prior to the issue of the permit to build. Entrances must be located on open roads with year round maintenance.
- d) Copy of septic system approval;
- e) Payment of Development Charges (All Residential Dwelling Units) – Payable at time building permit is issued;

### **West Grey Development Charge**

May 1, 2015 to April 30, 2020 = \$3250

Grey County Development Charge	TYPE OF DEVELOPMENT			
	Residential A > 225 sq. m. (2, 422 sq. ft.)	Residential B < 225 sq. m.(2,422 sq ft) > 110 sq. m. (1,184 sq. ft)	Residential C > 110 sq. m. (1,184 sq. ft.)	Wind Turbine (Charge Per Turbine)
Effective January 1 to December 31, 2016	\$5,296.24	\$4,413.54	\$3,530.84	\$5,275.14

*Indexing of Development Charges: Grey County Development charges are adjusted annually on January 1<sup>st</sup> of each year.*

- f) Two sets of construction plans conforming to Part 9 of Ontario Building Code (current edition), one set shall be returned with any changes noted;
- g) Payment of building permit fees;
- h) Payment for civic addressing sign.

**PLEASE NOTE:** Permits shall not be issued the same day of submissions.