

**THE CORPORATION OF THE MUNICIPALITY OF WEST GREY**  
**BY-LAW NUMBER 56 - 2013**

**BEING**, a By-law to approve and authorize the execution of an agreement for the provision of cleaning services for the Municipality of West Grey Municipal Office;

**WHEREAS**, the Council of the Municipality of West Grey requires cleaning services for the Municipality of West Grey Municipal Office;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF WEST GREY ENACTS AS FOLLOWS:**

1. That the Agreement, with Hastie Building Maintenance, attached hereto as Schedule “A” is hereby approved.
2. That the Mayor and CAO are hereby authorized to sign and seal the Agreement.
3. That the Agreement, attached as Schedule “A”, hereto becomes part of this by-law.
4. That By-law Number 45-2006 is hereby rescinded.
5. That this By-law shall come into full force and effect on the date of its passing.

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Read a first and second time, this 15<sup>th</sup> day of July, 2013.

Read a third time and finally passed, this 15<sup>th</sup> day of July, 2013.

\_\_\_\_\_  
(SIGNED)  
Kevin Eccles, Mayor

\_\_\_\_\_  
(SIGNED)  
Mark Turner, Clerk/Acting CAO

**SCHEDULE "A" TO BY-LAW NUMBER 56 - 2013**

**MUNICIPALITY OF WEST GREY**

**CLEANING CONTRACT FOR THE MUNICIPALITY OF WEST GREY  
MUNICIPAL OFFICE**

This contract entered into this 15<sup>th</sup> day of July, 2013.

Between:   The Corporation of the Municipality of West Grey  
  
  hereinafter referred to as "West Grey" of the first part  
  
  and  
  
  Hastie Building Maintenance  
  
  hereinafter referred to as "Hastie" of the second part

In Witnesseth hereof the parties hereby agree as follows:

1.       Hastie agree to provide the following services relating to the cleaning of the Municipality of West Grey Municipal Office:

Weekly:

- Clean office, washrooms, kitchen, & Council Chambers;
- Empty wastebaskets and blue boxes;
- Dust and/or wash all surfaces including floors;
- Sweep / Mop / Vacuum carpet/mats/floors;
- All other incidental cleaning required, OR as requested.

**As Necessary:**

- Wash/clean windows (Minimum: Spring & Fall & when necessary) inside & out;
  - Wash fluorescent light covers;
  - Remove marks from walls, floors & ceilings;
  - Clean ceiling tiles and grids;
  - Sweep/vacuum/clean basement (non-office area);
  - Provide written report of any major repairs or maintenance required.
2.       In consideration of the services rendered herein, Hastie shall be compensated in the amount of \$350.00 per month, plus HST.
3.       Hastie shall provide proof for adequate liability insurance as a condition of this contract, and a criminal record check.
4.       No sub-contracting of this cleaning contract is permitted.
5.       This contract may be terminated by sixty (60) days written notice being provided by either party.
6.       Notwithstanding the clauses above, West Grey may terminate this contract at any time for non-performance of duties by Hastie.

**SCHEDULE "A" TO BY-LAW NUMBER 56 – 2013 - continued**

**SIGNED, SEALED** ) **THE CORPORATION OF THE MUNICIPALITY OF WEST**  
AND DELIVERED ) **GREY**  
)  
) Per: \_\_\_\_\_  
) Kevin Eccles, Mayor  
)  
)  
) Per: \_\_\_\_\_  
) Mark Turner, Clerk/Acting CAO  
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)  
) Per: \_\_\_\_\_  
) Hastie Building Maintenance, Contractor  
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