

The Corporation of the Municipality of West Grey
By-law Number 40-2014

**Being a By-law to establish fees and charges for certain services provided
by the Municipality of West Grey.**

Whereas, Sections 390 to 400 of the Municipal Act S.O. 2001, c.25, authorizes Councils of municipalities to pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it, and for the use of its property including property under its control, and;

Now Therefore, be it enacted by the Council of the Municipality of West Grey;

1. **That**, fees shall be charged for all the services listed in Schedule "A" through to Schedule "M" attached hereto, and forming part of this by-law.
2. **That**, all fees are due and payable at the time the service is provided. If the fees or any portion thereof remain unpaid on the first day of the month immediately following, interest at the rate of 1.25% shall be charged, and again on the first of each month thereafter until the account is paid in full. If the fees remain unpaid at December 31st in the year in which they were incurred, the fees and any interest will be added to the tax roll in the next year, on the real property of the owner.
3. **That**, any costs associated with the collection of unpaid fees shall be charged at a rate of \$25.00 per hour.
4. **That**, Council may from time to time amend the fees or charges contained in this by-law, in accordance with the Ontario Consumer Price Index.
5. **That**, this by-law shall come into force and take effect on the passing of this by-law or as otherwise noted on the Schedule.
6. **That**, an in-depth review of recreation fees contained in Schedule "I" through to Schedule "L" be conducted once per term of Council, with an annual supplemental review also being completed.
7. **That**, By-laws 9-2012 and 20-2012 and any other by-laws contrary to the provisions set out in this by-law, are hereby repealed.

Read a first and second time, this 5th day of May, 2014.

Read a third time, and finally passed this 5th day of May, 2014.

(Signed)
Mayor – Kevin Eccles

(Signed)
CAO/Deputy Clerk – Larry C. Adams

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Schedule "A" to By-law No. 40-2014

Municipality Of West Grey
Rates and Fees

General Information

Commissioner of Oaths	\$15.00
Certification of Photocopies	\$15.00
Swearing an Affidavit	\$15.00
NSF/Returned Cheques/Pre Authorized Payment Fee	\$30.00
Tax Certificate	\$50.00
Photocopies	\$.35/page includes HST
Fax Machine – Sending	
Local	\$1.50/page includes HST
Long Distance	\$1.50/page includes HST
International	To be billed upon receipt of telephone bill
Fax Machine – Receiving	
Local, Long Distance, International	\$1.50/page includes HST
Search of Taxes-Paid or Charged Current to 3rd Year	N/C
4th Year and Prior	\$50.00
Preparation of Tax Information for Residents to the	
Province or Federal Government	\$25.00
Telephone/Counter Requests for Written Material	
Including Copies of Sections of Pertinent By-laws, etc	\$25.00
Request for Closed Meeting Investigator*	\$25.00
Bentinck History Book (if mailed add postage fee \$15.00)	\$22.50
Durham History Book (if mailed add postage fee \$15.00)	\$10.00
Normanby History Book (if mailed add postage fee \$15.00)	\$12.50
West Grey Flag	\$50.00 plus HST
West Grey Lapel Pins	\$ 2.00 plus HST

* The \$25.00 fee will be refunded if Closed Meeting Investigator determines Municipality erred in going into closed session.

Schedule "B" to By-law No. 40-2014

Municipality Of West Grey
Rates and Fees

Division Registrar

Out of Town Birth Registration.....	\$20.00
Out of Town Death Registration	\$20.00

Schedule "C" to By-law No. 40-2014

Municipality Of West Grey
Rates and Fees

Licensing

Marriage License \$100.00

Lottery Licensing Fees

Bingo Licenses \$20.00 per event

Media Bingo Licenses 2% of prizes (\$10.00 minimum)

Raffle Licenses \$25.00

Bazaar 1% of prizes - \$10.00 per wheel (\$10.00 minimum)

Break-Open Tickets 2% of prizes

Blanket Licenses 2% of prizes (\$10.00 minimum)

Schedule "D" to By-law No. 40-2014

Municipality Of West Grey
Rates and Fees

Public Works

Entrance Permit Rural \$600.00 (\$400.00 refundable)
Entrance Permit Confirmation\$200.00

Civic Addressing - Rural

New or Replacement Signs \$ 35.00
..... Posts \$ 25.00
..... Installation \$ 65.00

Total Cost with Municipality of West Grey Installing \$125.00

Civic Addressing – Urban Administration Fee \$ 25.00

Schedule "E" TO By-law No. 40-2014

Municipality Of West Grey
Rates and Fees

Animal Control

Dog Tag and Kennel License Fees	Before March 31 st	After March 31 st
First Dog	\$ 15.00	\$ 20.00
Second Dog	\$ 25.00	\$ 30.00
Third Dog	\$ 35.00	\$ 40.00
Fourth Dog & Each Additional Dog	\$ 45.00	\$ 50.00
Replacement Dog Tag	\$ 5.00	\$ 5.00
Kennel License	\$100.00	\$150.00

Reclamation Fee – Licensed Dog \$ 50.00
Unlicensed Dog \$ 50.00

Shelter Fee – Actual charge by impounding Agency

Live Trap Rental Fee (Maximum 3 days, subject to availability) Deposit \$20.00

“That any dog tag and kennel license fees remaining unpaid after March 31st of each respective calendar year, shall be added to the tax roll prior to final tax billing.”

Schedule "F" to By-Law No. 40-2014

Municipality Of West Grey Rates and Fees

Planning

Zoning Compliance Letter	\$ 50.00
Zoning Bylaw Amendment (consent related)	\$ 900.00 ¹
Zoning Bylaw Amendment (minor)	\$1,000.00 ¹
Zoning Bylaw Amendment (major ²)	\$1,000 (+ \$5,000 contingency fee ³) ¹
Bylaw to Remove Holding (h) Symbol	\$ 500.00
Official Plan Amendment	\$1,000.00 ¹
Combined Zoning Bylaw & Official Plan Amendment	\$1,800.00 ¹
Minor Variance	\$ 600.00 ¹
Severance (includes septic comments)	\$ 900.00 ¹
Severance (w/o septic comments due to availability of municipal sewer services)	\$ 800.00 ¹
Severance Deed Stamp	\$ 200.00
Validation Order under Section 57 of the Planning Act	\$ 800.00
Site Plan/Development Agreement (major)	\$5,000 contingency fee ⁴
Plan of Subdivision Agreement	\$5,000 contingency fee ⁴
Plan of Condominium Agreement	\$5,000 contingency fee ⁴
Site Plan/Development Agreement (minor)	\$2,000 contingency fee ⁵
Copy of Municipality of West Grey Comprehensive Zoning By-law	\$ 100.00 ⁶
Copy of former Durham/Neustadt Official Plan	\$ 85.00 ⁶
Line Fences Act, Administration Fee	\$ 75.00
Tile Drainage Act, Inspection Fee	\$ 100.00
Parkland Dedication Fee (all new residential lots created ⁷)	\$ 500.00

- ¹ Plus applicable Saugeen Valley Conservation Authority Planning Fee, payable by the applicant upon submission of application.
- ² Major Zoning Bylaw Amendments include applications for gravel pits, plans of subdivision, plans of condominium.
- ³ Contingency fee payable upon submission of major zoning by-law amendment application. Contingency fee required to pay Municipal legal, engineering and planning fees related to major Zoning Bylaw Amendments, not necessarily limited to, but including, corresponding site plan agreements, subdivision agreements, development agreements, condominium plan agreements, required as part of the planning process. As accounts are received from West Grey's solicitor, engineer or planner, they will be paid by West Grey and then submitted to the Developer for reimbursement, so that the \$5,000 initial deposit will again be built up to enable West Grey to pay the next accounts as they are received. Deposit will be returned to Developer upon completion of planning requirements.
- ⁴ In circumstances when a major Zoning Bylaw Amendment is not required. As accounts are received from West Grey's solicitor, engineer or planner, they will be paid by West Grey and then submitted to the Developer for reimbursement, so that the \$5,000 initial deposit will again be built up to enable West Grey to pay the next accounts as they are received. Deposit will be returned to Developer upon completion of planning requirements.
- ⁵ In circumstances when a major Zoning By-law Amendment, Plan of Subdivision Agreement, or Plan of Condominium Agreement is not required, however, a Site Plan/ Development Agreement is requested by the Municipality.
- ⁶ Additional \$15 for mailing, if requested.
- ⁷ For the purposes of this by-law, a "new residential lot created" means any new lot created that has a dwelling as a main permitted use as stated in the West Grey Comprehensive Zoning By-law No. 37-2006, as amended.

Schedule "G" to By-law No. 40-2014

Municipality Of West Grey
Rates and Fees

Environmental

Water Final Reads	\$50.00
Blue Boxes (New Homes Free)	\$10.00 + HST
Bag Tags	\$2.00 per bag

See also By-law 23-2006, as amended, for full details on landfill rates.

See also By-law 5-2007, as amended, for full details on water and sewer rates.

Schedule "H" to By-law No. 40-2014

Municipality Of West Grey
Rates and Fees

F.O.I. Fees Per Provincial Regulations

Fee required with the Application	\$5.00
Photo Copies and Computer Printouts	\$0.35 per page
Manually Searching a record, each 15 minutes	\$7.50
Preparation of record for Disclosure, each 15 minutes	\$7.50

If after it is estimated that the cost is \$100.00 or more, then the person requiring the record must pay a deposit equal to 50%.

Schedule "I" to By-law No. 40-2014

Municipality of West Grey
Rates and Fees, effective May 5, 2014

Durham Recreation

HST is applicable to all fees unless noted otherwise

Durham Community Centre Arena Rental

Spring Ice (April 1 st to April 30 th)	\$ 131.00 per hour
Prime Ice Time	\$ 118.00 per hour
West Grey Minor Hockey/Figure Skating	\$ 90.00 per hour
Non Prime Ice 9:00 a.m. to 4:00 p.m.	\$ 70.00 per hour
Ice Tournaments – Hall Included	
- West Grey Minor Hockey (maximum 8 hours)	\$ 720.00
Additional Tournament Hours over the 8 hours	\$ 90.00 per hour
- Adult (maximum 8 hours)	\$ 945.00
Additional Tournament Hours over the 8 hours	\$ 118.00 per hour

Shinny Hockey – \$5.00 per person per hour
Hours between 9:00 a.m. and 4:00 p.m. weekdays (no HST)
If there is any open ice available on Saturday/Sundays

Sponsored Public Skating \$ 90.00 per 1.5 hours
Public Skating – Not Sponsored \$ 2.00 per person or
maximum of \$5 per family (no HST)

Summer Floor Rental \$ 53.00 per hour
Arena Floor \$ 580.00 per rental
Concerts with 220 amp service \$1,260.00 per rental

Ball Diamond Rental \$ 35.00 per game
Durham Minor Ball \$1,200.00 Ball season
Tournaments \$ 158.00 per day
Snack Bar or Bar Rental (each) \$ 53.00 per day

Arena Advertising Sign – wall mounted \$ 100.00 per month
Arena Advertising Sign – ice surface boards \$ 250.00 per year

Durham Community Centre Hall Rental

Hall Rental	\$ 315.00
Hall Rental – for 1 st hour	\$ 125.00 per hour
Hall Rental - for 2 nd & 3 rd hours (up to 3 hr max)	\$ 50.00 per hour
Main Hall for Blue line	\$ 100.00
Upstairs Hall for Blue line	\$ 75.00
Board Room	\$ 40.00
Kitchen (in conjunction with hall rental) – full service*	\$ 105.00
- part service*	\$ 53.00

Community Group Multiple Meeting Rental Rate

- For 7 rentals within a 12 month period the community group receives the 8th rental free.
- The free rental is based on the majority of types of rentals and it is for the qualifying community group use only and is not transferrable.

Set up day	\$ 100.00
Bartender (per bartender)	\$ 15.00 per hour
Corkage	per 40 oz used \$ 13.00
	per case of beer/coolers \$ 4.00

Extra Clean-up \$ 85.00 per hour
Refundable Security Deposit for Hall Rentals \$ 150.00
SOCAN Fees (for dances) – as applicable

**full service includes use of all appliances; part service includes use of fridge and coffee urns only. Loss and breakage extra.*

Schedule "I" continued to By-law No. 40-2014

Municipality of West Grey
Rates and Fees, effective May 5, 2014

Durham Recreation *continued*

HST is applicable to all fees unless noted otherwise

Durham Town Hall

HST is applicable to all fees unless noted otherwise

Hall Rental – Public Meetings, Closed Meetings, Reunions, Birthdays, Non-Profit Events	Main Floor	\$105.00
	Upper Hall	\$ 74.00
	Lower Hall	\$ 26.00
Hall Rental – Nursery School - effective Sept.1, 2014		\$ 37.00 per day
Hall Rental – Silver Threads Senior Citizens Club (yearly donation)		\$788.00
Hall Rental – Brownies, Guides, Sparks, Cubs, Scouts (1 floor to be designated)		free
Hall Rental – Church groups, Service Clubs, Cultural Organizations	for the first 3 hours	\$25.00 per hour
	Over 4 hours	\$50.00
Dish Rental: 0 – 50 settings		\$25.00
51 – 100 settings		\$50.00
Coffee Urn		\$ 5.00

Durham Swim Program

Starfish/Duck/Sea Turtle/Sea otter/Salamander/ Sunfish/Crocodile/Whale (at the wading pool)	\$ 53.00 each
Swim Kids #'s 1-2 (at the wading pool)	\$ 58.00 each
Swim Kids #'s 3-4 (at the Middle Dam)	\$ 58.00 each
Swim Kids #'s 5-7 (at the Middle Dam)	\$ 63.00 each
Swim Kids #'s 8-10 (at the Middle Dan)	\$ 69.00 each
Family of 3 or more children	\$ 142.00 max.

Private Lessons	\$ 65.00
Private Booking of Wading Pool – Saturdays 1 ½ hours	\$ 63.00

Durham Summer Camp Program

Full Day All Week	\$ 115.00 per week
Drop-In Full Day	\$ 30.00 per day
Family Rate for up to 3 Children for Full Day Week	\$ 230.00 per week

Schedule "J" to By-law No. 40-2014

Municipality of West Grey
Rates and Fees, effective May 5, 2014

Normanby Recreation

HST is applicable to all fees unless noted otherwise

Normanby Arena

Ice Time – Summer (mid July to Sept. 30)	\$ 152.00 per hour
Ice Time – Winter (Oct. to March)	\$ 118.00 per hour
Ice Time – West Grey Minor Hockey & Skating Club	\$ 90.00 per hour
Non Prime Ice 9:00 a.m. to 4:00 p.m.	\$ 70.00 per hour
Ice Tournaments – Hall Included	
- West Grey Minor Hockey (maximum 8 hours)	\$ 720.00
Additional Tournament Hours over the 8 hours	\$ 90.00 per hour
- Adult (maximum 8 hours)	\$ 945.00
Additional Tournament Hours over the 8 hours	\$ 118.00 per hour
Public Skating – Sponsored	\$ 70.00 per hour
Public Skating – Not Sponsored	\$ 2.00 per person or maximum of \$5 per family (4 skaters per family) (no HST)
Shinny (per person)	\$ 5.00 (no HST)
Summer Floor Rental	\$ 53.00 per hour
Arena Floor	\$ 580.00 per rental
Concerts with 220 amp service	\$1,260.00 per rental
Arena Floor Set-up the Day Before	\$ 200.00 per rental
Additional Clean-up	\$ 85.00 per hour
Arena Advertising Sign	\$ 150.00 per year

Normanby Arena Hall Rental

Arena Hall	\$ 315.00
Hall Rental – for 1 st hour	\$ 125.00 per hour
Hall Rental - for 2 nd & 3 rd hours (up to 3 hr max)	\$ 50.00 per hour
Kitchen (in conjunction with hall rental) – full service*	\$ 105.00
- part service*	\$ 53.00
Board room	\$ 40.00
Community Group Multiple Meeting Rental Rate	
- For 7 rentals within a 12 month period the community group receives the 8 th rental free.	
- The free rental is based on the majority of types of rentals and it is for the qualifying community group use only and is not transferrable.	
Set up day	\$ 100.00
Bartender (per bartender)	\$ 15.00 per hour
Corkage	per 40 oz used \$ 13.00
	per case of beer/coolers \$ 4.00
Extra Clean-up	\$ 85.00 per hour
Refundable Security Deposit for Hall Rentals	\$ 150.00
SOCAN Fees (for dances) – as applicable	

**full service includes use of all appliances; part service includes use of fridge and coffee urns only. Loss and breakage extra.*

Schedule "J" continued to By-law No. 40-2014

Municipality of West Grey
Rates and Fees, effective May 5, 2014

Normanby Recreation *continued*

HST is applicable to all fees unless noted otherwise

Normanby Centennial Hall Rental

Centennial Hall – Rental	\$	180.00
- Social	\$	60.00
Centennial Kitchen - Full service*	\$	80.00
- Part service*	\$	50.00
 Centennial Grounds Rental		
- includes Washroom, Diamond, Shelter (no propane)	\$	158.00 per day
 Ball Diamond	\$	35.00 per game
Ball Diamond – Pavilion/Ball Diamond/Grounds	\$	580.00 per tournament
 Bartender (per bartender)	\$	15.00 per hour
Corkage		
per 40 oz used	\$	13.00
per case of beer/coolers	\$	4.00
 Extra Clean-up	\$	85.00 per hour
Refundable Security Deposit for Hall Rentals	\$	150.00
 SOCAN Fees (for dances) – as applicable		

**full service includes use of all appliances; part service includes use of fridge and coffee urns only. Loss and breakage extra.*

Schedule "K" to By-law No. 40-2014

Municipality of West Grey
Rates and Fees, effective May 5, 2014

Neustadt Recreation

HST is applicable to all fees unless noted otherwise

Neustadt Community Hall

Main Hall Rental		\$236.00
Main Hall Rental – for 1 st hour		\$ 60.00 per hour
- for 2 nd & 3 rd hours (up to 3 hr max)		\$ 30.00 per hour
Kitchen Rental - Full Service* (in conjunction with hall rental)		\$105.00
Kitchen Rental - Part service*		\$ 53.00
Meeting Room Rental		\$ 40.00
Community Group Multiple Meeting Rental Rate		
- For 7 rentals within a 12 month period the community group receives the 8 th rental free.		
- The free rental is based on the majority of types of rentals and it is for the qualifying community group use only and is not transferrable.		
Set up day		\$100.00
Bartender (per bartender)		\$ 15.00 per hour
Corkage	per 40 oz used	\$ 13.00
	per case of beer/coolers	\$ 4.00
Extra Cleanup		\$ 85.00 per hour
Refundable Security Deposit for Hall Rentals		\$150.00
Socan Fees (for dances) – as applicable		

**full service includes use of all appliances; part service includes use of fridge and coffee urns only. Loss and breakage extra.*

Neustadt Arena

Rental per hour without heaters, max. 5 hours		\$ 53.00
Rental per hour with heaters, max. 5 hours		\$ 95.00
1 Day Rental without heaters		\$ 580.00
1 Day Rental with heaters		\$ 685.00
Propane Heater Rental per hour		\$ 60.00
1 Day Rental with 220 amp hydro (video dance or concert)		\$1,050.00
1 Day Rental with 220 amp hydro & heaters (video dance/concert)		\$1,260.00
Additional Cleanup per hour		\$ 85.00

Baseball Diamonds

Main Diamond	(per game)	\$ 35.00
Main Diamond/Grounds/Washroom	(per day)	\$158.00
Arena & Main Diamond	(per tournament)	\$580.00

Roller Skating

Admission		\$ 2.00 (no HST)
Skate Rental		\$ 1.00 (no HST)
Sponsored Skating per hours without heaters		\$ 50.00

Pickle Ball

6 Month Membership		\$ 5.00
Per Session		\$ 2.00

Schedule "L" to By-law No. 40-2014

Municipality Of West Grey
Rates and Fees

Lamlash Hall

HST is applicable to all fees unless noted otherwise

Hall Rental	\$ 75.00
Hanover 4-H Club – weekdays only (Mondays to Thursdays)	\$5.00 per day
Louise Women’s Institute (12 meetings per year, week days only Mon.-Thurs.)	\$100.00

Gleneig Hall

HST is applicable to all fees unless noted otherwise

Hall Rental	\$ 75.00
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Schedule "M" to By-law No. 40-2014

Municipality Of West Grey
Rates and Fees

West Grey Fire

Fire inspections

- Single Family Dwellings Free
- Multiple Apartment Dwelling \$55.00 per hour
- Commercial / Residential \$55.00 per hour
- Industrial \$55.00 per hour
- Third Party \$55.00 per hour
- Burn Site \$25.00 flat rate

Reports

- Fire Investigation reports \$50.00 up
- Inspection Reports 3rd party \$50.00 up
- Burn Permits \$10.00 per month

Training

- Fire Extinguisher / Fire Safety \$10.00 per person

Responses

- Wild Land Fires through Carelessness \$410.00 per hour per vehicle + fines
- Non Resident Car Fires \$410.00 per hour per vehicle
- Motor vehicle Collisions \$410.00 Per hour per vehicle
- Nuisance Alarms One free per year each additional \$200.00
- Unpaid Fines Compounded monthly interest
- Controlled burns (*old farm buildings etc*)
requiring Fire Department assistance \$500.00 for stand-by only

Consumable Fire Suppression Agents

- Class "A & B" Foam wetting agent Market Price, per 20 Lt pail used
- DSPA-5 Market Price per unit used + Labour
- Dry Chemical Powder Market price per kg used + Labour

Misc. Items

- Smoke Alarms \$15.00 ea
- Class Room Rental \$40.00 per day payable to local Firefighters Assoc.
- SCBA 2216 Psi \$2.00 ea
- SCBA 4500 Psi \$3.00 ea
- SCUBA \$5.00 ea
- Cascade Bottles \$15.00 ea
- Heavy Equipment Hi-Hoe etc Billed direct or back at the contractor cost
- Contract Labour Billed direct or back at contractors cost
- Any equipment due to Contamination Replacement Cost
- washing of turn out gear \$10.00 per set

All charges at the discretion of the Fire Chief.