

Schedule "A" to By-law Number 87 - 2015

Municipality of West Grey Deputy Fire Chief (Ayton Fire Station)

Position Description

Reports To: West Grey Fire Chief

Summary of Duties:

- Assist with the administration of the Fire Service, as required by the chief.
- Assist with inspections and fire prevention in his/her station coverage area.
- To act on behalf of the fire chief in the absence of the chief
- To coordinate and manage personnel and equipment on the fire ground.
- Shall ensure that all firefighter's training is current and up to date.
- Will keep the chief well informed of their station activities
- Must activate all accountability procedures for the safety of all on the fire ground.
- Will maintain discipline at all times and ask the chief for assistance if need be.
- Shall maintain a working relationship with all other emergency services.
- Will be familiar with, and well versed in, the West Grey Emergency Plan, and be prepared to act as an alternate to the fire chief, including taking part in control group training.
- Shall be willing to take training through the Ontario Fire College as the need may arise.
- Will assist with fire pre-planning in the municipality.
- Will attend officer meetings and may attend Grey County Fire Chief's meetings.
- Must encourage station personnel to "train hard, work safe"