

**The Corporation of the Municipality of West Grey**

**By-law Number 65 - 2017**

**Being**, a By-law to authorize the Mayor and CAO/Deputy Clerk to enter into a Letter Agreement for Biosolids Transportation, Processing, Storage & Marketing, between the Municipality of West Grey and Lystek International Inc.;


**Now therefore, the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:**

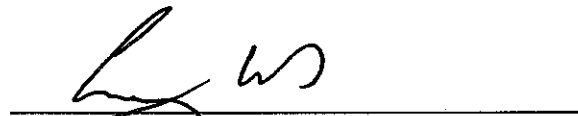
1. THAT the Mayor and CAO/Deputy Clerk are hereby authorized to enter into a Letter Agreement for Biosolids Transportation, Processing, Storage & Marketing, between the Municipality of West Grey and Lystek International Inc., as shown on Schedule "A", attached to and forming part of this by-law.
2. That this By-law shall come into force and take effect upon being passed by Council.

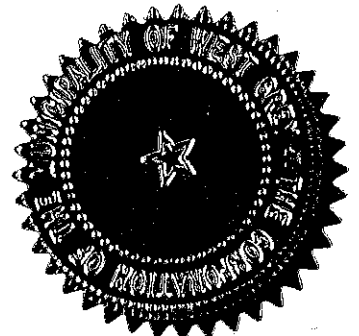
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Read a first and second time this 19<sup>th</sup> day of June, 2017.

Read a third time and finally passed this 19<sup>th</sup> day of June, 2017.

  
Kevin Eccles, Mayor

  
Larry C. Adams, CAO/Deputy Clerk



**Schedule "A" to By-law Number 65 - 2017**

**Municipality of**

***West  
Grey***

**Letter Agreement for Biosolids Transportation,  
Processing, Storage & Marketing – Lystek  
International Inc.**



1425 Bishop St. N., Unit 16, Cambridge, ON N1R 6J9  
T. 226.444.0186 TF. 888.501.6508 E. info@lystek.com

June 7, 2017

Municipality of West Grey  
402813 Grey Rd 4, RR#2  
Durham, ON  
N0G 1R0

Attention: Mr. Brent Glasier — Director of Infrastructure and Public Works

**Re: Letter Agreement for Biosolids Transportation, Processing, Storage & Marketing**

Dear Mr. Glasier:

We are pleased to provide you with this Letter Agreement between Lystek International Inc. (Lystek) and the Municipality of West Grey (the Municipality) with respect to our arrangement for acceptance and processing of liquid biosolids material from the Durham Wastewater Treatment Facility (the WWTF) for the remainder of 2017 and 2018.

The following are the terms and conditions for the acceptance and processing of this material at Lystek's Southgate Organic Materials Recovery Centre (OMRC) located at 191 Eco Parkway in the Town of Dundalk, Township of Southgate, Ontario:

1. All trucking/delivery of the materials is to be provided by the Municipality and all pricing outlined below is based on F.O.B. at the OMRC at 191 Eco Parkway, Dundalk, Ontario.
2. For the duration of this contract Lystek will hold 200 cubic meters of capacity per month for liquid biosolids from the WWTF. Volumes greater than 200 cubic meters can be accepted, but must be approved by Lystek prior to delivery.
3. As part of Lystek's ongoing quality control measures, samples of the biosolids will be collected periodically; the results of these sampling events will be provided to the Municipality, if desired.
4. A base price of \$17.00/cubic meter of liquid biosolids will be charged upon delivery to the OMRC that are 3% solids (or lower). A surcharge of \$2 will be charged for each additional percentage of solids up to 5%, for example:
  - \$17.00/cubic meter at a solids content of 3% or lower
  - \$19.00/cubic meter at a solids content of 3 – 4%
  - \$21.00/cubic meter at a solids content of 4 – 5%
  - Solids concentrations greater than 5% will be subject to prior approval from Lystek but if accepted, acceptance of the material will be at a price of an additional \$1 per % of increased solids above 5%.
5. The liquid biosolids material will be received on a regular delivery schedule that is mutually agreed upon at least 48 hours in advance of delivery. The OMRC is open Monday - Friday (6:00am - 6:00pm) and Saturday (7:00am - 4:00pm).
6. Payments (as described in point 4 above) will be based on weigh scale records as collected at the OMRC (it is assumed that 1 tonne = 1 m<sup>3</sup>) as well as percent solids analysis performed by Lystek and confirmed by the Municipality (if preferred).
7. Invoices for materials received shall be issued on a monthly basis with a term of net 15 days for all receivables.



Nothing wasted. Everything to gain.  
[www.lystek.com](http://www.lystek.com)

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

LYSTEK INTERNATIONAL INC.

Per: S. Meulendyk

Name: SIMON MEULENDYK

Title: PLANT MANAGER

Date: JUNE 28, 2017

The Municipality of West Grey

Per: Ken Eccles

Name: KEVIN ECCLES

Title: MAYOR

Date: JUNE 20 2017

Lyons  
George C. Adams  
CAO/Dep. Clerk  
June 22/17

