

The Corporation of the Municipality of West Grey

By-law Number 48 - 2014

BEING, A by-law to approve and authorize the execution of a Contract Water Meter Reader Agreement in the two locations of Neustadt and Durham (Municipal Systems);

Now therefore the Council of the Corporation of the Municipality of West Grey hereby enacts as follows:

1. That the Contract Water Meter Reader Agreement, between the Municipality of West Grey and Cortnee Granger-Morten, attached hereto as Schedule "A" is hereby approved.
2. That the Mayor and CAO/Clerk are hereby authorized to sign and seal the Contract Water Meter Reader Agreement.
3. That the Contract Water Meter Reader Agreement, attached as Schedule "A", hereto becomes part of this by-law.
4. That this By-law shall come into full force and effect on the date of its passing thereof.

Read a first and second time, this 16th day of June, 2014.

Read a third time and finally passed, this 16th day of June, 2014.

(Signed)
Mayor- Kevin Eccles

(Signed)
CAO/Deputy Clerk – Larry C. Adams

Schedule "A"
Contract Water Meter Reader Agreement

**The Corporation of the Municipality of West Grey
(hereinafter called the "Municipality")
and
Cortnee Granger-Morten
(hereafter called the "contractor")**

This agreement dated at Durham this 16th day of June, 2014.

Whereas, the Municipality requires the services of the contractor to complete the duties, described herein:

The contractor agrees to provide the service as Contract Water Meter Reader in the two (2) locations of Neustadt and Durham (Municipal Systems)

The contractor will utilize the Neptune Micoflex PC9300 handheld computer meter reading system to electronically record water meter readings from a building exterior. In a minimal number of cases, access to the building is necessary to obtain the meter reading. The contractor will be required to familiarize themselves with the operational requirements of the equipment and the locations of the meters for obtaining the readings.

The contractor will conduct service for 3 routes

1. Neustadt (approximately 232 accounts)
2. Durham (approximately 1071 accounts)
3. Monthly (approximately 31 accounts)

The Neustadt and Durham accounts will be completed on a quarterly basis in the months of March, June, September and December. The Neustadt route will commence the 2nd Thursday of March, June, September and December of the quarterly billing time frame and must be completed by the following Monday morning. The Durham route is then assigned and must be completed within the last week of March, June, September and December. The monthly route is conducted in Durham and read the last business day of each month.

The contractor shall be responsible for providing suitable backup should they be unable to complete the readings within the required time frame and to provide to the Municipal Office in writing the name(s) of the individual(s).

The term of the contract is for 3 years starting July 1st, 2014 and ending June 30th, 2017. The contract may be terminated upon thirty days written notice given by either party to the other.

The contractor agreed to provide the service at an hourly rate of \$14.00 per hour. It is understood that once the contractor is familiar with each route the time line will be completed as follows:

Neustadt Quarterly: 8 hours under normal weather conditions.
Durham Quarterly: 40 hours under normal weather conditions.
Durham Monthly: 1 hour under normal weather conditions.

In Witness Whereof the parties hereto have agreed and signed in duplicate.

Date Contractor, Cortnee Granger-Morten

Date CAO/Deputy Clerk, Larry Adams

Date Mayor, Kevin Eccles